



Mayor Oscar D. Montoya  
Mayor Pro-Tem Joe Martinez  
Commissioner Armando Garcia

Commissioner Jacob Howell  
Commissioner Ruben Saldana  
City Manager Alberto Perez

MERCEDES CITY COMMISSION  
REGULAR MEETING  
NOVEMBER 15, 2022 – 6:30 P.M.  
MERCEDES CITY HALL – COMMISSION CHAMBERS  
400 S. OHIO AVE., MERCEDES, TX 78570

"At any time during the course of this meeting, the City Commission may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the City Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code."

1. **Call Meeting to Order**
2. **Establish Quorum**
3. **Invocation**
4. **Pledge of Allegiance**
5. **Open Forum-**

Maximum length of time of forum is forty-five minutes with individual presentations limited to a maximum of five minutes. The City Commission can take no formal action on any city related matter discussed during the open forum. Persons who wish to participate in this portion of the meeting shall sign up as they arrive, indicating the topic about which they wish to speak. No one will be able to sign up **AFTER 6:20 PM**. The information required for signing up must be completed by that time. No public comments will be allowed during any agenda item unless recognized by the Mayor or if the item requires a public hearing. State your name and address before beginning your presentation.

There can be no comments about specific employees. By Charter, the City Manager is exclusively given authority over personnel matters, including complaints against city personnel. All complaints against city personnel will be addressed pursuant to Mercedes Personnel Policies.


Comments must not be repeated and the Commission is not required to answer any question from the public. Any person who decides to directly question any member of the City Commission will be asked to discontinue their comments. The City Secretary's office representative will be responsible for notifying each presenter that their five-minute time limit has expired.

6. **Consent Agenda:** *(All matters listed under Consent Agenda are considered to be routine by the Governing Body and will be enacted by one motion. There will be no separate discussion of these items; however, if discussion is desired, that item(s) will be removed from the Consent Agenda and will be considered separately.)*
  - a. Approval of Minutes for Meeting(s) held November 1, 2022.
  - b. Second and final reading of Ordinance 2022-26 regarding the updated Animal Control Services.
  - c. Approval of Fire Department items for surplus and donation of fire gear to Edcouch Elsa I.S.D. Fire Program.
  - d. Approval of Resolution 2022-14 and Agreement for the Temporary Closure of State Right-of-Way.
7. **City Manager Comments:**
  - a. Introduction of Chief Building Official
8. **Ordinances/Resolutions:** *Present, Discuss, Consider, and Possibly Take Action Regarding:*
  - a. Approval of Resolution 2022-15 accepting Reynosa, Tamaulipas, Mexico as a Sister City.
9. **Bids/Contracts:** *Present, Discuss, Consider, and Possibly Take Action Regarding:*
  - a. Authorizing City Manager in proceeding to renew City Attorney contract with a two-year extension.
  - b. Authorizing City Manager and Legal to contract Spyglass to perform an audit on Communication Vendors currently doing business with the City of Mercedes (phone and internet) at no cost to the city.
  - c. Authorizing the City Manager to execute a contract with Freese and Nichols to provide professional services for the development of a water and wastewater master plan.
10. **Monthly Department Reports**
  - a. Police Dept., Planning, Public Works, Finance, Library, Fire, Rec Center, City Sec/HR
11. **Executive Session:** *Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)*
  - a. Consultation with Attorney regarding Economic Development – Section 551.071 & 551.087
  - b. Consultation with Attorney regarding contract – Section 551.071
12. **Open Session:** *Discuss, Consider, and Possibly Take Action Regarding*
  - a. Item 10A from Executive Session
  - b. Item 10B from Executive Session
13. **Adjournment**

Notice is hereby given that the City Commissioners of the City of Mercedes, Texas will meet in a ***Regular Meeting*** on Tuesday, November 15, 2022 at 6:30 P.M. Said meeting will be conducted in the Commission Chambers of the City Hall located at 400 S. Ohio, Mercedes, Texas for the purpose of considering and taking formal action regarding the items listed above. This notice is given in accordance with Vernon's Texas Codes Annotated, Texas Government Code, Section 551.001 et. Seq.

WITNESS MY HAND AND SEAL OF THE CITY THIS THE 10<sup>TH</sup> DAY OF NOVEMBER, 2022.

ATTEST:



\_\_\_\_\_  
Joselynn Castillo, City Secretary  
Time of Posting: 5:40 P.M.

#### ACCESSIBILITY STATEMENT

**The City of Mercedes recognizes its obligations under the Americans with Disabilities Act of 1990 to provide equal access to individuals with disabilities. Please contact the City Manager's Office at (956) 565-3114 at least 48 hours in advance of the meeting with requests for reasonable accommodations, including requests for a sign language interpreter.**

**MERCEDES CITY COMMISSION  
REGULAR MEETING  
NOVEMBER 1, 2022 – 6:30 P.M.  
MERCEDES CITY HALL – COMMISSION CHAMBERS**

<b>MEMBERS PRESENT:</b>	Oscar D. Montoya Sr.	Mayor
	Joe Martinez	Mayor Pro-Tem
	Ruben Saldana	Commissioner
	Jacob Howell	Commissioner
	Armando Martinez	Commissioner
<b>STAFF PRESENT:</b>	Alberto Perez	City Manager
	Martie Garcia Vela	City Attorney (virtually)
	Joselynn Castillo	City Secretary
	Javier Ramirez	Asst. City Manager
	Nereida Perez	Finance Director
	Kristine Longoria	Human Resources
	Ervin Vilchis	I.T Liaison
	Richard Morin	Recreation Director

**OTHERS PRESENT:** Briana Casares, Salvador Gonzalez, Cristina Gonzalez, Jose Hernandez, Joseph Trevino,

**1. CALL MEETING TO ORDER**

Mayor Montoya welcomed everyone and called the meeting to order at 6:30 P.M.

**2. ESTABLISH QUORUM**

All members of the Commission were present which constitutes a full quorum

**3. INVOCATION**

Commissioner Saldana said the invocation.

**4. PLEDGE OF ALLEGIANCE**

Mayor Pro-Tem Martinez led the pledge of allegiance.

**5. OPEN FORUM**

No one signed up for open forum.

**6. PRESENTATIONS:**

- a. Recognition of TYFA Youth Football players/coaches/parents for being ranked #1 in the state and for their community efforts in clean ups and anti-bullying**

Commissioner Howell motioned to table this item and bring it back so all the kids may attend. Mayor Pro-Tem Martinez seconded. Upon a called vote, the motion passed unanimously. This item was brought back after item 9B.

Mayor Montoya presented the proclamation to all the children in the TYFA program. Mr. Romulo Sanchez thanked the Commission for the Proclamation. After this item the Commission moved to executive session.

**7. CONSENT AGENDA:**

- a. Approval of Minutes for Meeting(s) held October 18, 2022.**

Mayor Pro-Tem Martinez made a motion to approve item 7A. Commissioner Howell seconded. Upon a called vote, the motion passed unanimously.

**b. Second and final reading of Ordinance 2022-26 regarding Animal Control Services.**

Mayor Pro-Tem Martinez made a motion to accept the ordinance with conditions stated in the discussion. Commissioner Saldana seconded. Mayor Pro-Tem Martinez asked if the city has the means to enforce this ordinance. Mr. Perez stated that the pet shops can tag the animals. Mr. Ramirez stated there will be a lot of preparation to enforce this ordinance. Mayor Pro-Tem Martinez asked if the microchip fee be discounted for the owners and if there are consequences to an owner that does not want to microchip. There was discussion about having a grace period to give the citizens time to be informed of the ordinance. Mayor Montoya would like to give the staff authority to walk onto property. Mayor Pro-Tem Martinez rescinded to accept the reading of the ordinance with the exception of section 3H and look into the microchip and make it effective January 1, 2023 for the implementation of fees. Mayor Montoya stated to review, the microchip, license payment. Mayor Pro-Tem Martinez thinks microchip should be optional to the owner. Commissioner Saldana seconded. Upon a called vote, the motion passed unanimously. Mercedes legal stated that the ordinance can have a grace period prior to enforcement.

**c. Approval of Budget Amendment 2223-004 to transfer funds from the Utilities Division to Meter Readers division.**

**d. Approval of Budget Amendment 2223-005 to transfer funds from Animal Control to Building Maintenance.**

Mayor Pro-Tem Martinez made a motion to approve Item 7C & 7D.

Commissioner Garcia seconded. Ms. Longoria stated the first budget amendment is to move funds from Utilities to Meter readers for a salary increase. The second budget amendment is to transfer funds from Animal Control to Building Maintenance for salary increase. Upon a called vote, the motion passed unanimously.

**8. MANAGEMENT ITEM(S): *Present, Discuss, Consider, and Possible Take Action Regarding:***

**a. Reappointment of existing member to the Mercedes Historic Preservation Commission.**

Ms. Vidales stated two members terms were up. Mr. Alejandro Medina does not wish to renew his term and Mrs. Donna Otto is requesting to become an alternate member. Mrs. Otto serves as the archeologist. Ms. Vidales stated the terms will run until October 2024 and added there are two regular seats and an alternate seat vacant. Commissioner Saldana motioned to accept the resignation of Mr. Medina and the request to move Ms. Otto to the alternate board. Mayor Pro-Tem Martinez seconded. Upon a called vote, the motion passed unanimously. Ms. Vidales stated an attorney, planner, historian and architect are needed on the board.

**b. Naming and placing a bike plate on one of the City of Mercedes Patrol Bikes in honor of David G.**

Commissioner Howell informed the public that a former athlete passed away in bicycle accident and would like to recognize and promote bike and motor vehicle safety. He is requesting to approve naming the bike unit “David Unit” or placing a



bike plate in his honor. Mayor Pro-Tem Martinez seconded. Mayor Pro-Tem Martinez stated this is a perfect thing to do for promoting bike safety. Upon a called vote, the motion passed unanimously.

**9. BIDS/CONTRACTS: *Present, Discuss, Consider, and Possible Take Action Regarding:***

Mayor Pro-Tem Martinez motioned to move item 9B before item 9A. Commissioner Howell seconded. Upon a called vote, the motion passed unanimously.

**a. Accepting a Health Insurance Carrier.**

This item was moved to after executive session.

Commissioner Garcia abstained from the vote. Mayor Pro-Tem Martinez made a motion to proceed as discussed with BCBS effective 12/1/22 and negotiate with a third party effective 11/15/22. Commissioner Saldana seconded. Upon a called vote, the motion carried. Commissioner Howell voted against. Moved to executive session.

**b. Approving the negotiation and execution of a contract to provide professional services for the development of a water and wastewater master plan.**

Mr. Ramirez the next step is to pursue the water and wastewater master plan. Mr. Matthew Schorsch from Freeze and Nichols presented to the Commission the management of a growing city. Mr. Schorsch stated a brief history of their company and project history. He stated that the hydraulic models, generate future population and land use, perform existing and future system analysis, conduct facility condition assessments, develop CIP and impact fee, summarize findings in engineering report, and draft reports within 15 months of notice to proceed. Mr. Perez stated there's funding opportunities and asked if the city would miss out in these opportunities if the project is for 15 months. Mr. Schorsch stated they can prioritize the items that are of bigger issues of concern. He stated that this community is a prime candidate to receive the funds from Federal grants. Mr. Schorsch went into detail for each item listed above. There are different plans that the city may have to encourage a certain type of development. There's two types of growth, new development and redevelopment and its important to know when the growth will occur and where it will occur. He stated that they analyze the peaks and valleys of the water usage. The hydraulic modeling can take the data and can give information specifically on that data. Field testing had a graph that shows how that system functions and that data is used to calibrate their models. This data helps identify if the system is good or if the pressure drops that can be a potential violation with TCEQ. They can evaluate the effectiveness of the pipes through hydraulic modeling. There is a computer representation of the system. Lift Station evaluation, wastewater treatment plant capacity, system improvements, the impact fee is a one-time charge for new developments which is specifically tied to new development so that the development pays for itself. Provides equitable structure growth. The recent project constructed can be eligible for impact fees, anything that will have growth for the next 10 years, impact fees are through the state and are more manageable. At a question, Mr. Schorsch stated they can identify issues in the system and make recommendations. He stated Proactive maintenance is beneficial and Reactive maintenance is expensive. Commissioner Howell motioned to approve. Mayor Montoya stated that valves

may be difficult to locate. Mayor Pro-Tem Martinez seconded. Mr. Ramirez stated that Freeze and Nichols were most qualified and are asking to enter into negotiations and bring back for Commission approval. Mr. Ramirez worked on a master plan and are authorized for the next 25 years, TWDB for \$60 mil received the funding. Mayor Montoya said its important for the City to have the guide for development and growth of Mercedes. Commissioner Saldana thanked staff for bringing in the information. Upon a called vote, the motion passed unanimously. Mayor Pro-Tem Martinez motioned to move to item 6A for the recognition of TYFA. Commissioner Howell seconded. Upon a called vote, the motion passed unanimously.

#### **10. EXECUTIVE SESSION:**

Mayor Pro-Tem Martinez made a motion to go into executive Session. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously. The meeting went into executive session at 7:52 P.M.

- a. Discussion regarding Economic Development negotiations with Project STM – Section 551.087**
- b. Discussion regarding DCM Acquisition of Real Estate – Mercedes Original Townsite Lot 14 Blk 50 – Section 551.072**
- c. Discussion regarding duties and responsibilities of the City Manager – Section 551.074**
- d. Consultation with Attorney to provide an update on litigation matters – Section 551.071**

Mayor Montoya called the meeting back to session at 9:04 P.M. At this time, the Commission moved to Item 9A.

#### **11. OPEN SESSION:**

- a. Item A from Executive Session**  
RS motioned to approve the \$217,800 as the DCM incentive to be paid to the STM Project. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.
- b. Item B from Executive Session**  
Commissioner Saldana moved to approve purchasing the property located at 327 N. Virginia in the amount of \$52,437. Mayor Pro-Tem Martinez seconded. Upon a called vote, the motion passed unanimously.
- c. Item C from Executive Session**  
No Action was taken on this item.
- d. Item D from Executive Session**  
Commissioner Howell made a motion to approve the update on legal matters as discussed in executive session. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

#### **12. ADJOURNMENT**

Mayor Pro-Tem Martinez made a motion to adjourn. Commissioner Saldana seconded. Upon a called vote, the motion passed unanimously and the meeting adjourned at 9:10 P.M.

## **ORDINANCE NO. 2022-26**

**AN ORDINANCE AMENDING ANIMAL CONTROL ORDINANCES 2018-19, 2013-12 AND 2015-04; PROVIDING FOR A PROPER DEFINITION SECTION; PROVIDING FOR ENFORCEMENT THEREOF; PROVIDING FOR LICENSING AND RABIES VACCINATION; PROVIDING FOR MICROCHIP IMPLANTATION AS OF A CERTAIN DATE; PROVIDING FOR PERMITS FOR ANIMAL ESTABLISHMENTS; PROVIDING FOR THE OWNERS' RESPONSIBILITY INCLUDING TETHERING AND CONFINEMENT; OUTLINING WHAT 'NUISANCES' ARE AS RELATED TO ANIMAL CONTROL; PROVIDING FOR HONORABLE DISPOSITION OF DEAD ANIMALS; REITERATING THAT ANIMAL CRUELTY IS UNLAWFUL; PROVIDING A PROTOCOL FOR ANIMAL BITES; PROVIDING FOR VICIOUS ANIMAL DECLARATION AND THE CONFINEMENT OF SAID VICIOUS ANIMALS; PROVIDING FOR IMPOUNDMENT OF ANIMALS; PROVIDING FOR FINES OF VIOLATIONS HEREOF; PROVIDING FOR A SEVERABILITY AND CUMULATIVE PROVISION; AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION OF THIS ORDINANCE'S CAPTION.**

**WHEREAS**, The City of Mercedes, Texas, is a Home Rule City that will, from time to time, assess and adopt ordinances for the orderly regulation of certain issues; and,

**WHEREAS**, The City of Mercedes has, over the years, adopted several versions of animal control regulations to better serve its citizens; and,

**WHEREAS**, The City has determined that the previous animal control ordinances are in need for re-assessment and enhancement to better serve its citizens.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY OF MERCEDES, COUNTY OF HIDALGO, STATE OF TEXAS THAT THE FOLLOWING PROVISIONS SHALL HEREAFTER BE ADOPTED, ENFORCED, AND COMPLIED HEREAFTER:**

### **Section I—Definitions**

Unless otherwise expressly stated, the following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section:

**Abandon** means to fail to adequately provide an animal with one (1) or more of the necessities of life, including but not limited to, air, food, potable water, sanitary conditions, shelter, protection from the heat, cold, or other environmental conditions, or under other circumstances that may cause bodily injury, serious bodily injury, or death of the animal, for twenty-four (24) or more hours, or to leave an animal in the care, custody, or control of another person without his or her consent.

**Abuse** means an act that continually causes an animal to be overloaded or forced to work or conduct itself in a manner unsuitable to its species, breed, condition, or health.

**Altered** means spayed or neutered.

**Animal** means all domesticated and undomesticated living creatures, except humans. This ordinance is generally directed for domesticated animals or pets, however, it may also be imposed to other undomesticated animals.

**Animal Control Officer** means a person designated by the City of Mercedes to receive reports of stray animals and pick-up such strays, investigate animal bite reports and general animal nuisance reports, and otherwise carry out the provisions of Texas law and municipal ordinances and policies relating to animal control.

**Animal establishment** means any pet shop, grooming shop, animal auction, performing animal exhibition, kennel, or animal shelter. This term shall not include veterinary medical facilities, licensed research facilities, facilities operated by government agencies, or licensed animal dealers.

**Animal Shelter** means any facility designated or recognized by the City of Mercedes for the purpose of impounding and caring for animals.

**At large** an animal shall be deemed to be at large when off the property of the owner or harbored and not under restraint or control. Nothing in this ordinance shall be construed to prohibit the owner of any animal from escorting such animal properly leashed to premises other than those of such owner for purposes of exercise, visitation, companionship, participation in shows and exhibitions, or treatment and care by a veterinarian or kennel for hire to the public; from transporting such animal in an automobile or other vehicle; or from training or exhibiting such animal without leash on private premises or public shows and exhibition premises, under conditions where such unleashed animals are otherwise restrained from leaving such premises.

**Cat** means a domestic feline of either sex, including one neutered or sterilized.

**City** means the City of Mercedes.

**City enforcement agent** means any designee of the city animal control officer, Code Enforcement officer, or law enforcement officer that is employed by the city.

**Chief of Police** means the head of the police department of the City of Mercedes or a designated representative.

**Conviction** means a conviction in a federal court or a court of any state or foreign nation or political subdivision of a state or foreign nation that has not been reversed, vacated, or pardoned. "Conviction" includes disposition of charges against a person by probation or deferred adjudication.

**Cruelty** means an overt act committed that harms or needlessly kills an animal or committed out of depraved indifference for the animal's wellbeing, including but not limited to torture, maiming, beating, or otherwise committing violence that causes injury or death.

**Dangerous Animal** is any dog or other animal which demonstrates a propensity to assault, bite, scratch or harass people or other animals without provocation.

**Dog** means a domestic canine of either sex, including one neutered or sterilized.

**Designee** means any person or entity authorized to exercise authority as assigned by the City Manager, which may include an animal control officer, Code Enforcement Officer, a police officer, a regional entity, and/or a licensed veterinarian.

**Elements** means the harsh forces of the weather such as wind, rain, heat, cold, ice, snow, etc.

**Enclosure** means a fence or structure suitable to fully prevent the escape of the animal.

**Euthanasia** means to put an animal to death in a humane manner.

**Exotic animal** means an animal of a non-domesticated species not commonly kept as a household pet. Exotic animals may or may not be native to the area and may or may not be governed by existing wildlife regulations.

**Extreme Weather** means Extreme events or occurrences of unusually severe weather or climate conditions that can cause devastating impacts on communities and agricultural and natural ecosystems. Weather-related extreme events are often short-lived and include heat waves, freezes, heavy downpours, tornadoes, tropical cyclones, floods and hurricanes.

**Fenced yard** means an area that is completely surrounded by a substantial fence of sufficient strength, height, construction, materials, and design as to prevent:

- (a) any animal confined within from escaping; or
- (b) the head of a dog confined within from extending over, under, or through the fence.

**Feral** means an animal that is wild, untamed, or has no ascertainable owner.

**Harboring** means the act of keeping and caring for an animal or of providing premises to which the animal returns for food, shelter or care. (Note: Feeding, caring and keeping animals for more than 3 days)

**Humane manner** means care of an animal including, but not limited to, adequate heat, ventilation, sanitary shelter, wholesome food, sufficient water, and regular personal contact consistent with normal caring requirements and feeding habits of the animal's size, species, and breed.

**Immediate** or **Immediately** means at once and without delay.

**Intact Animal** means an animal that has not been surgically sterilized.

**Kennel** means any person, group of persons, partnerships or corporation engaged in keeping five or more dogs, above the age of 6 months or older; or are in the business of boarding, breeding, buying, letting for hire, or the training of dogs above 6 months old for a fee, or the selling of any combination of pets; and of which the subject site meets one of the following criteria:

- (1) Any building, lot, yard, shed or other place in which five or more dogs, more than six months old, are kept;
- (2) (reserved)

NOTE: A kennel's confinement area for the 5 or more dogs (more than 6 months old) must be a minimum of 100' from the nearest residential structure on adjoining properties.

**Notice** means by personal service, certified mail (return receipt requested), or a written notice left at the

entrance to the premises where the animal is harbored.

**Notify and notification** unless otherwise stated in this chapter, a requirement to notify the department, means to contact the department at 959-565-6147 and speak with an employee of the department or leave a voicemail. Notification shall be made immediately, but only as soon as can be done so safely. The Mercedes Police Department may be contacted after the hours of 5:00 P.M, weekends, and holidays.

**Neglect** means an act involving failure to provide for animal health or safety, including but not limited to provide adequate food, water, shelter, exercise, or necessary veterinary care or failure to adequately confine an animal in an un-congested manner appropriate to its species, breed, age, and condition.

**Nuisance** means an animal that damages, soils, defiles, or defecates on private property other than the owner's or on public walks and recreation areas unless such waste is immediately removed and properly disposed of by the owner; causes unsanitary, dangerous, or offensive conditions to surrounding properties; causes a disturbance by excessive barking or other noise-making; or chases vehicles or molests, attacks, or interferes with persons or other domestic animals on public or private property.

**Livestock and Domestic Fowl** means all cattle, cows, calves, bulls, horses, donkeys, mules, sheep, swine, rabbit, and goats of every class, whatever, or the young of any such animal. The term domestic fowl shall include all chickens, ducks, turkeys, geese, pigeons, guineas, and parakeets, of every class whatever, and the young of any such fowl.

**Owner** means a person having the right of custody, legal or apparent, of an animal who keeps or harbors an animal or knowingly permits an animal to remain on or about any premises occupied by that person.

**Properly fitted** means, with respect to a collar or harness, a collar or harness that is appropriately sized for the dog based on the dog's measurements and body weight; does not choke the dog or impede the dog's normal breathing or swallowing; and does not cause pain or injury to the dog.

**Restrain** means to control an animal by physical means.

**Restraint** means a chain, rope, tether, leash, cable or other device that attaches a dog to a stationary object or trolley system.

**Stray** means any animal for which there is no identifiable owner or keeper.

**Tethering** means to tie (an animal) with a rope or chain so as to restrict its movement.

**Unlawful Restraint** – A person who owns or has custody or control of a dog and who uses a chain, rope, tether, leash, cable, or other device that attaches a dog to a stationary object or trolley system shall comply with Chapter 821, Subchapter D, Section 821.076 through 821.081 of the Texas Health and Safety Code, as amended. Dogs must have a properly fitted collar and restraint system as required by Subchapter D, Chapter 821 of the Texas Health and Safety Code.

**Vaccinated** means properly injected with a rabies vaccine licensed for use in that species by the United States of Agriculture, and administered by a veterinarian licensed to practice in the State of Texas.

**Vicious** means an animal that without justification attacks a person or domestic animal causing physical injury or death or that behaves in a manner that a reasonable person would believe poses an imminent



threat of serious injury or death to one or more persons or domestic animals.

**Wild animal** includes all species of animals which exist in a natural unconfined state and are usually not considered domesticated.

## **Section 2—Enforcement, Seizures, and Penalties**

- (a) The Public Works Director or his/her designee(s) is hereby granted the authority to carry out the function of, and to enforce the provisions of this Ordinance, (NOTE: Animal Control personnel is under the Public Works Department)
- (b) Unless otherwise provided in this section, the Public Works Director or his/her designee(s), inclusive of the Code Enforcement Officer, are authorized to issue a citation to any owner, lessee, or occupant of any premises within the City limits for a violation of these regulations. The citation issued shall state the alleged violation, the date of the violation, and the section of this ordinance allegedly violated.
- (c) Any person who shall violate any provision of this chapter may be issued a notice to appear or summons to appear for such violation, and upon conviction, the person shall be deemed guilty of a misdemeanor and punished in accordance with Section 16 of the Ordinance.
- (d) City enforcement agents are authorized to seek a warrant or order from a court of competent jurisdiction to enforce this chapter, pursuant to all applicable local, state, and federal laws
- (e) City enforcement agents shall have the power to search, seize, and impound an animal with a warrant or court order under one or more of the following conditions:
  - (1) when the city enforcement agent has probable cause to believe that the animal creates a nuisance as described in Section 1 of this ordinance;
  - (2) when the city enforcement agent has probable cause to believe that the animal has been abandoned or is being treated inhumanely as described in this section;
  - (3) when the city enforcement agent has probable cause to believe that the animal has rabies or has been exposed to rabies;
  - (4) when the city enforcement agent has probable cause to believe that the animal is not being quarantined for rabies observation under appropriate conditions as defined in this section;
  - (5) when the city enforcement agent has probable cause to believe that the animal meets the definition of a dangerous animal as defined in section 1; or
  - (6) when the city enforcement agent has probable cause to believe that the animal is being possessed or harbored in violation of this section;
- (f) City enforcement agents shall have the power to search, seize and impound an animal without a warrant or court order, with probable cause under the following conditions:
  - (1) on public property, in all cases;
  - (2) on private property, if:
    - (a) the consent of the resident or property owner, or someone with apparent authority to

consent, is obtained in writing; or

- (b) exigent circumstances exist, the city enforcement agent reasonably believes that there is imminent danger of serious bodily injury or death to a human being, another animal, or the animal in question, and there is insufficient time to obtain a warrant.

(3) upon the request of a peace officer if the owner is not available and there is no one eighteen (18) years of age or older to accept responsibility for the animal.

(g) the city enforcement agent is authorized to use necessary force, including but not limited to breaking a vehicle's window, to make lawful seizures of animals pursuant to this section, subject to all local, state, and federal laws and court orders.

### **Section 3—Licensing and Rabies Vaccination**

(a) All dogs and cats over the age of 6 months must be individually licensed unless they are:

1. Residents of the jurisdiction for less than 30 days;
2. Residents of a veterinary clinic, animal shelter or impoundment facility; or
3. Residents of a licensed kennel.

(b) No license shall be issued under this Ordinance unless the application is accompanied by a certificate from a veterinarian licensed to practice in any State or territory of the United States in accordance with the most prevailing Compendium of Animal Rabies Prevention and Control.

(c) Cat and dog licenses shall be issued by the Public Works Director or designee upon compliance with the requirements of this Ordinance and payment of the required fee of \$30, regardless if the dog or cat is altered or un-altered.

(d) The licensing period shall be for 3 years. License renewals may be applied for within 30 days prior to the expiration date. New residents must apply for a license within 30 days of establishing residence. **Renewal fee will be \$30 per a three-year period.**

(e) License fees shall be waived for dogs serving the blind or deaf; or trained dogs that are government-owned used for law enforcement purposes with proper licensing for service dog. All other licensing provisions shall apply.

(f) Upon acceptance of the license application and fee, the Public Works Director or his/her designee shall issue a durable license tag including an identifying number and year of the issuance. Both rabies and license tags must be attached to the collar of the dog or cat. Tags must be worn at all times and are not transferable.

(g) In any prosecution under this Code it shall be presumed that at the time of the alleged offense an animal was not currently vaccinated, and that no valid license had been issued for the animal, unless it was wearing a valid license tag issued pursuant to this section.

**(h) In addition to the licensing and tag requirements above, all dogs over the age of six months must be implanted with an identifying microchip which magnifies the ability to find the owner of record**

and the animal's place of residency should it have strayed without a tag. If an owner who offers any dog over the age of 6 months for sale, trade, or adoption, he/she must provide the microchip identification number in writing and the valid dog license number at the time of the sale, trade, or adoption. It is further declared that if an impounded dog is discovered not to have the microchip identification, the owner shall also have the animal implanted with a microchip by a veterinarian selected by the owner. Microchips shall only be required if an animal is found running at large without a microchip and the owner is identified. The owner shall pay the cost of the city transporting the animal to the selected veterinarian for the implantation and, when written certification that the implant has occurred and all associated fees and expenses are paid, the animal shall then be released to the owner. If adoption is being considered for a dog of at least 6 months old, the identifying microchip device should be included in the cost of such adoption. This microchip regulation shall commence to be imposed upon approval of this ordinance.

## **Section 4— Business Permits**

- (a) No person shall operate an animal establishment, inclusive of a kennel or a pet shop, without first obtaining a Business Permit in compliance with this section and all other applicable ordinances, inclusive of the prevailing Zoning Ordinance.
- (b) The Business Permit period shall begin with the first day of the fiscal year and shall run for one year. Renewal application for permit may be made within 60 days prior to the expiration date. Application for a permit to establish a new breeding animal establishment may be made at any time.
- (c) The annual Business Permit shall be issued upon payment of the applicable fee: See Fee Chart.
  - 1. For each kennel authorized to harbor a maximum of 6 dogs or cats- \$75
  - 2. For each kennel authorized to harbor between 7-12 dogs or cats- \$125
  - 3. For each kennel authorized to harbor 13 or more dogs or cats - \$175
  - 4. For each pet shop- \$75
  - 5. For other animal establishments- \$75
- (d) Every facility regulated by this ordinance shall be considered a separate enterprise requiring an individual Business Permit.
- (e) The City of Mercedes may revoke any Business Permit or license if the person holding the permit or license refuses or fails to comply with this ordinance, the regulations promulgated by the State of Texas, or any other law governing the protection and safe-keeping of animals.
- (f) If an applicant is shown to have withheld or falsified any material information on the application, the City may refuse to issue the Business Permit, or may revoke said Business Permit or license.
- (g) It shall be a condition of issuance of any permit for an animal establishment that the City Enforcement Agent shall be permitted to inspect any and all animals and the premises where such animals are kept during reasonable and normal business hours. Where a permit is revoked for any

cause of pending appeal of any such action, the City Enforcement Agent shall have the power of entry on the premises and into all areas where animals are being kept. A person denied a permit may not re-apply for a period of at least 30 days. Each re-application shall disclose any previous denial or revocation, and shall be accompanied by the typical filing fee.

- (h) No Business Permit shall be issued for the 'Sale of Animals' if the proposed site of such sale is on a roadside or any other outdoor or un-enclosed location.
- (i) Any animal establishment shall be kept and maintained in a clean manner, free from odors detectable at or near neighboring property.
- (j) Exemption may be considered to subsection (h) hereof if the sale of the offspring of an owner's pet takes place on the owner's premises, and there is compliance with any other applicable ordinances.

## **Section 5 — Owners' Responsibility**

- (a) It shall be unlawful to allow any animal to run at large within the City. The Public Works Director or designee is hereby granted the authority to pick up and cause to be impounded any animal found running at large in the City. The impoundment notice and hearing procedures of this Ordinance shall apply in the case of any such animal.
- (b) Dogs must be securely confined, leashed, or under the control of a competent person at all times. See Section 6 of this Ordinance.
- (c) Cats are not required to be leashed. Owners are responsible for the behavior of their cats so that they do not become a nuisance. Any owner of a cat that is allowed to be unleashed is liable for any damages or nuisance caused by such cat. Upon a finding by the court that a particular cat is a nuisance or causes damages, the court may remove the privilege of allowing a particular cat to be unleashed or physically unrestrained.
- (d) A cat that is allowed to run at large by the owner must be surgically altered, must have a license and identification tag with the owner's name and correct phone number listed on the tag, and must not become a nuisance in the city. A cat owner who follows these guidelines shall be responsible for any damage caused by such cat. A cat that causes nuisance problems or damages away from the owner's property shall be restricted to its owner's private property.
- (e) No animal shall be allowed to cause a nuisance. The owner of every animal shall be held responsible for every behavior, nuisance-like or otherwise, of such animal under the provisions of this Ordinance.
- (f) Generally. No owner shall fail to provide his animal with good wholesome food and water, proper shelter and protection from the elements (cold, heat, rain and storm advisories), veterinary care when needed to prevent suffering, and humane care and treatment. A resident, tenant, and/or owner shall have the right to keep, harbor, pen, and/or oversee a maximum of 4 dogs over the age of 6 months old; it is thus prohibited for said resident, tenant, and/or owner to have 5 or more dogs on their premises unless it is a licensed 'kennel' meeting the distance requirement to area residential structures, as defined herein. Any owner of an animal shall

maintain a clean and healthful shelter and living area for any animal being kept, which area shall be free of accumulated waste, debris, pests, fleas, and ticks so that the animal shall be free to walk or lie down without coming in contact with such waste, debris, or pests. All such shelters or living areas must be cleaned and maintained regularly so as to promote proper health for the animals being kept. The City Enforcement Agent shall have the inherent right to inspect such premises.

- (g) No owner shall abandon any animal. Abandonment consists of leaving such animal for a period in excess of 24 hours without providing for someone to feed, water and check the animal's condition. No owner shall leave an animal by a roadside or other similar area; or leave such animal on either public or private property without the property owner's consent and agreement to care for the animal. If an animal is found so abandoned, such animal may be taken by the City designee and impounded in a designated facility, animal shelter, or other facility such as the Humane Society; and there confined in a humane manner. Such animal, if taken from private property, shall be kept for not less than 72 hours in accordance with the procedures set forth by state laws. If the animal is so abandoned, the owner or the person who has been charged with the animal's care shall be subject to a citation for violation of this section.

## **Section 6 — Animals Kept on Premises, Tethering and Confinement**

- (a) Except in licensed kennels meeting the minimum 100' separation requirement to residential structures on adjoining properties, the maximum number of dogs kept on residentially used premises shall not exceed 4 after attaining the age 6 months or older. Also, one single litter of puppies, aged from birth through 6 months, may be permitted to remain at which time the owner will have to comply with Section 5 (f) of this Code.
- (b) Fences for all dogs must be of sufficient height, strength, and structurally sound repair to safely contain the dogs on the premises and prevent children from entering the yard or enclosure. Fences to confine dogs adjudicated as 'vicious' must adhere to additional safety requirements as specified in this Code.
- (c) A dog may be tethered only in full compliance with the provision of this section.
  - 1. No person shall tether a dog using any device that is directly attached to its neck, but instead via a tying device attached to a properly fitted collar or harness made of leather or nylon, and not be of the choker type. This regulation does not prohibit the *proper* use of a choker collar in the *training* of dogs;
  - 2. Dogs cannot be tethered as a primary method of confinement. Tethers can be used as a secondary control within an area fenced to prevent children from entering the yard or enclosure;
  - 3. Using a collar exceeding one and a half inches wide for any dog weighing less than 60 pounds, or using a collar exceeding 2 inches for dogs weighing 60 pounds or more;
  - 4. Except by using a tying device at least 10 feet in length or five times the dog's length,

whichever is longer, with a swivel device on the anchor and collar to prevent tangling, and made of 3/16" links of a minimum grade 30 with load limits of 800 pounds for animals that weigh between 30 and 80 pounds, and 1/2" links of a minimum grade 30 with a load limit of 1,500 pounds for animals that weigh from 80 pounds or greater;

5. A dog may be tethered using a device that weighs more than 1/8 of the dog's body weight;
  6. A dog may not be kept tethered onto any lamppost, light pole, or other similar improvement because such will allow the un-accompanied animal to go into, upon or over any sidewalk, alley, street, or any property not belonging to the dog's owner;
  7. A dog may be tethered on its owner's property for no more than 8 hours per day, but only if it has access to water and shelter from the elements at all times; and the owner, keeper or authorized person is on the premises or within its view and a reasonable distanced therefrom; a dog may not be tethered at any time during a heat advisory; or
  8. A dog may be tethered anywhere other than its owner's property for more than 10 minutes, but only if it is in a safe place and the owner, keeper or authorized person, is never out of sight of the dog or more than 50 feet away.
  9. A person who owns or has custody or control of a dog may not leave a dog outside and unattended by use of a chain, rope, tether, leash, cable, or other device that attaches a dog to a stationary object or trolley system that: unreasonably limits the dog's movement: between the hours of 10:00 P.M and 6:00 A.M.; or is located within five hundred (500) feet of a school; or occurs during extreme weather conditions as defined in Subchapter D, Chapter 821 of the Texas Health and Safety Code.
- (d) The premises upon which animals are kept, whether indoors or outdoors, shall be maintained in a secure, clean and sanitary condition.
- (e) No person shall transport or carry on any public roadway any animals in a motor vehicle unless the animal is safely enclosed within the vehicle, and if traveling in an unenclosed vehicle (including but not limited to convertibles, pick-up trucks, jeeps, and flatbed trucks), the animal shall be confined by a vented container or cage, or by chain, rope or other device cross-tied to prevent the animal from falling or jumping from the motor vehicle or from strangling on a single leash.
- (f) Any failure to comply with this section may result in confiscation of the dog, and citation(s) being issued against the person in charge of said dog.

## **Section 7— Nuisances**

- (a) Nuisances include but are not limited to frequent running at large, excessive noise, soiling of public property and of private property not owned or rented by the pet owner, and noxious odors or unsanitary conditions caused by failure to clean the dog's resident property.
- (b) Dogs must be prevented from causing a nuisance by barking, howling, or yelping in a habitual,



consistent, or persistent manner that continually disturbs the peace of the neighborhood.

- (c) Owners must immediately remove feces deposited by their dogs on public property, public and private right-of-way's, and private property not owned or rented by the animal owner; furthermore, owners or the person in charge of such dogs shall remove within a reasonable time such feces from their own properties (whether owned or rented) should the feces/urine induce an odor issue that is offensive to the normal senses of adjoining private residents, and as confirmed by the investigating Animal Control Officer, Code Enforcement Officer, or Health Officer.
- (d) The Animal Control Officer, or Code Enforcement Officer, shall investigate each complaint and may issue a citation to anyone found violating this section.
- (e) Dog owners who repeatedly violate nuisance laws will be subject to increased fines and to requirements that they provide a remedy for the offending behavior or activity. If the violation involves lack of sanitation on the subject property, Health Officials may also make periodic visits to assure that sanitation is maintained. If an extreme unhealthy issue is clearly evident, in addition to citations being issued, the Health Official may recommend to the Municipal Court Judge at a called hearing that the animals should be removed from the property, either by the owner or through an order of confiscation to thus take firm measures to restore a healthy environment.

## **Section 8 —Dead Animals**

- (a) The City shall provide, by contract or otherwise, for the removal and disposition of animal carcasses from the streets, avenues, alleys and other public places of the City.
- (b) It shall be unlawful for any person to throw or place any dead or injured animal or fowl or related body part, in or upon any public place within or belonging to the City, the County of Hidalgo, the State of Texas, or any property belonging to an irrigation district.
- (c) It shall be unlawful for any person to bury or cause to be buried within the City any dead animal, except as provided herein. Any person having in the person's possession or upon their premises any dead animal shall immediately dispose of the animal in any one of the following manners:
  - 1. Removal from the City for appropriate disposition;
  - 2. Cremation at a licensed facility;
  - 3. Disposal at a site or facility certified to accept putrescible wastes; or
  - 4. Burial on the person's private property at a depth greater than two feet (2') below ground level.

## **Section 9 -- Unlawful Restraint of a Dog**

- a) An owner may not leave a dog outside and unattended by use of a restraint unless the owner provides the dog access to:
  - 1. adequate shelter;
  - 2. an area that allows the dog to avoid standing water and exposure to excessive animal waste;

3. shade from direct sunlight; and
  4. potable water
- b) An owner may not restrain a dog outside and unattended by use of a restraint that;
1. is a chain;
  2. has weights attached;
  3. is shorter in length than the greater of:
    - (A) five times the length of the dog, as measured from the tip of the dog's nose to the base of the dog's tail; or
    - (B) 10 feet; or
  4. is attached to a collar or harness not properly fitted.
- c) A person commits an offense if the person knowingly violates this section. The restraint of each dog that is in violation is a separate offense.

## **Section 10 — Animal Cruelty**

- (a) It is unlawful for anyone to beat, cruelty ill-treat, torment, overload, overwork or otherwise abuse an animal, or cause, instigate or permit any dogfight, cockfight, bullfight or other combat between animals or between animals and humans.
- (b) It is unlawful to breed or train an animal for fighting with any other animal.
- (c) Having charge, custody, or possession of any animal or fowl, either as owner or otherwise, and unjustifiably fail to provide it with proper food, proper drink, proper shelter, proper veterinary care, and/or with humane care and treatment constitutes animal cruelty.
- (d) No person shall leave any animal in any standing or parked vehicle in such a way as to intentionally, knowingly, recklessly, or with criminal negligence endanger the animal's health or safety. Any Animal Control Officer or Police Officer is hereby authorized to use reasonable force, including the breaking of a window, if the animal's health or life is at risk where after said animal shall be impounded. The attending city's official shall then leave a notice on the vehicle bearing the name of the officer removing the animal, a telephone number where he/she can be contacted, and the location where the animal may be claimed by the owner. It is declared that any person violating this section shall reimburse the City for the full cost and expense incurred by the city in the care, medical treatment, and impoundment of the animal, including the removal from a vehicle before regaining possession of the animal.
- (e) This section is not intended to contravene the provisions for animal cruelty contained in the Texas Penal Code.
- (f) No method of slaughtering or handling in connection with slaughtering shall be deemed to comply with the public policy of the United States unless it is humane. In the case of cattle, calves, horses, mules, sheep, swine, and other livestock, all animals are rendered insensible to pain by a single blow, or an electrical, chemical, or other means that is rapid and effective, before being shackled,

hoisted, thrown, cast, or cut; or

- (g) Any failure to comply with this section may result in confiscation of the animal with citation(s) being issued against the person(s) found to be in (alleged) violation of this Code.

## **Section 11 — Prohibited Animals; Distance Requirements**

- (a) It shall be unlawful to keep any wild animals inside the City limits unless it is permitted through a bona fide circus for a temporary stay.
- (b) It shall be unlawful to release or to allow any wild or vicious animal to be running at large and unrestrained.
- (c) It shall be unlawful for any person to raise, keep, pen or harbor any livestock or domestic fowl upon any premises within 200 feet from any residential property, measured to the nearest property line of such residence (other than that of the occupant of the premises where the same are kept); or within 200' from any hotel, church, school, nursing home, daycare, or similar facility, within the corporate limits, as measured to said structural improvements where people occupy said structures or its auxiliary buildings. This section shall not apply to the raising of livestock temporarily harbored pursuant to an exhibit or exposition held within the City, but where such harboring shall mandate the approval of the Code Enforcement Officer and the City's Health Official to assess containment, distance to surrounding residents, health control measures, and any historical evidence of previous compliance of sanitary management practices.
- (d) All livestock or domestic fowl shall be kept in suitable sanitary pens or enclosures, which shall be cleaned daily, and daily disinfected and sprayed with insecticides and kept in such a manner as not to become unsanitary offensive or disagreeable to persons of ordinary sensibilities residing in the vicinity thereof. The livestock or domestic fowl shall not be kept or maintained so as to breed flies or in any manner cause any injury to the health of the public or any person residing in the vicinity of said pen or enclosure.
- (e) No person shall import, transport or release or cause to release within City Limits any live animal, gamete, viable egg or hybrid of any species listed as invasive to the area by the U.S. Fish and Wildlife Service or the Texas Parks and Wildlife agencies, except by authorized permit for responsible zoological, educational, medical or scientific purposes.

## **Section 12 —Animal Bites**

- (a) Any wild animal which has bitten a person should be caught and euthanized, and the brain immediately submitted to a qualified laboratory for rabies examination. Rodents, rabbits, birds, and reptiles are not considered to be transmitters of the rabies virus and should not be submitted for laboratory examination for rabies.
- (b) Any dog or cat which has bitten a person shall be quarantined for observation of rabies for a period of no less than ten (10) days from the date of the bite. The procedure and place of observation shall be

designated by the investigating officer or responsible agency. Such confinement shall be at the expense of the owner. Stray dogs or cats whose owners cannot be located shall be confined in the animal shelter. The owner of any dog or cat which has been reported to have inflicted a bite on a person shall, on demand, produce the dog or cat for impoundment, as prescribed in this section. Refusal to produce the dog or cat constitutes a violation of this section, and each day of such refusal shall constitute a separate and individual violation.

- (c) A dog declared 'vicious' which has bitten a person shall be quarantined for observation of rabies for a period of no less than ten (10) days from the date of the bite. The fee will be required for release of the 'vicious' dog. No dog that has been declared 'vicious' must have more than two (2) violations of this chapter. The dog will be euthanized in a humane manner.
- (d) An animal control officer or Code Enforcement Officer is empowered to issue a citation to the owner of a dog or cat which has bitten a person as described in the fee chart below.

### **Section 13—Vicious Animal Declaration**

- (a) An animal that may be suspected of being 'vicious' may be investigated by the Public Works Director or his/her designee. Upon such investigation, if the City finds that the animal's behavior and instinct is said to be 'vicious', said animal shall be so classified.
- (b) No animal may be declared 'vicious' for injury or damage sustained by a person who was committing a willful trespass or other tort upon the premises of the animal's owner.
- (c) No animal may be declared vicious for injury or damages sustained by a person who was teasing, tormenting, abusing, or assaulting the animal.
- (d) No animal may be declared 'vicious' for injury or damages sustained If the dog was defending or protecting its owner from unjustified attack or assault, or was protecting or defending its young or other animals from harm or attack.
- (e) No dog shall be deemed 'vicious' simply by its breed.
- (f) Within 5 days of declaring an animal 'vicious', the Public Works Director or designee shall notify the animal's owner in writing of the declaration by personal service. In the alternative, service may be by certified mail or by posting on the animal owner's property. The notice shall:
- a. Identify the requirements and conditions for maintaining a 'vicious' animal as set forth in Section 14 of this Code; and
  - b. Order the owner to immediately comply with the confinement and other requirements of Sections 5 & 6, and advise the owner of his/her right to a hearing under this Section.
- (e) The owner of an animal declared 'vicious' shall have the right, within 5 days after service of the notice, to personally serve upon the Public Works Director, designee or the municipal court clerk a written request for a hearing to contest the 'vicious' animal declaration. The City's recipient shall then file the hearing request with the Municipal Court where after a hearing shall be held within a reasonable time therefrom.
- (f) The hearing under this section shall be before a Municipal Judge of the City and shall be formal,

and strict rules of evidence shall apply. The owner may be represented by counsel, present oral and written evidence, and cross examine witnesses.

- (g) At the hearing, all interested persons shall be given the opportunity to present evidence of the issue of the dog's alleged viciousness. Criteria to be considered in a hearing required herein may include but not be limited to:
  - 1. Provocation
  - 2. Observable behavior of the dog;
  - 3. Site and circumstances of the incident; and
  - 4. Statements from interested parties and/or witnesses.
- (h) The Municipal Judge shall issue a decision within two business days after the close of the hearing under this section and shall notify the owner in writing of the decision.
- (i) The Municipal Judge may uphold the 'vicious' animal declaration, in which event the owner shall comply with all of the requirements and conditions for keeping a 'vicious' animal as set forth in Section 14.
- (j) The decision by the Municipal Judge shall be final.
- (k) The owner will be responsible for payment of all boarding costs and other fees as may be required to humanely and safely keep the dog at the animal shelter through the appeals process.
- (l) It shall be unlawful by the owner or keeper of a deemed 'vicious' dog to not fully comply with the confinement provisions for such dogs, as regulated in this Code.

## **Section 14 — Requirements for Keeping a Vicious Animal**

- (a) The owner of 'vicious' animal shall be subject to the following requirements:
  - 1. Confinement. All 'vicious' animals shall be securely confined upon the premises of the owner indoors or outdoors in an enclosed and locked kennel. Confinement shall comply with the provisions of Sections 5 & 6.
  - 2. A dangerous dog may be off the owner's premises or out of its enclosure only if it is muzzled and restrained by a substantial chain or leash having a minimum tensile strength of three hundred (300) pounds, and not exceeding four (4) feet in length, attached to a leather or nylon collar or harness (not a choke chain). The muzzle must be made in a manner that will not cause injury to the dog or interfere with its vision or respiration, but must prevent it from biting any person or animal. No person under the age of eighteen (18) shall be in charge or control of a 'vicious' dog. No person physically incapable of restraining or controlling a 'vicious' dog, either due to weight or strength of the dog, shall be in charge or control of such a dog.
  - 3. The owner shall prominently display a sign on his premises at all entry points warning that there is a 'vicious' dog on the property, as well as on any fenced enclosure, no more than

thirty (30) feet apart, and at each normal point of ingress and egress. These signs shall bear the words "Beware of Dog" or "Dangerous Dog" in letters at least three and one-half (3 ½ ) inches high, and shall be so placed as to be readily visible to any person approaching the enclosure. If such required signs are eroded due to sun exposure or weather conditions, such signs must be immediately replaced.

4. The Municipal Court Judge, in his/her discretion during a related hearing to preserve the safety of the general public, may require a 'vicious' dog to be spayed or neutered.
5. The Animal Control Officer or Code Enforcement Officer, in their discretion, shall have the authority to make whatever inspections are deemed necessary to ensure that the provisions recited herein are fully complied with.
6. Prior to a 'vicious' dog being sold or given away, the owner shall provide the name, address, and phone number of the new owner to the Public Works Director. Each owner shall execute a document acknowledging that said owner is aware of the 'vicious' dog classification, and that said owner shall comply with the requirements of this Code.
7. An owner of a 'vicious' dog shall have the option to have said dog humanely euthanized at his expense by the animal shelter or licensed veterinarian if said owner is unable to comply with the requirements cited herein.
8. The owner of a 'vicious' dog shall present to the Public Works Director or designee proof that the owner has procured liability insurance or a surety bond in the amount of not less than one hundred thousand dollars (\$100,000.00) covering each dog so declared for any damage or injury that may be caused by each such 'vicious' dog. The liability insurance policy or surety bond shall contain a provision requiring that the Public Works Director be notified immediately by the agent issuing the policy or bond, or by the company issuing the policy or bond, in the event the insurance policy or bond is canceled, terminated, or is about to expire. The liability insurance, or surety bond, shall be obtained prior to the issuing of a permit to keep a 'vicious' dog, and proof of coverage shall be required each year for renewal of the license to keep a 'vicious' dog.

## **Section 15 — Impoundment**

- (a) Animals owned or harbored in violation of this Code or state law shall be taken into custody by an Animal Control Officer or other designated official and impounded. Stray animals shall be similarly impounded.
- (b) It shall be unlawful for any person to remove any impounded animal from the animal facility without the consent of the Animal Control Officer or designated official or agency.
- (c) If the owner of an impounded animal is known, immediate notice shall be given to him/her. Any impounded animal may be redeemed upon payment of fines, license fee where applicable, care and feeding charges, veterinary charges, rabies vaccination charges and such other costs as set by



the City Commission of the City of Mercedes.

- (d) If such animal is not redeemed within three days, it shall be deemed abandoned and may be placed for adoption subject to payment of the license fee where applicable, impoundment fee, care and feeding charges, veterinary charges, rabies vaccination charges where applicable, and such other costs as set forth by the City Commission; if such animal is not redeemed, it may be humanely euthanized according to facility's protocol.
- (e) If the animal is to be available for adoption, an adoption fee of \$25 shall be assessed at the time. No dog or cat shall be released for adoption as a pet without being neutered. Reasonable vaccination fees, licensing fees, and veterinary costs may be assessed during the course of adoption.
- (f) The Public Works Director or designee may order the impoundment for destruction of an animal only when the animal:
  - 1. Has attacked, bitten or injured a human being or domestic animal and the circumstances indicate that there is a probability of additional similar conduct by such animal.
  - 2. Has been declared a 'vicious' animal pursuant to Section 10, and the owner, if any is ascertainable, has failed to comply with the requirements and conditions for keeping a vicious animal as provided in Section 13.
  - 3. Poses a threat of serious harm to the public's health or safety.
- (g) The Public Works Director may accept a dog or cat voluntarily forfeited from the confirmed owner for humane disposal whereby a fee of \$260 will be paid for such service.
- (h) Any animal impounded for destruction under the provision of this section may be claimed by its owner only with an order issued by the Municipal Court after a hearing pursuant to this section and in compliance with any conditions and applicable fees of such an order.
- (i) The impoundment of dogs and cats which have inflicted bites on humans shall be for a period often days for observation and shall not be released until a licensed veterinarian has declared the animal to be free of rabies.
- (j) If a dog or cat dies during the observation period, the Public Works Director shall cause the dog's or cat's remains submitted for rabies testing.
- (k) Any impounded animal on observation may be redeemed after the observation period has ended and upon payment of the license fee where applicable, care and feeding charges, veterinary charges, rabies vaccination charges, and other costs as set by the City Commission of the City of Mercedes. If such animal is not redeemed within three days, it shall be deemed abandoned and shall be humanely euthanized.
- (l) Within 2 business days of any impoundment for destruction under this Code, the Public Works Director or designee shall notify the animal's owner in writing (Certified Mail) of the impoundment. In the alternative, service may be by posting a laminated original letter on the animal owner's property. The notice shall advise the owner to his/her right to a hearing. In the

case of stray animals, an attempt to notify the owner is not necessary.

1. The owner of an animal impounded for destruction shall have the right, within 5 days after service of the notice under this section, to personally serve upon the Public Works Director or his/her designee, a written request for a hearing to contest the impoundment. The Public Works Director or designee shall immediately file the request with the Municipal Court, and a hearing may be held at the next available court date.
2. The impoundment hearing shall be informal, and strict rules of evidence shall not apply. The owner shall be represented by a counsel; present oral and written evidence, and cross examine witnesses.
3. The Municipal Judge shall issue a decision within 2 business days after the close of the hearing under this section, and shall notify the owner and Public Works Director in writing of the decision.
4. After considering all of the relevant evidence, the Municipal Judge may order the destruction of the impounded animal or may release the animal to its owner, conditional on the owner complying with the requirements for keeping a vicious animal as set forth in this Code.

## **Section 16 — Penalty for Violations and Redemption Rate after Impoundment**

- (a) Any person found guilty of the violation of any provision of this ordinance shall be punished as published table of fees on the City website.

First violation involving an altered animal	\$50
First violation involving an intact animal	\$50
Second violation involving an altered animal	\$100
Second violation involving an intact animal	\$100
Third and subsequent violations involving an altered animal	\$150
Third and subsequent violation involving an intact animal	\$150

- (b) In addition to the fine specified in subsection (a) above, the Municipal Court Judge may sentence owners, at their own cost, to complete a Responsible Owner Course every time they are found guilty after a first violation.
- (c) In the event the Municipal Court Judge allows community service in lieu of or in addition to the imposition of a fine, whenever possible such community service shall be served at an animal shelter or similar institution.
- (d) Prior to sentencing, if the owner of an intact animal is found guilty or pleads 'no contest' to a violation of this ordinance, and said owner represents that the animal will be altered, the Municipal Court may reset the sentencing, but only once and for no more than 30 days, for the purpose of allowing the defendant to present sufficient proof that the animal was altered after the finding of guilt or entry of the plea of 'no contest'. Upon presentation of such proof of alteration,

the fines imposed pursuant to this section may be reduced pursuant to the discretion of the Municipal Court Judge.

- (e) For redemption. The person entitled to the possession of any animal delivered to the animal control center shall be entitled to have the animal delivered to him upon presentation of satisfactory evidence of ownership, proof of compliance with any other applicable ordinance or statute governing the release of an animal to such owner, and payment of all applicable charges, fines, and/or fees, provided such animal is not infected or reasonably believed to be infected with rabies or any other infectious or contagious disease.
- (f) Except as otherwise provided in this Code, the following fees shall be charged for the impoundment of an animal in the animal control center:

First impoundment of an altered animal	\$65
First impoundment of an intact animal	\$65
Second impoundment of an altered animal	\$120
Second impoundment of an intact animal	\$120
Third and subsequent impoundment of an altered animal	\$175
Third and subsequent impoundment of an intact animal	\$175
- (g) The fees specified above for unsterilized dogs or cats shall apply unless it has been determined by external examination that the animal had already been sterilized, or the owner presents a certificate from a veterinarian establishing that the animal had been sterilized.

### **Section 17 — Severability**

If any portion, section, subsection, phrase, sentence or clause of this ordinance shall for any reason be held invalid, such invalidity shall not affect the remaining provisions of this ordinance, or their application of other persons or sets of circumstances, and to this end, all provisions of other related Ordinances that may be in conflict herewith are hereby repealed.

### **Section 18 - Publication and Effective Date**

The caption of this ordinance shall be published in a newspaper of local circulation in accordance to the City Charter of the City of Mercedes, Texas; and pursuant to State Law. This ordinance shall become and be effective in accordance with the City Charter of the City of Mercedes, Texas and the laws of the State of Texas. The fees and enforcement of this ordinance shall become effective January 1, 2023 allowing a grace period to inform the public of this ordinance.

**READ, DISCUSSED, AND APPROVED ON THIS THE 15<sup>TH</sup> DAY OF NOVEMBER IN THE YEAR OF OUR LORD, 2022.**

1<sup>st</sup> Reading: November 1, 2022.

2<sup>nd</sup> Reading: November 15, 2022.

Approved as to Form: \_\_\_\_\_

Martie Garcia Vela, City Attorney

\_\_\_\_\_  
Oscar Montoya, Mayor

ATTEST:

\_\_\_\_\_  
Joselynn Castillo, City Secretary

## Fee Chart

<b>Description</b>	<b>Reference</b>	<b>Fee</b>
<b>License and Rabies</b>	<b>Section</b>	
Cat and Dog License (3 year period)	Sec.3(c)	\$30
Designated Facilities processing fee per license issued	Sec.3(f)	\$5
License to keep a ‘vicious’ dog	Sec. 14(a)8	\$50
<b>Business Permits</b>		
For each kennel authorized to harbor a maximum of 6 dogs or cats	Sec.4(c)1	\$50
For each kennel authorized to harbor between 7-12 dogs or cats	Sec.4(c)2	\$100
For each kennel authorized to harbor 13 or more dogs or cats	Sec.4(c)3	\$150
For each pet shop	Sec.4(c)4	\$50
For other animal establishments	Sec.4(c)5	\$50
<b>Unlawful Restraints</b>		
Unlawful Restraint of a Dog violation (price is for each separate offense)	Sec. 9(c)	\$200
<b>Nuisance</b>		
First violation of nuisance	Sec. 7(e)	\$50
Second violation of nuisance	Sec. 7(e)	\$100
Third and subsequent violation of nuisance	Sec. 7(e)	\$150
<b>Animal Bites</b>		
Dog or Cat bite, with owner per occurrence	Sec. 12	\$150
Dog Bite from a ‘vicious dog’ per occurrence	Sec. 12	\$200
<b>Impoundment</b>		
Adoption Fee	Sec.15(e)	\$25
Voluntary Forfeited Animals	Sec.15(g)	\$260
Tranquilize or euthanize an animal on site		\$150
Quarantine an animal		\$250
Deceased animal impoundment		\$45
<b>Violations</b>	<b>Section 16</b>	
First violation involving an altered animal	Sec. 16(a)	\$50

First violation involving an intact animal	Sec. 16(a)	\$50
Second violation involving an altered animal	Sec. 16(a)	\$100
Second violation involving an intact animal	Sec. 16(a)	\$100
Third and subsequent violations involving an altered animal	Sec. 16(a)	\$150
Third and subsequent violation involving an intact animal	Sec. 16(a)	\$150
<b>Redemption Rate after Impoundment</b>	<b>Section 16</b>	
First impoundment of an altered animal	Sec. 16(f)	\$65
First impoundment of an intact animal	Sec. 16(f)	\$65
Second impoundment of an altered animal	Sec. 16(f)	\$120
Second violation involving an intact animal	Sec. 16(f)	\$120
Third and subsequent impoundment of an altered animal	Sec. 16(f)	\$175
Third and subsequent impoundment of an intact animal	Sec. 16(f)	\$175

Mercedes shall pay City of Weslaco \$65 per animal impounded at City's shelter.

Mercedes shall pay City \$55 per deceased animal taken to City's shelter.

Mercedes citizens seeking to reclaim animals shall pay fee as set by City of Weslaco.

Mercedes shall pay City of Weslaco \$150.00 to tranquilize or euthanize an animal on site.

Mercedes shall pay City of Weslaco \$250.00 to quarantine an animal.



**Consent Agenda**

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**DATE:** November 15, 2022**FROM:** Javier Campos Jr. – Fire Chief**ITEM:** **Approval of Fire Department items for surplus and donation of fire gear to Edcouch-Elsa I.S.D. Fire Program.**

---

**BACKGROUND INFORMATION:**

Fire Gear listed has met its “in-service” life of 10 years and is no longer in compliance with the TCFP regulations. Recommending approval of asset disposition form.

The Mercedes Fire Department along with other surrounding fire departments have been contacted to assist with donating fire training gear to the Edcouch-Elsa I.S.D. Fire Program. This gear is no longer in service within the Mercedes Fire Department and in the best interest in assisting other agencies in producing fire personnel in the Rio Grande Valley. We are recommending the approval of donating gear to the Edcouch Elsa ISD fire program.

**BOARD REVIEW/CITIZEN FEEDBACK:** Approved**ALTERNATIVES/OPTIONS:** NA**FISCAL IMPACT:** None

<b>Proposed Expenditure/(Revenue):</b>	<b>Account Number(s):</b>
None	

**Finance Review by:****LEGAL REVIEW:****ATTACHMENTS:****Staff Recommendation:** Fire Chief recommends approval.

# City of Mercedes

## Asset Disposition Form

(Use this form only for equipment that has the City of Mercedes bar code tag)

The following equipment being disposed:

Barcode #	Qty	Description of Items	Purchase Date	Cost	Disposition Code
—	1	Bullard Helmet SN: 2494936 - Year 2007	NA	NA	D
—	1	Bullard Helmet SN: Faded - Year 2008	NA	NA	D
—	1	Bullard Helmet SN: 3856948 - Year 2001	NA	NA	D
—	3	Structural Coats - Year 2012	NA	NA	D
—	3	Structural Pants - No Year	NA	NA	D
—	2	Hoods - Lot#041967 and Lot# 041967	NA	NA	D

### REASON OF DISPOSAL:

All fire gear/equipment has met its "in-service" life of 10 years and is no longer in compliance with the TCFP regulations.

Disposition Code	
A	Lost
B	Stolen
C	Damaged
D	Other (exceeded useful life)

Department: Fire Department

  
DEPARTMENT HEAD

11/8/2022  
DATE

CITY MANAGER

DATE



Javier Campos <jcampos@cityofmercedes.com>

---

## Fire Gear Donation

---

**Alejandro Cavazos** <alcavazos@eeisd.org>

Mon, Nov 7, 2022 at 8:36 AM

To: "jcampos@cityofmercedes.com" <jcampos@cityofmercedes.com>

Chief Campos,

I am sending you this email to ask you for assistance with any fire gear you can spare to donate. I teach the Fire Academy at EEISD and am needing used gear . Anything you could help us with would be greatly appreciated.

Thank you:

Alejandro Cavazos

EEISD

Fire Academy Instructor

Attached is a list of non-Compliant structural personal protective equipment that is no longer "in-service" due to exceed life of 10 years as per TCFP and state compliant manufactures identification labels being non visible making them non-compliant. The gear is being requested from the Mercedes Fire Department by Instructor Alejandro Cavazos; the gear will be used in a high school program that gears towards high school students.

1 Bullard Helmet, DOM: 07/23/2007, SN: 2494936

1 Bullard Helmet, DOM: 05/20/2008, SN: Faded

1 Bullard Helmet, DOM: 03/23/2011, SN:3856948

3 Coats - 2012

3 Pants, two with suspenders, one without suspenders

2 Life Liners Lot # 041967, Lot # 041967





fc







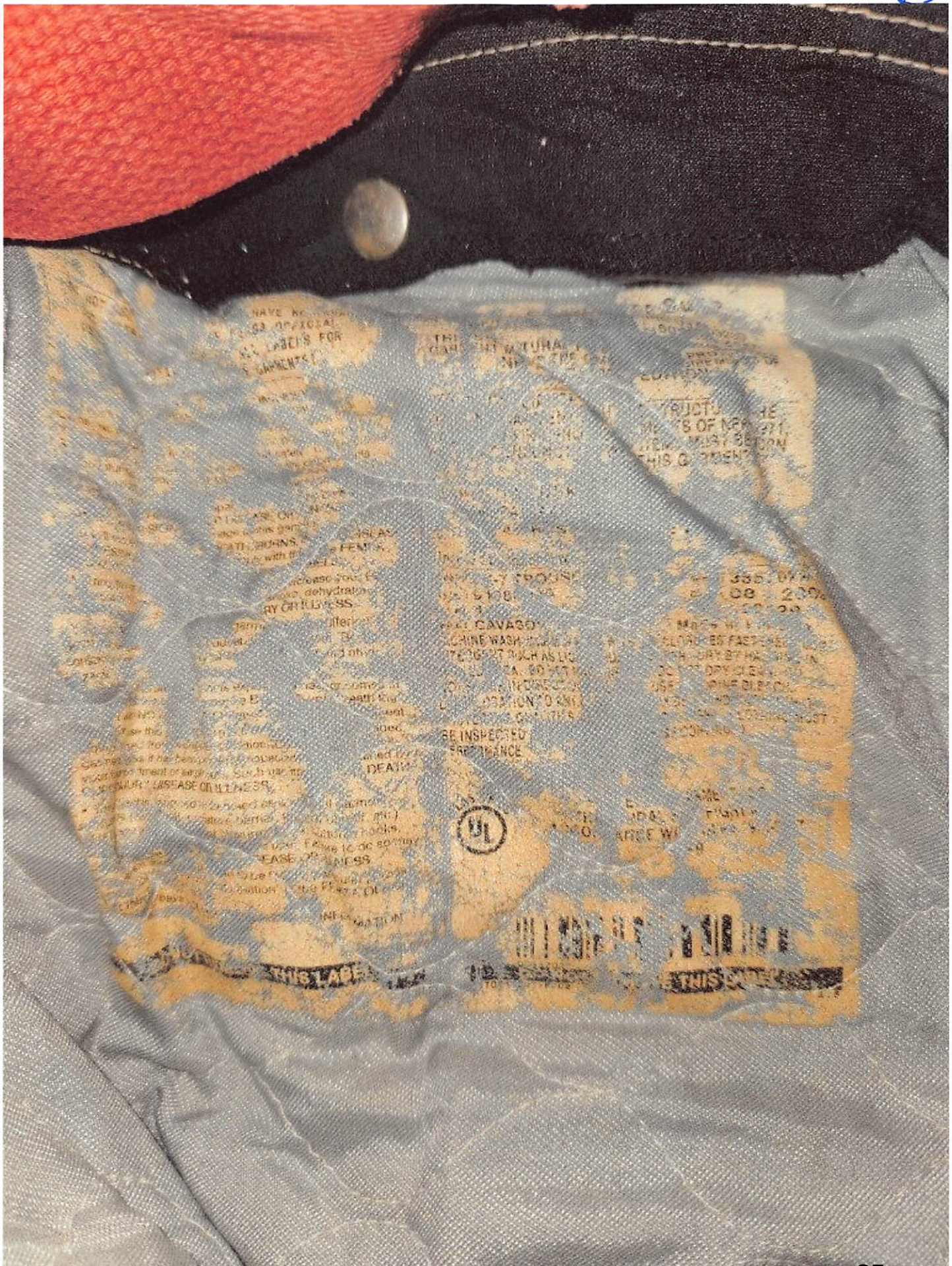
(C)



















**CONSENT ITEM: YES**

---

**DATE:** November 15, 2022**FROM:** Orlando Diaz, Lieutenant, Mercedes Police Department**ITEM:** Approval of Agreement for the Temporary Closure of State Right-of-Way

---

**BACKGROUND INFORMATION:** The Mercedes Police Department respectfully requests the approval of Agreement for the Temporary Closure of State Right-of-way in order to aid with traffic control during the Christmas Parade.

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A**ALTERNATIVES/OPTIONS:** N/A**FISCAL IMPACT:****Proposed Expenditure/(Revenue):**

\$ 0.00

**Account Number(s):**

01-522-1011

**Finance Review by:****LEGAL REVIEW:****ATTACHMENTS:**

1. Agreement for the Temporary Closure of State Right-of-way
2. Road Closure & Map
3. Resolution
4. Traffic Control Agreement

**DRAFT MOTION:**

STATE OF TEXAS §

COUNTY OF §

# **AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT-OF-WAY**

**THIS AGREEMENT** is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City Of Mercedes, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "City."

## **W I T N E S S E T H**

**WHEREAS**, the State owns and operates a system of highways for public use and benefit, including Mercedes, in Hidalgo, County; and

**WHEREAS**, the City has requested the temporary closure of (Texas Ave.), from 600 Block of S. Texas Ave. to the 1000 Block of N. Texas Ave. for the purpose of The Christmas Parade, as described in the attached "Exhibit A," hereinafter identified as the "Event;" and

**WHEREAS**, the Event will be located within the City's incorporated area; and

**WHEREAS**, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right-of-way will be performed within the State's requirements; and

**WHEREAS**, on the 9th day of December of 2022, the City Commission of the City of Mercedes, Texas passed Resolution \_\_\_\_\_ / Ordinance No. \_\_\_\_\_, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the City to enter into this agreement with the State; and

**WHEREAS**, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

**WHEREAS**, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

## **A G R E E M E N T**

### **Article 1. CONTRACT PERIOD**

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

### **Article 2. EVENT DESCRIPTION**

The description of the Event, including the proposed schedule of start and stop times,



approximate number of people attending the Event, and equipment involved shall be attached hereto and identified as "Exhibit C."

### **Article 3. OPERATIONS OF THE EVENT**

A. The City shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.

B. The City shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right-of-way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State.

C. The City will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.

D. The City will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right-of-way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The City will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the City shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

E. The City hereby assures the State that there will be appropriate passage allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the City's traffic control plan.

F. The City will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right-of-way and restore or repair the State's right-of-way, including roadway and drainage structures, signs, and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural environment, including landscape features.

### **Article 4. OWNERSHIP OF DOCUMENTS**

Upon completion or termination of this agreement, all documents prepared by the City will remain the property of the City. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use.

### **Article 5. TERMINATION**

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right-of-way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations and liabilities of the State and City under this agreement. If the potential termination of this agreement is due to the failure of the City to fulfill its contractual obligations as set forth herein, the State will notify the City that possible breach of contract has occurred. The City must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the City does not remedy the breach to the satisfaction of the State, the City shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

#### **Article 6. DISPUTES**

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

#### **Article 7. RESPONSIBILITIES OF THE PARTIES**

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

#### **Article 8. INSURANCE**

A. Prior to beginning any work upon the State's right-of-way, the City and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period that the City and/or its contractors are encroaching upon the State right-of-way.

B. In the event the City is a self-insured entity, the City shall provide the State proof of its self-insurance. The City agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

#### **Article 9. AMENDMENTS**

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the City and the State.

#### **Article 10. COMPLIANCE WITH LAWS**

The City shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right-of-way.

#### **Article 11. LEGAL CONSTRUCTION**

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

**Article 12. NOTICES**

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

City:	State:
<u>City of Mercedes</u>	<u>Texas Department of Transportation</u>
<u>400 South Ohio Avenue; Mercedes, TX</u>	_____
<u>78570</u>	_____
_____	_____

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

**Article 13. SOLE AGREEMENT**

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

**IN TESTIMONY WHEREOF**, the parties hereto have caused these presents to be executed in duplicate counterparts.

**THE CITY OF MERCEDES**

Executed on behalf of the City by:

By \_\_\_\_\_

Date: November 15, 2022

Typed or Printed Name and Title: Orlando Diaz

Lieutenant

**THE STATE OF TEXAS**

Executed for the Executive Director and approved for the Texas Transportation and Mercedes for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By \_\_\_\_\_

District Engineer

Date \_\_\_\_\_

By \_\_\_\_\_

Director of Maintenance

Date \_\_\_\_\_



Agreement No. \_\_\_\_\_

**Exhibit A**

**(SEE ATTACHED ROUTE MAP AND ROAD CLOSURES)**



Pedro Estrada  
Chief of Police

# MERCEDES POLICE DEPARTMENT

2314 N. FM 491 Rd.  
Mercedes, Texas 78570  
(956) 565-3102 Fax (956) 565-2583

*Tuesday, November 15, 2022*

*To: Texas Department of Transportation*

*From: Lieutenant Orlando Diaz*

*Re: Agreement for the Temporary Closure of State Right-of-Way*

## Exhibit A

### ROAD CLOSURE EVENT NAME AND DATE

NAME: THE CHRISTMAS PARADE

DATE OF CLOSURE: FRIDAY, DECEMBER 9, 2022

TIME OF CLOSURE: 6:00 P.M. – 09:00 P.M.

Lt. Orlando Diaz

A handwritten signature in black ink, appearing to be "Orlando Diaz", written over a horizontal line.

Mayor

City Manager

Commissioners

Good evening,

As an agreement made between TXDOT and The City of Mercedes Police Department is requesting that this resolution be passed for a temporary road closure permit for The Christmas Parade which will be held on Friday, December 9, 2022, at 07:00 P.M. Road closures will start at 06:00 PM and end at approximately 09:00 PM. It will start at the 600 Block of South Texas Avenue and will go north on Texas up to the Rio Grande Valley Livestock Show located at 1000 N. Texas Ave.

(16) Officers will be assigned to specific areas of concern:

Assigned Post: Public Works Department	N. Texas Ave. / Hill St. (East & West)
Assigned Post: Public Works Department	N. Texas Ave. / Webb St. (East & West)
Assigned Post: Public Works Department	N. Texas Ave. / Duval St. (East & West)
Assigned Post: Officer Antonio Montelongo	N. Texas Ave. / FM 491 (East)
Assigned Post: Officer Isaias Rodriguez	N. Texas Ave. / Anacuitas St. (West)
Assigned Post: Lt. Aaron Villarreal / Public Works	N. Texas Ave. / WB Frontage Rd. (East)
Assigned Post: Lt. Orlando Diaz / Public Works	N. Texas Ave. / EB Frontage Rd. (West)
Assigned Post: Public Works Department	N. Texas Ave. / Starr St. (East)
Assigned Post: PPO Nicolas Castillo	N. Texas Ave. / Cameron St. (East)
Assigned Post: Officer Felipe Sanchez	N. Texas Ave. / Cameron St. (West)
Assigned Post: Officer Eugenio Salinas	N. Texas Ave. / Hidalgo St. (East)
Assigned Post: Officer Ulises Silva	N. Texas Ave. / Hidalgo St. (West)
Assigned Post: Officer Jonathan Trevino	N. Texas Ave. / W. First. St. (East)
Assigned Post: PPO Eric Lee Ybarbo	N. Texas Ave. / W. First. St. (West)
Assigned Post: Public Works Department	S. Texas Ave. / Railroad St. (East & West)
Assigned Post: Inv. Cristina Gonzalez	S. Texas Ave. / W. Business 83 (East)
Assigned Post: Inv. Joseph B. Trevino	S. Texas Ave. / W. Business 83 (West)
Assigned Post: Inv. Gerardo Ramirez / Public Works	S. Texas Ave. / W. Third St. (East & West)
Assigned Post: Inv. Oscar Lopez / Public Works	S. Texas Ave. / W. Fourth St. (East & West)
Assigned Post: Inv. Salvador Gonzalez / Public Works	S. Texas Ave. / W. Fifth St. (East & West)
Assigned Post: Officer Karina Sandoval / Public Works	S. Texas Ave. / W. Sixth St. (East & West)
Chief P. Estrada / Asst. Chief F. Sanchez	

Exhibit A

Directions from 600 South Texas

Ave, Mercedes, Texas 78570 to

1000 North Texas Ave. Mercedes Texas





# Christmas Parade 2022

**Friday, December 9, 2022**

**(Traffic Control)**

**06:00 PM – 09:00 PM**

	<b>INTERSECTION: (West of Roadway)</b>	<b>DEPARTMENT:</b>	<b>DEPARTMENT:</b>	<b>INTERSECTION: (East of Roadway)</b>
<b>1.</b>	N. Texas Ave. / Hill St.	PUBLIC WORKS	PUBLIC WORKS	N. Texas Ave. / Hill St.
<b>2.</b>	N. Texas Ave. / Webb St.	PUBLIC WORKS	PUBLIC WORKS	N. Texas Ave. / Webb St.
<b>3.</b>	N. Texas Ave. / Duval St.	PUBLIC WORKS	PUBLIC WORKS	N. Texas Ave. / Duval St.
<b>4.</b>	N. Texas Ave. / Anacuitas St.	Public Works Mercedes PD Isaias Rodriguez	Public Works Mercedes PD Antonio Montelongo	N. Texas Ave. / N. 491
<b>5.</b>	N. Texas Ave. / WB Frontage Rd.		Public Works (Cones) Lt. Aaron Villarreal	N. Texas Ave. / WB Frontage Rd.
<b>6.</b>	N. Texas Ave. / EB Frontage Rd.	Public Works (Cones) Mercedes PD Lt. Orlando Diaz		N. Texas Ave. / EB Frontage Rd.
<b>7.</b>			PUBLIC WORKS	N. Texas Ave. / Starr St.
<b>8.</b>	N. Texas Ave. / Cameron St. (Fred Loya)	PUBLIC WORKS Mercedes PD Felipe Sanchez	PUBLIC WORKS Mercedes PD Nicolas Castillo	N. Texas Ave. / Cameron St. (Juanito's Rest.)
<b>9.</b>	N. Texas Ave. / W. Hidalgo St.	PUBLIC WORKS Mercedes PD Ulises Silva	PUBLIC WORKS Mercedes PD Eugenio Salinas	N. Texas Ave. / W. Hidalgo St.
<b>10.</b>	N. Texas Ave. / W. First St.	PUBLIC WORKS Mercedes PD Eric Lee Ybarbo	PUBLIC WORKS Mercedes PD Jonathan Trevino	N. Texas Ave. / W. First St. MPD Oscar Lopez
<b>11.</b>	S. Texas Ave. / Railroad St.	PUBLIC WORKS	PUBLIC WORKS	S. Texas Ave. / Railroad St.
<b>12.</b>	S. Texas Ave. / W. Bus. 83	Mercedes PD Joseph B. Trevino	Mercedes PD Cristina Gonzalez	S. Texas Ave. / W. Bus. 83
<b>13.</b>	S. Texas Ave. / W. Third St.	PUBLIC WORKS	PUBLIC WORKS Mercedes PD Gerardo Ramirez	S. Texas Ave. / W. Third St.
<b>14.</b>	S. Texas Ave. / W. Fourth St.	PUBLIC WORKS	PUBLIC WORKS Mercedes PD Oscar Lopez	S. Texas Ave. / W. Fourth St.
<b>15.</b>	S. Texas Ave. / W. Fifth St.	PUBLIC WORKS	PUBLIC WORKS Mercedes PD Salvador Gonzalez	S. Texas Ave. / W. Fifth St.
<b>16.</b>	S. Texas Ave. / W. Sixth St.	PUBLIC WORKS Mercedes PD Chief / Asst. Chief	PUBLIC WORKS Mercedes PD Karina Sandoval	S. Texas Ave. / W. Sixth St.

Agreement No. \_\_\_\_\_

**Exhibit B**

**(SEE ATTACHED RESOLUTION)**

**RESOLUTION: \_\_\_\_\_**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS TO ENTER INTO AN AGREEMENT WITH THE STATE OF TEXAS THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE TEMPORARY CLOSURE OF THE INTERSTATE 2 FROM 600 S. TEXAS AVE. TO 1000 N. TEXAS FOR ACTIVITIES ASSOCIATED WITH THE CHRISTMAS PARADE.

WHEREAS, the City Commission of the City of Mercedes wishes to cooperate with the State of Texas for the safety and convenience of the traveling public; and

WHEREAS, the City of Mercedes requests the temporary closure of the following highway on DECEMBER 9, 2022 for activities associated with The Christmas Parade from 6:00 PM until 09:00 PM.

WHEREAS, the events will be located within the City of Mercedes incorporated area and the closure will be performed in accordance with the State's requirements;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS:

That at the regular meeting of the City Commission held on the \_\_\_\_\_ of \_\_\_\_\_, this resolution was adopted in accordance with Chapter 43, Texas Administrative Code, Section 22.12, and to comply with the rules and procedures established by said chapter and section, and the City Manager is hereby authorized to sign the temporary right of way closure agreement with the State of Texas. This resolution is adopted so that THE CHRISTMAS PARADE may be conducted on November 12, 2022 in the Agreement for the Temporary Closure of State Right of Way (43 TAC, Section 22.12).

Passed and approved on this the \_\_\_\_\_ Day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Oscar Montoya, Mayor

ATTEST:

\_\_\_\_\_  
Joselynn Castillo, City Secretary

Agreement No. \_\_\_\_\_

**Exhibit C**

**(SEE ATTACHED TRAFFIC CONTROL AGREEMENT)**





Pedro Estrada  
Chief of Police

# **MERCEDES POLICE DEPARTMENT**

2314 N. FM 491 Rd.  
Mercedes, Texas 78570  
(956) 565-3102 Fax (956) 565-2583

*Tuesday, November 15, 2022*

*To: Texas Department of Transportation*

*From: Lieutenant Orlando Diaz*

*Re: Agreement for the Temporary Closure of State Right-of-Way*

## **Exhibit C**

The Mercedes Public Safety Department will be providing law enforcement personnel to conduct traffic control for the Christmas Parade. The parade is being held on Friday, December 9, 2022 and it is scheduled to begin at 07:00 P.M.

**Lt. Orlando Diaz**

A handwritten signature in black ink, appearing to read "Orlando Diaz", is written over the typed name.

**CONSENT ITEM :**

---

**DATE:** November 15, 2022

**FROM:** Javier Ramirez, Assistant City Manager

**ITEM:** **Approval of Resolution accepting Reynosa, Tamaulipas, Mexico as a Sister City.**

---

**BACKGROUND INFORMATION:**

The City recognizes the economic, educational, social and cultural benefits of creating a sister city relationship with the City of Reynosa, Tamaulipas, Mexico. The establishment of a sister city relationship will help to foster an environment for better exchange of knowledge, culture and friendship between our two cities and the City of Mercedes, Texas, finds it to be in the public interest to adopt the City of Reynosa, Tamaulipas, Mexico, as a sister city.

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

**ALTERNATIVES/OPTIONS:** N/A

**FISCAL IMPACT:** N/A

**LEGAL REVIEW:** Martie Vela

**ATTACHMENTS:** N/A

**DRAFT MOTION:** N/A

**Resolution #2022-15**  
**THE CITY OF MERCEDES – SISTER CITY PARTNERSHIP**

The Sister City Program, administered by the Sister Cities International, was initiated by the President of the United States of America in 1956 to encourage greater friendship and understand between the United States and other nations through direct personal contacts. And

In order to foster those goals, the people of Mercedes, Texas and Reynosa, Tamaulipas, Mexico, in a gesture of friendship and goodwill, agree to collaborate for the mutual benefit of their Communities as follows:

To promote and expand the effective and mutually beneficial cooperation between the people of Mercedes and the people of Reynosa.

To promote international goodwill, understanding, and expanded business relations between the two cities and their respective nations by the exchange of people, ideas, and information in a wide variety of economic, social cultural municipal, environmental professional, technical youth and other endeavors; and

To foster and encourage charitable scientific, trade and commerce, literary and educational activities between the two cities.

With the above purposes in mind, the Mayor of the City of Mercedes and the Mayor of Reynosa, Tamaulipas solemnly confirm that these two cities are united by an official partnership by the protocol of this Memorandum of Understanding.

This Agreement will go into effect from the date of signatures.  
Signed in December 2021

---

Oscar Montoya  
Mayor  
City of Mercedes

---

Mayor  
City of Reynosa

**CONSENT ITEM :**

---

**DATE:** November 8, 2021

**FROM:** Alberto Perez

**ITEM:** Discussion and possible to direct City Manager in proceeding to renew City Attorney contract with a two-year extension.

---

**BACKGROUND INFORMATION:** City attorney plays an integral role on ensuring City business is conducted within the realm of legal requirements. Mertie Vela Garcia has been the city attorney for the past year and has done an excellent job in working with City Commission and City Administration regarding city legal matters.

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

**ALTERNATIVES/OPTIONS:** N/A

**FISCAL IMPACT:** N/A

**LEGAL REVIEW:**

**ATTACHMENTS:** N/A

**DRAFT MOTION:** Move to authorize City Manager to negotiate and execute a two-year extension with third one year option as City Attorney contract with Marti Garcia-Vela Attorney at Law.

## **LEGAL SERVICES CONTRACT**

THIS IS AN AGREEMENT between The Law Office of Martie Garcia Vela, P.C. (hereinafter referred to as "Attorney"), whose principal office address is 4101 Washington Avenue Houston, Texas 77007 and City of Mercedes, an incorporated entity organized and existing under the laws of the State of Texas, with its principal place of business at 400 South Ohio Street Mercedes, Texas 78570 (hereinafter referred to as "Client"), Client retains and employs Attorney to represent Client, as follows:

### **W I T N E S S E T H:**

Client hereby agrees and contracts with Attorney for the legal services to be provided for and on behalf of Client in the representation of Client. Representation is to include advising, counseling, negotiating, investigating, handling, prosecuting, and/or defending in this matter or matters arising out of Client's municipal government entities daily operations. Client hereby gives attorney power of attorney to execute documents in connection to legal services on behalf of client.

### **ARTICLE 1**

1.01 Written Agreement. Attorney and Client agree that it is feasible and desirable to reach a clear agreement as to the basis of the fee charges to be made in order to prevent later misunderstandings. Therefore, Attorney and Client agree that it is beneficial to reduce to writing the understanding of Attorney and Client regarding the fee. Attorney gives notice to client that through the term of engagement she will maintain reasonable errors and omissions coverage for her services in connection with this employment.

1.02 Factors in Setting Fee. In determination of the total fee to be charged Client, Attorney will consider the following factors and guidelines approved by the Supreme Court of Texas and in the Code of Professional Responsibility on what is a reasonable fee:

- a. The time and labor required, the novelty and difficulty of the questions involved, and the skill requisite to perform the legal services properly;
- b. The likelihood, if apparent to Client, that the acceptance of the particular employment will preclude any other employment by Attorney;
- c. The fee customarily charged in the locality for similar legal services;
- d. The amount involved and the results obtained;
- e. The time limitations imposed by Client or by the circumstances;
- f. The nature and length of the professional relationship with Client;

- g. The experience, reputation, and ability of the lawyer or lawyers performing the services; and

1.03 Hourly Rates and Expenses. As part of the computation of such fee, Client agrees that the time expended by The Law Office of Martie Garcia Vela, will be recorded and billed to Client in minimum tenths of an hour increments at the following rates:

- a. Attorney time will be billed at the rate of \$250 per hour. Law clerks' and legal assistants' time will be billed at \$90 per hour.
- b. This contract is for a term of two years and is subject to annual review by the City Commission. On each annual anniversary date of the employment of Attorney, the hourly rates as herein set forth may be adjusted to the rates then currently in effect. The parties in this agreement have the right to bilaterally extend the term of this agreement for one additional year. The City shall give written notice of its intent to not exercise this option at least thirty (30) days in advance of the contract expiration. If failure to give written notice the option will automatically be enforced.
- c. Further, it is agreed that the recordation of time by Attorney as described herein shall apply to legal research, drafting of pleadings, conferences, telephone conversations, emails, preparation of discovery, investigation of facts, preparation for and appearances in court, city council meetings, special meetings, executive session, drafting, open records request reviews and responses, legal recommendations, reviewing and editing documents, and other tasks necessary to adequately handle Client's needs.
- d. Court costs, deposition costs, duplication costs, telecopier fees, filing fees, runner and travel expenses, long-distance telephone expenses, accountant's fees, appraiser's fees, consultant's fees and other professional fees incurred on Client's behalf, and other disbursements will be paid directly by Client or, when advanced by Attorney, will be borne by and paid for by Client as provided above. Expenses include but are not limited to the following:

1. Mileage	\$.50 per mile
2. Photo copies	\$.25 per copy
3. Fax service	\$.75 per page
4. Postage	actual amount expended
5. Expert and Investigator fee	actual amount expended
6. Deposition and Court Cost	actual amount expended
7. Poster printer enlargement	actual amount expended
8. Messenger and courier	actual amount expended
9. Photos / exhibits	actual amount expended
10. Reports	actual amount expended

- e. It is further understood and agreed that fees for any and all legal services rendered by Attorney on the behalf of Client subsequent shall be governed by the preceding paragraphs.
- f. Attorney will provide Client, every 1<sup>st</sup> of the month or otherwise appropriate intervals, a statement setting forth, in summary, time and expenses incurred. Supporting documents including invoices and time records will be provided with the billing statement. All fees and costs are due, and payable upon receipt of a statement for services rendered and expenses incurred. Accounts in excess of 30 days shall accrue interest at the maximum rate allowed by law. Client hereby consents that should such account become delinquent, Client hereby authorizes Attorney to disclose such information to third parties as is deemed reasonable and necessary for the enforcement of the claim for any fee or expense authorized hereunder.
- g. Attorney agrees to notify the City Commission of the attorney's intent to hire special and/or local counsel and such employment and fee shall be approved by the City Commission. Notice and approval requirements will adhere to the State Bar of Texas rules.
- h. All records received from the City of Mercedes shall remain the City of Mercedes and shall be transferred to the City within 30 days of termination or separation of services by the Attorney.

## ARTICLE 2

### ENTIRE AGREEMENT OF THE PARTIES

2.01 This contract embodies the entire agreement of the parties hereto with respect to the matters herein contained, and it is agreed that this contract may not be modified or revoked unless by written agreement signed by both parties and a copy is attached hereto and made a part hereof. FURTHER, CLIENT ACKNOWLEDGES THAT IN ADDITION TO CLIENT HAVING READ THIS AGREEMENT IN ITS ENTIRETY, THE UNDERSIGNED ATTORNEY HAS ANSWERED ANY QUESTIONS CONCERNING THE AGREEMENT RAISED BY CLIENT AND CLIENT UNDERSTANDS THE AGREEMENT AND CONSIDERS IT TO BE FAIR AND REASONABLE. THE PARTIES AGREE TO MEDIATE ANY LEGAL DISPUTES THAT ARISE FROM THIS AGREEMENT IN HIDALGO COUNTY, TEXAS PRIOR TO FILING SUIT TO ANY CLAIM. TEXAS LAW TO APPLY.

### NOTICE TO CLIENT

The State Bar of Texas investigates and prosecutes professional misconduct committed by Texas Attorneys. Although not every complaint against or dispute with a lawyer involves professional misconduct, the State Bar Office General Counsel will provide you with information about how to file a complaint. For more information, please call 1-800-932-1900.

I, Oscar Montoya in my capacity as the Mayor for the city of Mercedes certify and acknowledge that I have read this agreement and understand all of its provisions. I further affirm that I have

voluntarily entered into this agreement fully aware of its terms and conditions on behalf of the City of Mercedes and with approval of the City Commission.

THIS CONTRACT IS SIGNED in Hidalgo County, on \_\_\_\_\_

CLIENT

\_\_\_\_\_  
City of Mercedes, Representative

ATTORNEY

\_\_\_\_\_  
Martie G. Vela

This instrument was acknowledged before me on \_\_\_\_\_

By:\_\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of TEXAS

Commission Expires: \_\_\_\_\_



**CONSENT ITEM :**

---

**DATE:** November 9, 2022

**FROM:** Alberto Perez

**ITEM:** **Bids/Contracts**

**Discussion and possible action to approve directing City Manager and Legal contract Spyglass to perform an audit on Communication Vendors currently doing business with the City of Mercedes (phone and internet) at no cost to the city.**

---

**BACKGROUND INFORMATION:**

It is not uncommon for phone and internet companies to charge cities for certain products not used or not needed by the city including the charging of unnecessary tariffs. Spyglass will conduct the audit at no cost, they will recoup their expenses based on any savings realized for one year.

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

**ALTERNATIVES/OPTIONS:** N/A

**FISCAL IMPACT:** N/A

**LEGAL REVIEW:** Martie Garica-Vela

**ATTACHMENTS:** N/A

**DRAFT MOTION:** N/A

## **Letter of Agency – Authorization to Access Telephone Provider Records**

By signing this letter below, I am giving authorization to The SpyGlass Group, LLC and its affiliates (a) to access any and all customer service records, account information, contracts, long distance carrier information, pending order activity and/or any other information relevant to my local or long distance telecommunications service (voice or data), and (b) to establish electronic or online access to any billing for such service, if not already established, or if already established, to be provided login information for such electronic or online access. At SpyGlass' request, I give authorization to Provider to transmit customer service records and any requested documentation via email, fax to 440-348-9355 or mail to The SpyGlass Group, LLC, 25777 Detroit Rd., Ste. 400, Westlake, Ohio 44145. I represent that I have the authority to execute this form and grant this permission and I hereby desire for SpyGlass to be added as an authorized point of contact (POC) for these accounts. This permission shall remain in effect until I affirmatively revoke it. If I withdraw the authorization set forth in this Letter, I will notify Provider immediately in writing.

### Client Information:

Signing Employee's Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_

### Provider Information:

Provider Name: \_\_\_\_\_  
Account Number (s): \_\_\_\_\_  
*(SpyGlass will complete this line)*

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## SpyGlass Snapshot Audit Agreement

This agreement, effective as of the later of the dates of signature below ("Effective Date"), is between \_\_\_\_\_ ("Company"), and The SpyGlass Group, LLC, an Ohio limited liability company ("Auditor").

**1. Primary Audit Services.** Company is engaging Auditor as an independent contractor to analyze its primary telecommunications service accounts (Voice, Data, Internet, Cloud Services and Mobility/Cellular) to seek cost recovery, service elimination and cost reduction recommendations. Company will provide Auditor with the materials required to perform its analysis and Auditor will conduct a Kickoff meeting with Company to review the materials provided and introduce Auditor's personnel assigned to the project. Auditor will deliver the recommendations to Company at a Summary of Findings meeting, implement recommendations that Company elects for Auditor to implement, and deliver a complete telecommunications inventory to Company. Upon completion of implementation, Auditor will conduct an Industry Benchmark Analysis ("IBA") Meeting to compare Company's spending and audit results against industry peers as well as all SpyGlass clients, officially bringing closure to the engagement.

While Auditor is performing its analysis, Company will not make changes or perform internal cost reduction analysis with respect to provider accounts which Company has included within the scope of Auditor's review.

**2. Fees.** Company will pay Auditor the applicable fee set forth below ONLY for Auditor recommendations implemented within twelve (12) months of Auditor delivering the recommendation to Company:

- 50% of any "Cost Recovery", as defined below
- 12 times any "Service Elimination Savings", as defined below
- 12 times any "Cost Reduction Savings", as defined below

"Cost Recovery" is any refund, credit or compensation received by Company relating to past services or charges.

"Service Elimination Savings" is any monthly cost reduction received by Company relating to cancellation of any service, including monthly usage cost reduction (calculated as the average of the last 2 months of usage costs associated with the cancelled service).

"Cost Reduction Savings" is any monthly cost reduction received by Company relating to the modification, consolidation or negotiation of any service, account or contract, including post discount usage rate improvement (calculated as the (a) decrease in post discount per unit pricing realized by Company for any service, times (b) the average of Company's last two (2) months usage levels measured in such units for the modified service).

**3. Invoicing and Payment.** Fees for Cost Recovery are due as a one-time payment within 10 days of verification that Company has been issued the refund, credit or compensation resulting in such fees. Fees for Service Elimination Savings and Cost Reduction Savings are due as a one-time payment within 10 days of verification that the cancellation or other activity resulting in the Service Elimination Savings or Cost Reduction Savings has been completed. Auditor may issue separate invoices as different fees are earned.

**4. Miscellaneous.** This agreement is governed by the laws of the \_\_\_\_\_, without regard to principles of conflicts of law, and may be executed by facsimile and simultaneously in multiple counterparts. Company agrees that Auditor does not warranty the overall performance, Company satisfaction, or data accuracy of any telecommunications related carrier, provider, software manufacturer or vendor at any time whatsoever during or after the term of this agreement. Each person signing this agreement on behalf of a party represents that he or she has been duly authorized to sign this agreement and to bind the party on whose behalf this agreement is being signed by that signatory. AUDITOR SHALL NOT BE LIABLE TO THE COMPANY FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR PUNITIVE DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR BUSINESS INTERRUPTION, WHETHER SUCH LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT OR OTHERWISE, EVEN IF EITHER PARTY HAS BEEN WARNED OF THE POSSIBILITY OF ANY SUCH LOSS OR DAMAGE IN ADVANCE. IN ADDITION, IN NO EVENT SHALL AUDITOR'S LIABILITY TO COMPANY EXCEED THE FEES ACTUALLY PAID BY COMPANY TO AUDITOR.

**IN WITNESS WHEREOF**, the parties hereto have executed this agreement as of the Effective Date.

### COMPANY

\_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

### AUDITOR

The SpyGlass Group, LLC

Signature: \_\_\_\_\_

Print Name: Edward M. DeAngelo

Date: \_\_\_\_\_

**CONSENT ITEM :**

---

**DATE:** November 15, 2022

**FROM:** Javier Ramirez, Assistant City Manager

**ITEM:** **Consider, discuss and possibly approve authorizing the City Manager to execute a contract with Freese and Nichols to provide professional services for the development of water and wastewater master plan.**

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**BACKGROUND INFORMATION:**

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

**ALTERNATIVES/OPTIONS:** N/A

**FISCAL IMPACT:** N/A

**LEGAL REVIEW:** Martie Vela

**ATTACHMENTS:** N/A

**DRAFT MOTION:** N/A



## Item 10

# MERCEDES POLICE DEPARTMENT

2314 N. FM 491 Rd. | Mercedes, Texas 78570 | (956) 565-3102 | Fax (956) 565-2583

Pedro Estrada  
Chief of Police

## October 1<sup>st</sup> – October 31st Report 2021 / 2022

### ARREST BY OFFENSE

2021

2022

• ABANDON ENDANGER CHILD/ CRIMINAL NEGLIGENCE	1	0
• ABANDON ENDANGER CHILD/ IMMINENT DANGER OF BODILY INJURY	1	0
• AGGRAVATED ASSAULT: (FAMILY VIOLENCE)	0	1
• AGGRAVATED ASSAULT: (FAMILY VIOLENCE) WITH DEADLY WEAPON	2	0
• AGGRAVATED SEXUAL ASSAULT	0	1
• ARSON	0	1
• ASSAULT OF PREGNANT PERSON CAUSING BODILY INJURY	0	1
• ASSAULT: (CLASS C) FAMILY VIOLENCE	1	2
• ASSAULT: CAUSING BODILY INJURY	2	1
• ASSAULT: CAUSING BODILY INJURY (FAMILY VIOLENCE)	1	4
• ASSAULT: IMPEDE BREATH/CIRCULATION (FAMILY VIOLENCE)	1	0
• ASSAULT: THREATENS BODILY INJURY (FAMILY VIOLENCE)	0	1
• CRIMINAL ATTEMPT-ATTEMPTED ROBBERY	2	0
• CRIMINAL MISCHIEF>=\$100<\$750	0	2
• CRIMINAL MISCHIEF>=\$750<\$2500	1	0
• CRIMINAL TRESPASS	1	2
• CRIMINAL TRESPASS HABIT/SHLTR/SUPRFUND/INFSTR	0	1
• DELIVERY OF CONTROLLED SUBSTANCE PG1>=4G>200G	1	0
• DELIVERY OF MARIHUANA>1/4OZ <=5LBS	1	0
• DISORDERLY CONDUCT	0	1
• DISORDERLY CONDUCT: FIGHTING IN PUBLIC PLACE	1	0
• DRIVING WHILE INTOXICATED	2	2
• DRIVING WHILE INTOXICATED 2 <sup>ND</sup>	1	1
• DRIVING WHILE INTOXICATED 3 <sup>RD</sup> OR MORE	0	1
• EVADING ARREST DETENTION	2	0
• EVADING ARREST DETENTION W/ VEHICLE	1	0
• FAILURE TO IDENTIFY-FUGITIVE INTENT GIVE FALSE INFO	0	1
• HARASSMENT	1	2
• INDECENCY WITH A CHILD BY SEXUAL CONTACT	0	1
• INDECENT ASSAULT	1	0
• INDECENT EXPOSURE	1	0
• INJURY TO A CHILD-RECKLESS BODILY INJURY	1	1
• INJURY TO A CHILD-W/BODILY INJURY	1	0
• POSSESS CONTROLLED SUBSTANCE ANALOGUE PG1<1G	1	2
• POSSESS CONTROLLED SUBSTANCE PG 3<28G	1	0
• POSSESSION OF DRUG PARAPHERNALIA	0	4
• POSSESSION OF MARIHUANA <2OZ	4	1
• POSSESSION OF MARIHUANA <=2OZ DRUG FREE ZONE	1	0
• PUBLIC INTOXICATION	5	2
• RESIST ARREST SEARCH OR TRANSPORT	4	0
• RUNAWAY	1	1
• SEX OFFENDER DUTY TO REGISTER LIFE/ANNUALLY: FAIL TO COMPLY	0	1
• SEXUAL ASSAULT	0	1
• STALKING	2	1
• TERRORISTIC THREAT	1	0
• TERRORISTIC THREAT BY PLACING FEAR OF IMMINENT SERIOUS BODILY INJURY	0	1
• THEFT<\$100	0	3
• THEFT>=\$100<\$750	1	0
• THEFT >=\$750<\$2500	1	0
• THEFT >=\$2500 <\$30K	1	0
• THEFT OF MOTOR VEHICLE>=\$1500<\$20K	0	1

# MERCEDES POLICE DEPARTMENT

2314 N. FM 491 Rd. | Mercedes, Texas 78570 | (956) 565-3102 | Fax (956) 565-2583

• THEFT OF SERVICE<\$100	1	0
• UNLAWFUL RESTRAINT	0	1
• WARRANT (OTHER AGENCY)	0	2

**Total = 52**

**Total = 49**

## CAD MONTHLY REPORT

**2021**

**2022**

• 911 HANG UP-ABUSE	0	1
• 911 HANG UP - INVESTIGATION	10	8
• ABANDONED VEHICLE	2	0
• ABANDONING OR ENDANGERING CHILD	2	1
• ACCIDENT WITH INJURIES	5	6
• ACCIDENT WITH NO INJURES	29	19
• AGGRAVATED ASSAULT ALREADY OCCURRED	1	0
• ALLERGIC REACTION	0	2
• ANIMAL BITE – DOG	5	4
• ANIMAL CARCASS	1	0
• ANIMAL PROBLEM - NON-VICIOUS	9	3
• ANIMAL PROBLEM – VICIOUS	6	3
• ANIMAL RESCUE / NO DANGER TO LIFE	1	0
• ARCING WIRES	0	1
• AREA CHECK	1187	702
• ASSAULT ALREADY OCCURRED	5	9
• ASSAULT IN PROGRESS	2	2
• ASSAULT JUST OCCURRED	2	2
• ASSIST OTHER AGENCY / BACK UP	7	1
• BEE ATTACK	1	1
• BEE CALL	11	3
• BEGINNING TOUR OF DUTY	8	0
• BUILDING CHECK	7	2
• BURGLARY ALARM – COMMERCIAL	61	94
• BURGLARY ALARM – RESIDENTIAL	11	23
• BURGLARY OF BUILDING ALREADY OCCURRED	1	1
• BURGLARY OF HABITATION ALREADY OCCURRED	1	0
• BURGLARY OF VEHICLE ALREADY OCCURRED	1	2
• BURGLARY OF VEHICLE JUST OCCURRED	2	2
• CHEST PAIN	0	1
• CHILD CUSTODY	23	31
• CITY CODE VIOLATION	2	0
• CIVIL MATTER	7	23
• COMPLAINT FOR SGT	0	1
• CREDIT CARD OR DEBIT CARD ABUSE	1	4
• CRIMINAL MISCHIEF	3	8
• CRIMINAL TRESSPASS-SUSPECT ON LOCATION	0	2
• DEADLY CONDUCT	0	3
• DETAIL	3	2
• DOMESTIC DISTURBANCE ALREADY OCCURRED	1	0
• DOMESTIC DISTURBANCE IN PROGRESS	2	1
• DOWN POWER LINE	0	1
• ENDING TOUR OF DUTY	1	0
• ESCORT – FUNERAL	6	3
• ESCORT – GENERAL	4	2
• EXTRA PATROL REQUEST	25	33
• FIGHT IN PROGRESS	3	19
• FIRE ALARM / BOX ALARM	11	12
• FIRE INVESTIGATION CALL	8	6
• FIREWORKS	1	1
• FOLLOW-UP INVESTIGATION	3	6
• FOUND PROPERTY	3	4
• GAS LEAK	3	2
• GRASS FIRE	3	6
• HARASSMENT	27	22

# MERCEDES POLICE DEPARTMENT

2314 N. FM 491 Rd. | Mercedes, Texas 78570 | (956) 565-3102 | Fax (956) 565-2583

• HIT AND RUN ACCIDENT JUST OCCURRED	6	4
• IDENTITY THEFT	5	4
• IMPROPERLY PARKED VEHICLE	2	4
• INDECENT EXPOSURE ALREADY OCCURRED	1	0
• INDECENT EXPOSURE IN PROGRESS	0	1
• INFORMATIONAL CALL	182	255
• INJURY TO CHILD ELDERLY DISABLED	1	0
• INTOXICATED DRIVER	3	1
• LIGHT POLE OUTAGE	1	1
• LIVESTOCK ON HIGHWAY	7	7
• LOCK IN/LOCK OUT-FIRE CALL	1	0
• LOCKED VEHICLE	3	5
• LOST ITEM	1	3
• MEDICAL CALL	139	173
• MISSING PERSON- ADULT	0	2
• MISSING PERSON – JUVENILE	4	5
• MUTUAL AID	4	6
• NUISANCE / NOISE / LOUD MUSIC	27	20
• OPEN DOOR / WINDOW	10	9
• OVERDOSE	2	0
• PICK UP ITEM	9	1
• PRISONER ARRAIGNMENT	0	2
• PRISONER CARE	2	2
• PRISONER RELEASE	0	2
• PRISONER TRANSPORT	12	8
• PROPERTY DAMAGE	14	26
• PUBLIC INTOXICATION	1	0
• RECKLESS VEHICLE	29	35
• REPORT WRITING	17	2
• REPOSSESSION	14	16
• REQUEST TO SPEAK WITH AN OFFICER	65	76
• ROBBERY JUST OCCURRED	1	0
• SECTION 26 / 28	10	7
• SEWER LINE BACKUP	0	2
• SEXUAL ASSAULT ALREADY OCCURRED	0	4
• SHOTS FIRED	9	5
• SMOKE IN STRUCTURE	0	1
• STALKING	2	1
• STALLED VEHICLE	47	32
• SUSPICIOUS ACTIVITY	31	22
• SUSPICIOUS PERSON	22	25
• SUSPICIOUS VEHICLE	27	33
• TERRORISTIC THREAT	2	5
• THEFT ALREADY OCCURRED	16	33
• THEFT IN PROGRESS	1	2
• TRAFFIC CONTROL	9	2
• TRAFFIC HAZARD	26	13
• UNAUTHORIZED USE OF MOTOR VEHICLE	3	3
• UNWANTED PERSON	21	16
• VEHICLE FIRE	5	4
• VEHICLE PURSUIT	0	1
• VERBAL DISPUTE	13	11
• WARRANT SERVICE	3	1
• WATER LINE BREAK	5	5
• WAVE DOWN	27	18
• WELFARE CHECK	24	20

**Total = 2621**

**Total = 2493**

# MERCEDES POLICE DEPARTMENT

2314 N. FM 491 Rd. | Mercedes, Texas 78570 | (956) 565-3102 | Fax (956) 565-2583

## UCR SUMMARY

2021

2022

• ARSON	1	1
• ASSAULT	29	36
• AUTO THEFT	1	7
• BURGLARY	3	0
• ROBBERY	1	0
• SEX OFFENSES	4	5
• THEFT	31	37

**Total = 70**

**Total = 86**

## TRAFFIC STOPS

2021

2022

• TOTAL TRAFFIC STOP	231	472
• TOTAL CITATIONS ISSUED	256	329

*Note: Monthly report reflects both UCR and CAD data*

X\_\_\_\_\_

Pedro Estrada  
Chief of Police



PERMITS ISSUED	October	November	December	January	February	March	April	May	June	July	August	Sept
Residential	247											
New Residential Const	1											
Commercial	109											
New Commercial Const	1											
Total Cash Collected	\$ 38,865.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>INSPECTIONS</b>												
Residential	134											
Re-Inspections	1											
Commercial	24											
Re-Inspections	1											
Health Inspections	21											
Re-Inspections	0											
Fire Inspections	47											
Re-Inspections	0											
<b>OTHER</b>												
Vendor permits	52											
Stock show Vendors	27											
Outdoor sales permits	1											
Peddlers permits	0											
Stop work orders	1											
New Contractors	17											
Contractor Renewal	20											
<b>CODE ENFORCEMENT</b>	October	November	December	January	February	March	April	May	June	July	August	Sept
accumulating junk	27											
Closed incidents	18											
Illegal dumping	33											
Closed incidents	42											
Junk Vehicles	12											
Closed incidents	17											
Livestock	1											
Closed incidents	0											
Maintain Alley	10											
Closed incidents	6											
Noxious Weeds	5											
Closed incidents	3											
Vermin Harborage	0											

Closed incidents	0											
Stagnant Water	0											
Closed incidents	0											
Truck Trailers	0											
Closed incidents	0											
Health Issues	0											
Closed incidents	0											
Weedy Lots	16											
Closed incidents	16											
Signs	0											
Closed incidents	4											
Home Violations	9											
Closed incidents	19											
Zoning Violations	13											
Closed incidents	8											
Court Cases	13											
<b>INVOICES/ LEINS/ETC</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>
Weedy Lot Invoices	45											
Amount	\$ 12,064.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Demolition Invoices	0											
Amount	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Leins filed	0											
Total Lein Amount	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Leins Released	2											
Demolition Leins	0	0	0	0	0	0	0	0				
Total Lein Amount	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payments Collected	\$ 697.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Yard Sales	47											
<b>Business Activities</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>
new business license	9											
moved to new location	0											

**MONTHLY REPORT  
OCTOBER 2022 WORK ORDERS**

	<b>Work Orders</b>	<b>Closed Work Orders</b>	<b>Pending Work Orders</b>
ALLEY	4	1	3
ANIMAL IN CAGE	14	13	1
ANIMAL RUNNING AT LARGE	17	13	4
ANIMAL SURRENDER	2	1	1
BURSH PICKUP	1	1	0
BUILDING REPAIRS	12	8	4
CAGE REQUEST	2	2	0
CURB SCRAPPING	1	0	1
CUT GRASS	3	1	2
CUT TREES ON ROW	2	2	0
DEAD ANIMAL PICK UP	9	9	0
EQUIPMENT MAINTANCE	8	8	0
FIRE HYDRANT REPAIR	2	1	1
FIRE HYDRANT FLUSH	1	1	0
ILLEGAL DUMPING	4	1	3
INLET MAINTENANCE	1	1	0
LOCATE WATER/SEWER/TAP	28	22	6
LOW WATER PRESSURE	5	4	1
MANHOLE COVER REPLACEMENT PRJT.	2	2	0
MANHOLE MAINTANCE	17	17	0
NEW/REPLACE TRAFFIC SIGNS	4	1	3
POT HOLE PATCHING	7	4	3
RELOCATE WATER METER	2	0	2
REPAIR METERS	9	2	7
REPLACE CUT OFFS	5	0	5
SEWER STOP/BACKUP	19	14	5
SIDEWALK REPAIRS	1	0	1
SINK HOLE	1	0	1
SPEED BUMPS	1	0	1
STREET SWEEEPING	1	0	1
STORM SEWER CLEAN UP	1	1	0
STREET PAVING	1	0	1
TRAFFIC SIGN REPLACEMENT	8	8	0
TRASH PICK UP	1	0	1
VEHICLE MAINTENANCE	42	39	3
WATER BREAK REPAIRS	23	1	22
<b>GRAND TOTALS</b>	<b>261</b>	<b>178</b>	<b>83</b>

**OCTOBER 2022 REQUEST**

	<b>Request</b>	<b>Closed Request</b>	<b>Acknowledged Request</b>	<b>Pending Request</b>
STREET ISSUES	14	3	0	11
ANIMAL CONTROL	2	0	0	2
ABANDONED VEHICLE	1	0	1	1
ILLEGAL DUPPING	1	0	1	1
PARK ISSUE	1	0	0	1
SIDEWALK DAMAGED	1	0	0	1
REQUEST SPEED HUMP	1	0	0	1
TREES	1	0	0	1
STREET SWEEPING	1	0	0	1
OTHER NOT LISTED	1	0	0	1
<b>GRAND TOTALS</b>	<b>24</b>	<b>3</b>	<b>2</b>	<b>21</b>



# OCTOBER 2022 WORK ORDERS

ID	Category	Address	Created	Closed	Due	Details
1	Alley	110 N Missouri Ave, Mercedes, TX, 78570, USA	2022-10-17 13:52:52		2022-10-17 17:00:00	holes in alley need to be filled
2	Alley	218 N Virginia Ave, Mercedes, TX, 78570, USA	2022-10-19 16:21:37		2022-10-19 17:00:00	resident wants alley to be leveled out due to water break contact 9564637277
3	Alley	1326 S Virginia Ave, Mercedes, TX, 78570, USA	2022-10-21 13:34:34		2022-10-21 17:00:00	resident patricia ltorres trash in alley resident say neighbors throwing trash in the alley and makes a mess . resident wants code enforcement cell: 9565327305
4	Alley	1007 S Colorado Ave, Mercedes, TX, 78570, USA	2022-10-28 16:01:40	2022-10-28 16:01:40		Completed on 10/17/22 by Ari, Levin, Tim, Adrian, Memo, and JJ resident: sandra champion Water leak in the alley
1	Animal in a cage	911 N Indiana Ave, Mercedes, TX, 78570, USA	2022-10-03 13:51:51	2022-10-05 08:12:23	2022-10-03 17:00:00	POSSUM IN A CAGE DIANA 956-684-5371
2	Animal in a cage	919 S Texas Ave, Mercedes, TX, 78570, USA	2022-10-04 10:46:01	2022-10-05 10:48:44	2022-10-04 17:00:00	POSSUM IN A CAGE MR. PEREZ 956-363-0916
3	Animal in a cage	440 Webb St, Mercedes, TX, 78570, USA	2022-10-06 08:16:01	2022-10-17 08:13:49	2022-10-06 17:00:00	POSSUM IN A CAGE MS. RIOS 956-472-7326
4	Animal in a cage	1946 Sabal Palm Dr, Mercedes, TX, 78570, USA	2022-10-06 08:29:55	2022-10-17 08:14:35	2022-10-06 17:00:00	POSSUM IN A CAGE MR. CHAVEZ 956-650-8166
5	Animal in a cage	935 Tangerine Ave, Mercedes, TX, 78570, USA	2022-10-06 08:36:52	2022-10-17 08:19:56	2022-10-06 17:00:00	POSSUM IN A CAGE AURELIO NIETO 956-532-0322
6	Animal in a cage	440 Webb St, Mercedes, TX, 78570, USA	2022-10-07 08:47:18	2022-10-17 08:26:06	2022-10-07 17:00:00	POSSUM IN CAGE RESIDENT: RIOS CONTACT: 956-472-7326
7	Animal in a cage	440 Webb St, Mercedes, TX, 78570, USA	2022-10-13 08:18:20	2022-10-17 08:23:32	2022-10-13 17:00:00	possum in cage
8	Animal in a cage	524 Frances Ave, Mercedes, TX, 78570, USA	2022-10-13 10:18:53	2022-10-17 08:27:50	2022-10-13 17:00:00	feral cats
9	Animal in a cage	10500 Mile 1 1/2 E, Mercedes, TX, 78570, USA	2022-10-13 13:42:03	2022-10-17 08:29:09	2022-10-13 17:00:00	pick up three stray puppies cell: 9564723522 resident : Gerardo
10	Animal in a cage	919 S Texas Ave, Mercedes, TX, 78570, USA	2022-10-14 09:34:21	2022-10-17 08:32:52	2022-10-14 17:00:00	cat in a cage contact : 9563630916
11	Animal in a cage	440 Webb St, Mercedes, TX, 78570, USA	2022-10-17 09:31:59	2022-10-24 16:15:17	2022-10-17 17:00:00	POSSUM IN CAGE RESIDENT: RIOS CONTACT: 956-472-7326
12	Animal in a cage	2001 FM 491, Mercedes, TX, 78570, USA	2022-10-18 10:44:40	2022-10-24 16:19:22	2022-10-18 17:00:00	CAT IN CAGE 2001 S. 491 RESIDENT: REY CONTACT: 956-246-8560
13	Animal in a cage	708 S Washington Ave, Mercedes, TX, 78570, USA	2022-10-19 10:35:48	2022-10-24 16:31:48	2022-10-19 17:00:00	CAT IN CAGE RESIDENT: NOCILEA CONTACT: 956-532-8926
14	Animal in a cage	1627 S Virginia Ave, Mercedes, TX, 78570, USA	2022-10-31 14:27:14		2022-10-31 17:00:00	POSSUM IN CAGE RESIDENT: MR. MARROQUIN CONTACT: 956-513-2307
70						
1	Animal Running at Large	1225 N FM 491, Mercedes, TX, 78570, USA	2022-10-03 14:14:38	2022-10-05 08:12:42	2022-10-03 17:00:00	DOG IS AT HER DOOR AND DOESNT WANT TO LEAVE APT# 3704 JESSIE LEDESMA 956-358-7128

# OCTOBER 2022 WORK ORDERS

	ID	Category	Address	Created	Closed	Due	Details
2	73172	Animal Running at Large	935 Tangerine Ave, Mercedes, TX, 78570, USA	2022-10-04 11:40:32	2022-10-17 08:07:55	2022-10-04 17:00:00	RESIDENT ADVISED THAT HIS NEIGHBORS CATS TO HIS LEFT KEEP COMING INTO TO HIS YARD AND ARE PEEING EVERYWHERE AND SCRATCHING HIS CAR. HE WOULD LIKE FOR ANIMAL CONTROL TO SPEAK WITH HER.  AURELIO NIETO 956-532-0322
3	73177	Animal Running at Large	1904 Ash Ave, Mercedes, TX, 78570, USA	2022-10-04 11:47:15	2022-10-17 08:08:51	2022-10-04 17:00:00	RESIDENT ADVISED THAT HER NEIGHBORS TO THE SOUTH OF HER HAVE 2 PITBULLS THAT THEY LET ROAM AROUND AND THEY ARE ALWAYS TRYING TO ATTACK HER. SHE WOULD LIKE FOR ANIMAL CONTROL TO SPEAK WITH THEM SO THEY CAN KEEP THEM INSIDE THIER FENCED AREA.  YOLANDA GONZALEZ 561-809-1141
4	73205	Animal Running at Large	1100 Anaquitas St, Mercedes, TX, 78570, USA	2022-10-04 14:33:24	2022-10-05 10:49:08	2022-10-04 17:00:00	NEEDING DOG TO BE PICKED UP  RALPH 956-274-3744
5	73222	Animal Running at Large	3908 N Mercedes Dr, Mercedes, TX, 78570, USA	2022-10-04 16:49:16	2022-10-17 08:09:53	2022-10-04 17:00:00	DOGS AT LARGE AND IN HER YARD DAILY  SANTOS BARRON 956-261-1553
6	73262	Animal Running at Large	902 S Georgia Ave, Mercedes, TX, 78570, USA	2022-10-05 09:36:07	2022-10-17 08:12:52	2022-10-05 17:00:00	DOGS RUNNING AT LARGE; TWO WHITE DIRTY SHAGGY DOGS; DOGS ARE USUALLY UNDER A FORD EXPIDITION. RESIDENT: FLORES CONTACT: 956-472-5518
7	73556	Animal Running at Large	Gillman Ave, Mercedes, TX, 78570, USA	2022-10-07 10:32:35	2022-10-13 14:48:54	2022-10-07 17:00:00	PITBULL RUNNING LOOSE RESIDENT: FERNANDO CONTACT: 956-373-0059
8	74179	Animal Running at Large	3908 N Mercedes Dr, Mercedes, TX, 78570, USA	2022-10-14 08:34:39	2022-10-17 08:32:04	2022-10-14 17:00:00	resident is reporting a pack of dogs making a mess in her lot a husky and a short dog and a white dog she is also saying the neighbors leave their dogs loose and is scared their going to attack her kids resident : maria cell: 9562611553
9	74588	Animal Running at Large	N Indiana Ave, Mercedes, TX, 78570, USA	2022-10-19 09:48:43	2022-10-24 16:21:37	2022-10-19 17:00:00	DOGGES RUNNING AT LARGE ON INDIAN STREET BETWEEN 1ST STREET AND HIDALGO RESIDENT: GARZA CONTACT: 956-565-5128
10	74628	Animal Running at Large	Business 83, Mercedes, TX, 78570, USA	2022-10-19 11:34:40	2022-10-24 16:40:50	2022-10-19 17:00:00	BUSINESS 83 BETWEEN VERMONT AND FRANCES, DOGGES RUNNING AT LARGE RESIDENT: MR. CASTILLO PW DIRECTOR CONTACT: 956-565-3114
11	74770	Animal Running at Large	653 Iowa St, Mercedes, TX, 78570, USA	2022-10-20 11:51:23	2022-10-24 16:42:56	2022-10-20 17:00:00	PICKUP DOG RESIDENT: MARTINEZ CONTACT: 956-355-7587
12	74771	Animal Running at Large	437 S Washington Ave, Mercedes, TX, 78570, USA	2022-10-20 11:54:17	2022-10-24 16:46:35	2022-10-20 17:00:00	DOGGES RUNNING AT LARGE. PLEASE HAVE RESIDENT FILL OUT A TRAP REQUEST IF NEEDED. RESIDENT: LAURA ALVARADO CONTACT: 956-650-8616
13	74875	Animal Running at Large	13th St, Mercedes, TX, 78570, USA	2022-10-21 10:28:43	2022-10-24 16:48:31	2022-10-21 17:00:00	1314 E. 13TH ST. STRAY DOGS NEED TO BE PICKED UP RESIDENT: JASON CONTACT: 956-463-4696
14	75273	Animal Running at Large	701-999 Mile 2 Rd W, Mercedes, TX, 78570, USA	2022-10-26 09:44:08			pack of dogs attacking the residents PICKUP DOG; RESIDENT CAUGHT THE DOG AND IS TIED UP. RESIDENT: ELIENA CONTACT: 956-565-1659
15	75635	Animal Running at Large	640 S Missouri Ave, Mercedes, TX, 78570, USA	2022-10-31 09:15:58		2022-10-31 17:00:00	



# OCTOBER 2022 WORK ORDERS

	ID	Category	Address	Created	Closed	Due	Details
16	75735	Animal Running at Large	Hidalgo St, Mercedes, TX, 78570, USA	2022-10-31 13:22:58		2022-10-31 17:00:00	DOGGES RUNNING AT LARGE AT LLANO GRANDE ON HIDALGO ST. AND CAMINO DE PALMAS RESIDENT: GEROGE BARNUM CONTACT: 956-463-0790
17	75767	Animal Running at Large	Caroline Ave, Mercedes, TX, 78570, USA	2022-10-31 16:11:31		2022-10-31 17:00:00	STRAY DOGS RUNNING AT LARGE; BLACK DOG WIRED COLLAR AND SOLID WHITE HUSKY MIX NO COLLAR RESIDENT: SAMANTHA QUIROGA CONTACT: 956-472-9366
1	73238	Animal Surrender	637 N Vermont Ave, Mercedes, TX, 78570, USA	2022-10-05 08:08:28	2022-10-05 10:50:39	2022-10-05 17:00:00	RESIDENT SAID THE DOG IS VERY SICK AND WOULD LIKE FOR IT TO BE PICKED UP  MS. BOCANEGRA 956-463-0453
2	75757	Animal Surrender	235 N Georgia Ave, Mercedes, TX, 78570, USA	2022-10-31 15:21:46		2022-10-31 17:00:00	DOG SURRENDER RESIDENT: LUCY PAZ CONTACT: 956-261-2611
1	73257	BRUSH PICKUP	212 W Liberty St, Mercedes, TX, 78570, USA	2022-10-05 09:14:08	2022-10-06 08:06:40	2022-10-07 17:00:00	Illegal dumping of brush behind the property to be picked up as per Bernie Mata.
1	73211	Building Repair	400 S Ohio Ave, Mercedes, TX, 78570, USA	2022-10-04 15:22:20	2022-10-07 15:33:36		help move some office furniture
2	73218	Building Repair	201-299 W 1st St, Mercedes, TX, 78570, USA	2022-10-04 16:20:26	2022-10-04 16:21:11		REPLACE 13 EXTERIOR LIGHTS.
3	74228	Building Repair	105 N Ohio Ave, Mercedes, TX, 78570, USA	2022-10-14 14:03:11		2022-10-14 17:00:00	lieutenants dorm shower does not have pressure coming from shower head and the temperature can not be regulated they also have a shower light out and two faucets need to be replaced due to knocking pipes and hot water valve needs to be closed due to faucet not closing properly
4	74233	Building Repair	637 Mathis St, Mercedes, TX, 78570, USA	2022-10-14 14:45:25		2022-10-14 17:00:00	REPAIR DOOR AT THE BASEBALL FIELD CONCESSION AND THE LIGHT THAT IS OUT RESIDENT: ROBERT CASTILLO, PW DIRETOR CONTACT 956-565-3114
5	74249	Building Repair	400 S Ohio Ave, Mercedes, TX, 78570, USA	2022-10-14 16:04:07	2022-10-16 16:42:55	2022-10-18 17:00:00	We are having trouble locking the door on the north side of City Hall from the outside. Can you have it fixed.
6	74257	Building Repair	701 Mathis St, Mercedes, TX, 78570, USA	2022-10-14 16:43:27		2022-10-14 17:00:00	1. removal and repair of picnic table 2. replace the bbq port panels 3. bath-house interior wall repairs/ exterior wood panels 4. baby pool port / pergola 5. pool fence perimeter (cedar)
7	74574	Building Repair	434 S Ohio Ave, Mercedes, TX, 78570, USA	2022-10-19 08:19:32	2022-10-19 13:23:19	2022-10-19 17:00:00	MEN'S PUBLIC RESTROOM HAS A FOUL SMELL LIBRARY PUBLIC RESTROOM RESIDENT: MARISOL VIDALES
8	74660	Building Repair	520 E 2nd St, Mercedes, TX, 78570, USA	2022-10-19 13:11:36	2022-10-19 13:30:09	2022-10-19 17:00:00	parks restroom urinal is broken
9	75070	Building Repair	Mercedes Fire Department, Mercedes, TX, USA	2022-10-24 15:18:15			faucets need to be fixed in fire department
10	75588	Building Repair	105 N Ohio Ave, Mercedes, TX, 78570, USA	2022-10-28 16:08:19	2022-10-28 16:08:19		toilet needs repair leaking water completed by rudy completed 10/28/22
11	75678	Building Repair	434 S Ohio Ave, Mercedes, TX, 78570, USA	2022-10-31 11:14:50		2022-10-31 17:00:00	A/C IN CAFE IS NOT WORKING PLEASE CHECK RESIDENT: MARISOL VIDALES CONTACT: 956-565-2371
12	75731	Building Repair	400 S Ohio Ave, Mercedes, TX, 78570, USA	2022-10-31 13:12:13	2022-10-31 15:12:30	2022-10-31 17:00:00	THE ALARM IS GOING OFF IN THE COMMISSION CHAMBERS; BATTERY NEEDS TO BE REPLACED RESIDENT: REBEKA M. MORENO CONTACT: 956-565-3114

# OCTOBER 2022 WORK ORDERS

	ID	Category	Address	Created	Closed	Due	Details
1	73001	Cage Request	133 E 17th St, Mercedes, TX, 78570, USA	2022-10-03 08:30:28	2022-10-05 08:13:12	2022-10-03 17:00:00	RESIDENT IS REQUESTING A CAGE TO CATCH SOME DOGS. HE WOULD LIKE A CALL BEFORE YOU GO TO MAKE SURE HE IS HOME.  RICARDO GARCIA 956-650-0287
2	73223	Cage Request	1388 S Missouri Ave, Mercedes, TX, 78570, USA	2022-10-04 16:50:40	2022-10-17 08:11:34	2022-10-04 17:00:00	RESIDENT WOULD LIKE A CAGE TO CATCH CATS THAT ARE IN HIS YARD CONSTANTLY  ABRAM PEREZ 218-303-6454
1	73833	Curb Scrapping	S Mile 1 E & E Orange St, Mercedes, TX, 78570, USA	2022-10-11 15:28:32		2022-10-11 17:00:00	scrape curb 242 S mile 1 east
1	73279	Cut Grass	126 N Texas Ave, Mercedes, TX, 78570, USA	2022-10-05 10:43:24		2022-10-05 17:00:00	CUT GRASS IN FRONT OF BUSINESS RESIDENT: SERGIO DE LA O CONTACT:
2	74400	Cut Grass	700-1290 Mile 2 Rd W, Mercedes, TX, 78570, USA	2022-10-17 16:24:35		2022-10-17 17:00:00	the corner grass is to long and obstructs the view and resident wants to know if we can spray weed killer after they cut the grass cell9566502433 resident clemente solis
3	74687	Cut Grass	425 W 2nd St, Mercedes, TX, 78570, USA	2022-10-19 15:26:38	2022-10-19 15:26:48	2022-10-17 17:00:00	helped barny with the grease traps completed by JJ and memo
1	73541	Cut Trees on ROW	105 N Ohio Ave, Mercedes, TX, 78570, USA	2022-10-07 08:54:37	2022-10-13 14:43:16	2022-10-07 17:00:00	TREE TRIMMING REQUESTED AT THE FIRE DEPARTMENT. PLEASE CALL FIRE CHIEF CAMPOS IF YOU HAVE ANY QUESTIONS. CONTACT: 956-565-7755
2	73977	Cut Trees on ROW	631 S Missouri Ave, Mercedes, TX, 78570, USA	2022-10-12 14:29:02	2022-10-12 16:39:39	2022-10-14 17:00:00	As per Bernie Mata please remove the barrier on the ROW. The owners have been notified by letter & phone to remove it but Halloween is just around the corner and parent with kids will trip over it.
1	73013	Dead Animal Pick Up	424 Frances Ave, Mercedes, TX, 78570, USA	2022-10-03 09:42:09	2022-10-05 08:10:55	2022-10-03 17:00:00	DEAD CAT NEEDING TO BE PICKED UP RIGHT IN FRONT OF GAS METER  MR. DE LOS SANTOS 956-605-1722
2	73024	Dead Animal Pick Up	418 Mockingbird Ln, Mercedes, TX, 78570, USA	2022-10-03 10:15:18	2022-10-05 08:12:56	2022-10-03 17:00:00	DEAD BLACK DOG NEEDING TO BE PICKED UP BY THE DRAIN PIPE AND MAILBOX  MR. QUIROZ 956-975-1499
3	73213	Dead Animal Pick Up	624 N Texas Ave, Mercedes, TX, 78570, USA	2022-10-04 15:31:03	2022-10-05 10:49:59	2022-10-04 17:00:00	DEAD CAT NEEDING TO BE PICKED UP  MR. FLORES 956-532-4862
4	73537	Dead Animal Pick Up	512 Gillman Ave, Mercedes, TX, 78570, USA	2022-10-07 08:46:16	2022-10-13 14:50:22	2022-10-07 17:00:00	PICK UP DOG/CAT THAT GOT RAN OVER RESIDENT: LOPEZ CONTACT: 920-255-2892
5	74313	Dead Animal Pick Up	249 S Vermont Ave, Mercedes, TX, 78570, USA	2022-10-17 09:16:35	2022-10-24 16:14:08	2022-10-17 17:00:00	DEAD CAT IN FRONT OF BUSINESS NEEDS TO BE PICKED UP RESIDENT: ROCHA CONTACT: 956-520-3158
6	74523	Dead Animal Pick Up	1015 N Washington Ave, Mercedes, TX, 78570, USA	2022-10-18 14:14:20	2022-10-24 16:20:22	2022-10-18 17:00:00	
7	75756	Dead Animal Pick Up	505 W 2nd St, Mercedes, TX, 78570, USA	2022-10-31 15:16:38		2022-10-31 17:00:00	PICK UP DEAD DOG RESIDENT: LINDA CERMENO CONTACT: 956-376-9825
8	74175	Deceased Animal Pick Up	232 N Missouri Ave, Mercedes, TX, 78570, USA	2022-10-14 08:26:27	2022-10-17 08:30:19	2022-10-14 17:00:00	resident reported a dead possum or cat in the middle of the road cars swerving



# OCTOBER 2022 WORK ORDERS

ID	Category	Address	Created	Closed	Due	Details
9	Deceased Animal Pick Up	1133 S Illinois Ave, Mercedes, TX, 78570, USA	2022-10-14 11:20:29	2022-10-17 08:34:34	2022-10-14 17:00:00	resident called saying theirs a dead possum in her yard resident gloria cantu cell 5125457411
1	EQUIPMENT MAINT.	505 W 2nd St, Mercedes, TX, 78570, USA	2022-10-06 07:04:26	2022-10-06 07:11:34		UNIT# P-68 - TIRE BLOW OUT
2	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-06 07:05:57	2022-10-06 07:15:18		UNIT# P-006-1 & P006-2 - BLADES AND INSPECTION
3	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-07 12:23:06	2022-10-07 12:24:02		UNIT# P005 - OIL CHANGE REQUIRED
4	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-07 12:25:17	2022-10-07 12:26:31		UNIT# P003 - LOOSE BELT ON BLADE DECK
5	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-07 14:25:20	2022-10-07 14:29:46		UNIT# BRUSH-1 - AUX PUMP LOOSING PRIME (WATER PSI)
6	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-12 08:48:08	2022-10-12 08:50:14		UNIT# P001 - BLADES NEED SHARPENING
7	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-12 15:28:03	2022-10-12 15:28:46		UNIT#338 - BATTERY
8	EQUIPMENT MAINT.	105 N Ohio Ave, Mercedes, TX, 78570, USA	2022-10-24 10:52:45	2022-10-24 10:54:18	2022-10-24 17:00:00	UNIT# MANLIFT - NO CRANK CONDITION
1	Fire Hydrant Repair	345 N Texas Ave, Mercedes, TX, 78570, USA	2022-10-20 16:12:14	2022-10-27 09:47:31	2022-10-20 17:00:00	WATER IS COMING OUT DARK AND DIRTY RESIDENT: DONALD MORALES CONTACT: 956-376-7572
2	Fire Hydrant Repair	613 Mile 2 1/2 E, Mercedes, TX, 78570, USA	2022-10-31 15:12:51		2022-10-31 17:00:00	FIRE HYDRANT IS LEAKING AT THE BOTTOM RESIDENT: ERIKA GARZA CONTACT: 956-998-7898
1	Flush Fire Hydrant	1101 S Vermont Ave, Mercedes, TX, 78570, USA	2022-10-04 10:32:27	2022-10-27 11:01:10	2022-10-04 17:00:00	WATER IS COMING OUT YELLOW DAVID CANTU 956-733-4526
1	Illegal Dumping Pick-Up (Planning)	1201 S Indiana Ave, Mercedes, TX, 78570, USA	2022-10-05 12:44:16	2022-10-06 08:04:02	2022-10-06 17:00:00	ILLEGAL DUMPING AND BRUSH PICK UP REQ. BY PLANNING DEPARTMENT
2	Illegal Dumping Pick-Up (Planning)	1020 S Georgia Ave, Mercedes, TX, 78570, USA	2022-10-12 14:43:00		2022-10-14 17:00:00	Bernie Mata is requesting for the debris to be picked up. He was unable to find the responsible people that did this dumping.
3	Illegal Dumping Pick-Up (Planning)	125 James Dr, Mercedes, TX, 78570, USA	2022-10-18 18:10:23		2022-10-21 17:00:00	As per Bernie Mata please pick up debris. We will be sending a bill to the resident for this pick up. Planning will be sending a email with photos.
4	Illegal Dumping Pick-Up (Planning)	164 N Missouri Ave, Mercedes, TX, 78570, USA	2022-10-27 09:16:29		2022-10-28 17:00:00	As per Bernie Mata Homeowner Mrs. Gonzalez claims she did not throw branches & mattress to alley. Mrs. Gonzalez is suffering from early stage Parkinson.
1	Inlet Maintenance	749 S Washington Ave, Mercedes, TX, 78570, USA	2022-10-11 08:35:26	2022-10-13 09:25:15	2022-09-21 17:00:00	Customer would like inlet to cleaned and flushed.
1	Locate Water & Sewer //Tap	12836 Campacuas Dr, Mercedes, TX, 78570, USA	2022-10-04 13:18:21	2022-10-07 13:39:14	2022-10-04 17:00:00	WATER AND SEWER LOCATE
2	Locate Water & Sewer //Tap	Mile 10 N, Mercedes, TX, 78570, USA	2022-10-04 14:39:51	2022-10-27 10:03:28	2022-10-04 17:00:00	WATER AND SEWER LOCATE
3	Locate Water & Sewer //Tap	6001-7403 Mile 2 1/2 E, Mercedes, TX, 78570, USA	2022-10-05 16:01:51	2022-10-06 08:12:23	2022-10-06 17:00:00	641 S Mile 2 1/2 E, New Construction we need to know if a water & sewer tap is existing. Please let Monica in Planning know so we can charge the correct amounts.
4	Locate Water & Sewer //Tap	369 N Texas Ave, Mercedes, TX, 78570, USA	2022-10-06 09:44:11		2022-10-10 17:00:00	Can you check if there is a water/sewer tap at this location new construction between Boost Mobile and Subway.
5	Locate Water & Sewer //Tap	78570, Mercedes, TX, USA	2022-10-11 09:20:31		2022-10-13 17:00:00	Roel Garcia 206-604-4064 would like to know if there is water & sewer available at this property. PID #130898
6	Locate Water & Sewer //Tap	301-399 Vogel Dr, Mercedes, TX, 78570, USA	2022-10-12 10:43:27	2022-11-02 08:58:27	2022-10-12 17:00:00	BTS Cable would like water and sewer to be marked at this location map is in following pages to be exact.
7	Locate Water & Sewer //Tap	900-998 E Alamo St, Mercedes, TX, 78570, USA	2022-10-13 11:47:46		2022-10-18 17:00:00	Please locate the water/sewer lines by 610 Alamo. Email was sent with more details.
74	Locate Water & Sewer //Tap	301 Vogel Dr, Mercedes, TX, 78570, USA	2022-10-14 15:07:22	2022-10-27 09:43:08	2022-10-14 17:00:00	WATER/SEWER LOCATE PERMIT 2314198 GENERAL ROW EXCAVATION BTS CABLE
9	Locate Water & Sewer //Tap	12607 Shawnee Ave, Mercedes, TX, 78570, USA	2022-10-14 16:11:00	2022-10-27 09:56:16	2022-10-14 17:00:00	WATER/SEWER LOCATE GENERAL ROW EXCAVATION SALVADOR LOPEZ PERMIT # 2314190



# OCTOBER 2022 WORK ORDERS

	ID	Category	Address	Created	Closed	Due	Details
10	74643	Locate Water & Sewer //Tap	405 S Georgia Ave, Mercedes, TX, 78570, USA	2022-10-19 12:30:26	2022-10-27 09:58:19	2022-10-19 17:00:00	WATER SEWER LOCATE AJV SERVICE PERMIT 2314298
11	74688	Locate Water & Sewer //Tap	12607 Shawnee Ave, Mercedes, TX, 78570, USA	2022-10-19 15:28:23	2022-10-19 15:28:23	2022-10-17 17:00:00	marked in white paint for regular sewer locate completed by JJ and memo 10/17/22
12	74697	Locate Water & Sewer //Tap	12836 Campacuas Dr, Mercedes, TX, 78570, USA	2022-10-19 16:02:49	2022-10-19 16:02:49	2022-10-14 17:00:00	sewer main locate completed by fermin, JJ , and memo 10/14/22
13	74715	Locate Water & Sewer //Tap	646 W 12th St, Mercedes, TX, 78570, USA	2022-10-19 16:28:42	2022-10-19 16:28:42	2022-10-11 17:00:00	water and sewer locate completed by richard and tim 10/11/22
14	75208	Locate Water & Sewer //Tap	7303-7549 WB Frontage Rd, Mercedes, TX, 78570, USA	2022-10-25 14:03:47	2022-10-25 14:03:47	2022-10-27 17:00:00	An email came for a ROW permit for locates across from the Travel Plaza on the North/West corner of Mile 2 E & Frontage.
15	75246	Locate Water & Sewer //Tap	2102-2182 Eb Frontage Rd, Mercedes, TX, 78570, USA	2022-10-25 17:06:00	2022-10-25 17:06:00	2022-10-27 17:00:00	Please conduct locates for water/sewer lines at 221 Dakota.
16	75293	Locate Water & Sewer //Tap	1750 E Expressway 83, Mercedes, TX, 78570, USA	2022-10-26 11:05:35	2022-10-26 11:05:35	2022-10-28 17:00:00	A ROW permit was submitted to located water and sewer lines at Rios Boots of Mercedes. Tommy Rodriguez 956-398- 5078
17	75455	Locate Water & Sewer //Tap	Mile 2 E Rd/E, I-2 E, Mercedes, TX, 78570, USA	2022-10-27 13:42:23	2022-10-27 13:42:23		Completed on 10/19/22 by Juan, Fermin and Memo. Sewer and Water Locate
18	75456	Locate Water & Sewer //Tap	Mile 2 W, Mercedes, TX, 78570, USA	2022-10-27 13:45:20	2022-10-27 13:45:20		10/19/22 by Fermin, JJ and Memo Sewer Water Locate
19	75467	Locate Water & Sewer //Tap	748 S Georgia Ave, Mercedes, TX, 78570, USA	2022-10-27 14:17:17	2022-10-27 14:17:17		Completed on 10/24/22 by Fermin, JJ and Memo.
20	75574	Locate Water & Sewer //Tap	N FM 491, Mercedes, TX, 78570, USA	2022-10-28 15:12:09	2022-10-28 15:12:09		Sewer and Water Locate Completed on 10/21/22
21	75575	Locate Water & Sewer //Tap	405 S Georgia Ave, Mercedes, TX, 78570, USA	2022-10-28 15:23:55	2022-10-28 15:23:55		Remark water and sewer locates Completed on 10/24/22. by Fermin JJ and Memo
22	75577	Locate Water & Sewer //Tap	12607 Shawnee Ave, Mercedes, TX, 78570, USA	2022-10-28 15:32:04	2022-10-28 15:32:04		Completed on 10/25/22 by JJ and Memo The place already has a cut-off and sewer lines going into his lot.
23	75587	Locate Water & Sewer //Tap	301 Vogel Dr, Mercedes, TX, 78570, USA	2022-10-28 16:04:27	2022-10-28 16:04:41		Completed on 10/18/22 by Fermin, JJ and Memo
24	75591	Locate Water & Sewer //Tap	301 Vogel Dr, Mercedes, TX, 78570, USA	2022-10-28 16:16:30	2022-10-28 16:16:30		Completed on 10/18/22 by Fermin, JJ and Memo
25	75639	Locate Water & Sewer //Tap	748 S Georgia Ave, Mercedes, TX, 78570, USA	2022-10-31 09:27:37	2022-11-02 09:09:30	2022-10-31 17:00:00	WATER/SEWER LOCATE TEXAS GAS SERVICE CONTRACT CONTACT: 956-551-6309
26	75644	Locate Water & Sewer //Tap	1500 Mile 2 E, Mercedes, TX, 78570, USA	2022-10-31 09:50:49	2022-11-02 09:07:04	2022-10-31 17:00:00	WATER/SEWER LOCATE PERMIT # 2314204
27	75762	Locate Water & Sewer //Tap	1750 E Expressway 83, Mercedes, TX, 78570, USA	2022-10-31 15:55:45	2022-11-02 09:02:37	2022-10-31 17:00:00	WATER/SEWER LOCATE PERMIT 2314360
28	75765	Locate Water & Sewer //Tap	8001 E Expressway 83, Mercedes, TX, 78570, USA	2022-10-31 16:09:04	2022-11-02 09:05:25	2022-10-31 17:00:00	WATER / SEWER LOCATE TEXAS GAS CONTRACT WORK
1	73138	LOW WATER PRESSURE / NO WATER	340 W 10th St, Mercedes, TX, 78570, USA	2022-10-04 08:32:55	2022-10-07 14:10:29	2022-10-04 17:00:00	RESIDENT HAS HAD NO WATER SINCE YESTERDAY  CRYSTAL MANZO 956-272-3933
2	73436	LOW WATER PRESSURE / NO WATER	2180 Carmona W, Mercedes, TX, 78570, USA	2022-10-06 12:25:04	2022-10-06 12:25:04	2022-10-07 17:00:00	Mr. Sprolles 806-340-6188 called about the water coming out dark brown. He check with 10 other residents and they are having the same issue. Apparently he had the water tested and there is no chlorine.
3	75461	LOW WATER PRESSURE / NO WATER	909 S Indiana Ave, Mercedes, TX, 78570, USA	2022-10-27 13:59:44	2022-10-27 13:59:44		10/21/22 by Fermin, JJ and Memo. Checked on a no water in the house. The cut-off valve to the house was closed. The plumber had opened it.



# OCTOBER 2022 WORK ORDERS

	ID	Category	Address	Created	Closed	Due	Details
4	75579	LOW WATER PRESSURE / NO WATER	354 N Texas Ave, Mercedes, TX, 78570, USA	2022-10-28 15:39:05	2022-10-28 15:39:05		Completed on 10/20/22 by A Ruiz. Flushed Hydrant for 30 min. Water is coming out dark and dirty
5	75592	LOW WATER PRESSURE / NO WATER	416 S Georgia Ave, Mercedes, TX, 78570, USA	2022-10-28 16:18:39	2022-10-28 16:18:39		Completed on 10/25/22 by Kevin and Ari
1	74813	Manhole Cover Replacement Project	308 Duval St, Mercedes, TX, 78570, USA	2022-10-20 15:59:33	2022-10-27 09:54:19		POSSIBLE CAVE IN ON RING AND COVER AT END OF ALLEY.
2	75464	Manhole Cover Replacement Project	408 S Georgia Ave, Mercedes, TX, 78570, USA	2022-10-27 14:12:00	2022-10-27 14:12:00		10/24/22 by Fermin, JJ and Memo. Replaced a 32" Ring and cover. The 24" was going down to the ground.
1	75109	MANHOLE MAINTENANCE	201 S Texas Ave, Mercedes, TX, 78570, USA	2022-10-25 08:16:12	2022-10-25 08:16:12		completed 10/12/22 done by richard and tim
2	75111	MANHOLE MAINTENANCE	826 N Vermont Ave, Mercedes, TX, 78570, USA	2022-10-25 08:17:22	2022-10-25 08:18:20		completed 10/12/22 done by richard
3	75112	MANHOLE MAINTENANCE	908 Jones Ave, Mercedes, TX, 78570, USA	2022-10-25 08:18:09	2022-10-25 08:18:33		completed 10/12/22 done by richard
4	75114	MANHOLE MAINTENANCE	209 N Texas Ave, Mercedes, TX, 78570, USA	2022-10-25 08:19:30	2022-10-25 08:19:30		completed 10/17/22 done by richard
5	75116	MANHOLE MAINTENANCE	107 N Texas Ave, Mercedes, TX, 78570, USA	2022-10-25 08:20:19	2022-10-25 08:20:19		completed 10/17/22 done by richard
6	75117	MANHOLE MAINTENANCE	246 S Texas Ave, Mercedes, TX, 78570, USA	2022-10-25 08:25:17	2022-10-25 08:25:17		completed 10/17/22 done by richard
7	75118	MANHOLE MAINTENANCE	201 S Texas Ave, Mercedes, TX, 78570, USA	2022-10-25 08:35:20	2022-10-25 08:35:20		completed 10/17/22 done by richard
8	75119	MANHOLE MAINTENANCE	1741 E Expressway 83, Mercedes, TX, 78570, USA	2022-10-25 08:38:54	2022-10-25 08:38:54		completed 10/17/22 done by richard
9	75450	MANHOLE MAINTENANCE	1741 E Expressway 83, Mercedes, TX, 78570, USA	2022-10-27 13:28:56	2022-10-27 13:28:56		completed 10/19/22 done by richard
10	75469	MANHOLE MAINTENANCE	801 S Colorado Ave, Mercedes, TX, 78570, USA	2022-10-27 14:20:48	2022-10-27 14:20:48		Completed on 10/25/22 by Rodriguez and Tim M.M. and F.U.
11	75470	MANHOLE MAINTENANCE	826 N Vermont Ave, Mercedes, TX, 78570, USA	2022-10-27 14:22:41	2022-10-27 14:22:41		Completed on 10/25/22 by Rdz and Tim M.M. and F.U.
12	75475	MANHOLE MAINTENANCE	209 N Texas Ave, Mercedes, TX, 78570, USA	2022-10-27 14:41:32	2022-10-27 14:41:32		completed 10/25/22 done by tim and richard
13	75476	MANHOLE MAINTENANCE	107 N Texas Ave, Mercedes, TX, 78570, USA	2022-10-27 14:43:47	2022-10-27 14:43:47		Completed by Rodriguez and Tim Manhole maintenance and F.U.
14	75477	MANHOLE MAINTENANCE	909 S Colorado Ave, Mercedes, TX, 78570, USA	2022-10-27 14:47:54	2022-10-27 14:47:54		Completed on 10/25/22 by RDZ and Tim MM. and F.U.
15	75479	MANHOLE MAINTENANCE	209 N Texas Ave, Mercedes, TX, 78570, USA	2022-10-27 14:51:10	2022-10-27 14:51:10		Completed on 10/26/22 by Arlikwin Vacuum manhole.
16	75487	MANHOLE MAINTENANCE	S Los Amigos Cir, Mercedes, TX, 78570, USA	2022-10-27 15:21:36	2022-10-27 15:21:36		Completed on 10/26/22 by Arlikwin Manhole maintenance
17	75490	MANHOLE MAINTENANCE	925 Heidrick Ave, Mercedes, TX, 78570, USA	2022-10-27 15:28:50	2022-10-27 15:28:50		Completed on 10/12/22 by RDZ and Tim M.M. and F.U.
1	73821	New Traffic Sign	W 14th St & S Virginia Ave, Mercedes, TX, 78570, USA	2022-10-11 14:44:02	2022-10-11 15:56:17	2022-10-11 17:00:00	putting a new speed limit sign
2	74450	New Traffic Sign	S Georgia Ave & W 14th St, Mercedes, TX, 78570, USA	2022-10-18 10:09:51		2022-10-18 17:00:00	REPLACE SIGN THAT WAS PAINTED BLUE RESIDENT: MARTHA GONZALEZ CONTACT: 956-472-9115
3	75168	New Traffic Sign	W 14th St & S Indiana Ave, Mercedes, TX, 78570, USA	2022-10-25 11:53:13		2022-10-28 17:00:00	Stop sign needs to be changed out/fixd.
4	75169	New Traffic Sign	W 2nd St & S Washington Ave, Mercedes, TX, 78570, USA	2022-10-25 11:54:18		2022-10-28 17:00:00	Replace stop sign, the current sign is very low from traffic view and is placed on a car rim.
76							
1	73095	Pot Hole Patching	508 Brooks St, Mercedes, TX, 78570, USA	2022-10-03 14:45:32	2022-10-06 14:43:11	2022-10-04 17:00:00	POT HOLE PATCHING NEEDED; BROOKS AND E LIBERTY RESIDENT: TERIE LACKY CONTACT: 956-379-3878
2	73914	Pot Hole Patching	201-547 Park St, Mercedes, TX, 78570, USA	2022-10-12 09:03:46	2022-10-14 11:44:29	2022-10-12 17:00:00	pothole near a stop sign in industrial park cell 956514432 resident: Silvia



# OCTOBER 2022 WORK ORDERS

	ID	Category	Address	Created	Closed	Due	Details
3	73971	Pot Hole Patching	101-199 S Vermont Ave, Mercedes, TX, 78570, USA	2022-10-12 13:59:54		2022-10-12 17:00:00	pothole patching near railroad tracks
4	73973	Pot Hole Patching	418 N Vermont Ave, Mercedes, TX, 78570, USA	2022-10-12 14:00:37		2022-10-12 17:00:00	please fill pothole near this area
5	74070	Pot Hole Patching	Ash Ave & Tamarack Ave, Mercedes, TX, 78570, USA	2022-10-13 10:48:31	2022-10-13 10:58:38		
6	74074	Pot Hole Patching	1723-1999 County Road 1080, Mercedes, TX, 78570, USA	2022-10-13 10:59:59	2022-10-14 16:13:21	2022-10-13 17:00:00	pothole patching
7	75543	Pot Hole Patching	685 Chapman St, Mercedes, TX, 78570, USA	2022-10-28 11:08:09			Non-Complete 10/28/2022 Tony Gonzalez called in that a lady named Virginia Lopez complained about a huge pot hole in the road.
1	74232	RELOCATE WATER METER	726 S Ohio Ave, Mercedes, TX, 78570, USA	2022-10-14 14:37:14		2022-10-14 17:00:00	METER NEEDS TO BE MOVED ASIDE THE DRIVEWAY RESIDENT: PATROCINIO LOPEZ SERVICE ORDER # 225808
2	75763	RELOCATE WATER METER	305 S Missouri Ave, Mercedes, TX, 78570, USA	2022-10-31 16:03:42		2022-10-31 17:00:00	RELOCATE WATER METER RESIDENT: BETHA CANTU CONTACT: 956-294-1501
1	73808	Repair Meter	520 S Indiana Ave, Mercedes, TX, 78570, USA	2022-10-11 14:32:14	2022-10-19 10:42:12	2022-10-11 17:00:00	water leak near meter resident isnt sure where the waters coming from cell: 9562446460
2	74222	Repair Meter	1208 S Illinois St, Mercedes, TX, 78570, USA	2022-10-14 13:28:10		2022-10-14 17:00:00	Mr adam cabrera called that there is water coming out of his meter and then two houses down there may be another water leak cell : 9564725605
3	74397	Repair Meter	1212 S Georgia Ave, Mercedes, TX, 78570, USA	2022-10-17 16:15:15	2022-10-17 16:36:35	2022-10-17 17:00:00	can meter reader check out the problem meter is missing a part contact 9564631321
4	74891	Repair Meter	1408 S Washington Ave, Mercedes, TX, 78570, USA	2022-10-21 11:10:29	2022-10-27 10:05:39	2022-10-21 17:00:00	REPLACE BROKEN METER DAMAGED BY WHITESTONE CONSTRUCTIONS
5	75361	Repair Meter	1405 Turkey Trot, Mercedes, TX, 78570, USA	2022-10-27 08:16:55			meter leak cell 9562616395 resident maryan quilorz
6	75404	Repair Meter	1208 S Illinois St, Mercedes, TX, 78570, USA	2022-10-27 10:23:26	2022-10-27 10:24:19	2022-10-14 17:00:00	Mr. Cabrera called that water is coming out from his water-meter. He suspects a water-leak he also mentioned that two houses down may be another water leak. His number is 956-472-5605.
7	75463	Repair Meter	1408 S Washington Ave, Mercedes, TX, 78570, USA	2022-10-27 14:07:43	2022-10-27 14:07:43		10/20/22 by Fermin, JJ and Memo Installed a new meter box 1. 3/4 meter coupling. The workers broke the water meter...6 man hours
8	75569	Repair Meter	1208 S Illinois St, Mercedes, TX, 78570, USA	2022-10-28 14:40:45	2022-10-28 14:40:45		Completed on 10/27/2022 by A. Ruiz, K. Vallin, and T. Tipton Water leak. Suspected that neighboring vicinities have water leaks as well.
9	75738	Repair Meter	1210E 11th St, Mercedes, TX, 78570, USA	2022-10-31 13:36:25	2022-11-02 08:51:14	2022-10-31 17:00:00	WATER LEAK AT THE METER RESIDENT: DALIE GONZALEZ CONTACT: 956-463-5585
1	74237	Replace Cut-Off	369 N Texas Ave, Ste B, Mercedes, TX, 78570, USA	2022-10-14 14:58:30		2022-10-14 17:00:00	REMOVE WATER FROM METER AND REPLACE CUT OFF RESIDENT: I. MORALES, WATER DEPT. WORK ORDER 225809
2	74789	Replace Cut-Off	1309 S Missouri Ave, Mercedes, TX, 78570, USA	2022-10-20 13:28:30		2022-10-20 17:00:00	REPLACE CUT OFF
3	75637	Replace Cut-Off	1401 W 2nd St, Mercedes, TX, 78570, USA	2022-10-31 09:20:32		2022-10-31 17:00:00	REPLACE CUT-OFF RESIDENT: PABLO MARTINEZ SERVICE ORDER # 226122
4	75703	Replace Cut-Off	508 S Missouri Ave, Mercedes, TX, 78570, USA	2022-10-31 11:54:23		2022-10-31 17:00:00	REPLACE CUT OFF RESIDENT: BOUNCING CATERPILLAR SERVICE ORDER: 226185
5	75770	Replace Cut-Off	129 Matamoros Ave, Mercedes, TX, 78570, USA	2022-10-31 16:26:15		2022-10-31 17:00:00	REPLACE CUT OFF WATER PASSING THROUGH RESIDENT: CANCINO GABRIEL

# OCTOBER 2022 WORK ORDERS

	ID	Category	Address	Created	Closed	Due	Details
1	73308	Sewer Stop	1021 Heldrick Ave, Mercedes, TX, 78570, USA	2022-10-05 13:04:59		2022-10-06 17:00:00	Mike Esparza 956-903-5919 is requesting for the city to check on a sewer back up he has at this property. A plumber has checked his property but everything is cleared.
2	73354	Sewer Stop	163 N Indiana Ave, Mercedes, TX, 78570, USA	2022-10-05 16:31:15	2022-10-07 13:41:46	2022-10-05 17:00:00	SEWER BACK UP RESIDENT: GARZA CONTACT: 956-739-4099 CALL WHEN YOU GET THERE
3	73462	Sewer Stop	821 S Missouri Ave, Mercedes, TX, 78570, USA	2022-10-06 14:57:20	2022-10-07 13:38:19	2022-10-06 17:00:00	SEWER BACK UP MR. LONGORIA 956-261-7967
4	73744	Sewer Stop	12912 Wichita Way, Mercedes, TX, 78570, USA	2022-10-11 09:56:07	2022-10-27 10:10:31	2022-10-11 17:00:00	sewer is coming out of the toilet and shower cell 9564639103 resident ana
5	73807	Sewer Stop	727 E 9th St, Mercedes, TX, 78570, USA	2022-10-11 14:28:31	2022-11-02 09:01:02	2022-10-11 17:00:00	contact 3768339 or 3637245 resident: mrs. reyna
6	74005	Sewer Stop	801 Hidalgo St, Mercedes, TX, 78570, USA	2022-10-12 16:17:34	2022-10-14 10:00:47	2022-10-12 17:00:00	sewer stop
7	74006	Sewer Stop	242 S Texas Ave, Mercedes, TX, 78570, USA	2022-10-12 16:20:00		2022-10-12 17:00:00	sewer stop cell 9565140559
8	74076	Sewer Stop	710 E 5th St, Mercedes, TX, 78570, USA	2022-10-13 11:05:30	2022-10-27 10:59:37	2022-10-13 17:00:00	resident said their having problems with their sewage
9	74116	Sewer Stop	1021 Heidrick Ave, Mercedes, TX, 78570, USA	2022-10-13 13:01:44	2022-10-18 09:26:20	2022-10-13 17:00:00	cell 9569035919
10	74230	Sewer Stop	154 James Dr, Mercedes, TX, 78570, USA	2022-10-14 14:20:25	2022-10-25 08:42:13	2022-10-14 17:00:00	resident called saying hes having trouble with his sewer resident: Enrique curiel cell: 9564720427
11	74466	Sewer Stop	822 Santos Ave, Mercedes, TX, 78570, USA	2022-10-18 10:56:58	2022-10-19 10:40:32	2022-10-18 17:00:00	SEWER BACK UP RESIDENT: SALVADOR CONTACT: 956-825-6990
12	74682	Sewer Stop	749 S Washington Ave, Mercedes, TX, 78570, USA	2022-10-19 15:10:09	2022-10-19 15:11:59	2022-10-11 17:00:00	sewer stop
13	74686	Sewer Stop	12912 Wichita Way, Indian Hills, TX, 78570, USA	2022-10-19 15:24:27	2022-10-19 15:24:27	2022-10-11 17:00:00	sewerstop completed by fermin , jl , and memo 10/11/22
14	74704	Sewer Stop	749 S Washington Ave, Mercedes, TX, 78570, USA	2022-10-19 16:13:11	2022-10-19 16:13:27	2022-10-11 17:00:00	sewer stop completed by fermin, JJ, and memo 10/11/22
15	74709	Sewer Stop	12912 Wichita Way, Mercedes, TX, 78570, USA	2022-10-19 16:14:32	2022-10-19 16:14:32	2022-10-11 17:00:00	sewer stop completed by JJ, memo and fermin 10/11/22
16	74945	Sewer Stop	238 W Liberty Dr, Mercedes, TX, 78570, USA	2022-10-21 16:36:55			sewer stop cell 9568684200 resident christian trevino
17	75137	Sewer Stop	416 S Georgia Ave, Mercedes, TX, 78570, USA	2022-10-25 09:43:24			resident is saying she is getting a sewer smell every time she washes her clothes or flushes her toilet and has low pressure cell: 9563734107 resident: celia saldana
18	75161	Sewer Stop	1329 S Washington Ave, Mercedes, TX, 78570, USA	2022-10-25 11:38:28		2022-10-28 17:00:00	The neighbor from this property has a concern of a sewer smell coming from this property. Can you check if its something on the city side.
19	75748	Sewer Stop	809 Franco Dr, Mercedes, TX, 78570, USA	2022-10-31 14:28:35		2022-11-02 17:00:00	Javier Vasquez 956-472-6135 would like for the sewer line on the city side to be checked. They mentioned the line is clogged. Please contact.
1	75167	Sidewalk Repair	1313 S Washington Ave, Mercedes, TX, 78570, USA	2022-10-25 11:51:35		2022-10-28 17:00:00	The sidewalk on the North West corner of 14th St & Washington needs to be repaired or replaced.
1	75593	SINK HOLE	308 Duval St, Mercedes, TX, 78570, USA	2022-10-28 16:21:22			Completed on 10/25/22 by Kevin and Ari Possible cave-in on ring and cover at the end of the alley.
1	75694	Speed Bump Request	856 S Colorado Ave, Mercedes, TX, 78570, USA	2022-10-31 11:46:46		2022-10-31 17:00:00	SPEED BUMP REQ. RESIDENT: TERESA FRIAS CONTACT: 956-650-9054
1	73836	Storm Sewer Clean up	S Mile 1 E & Orange St, Mercedes, TX, 78570, USA	2022-10-11 15:38:17	2022-10-13 09:24:33	2022-10-11 17:00:00	clean all inlets in surrounding area



# OCTOBER 2022 WORK ORDERS

ID	Category	Address	Created	Closed	Due	Details
1	STREET PAVING	Oak Tree Dr, Mercedes, TX, 78570, USA	2022-10-31 14:41:18		2022-11-11 17:00:00	Resident asking if Oak Tree Dr can be re paved, many potholes on Oak Tree Dr.
2	Street Sweeping	1242 S Ohio Ave, Mercedes, TX, 78570, USA	2022-10-20 12:06:04		2022-10-20 17:00:00	STREET SWEEPING NEEDED IN THE AREA RESIDENT: MENDOZA CONTACT: 956-206-8329
1	Traffic Sign Replacement	14th St, Mercedes, TX, 78570, USA	2022-10-11 08:37:49	2022-10-11 15:57:23	2022-10-11 17:00:00	Intersection between 14th and Virginia stop sign need to be fixed facing opposite directions 95647291115 martha gonzalez
2	Traffic Sign Replacement	W 1st St & N Washington Ave, Mercedes, TX, 78570, USA	2022-10-11 14:34:43	2022-10-11 15:58:31	2022-10-11 17:00:00	street name sign is hanging almost falling to the ground cell: 9569754185 resident: Irma Ramirez
3	Traffic Sign Replacement	W 5th St & S Ohio Ave, Mercedes, TX, 78570, USA	2022-10-11 14:41:48	2022-10-11 15:59:30	2022-10-11 17:00:00	faded stop sign
4	Traffic Sign Replacement	Avenue C, Mercedes, TX, 78570, USA	2022-10-24 09:38:03	2022-10-24 14:21:54		stop sign fell between kansas and avenue c
5	Traffic Sign Replacement	Palm Dr & W 10th St, Mercedes, TX, 78570, USA	2022-10-24 13:11:41	2022-10-24 14:18:58		sign needs cleaning has mold around it
6	Traffic Sign Replacement	Capisallo St & W 6th St, Mercedes, TX, 78570, USA	2022-10-24 13:12:45	2022-10-24 14:23:42		traffic sign is faded
7	Traffic Sign Replacement	W 14th St & S Illinois Ave, Mercedes, TX, 78570, USA	2022-10-24 13:15:26	2022-10-24 14:22:49		faded stop sign
8	Traffic Sign Replacement	E 17th St & Prosperity Dr, Mercedes, TX, 78570, USA	2022-10-25 08:05:24	2022-10-25 14:36:27		cannot see traffic sign needs to be taken care of
1	TRASH PICK-UP	W Expressway 83, Mercedes, TX, 78570, USA	2022-10-20 11:49:45		2022-10-20 17:00:00	TIRE IN THE MIDDLE OF THE ROAD RESIDENT: FELIZ HINOJOSA CONTACT: 956-227-0444
1	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-04 07:00:44	2022-10-04 07:02:20		UNIT# SG-7 - OIL CHANGE REQUIRED
2	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-04 07:03:13	2022-10-04 07:04:54		UNIT# 350 - OIL CHANGE REQUIRED
3	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-04 07:06:15	2022-10-04 07:09:20		UNIT# 350 - LEFT HEADLIGHT NOT WORKING
4	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-04 07:10:27	2022-10-04 07:13:53		UNIT# HB-1 - STALLING ISSUES
5	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-04 07:15:00	2022-10-04 07:18:19		UNIT# 501- NO CRANK, NO START
6	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-04 09:00:30	2022-10-04 09:04:31		UNIT# 553 - ISSUE WITH OVERHEAD LIGHT
7	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-04 12:02:38	2022-10-04 12:04:11		UNIT# 375 - NO RIGHT TURN SIGNAL
8	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-04 14:03:19	2022-10-04 14:04:22		UNIT# 3124 - OIL CHANGE SOON
9	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-04 15:29:05	2022-10-12 08:53:42		UNIT# 3128 - CHECK ENGINE LIGHT ON
10	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-05 09:40:43	2022-10-07 12:16:01		UNIT# TANKER 2 - A/C NOT WORKING, BAD AUX GAUGES, AND LEAKING VALVE
11	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-06 07:01:02	2022-10-06 07:08:46		UNIT# 350 - TIRES
12	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-07 12:17:37	2022-10-07 12:21:29		UNIT# 502 - TIRES REQUESTED
13	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-07 14:57:02	2022-10-07 14:59:10		UNIT# SG-7 - TUNE-UP
14	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-12 09:09:47	2022-10-18 08:15:52	2022-10-12 17:00:00	UNIT# 501 - MULTIPOINT INSPECTION BEFORE TRIP
15	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-12 15:30:44	2022-10-12 15:35:36		UNIT# 502 - MULTIPOINT INSPECTION BEFORE VEHICLE IS TAKEN OUT OF TOWN.
16	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-13 06:57:46	2022-10-13 06:59:06	2022-10-12 17:00:00	UNIT# MED-2 - OIL CHANGE
17	Vehicle Maintenance (City Mechanics)	105 N Ohio Ave, Mercedes, TX, 78570, USA	2022-10-13 07:01:01	2022-10-13 07:05:37	2022-10-12 17:00:00	UNIT# TANK-2 - AIR LEAK
18	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-13 11:49:35	2022-10-13 11:52:42		UNIT# 322 - BLOWER MOTOR NOT WORKING
19	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-13 12:58:26	2022-10-13 12:59:05	2022-10-13 17:00:00	UNIT# 319 - TAIL LIGHT NOT WORKING
20	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-13 14:46:22	2022-10-13 15:23:53	2022-10-13 17:00:00	UNIT#S MED-1,2,3 - OIL CHANGE
21	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-14 08:58:35	2022-10-17 10:06:51		UNIT# 322 - NOISE COMING FROM BRAKES AND UNDERCARRIAGE
22	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-14 15:08:55	2022-10-14 15:10:19		UNIT# 318 - A/C NOT COOLING
23	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-17 10:07:58	2022-10-17 10:11:15		UNIT# 505 - DEAD BATTERY
24	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-18 09:18:16	2022-10-19 07:08:55	2022-10-18 17:00:00	UNIT# SG-6 - DRIVER SEAT DAMAGED
25	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-18 09:19:17	2022-10-20 07:24:30	2022-10-18 17:00:00	UNIT# 551 - CHECK ENGINE LIGHT, SIREN, AND OVERHEAD LIGHTS NOT WORKING
26	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-18 09:20:19	2022-10-24 10:59:38	2022-10-18 17:00:00	UNIT# TANK-2 - HARD STARTING IN COLD WEATHER
27	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-19 07:07:40	2022-10-20 07:20:55		UNIT# ATV-1 - GENERATOR FOR AUX. SUPPLY NOT WORKING



# OCTOBER 2022 WORK ORDERS

	ID	Category	Address	Created	Closed	Due	Details
28	74714	Vehicle Maintenance (City Mechanics)	2314 N Baseline Rd, Mercedes, TX, 78570, USA	2022-10-19 16:27:20	2022-10-19 16:27:20	2022-10-17 17:00:00	filled up the vactor truck with water and diesel completed by memo and JJ 10/17/22
29	74731	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-20 07:45:04	2022-10-20 13:15:40	2022-10-19 17:00:00	UNIT# 350 - MULTIPOINT INSPECTION
30	74732	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-20 07:45:51	2022-10-20 13:13:20	2022-10-19 17:00:00	UNIT# SG-10 - MULTIPOINT INSPECTION
31	74733	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-20 07:46:36	2022-10-20 13:11:51	2022-10-19 17:00:00	UNIT# SG-6 - MULTIPOINT INSPECTION
32	74776	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-20 12:09:36	2022-10-21 09:49:31	2022-10-19 17:00:00	UNIT# 502 - NOISE IN ENGINE COMPARTMENT
33	74803	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-20 15:23:39	2022-10-20 15:26:29	2022-10-19 17:00:00	UNIT# 030 - PASSENGER SEAT
34	74926	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-21 15:08:00	2022-10-21 15:10:26	2022-10-21 17:00:00	UNIT# UTILITY-1 - MULTIPOINT INSPECTION BEFORE ROAD TRIP
35	75055	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-24 13:44:43	2022-10-24 13:49:08	2022-10-24 17:00:00	UNIT# 332 - OIL CHANGE
36	75097	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-25 06:59:59	2022-10-25 07:05:26	2022-10-24 17:00:00	UNIT# 3125 - A/C NOT COOLING
37	75187	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-25 12:30:26	2022-11-01 14:07:56	2022-10-28 17:00:00	UNIT# BRUSH-1 - SERVICE CALL
38	75223	Vehicle Maintenance (City Mechanics)	4471-4499 Pedro Martinez St, Mercedes, TX, 78570, USA	2022-10-25 15:00:07			the hose that goes from the radiator to the motor is leaking water and the emergency blinkers are not working backhoe 3111
39	75352	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-27 07:26:12	2022-10-27 14:03:17	2022-10-28 17:00:00	UNIT# 3125 - A/C NOT WORKING
40	75465	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-27 14:14:57			UNIT# SG-6 - CHECK ENGINE LIGHT ON AND ENGINE HAD A MISFIRE
41	75526	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-28 09:28:17			UNIT# 3128 - CHECK ENGINE LIGHT
42	75692	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2022-10-31 11:45:35	2022-10-31 11:47:10	2022-10-31 17:00:00	UNIT# 400 - ENGINE OIL CHANGE
1	73084	Water Break Repair	12900 Wichita Way, Mercedes, TX, 78570, USA	2022-10-03 14:05:23	2022-10-27 10:02:13	2022-10-03 17:00:00	WATER LEAK ON THE CORNER BY THE FIRE HYDRANT RAMONA 956-650-8139
2	73121	Water Break Repair	E 10th St & S Mile 1 E, Mercedes, TX, 78570, USA	2022-10-03 16:48:14	2022-10-11 08:59:05	2022-10-03 17:00:00	METER LEAK AT AG FARM WATER LEAK IN THE ALLEY
3	73200	Water Break Repair	1327 S Washington Ave, Mercedes, TX, 78570, USA	2022-10-04 13:50:17	2022-10-07 14:08:32	2022-10-04 17:00:00	ISIDRO ALVARADO 956-376-7638
4	73281	Water Break Repair	520 S Indiana Ave, Mercedes, TX, 78570, USA	2022-10-05 11:09:04	2022-10-19 10:37:19	2022-10-05 17:00:00	WATER BREAK BY THE METER RESIDENT: ANA CONTACT: 956-536-8377
5	73384	Water Break Repair	3725 Cheyenne Dr, Mercedes, TX, 78570, USA	2022-10-06 08:33:46	2022-10-07 13:35:15	2022-10-06 17:00:00	WATER LEAK YESENIA RODRIGUEZ, 956-472-4518
6	73559	Water Break Repair	1222 S Colorado Ave, Mercedes, TX, 78570, USA	2022-10-07 10:45:58	2022-10-11 09:02:01	2022-10-07 17:00:00	WATER LEAK AT THE METER RESIDENT: ERIKA CONTACT: 956-491-0815
7	73930	Water Break Repair	1098 W Expressway 83, Mercedes, TX, 78570, USA	2022-10-12 10:44:40		2022-10-12 17:00:00	water break cell 9569034231
8	74673	Water Break Repair	340 Palm Ave, Mercedes, TX, 78570, USA	2022-10-19 14:47:09	2022-10-19 14:47:40	2022-10-19 17:00:00	checked on water break
9	74675	Water Break Repair	5001 E Expressway 83, Mercedes, TX, 78570, USA	2022-10-19 14:49:44	2022-10-19 14:50:18	2022-10-11 17:00:00	checked where to cut the water at this place
10	74684	Water Break Repair	520 S Indiana Ave, Mercedes, TX, 78570, USA	2022-10-19 15:18:05	2022-10-19 15:18:36	2022-10-11 17:00:00	water break
11	74689	Water Break Repair	218 N Virginia Ave, Mercedes, TX, 78570, USA	2022-10-19 15:29:57	2022-10-19 15:29:57	2022-10-17 17:00:00	added sand at previous water break and leveled it off completed by JJ and memo 10/17/22
12	74702	Water Break Repair	3569 Kickapu Pl, Mercedes, TX, 78570, USA	2022-10-19 16:12:02	2022-10-19 16:12:02	2022-10-14 17:00:00	fixed a water break completed by JJ, memo and fermin 10/14/22
13	74996	Water Break Repair	3564 Kickapu Pl, Mercedes, TX, 78570, USA	2022-10-24 09:50:36			water break completed 10/17/22
14	75120	Water Break Repair	200 N Virginia Ave, Mercedes, TX, 78570, USA	2022-10-25 08:40:52	2022-10-25 08:41:01		took a load of sand to jobsite done by richard
15	75126	Water Break Repair	3805 Lantana St, Mercedes, TX, 78570, USA	2022-10-25 08:59:58	2022-10-25 08:59:58		replaced the copper line with poly used 12 ft of 1 inch poly and a 1 inch coupling done by JJ fermin and memo completed 10/18/22



# OCTOBER 2022 WORK ORDERS

	ID	Category	Address	Created	Closed	Due	Details
16	75131	Water Break Repair	520 S Indiana Ave, Mercedes, TX, 78570, USA	2022-10-25 09:09:23	2022-10-25 09:09:23		a piece of poly had made a hole and needed to be replaced used 8 inches of poly and 1 ich coupling completed 10/18/22 done by fermin and JJ and memo
17	75452	Water Break Repair	12900 Wichita Way, Mercedes, TX, 78570, USA	2022-10-27 13:31:38	2022-10-27 13:31:38		Completed 10/19/22 Used a 8:54 Clamp at this location by Fermin, JJ and Memo
18	75458	Water Break Repair	Mile 1 1/2 E & Mile 6 N, Mercedes, TX, 78570, USA	2022-10-27 13:54:40	2022-10-27 13:54:40		10/20/22 by Fermin JJ and Memo Checked on a previous water break
19	75459	Water Break Repair	846 S Indiana Ave, Mercedes, TX, 78570, USA	2022-10-27 13:57:04	2022-10-27 13:57:04		10/20/22 by JJ, Fermin and Memo Water break installed new clamp 6:85
20	75466	Water Break Repair	200E E 10th St, Mercedes, TX, 78570, USA	2022-10-27 14:15:26	2022-10-27 14:15:26		10/24/22 by Fermin, JJ and Memo. Marked for a slow locate and possible water break.
21	75489	Water Break Repair	1001 S Virginia Ave, Mercedes, TX, 78570, USA	2022-10-27 15:25:02	2022-10-27 15:25:02		Note: Location is 200 E. 10th and South 1000 Iowa Completed on 10/26/22 by Fermin JJ and Memo Broken/water meter. Took off the water meter
22	75571	Water Break Repair	12900 Wichita Way, Mercedes, TX, 78570, USA	2022-10-28 14:46:11	2022-10-28 14:46:11		Completed by JJ Fermin and Memo. Water leak on corner of hydrant.
23	75576	Water Break Repair	3564 Kickapu Pl, Mercedes, TX, 78570, USA	2022-10-28 15:26:33	2022-10-28 15:26:33		Completed on 10/24/22 by Fermin JJ and Memo No Water Break

# OCTOBER 2022 REQUEST

Id	Reporter Display	Status	Summary	Address	Description	Updated at local	Created at local	Acknowledged at local	Closed at local
1 13540664	Alberto Perez	Acknowledged	Abandoned Vehicle	145 Reynosa Ave Mercedes, TX 78570, USA	abandoned vehicle	10/11/2022 - 10:23AM	10/11/2022 - 07:47AM	10/11/2022 - 10:23AM	
1 13553325	Mercedes, TX Neighbor	Open	Animal Control	811-901 6th St Mercedes, TX, 78570, USA	Four stray dogs have chased and attempted to bite neighborhood kids and adults as well as other pets on leashes	10/13/2022 - 11:53AM	10/13/2022 - 11:53AM		
2 13576087	An anonymous SeeClickFix user	Open	Animal Control	437 S Washington Ave Mercedes, TX 78570, USA	there are some bigger black dogs, a white boxer looking dog, a brown husky dog chasing people passing by on bikes or walking and pulling trash out of the trash cans. neighborhood kids can play because the dogs want to chase the children.	10/20/2022 - 10:19AM	10/17/2022 - 01:34PM		
1 13501253	An anonymous SeeClickFix user	Acknowledged	Illegal Dumping	1000-1398 Capisallo Rd Mercedes TX 78570, United States	Residential dumping on irrigation district property 4th time	10/03/2022 - 07:52AM	10/01/2022 - 07:08PM	10/03/2022 - 07:52AM	
1 13507946	Alberto Perez	Open	Other (My Request is not Listed)	434 S Ohio Ave Mercedes, TX 78570, USA	power washing	10/03/2022 - 02:40PM	10/03/2022 - 02:40PM		
1 13546652	MILES SANCHEZ	Open	Parks Issue	697 Mathes Ave	have feilds usage for monday, wendsday an thursday public works decided to flood dirt feild. HAVE BOYSANGIRLS CLUB PLAYING ON FEILD NEXT BUT PUBLIC WORKS SOME HOW FLOODS DIRT FEILDS	10/28/2022 - 09:08AM	10/28/2022 - 09:08AM		
1 13598459	Jc	Open	Requesting Speed Humps	1001-1199 S Virginia Ave Mercedes, TX, 78570, USA		10/22/2022 - 12:40PM	10/22/2022 - 12:40PM		
1 13546652	Alberto Perez	Open	Sidewalk Damage	1202 N Vermont Ave Mercedes, TX 78570, USA	repair sidewalk	10/12/2022 - 08:48AM	10/12/2022 - 08:48AM		
1 13540603	Alberto Perez	Open	Street Issue	609 W 1st St Mercedes, TX 78570, USA	curb scraping	10/11/2022 - 07:37AM	10/11/2022 - 07:37AM		
2 13540650	Alberto Perez	Open	Street Issue	1401 W 1st St Mercedes, TX 78570, USA	curb scraping	10/11/2022 - 07:44AM	10/11/2022 - 07:44AM		
3 13541953	Alberto Perez	Open	Street Issue	635 S Texas Ave Mercedes, TX 78570, USA	curb scraping	10/11/2022 - 10:27AM	10/11/2022 - 10:27AM		
4 13551655	Alberto Perez	Open	Street Issue	265 N Missouri Ave Mercedes, TX 78570, USA	curb scraping at Missouri & Cameron	10/13/2022 - 07:41AM	10/13/2022 - 07:40AM		
5 13552405	Alberto Perez	Open	Street Issue	1213 Lantana St Mercedes, TX 78570, USA	curb scraping	10/13/2022 - 09:47AM	10/13/2022 - 09:47AM		
6 13552460	Alberto Perez	Open	Street Issue	1216 Esperanza St Mercedes, TX 78570, USA	curb scraping	10/13/2022 - 09:53AM	10/13/2022 - 09:53AM		
7 13575271	Ruben Saldana	Open	Street Issue	615 Dawson Rd Mercedes TX 78570, United States	Street cut needs to be asphalted Caliche fill has worn out	10/17/2022 - 01:05PM	10/17/2022 - 11:53AM		
8 13603308	Alberto Perez	Open	Street Issue	1214 W 1st St Mercedes, TX 78570, USA	street sweeping	10/24/2022 - 09:50AM	10/24/2022 - 09:50AM		
9 13603392	Alberto Perez	Open	Street Issue	533 Hidalgo St Mercedes, TX 78570, USA	pot holes	10/24/2022 - 10:00AM	10/24/2022 - 10:00AM		
10 13603520	Alberto Perez	Open	Street Issue	237 Washington Ave Mercedes, TX 78570, USA	curb scraping	10/24/2022 - 10:11AM	10/24/2022 - 10:11AM		
11 13603533	Alberto Perez	Open	Street Issue	257 Washington Ave Mercedes, TX 78570, USA	pot hole	10/24/2022 - 10:12AM	10/24/2022 - 10:12AM		
1 13603503	Alberto Perez	Open	Street Sweeping	1216 Hidalgo St Mercedes, TX 78570, USA		10/24/2022 - 10:09AM	10/24/2022 - 10:09AM		
1 13507717	Alberto Perez	Open	Trees	434 S Ohio Ave Mercedes, TX 78570, USA	trim Library trees	10/03/2022 - 02:10PM	10/03/2022 - 02:10PM		

**CITY OF MERCEDES  
SALES TAX COMPARATIVE ANALYSIS  
BY MONTH RECEIVED**

**FY 2021-2022**

Recvd	Period	State Comptroller	EDC (25%)	Outlet Mall	Mth % Inc/Dec	City (75%)	Outlet Mall	Mth % Inc/Dec
Oct	Aug	532,219.32	126,355.59	6,699.24	-0.47%	379,066.78	20,097.71	-0.47%
Nov	Sept	587,652.79	140,871.36	6,041.84	11.49%	422,614.08	18,125.51	11.49%
		1,119,872.11	267,226.95	12,741.08	35.82%	801,680.86	38,223.22	35.82%

**Yearly Total Sales Tax Comparison**

	2021-2022	2022-2023	Yr % Inc/Dec
Oct	532,219.32	664,414.83	24.84%
Nov	587,652.79	616,158.09	4.85%
	1,119,872.11	1,280,572.92	14.35%

**FY 2022-2023**

State Comptroller	EDC (25%)	Outlet Mall	Mth % Inc/Dec	City (75%)	Outlet Mall	Mth % Inc/Dec
664,414.83	166,103.71		34.58%	456,644.45	41,666.67	-0.36%
616,158.09	154,039.52		-7.26%	420,451.90	41,666.67	-7.93%
1,280,572.92	320,143.23	-	19.80%	877,096.35	83,333.34	9.41%

**Yearly City Sales Tax Comparison**

	2021-2022	2022-2023	Yr % Inc/Dec
Oct	379,066.78	456,644.45	20.47%
Nov	422,614.08	420,451.90	-0.51%
	801,680.86	877,096.35	9.41%

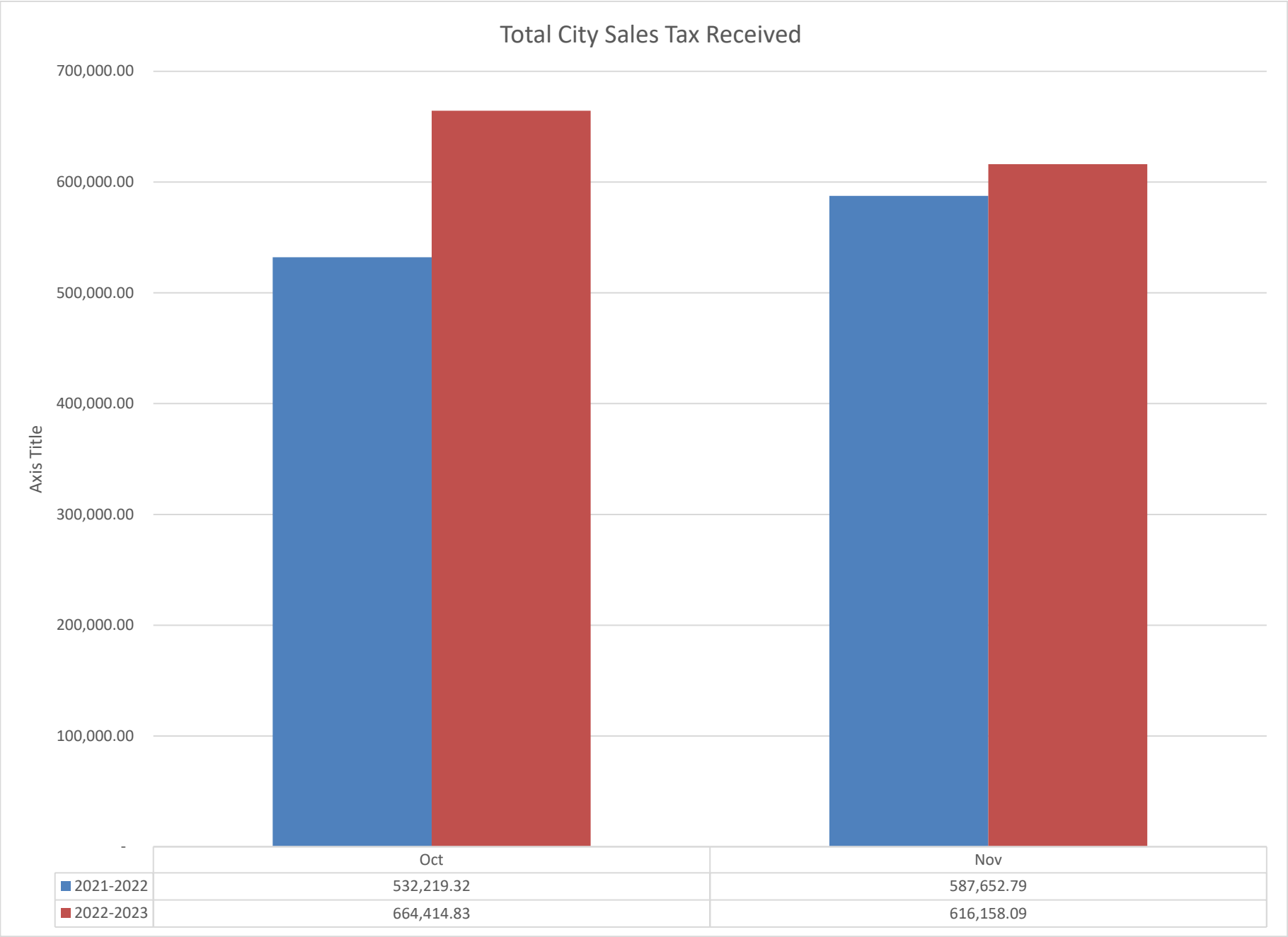
BUDGET	4,927,428
% OF BUDGET	32.24%
<b>FY 22-23</b>	
TO EDC	1,642,476
Total Projection	6,569,904

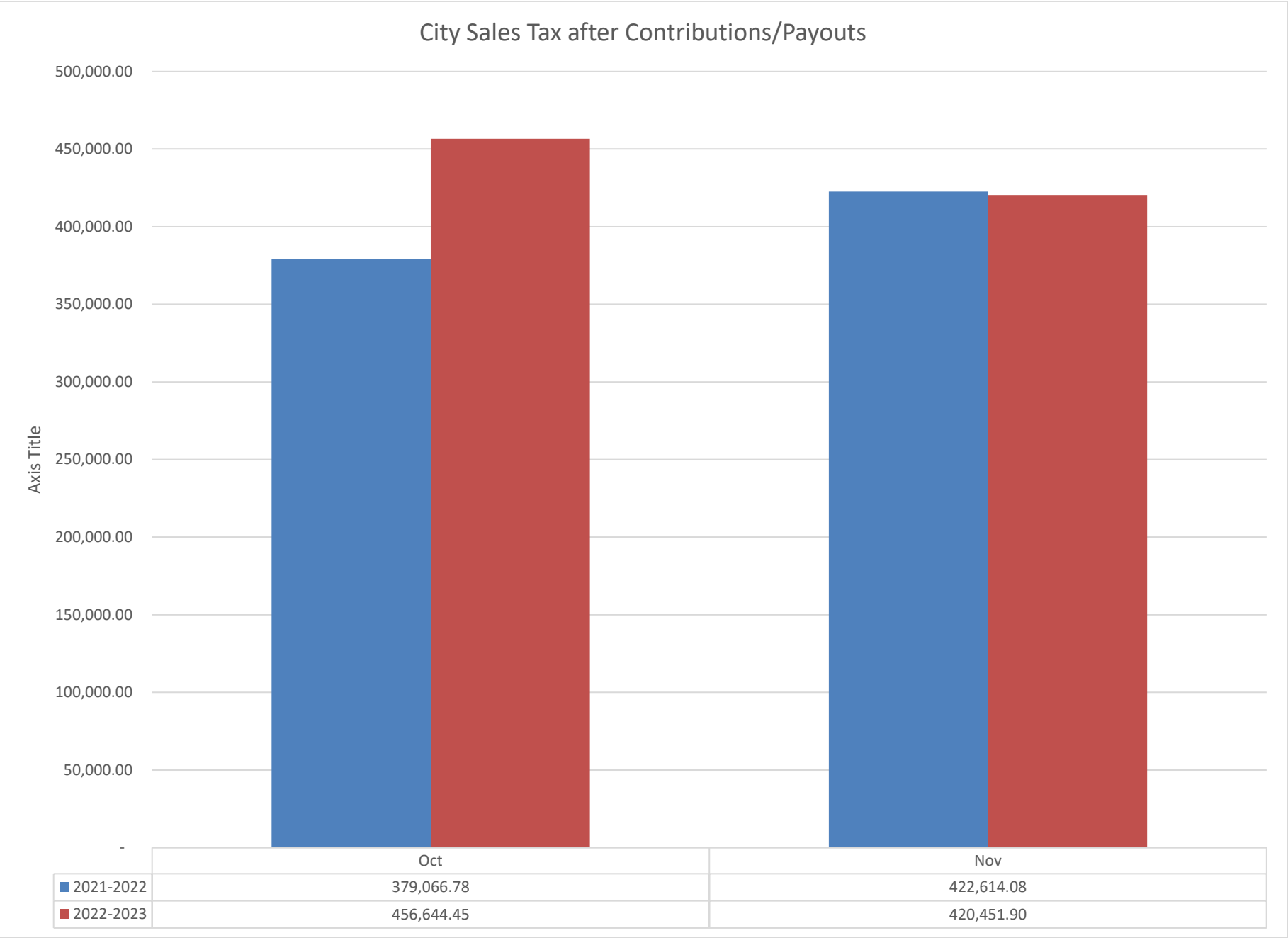
Note: Mth % Inc /Dec compared to prior month.

Note: Yr % Inc /Dec compared to prior year.

Note: Revenue generated 2 months prior receipt. Ex: Generated in Oct will be received Dec

Received	Generated
October	August
November	September
December	October
January	November
February	December
March	January
April	February
May	March
June	April
July	May
August	June
September	July





VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ADEPT FACILITIES & DESIGN, INC	10/21/22	EXT WINDOWS/ SEALS	GENERAL FUND	LIBRARY	15,000.00
				TOTAL:	15,000.00
BLUECROSS AND BLUE SHIELD OF TEXAS	10/13/22	OCT2022 HEALTH INSURANCE	GENERAL FUND	POLICE	19,373.96
				TOTAL:	19,373.96
BORDER AFFAIRS LLC	10/07/22	2022-08 SEPT 2022 PROF CON	AMERICAN RESCUE FU	AMERICAN RESCUE FUND	61,713.57
				TOTAL:	61,713.57
CLEAROV INC.	10/21/22	2022-11676 1ST ANNUAL FEE	GENERAL FUND	INFORMATION TECHNOLOGY	20,100.00
				TOTAL:	20,100.00
DEVELOPMENT CORPORATION OF MERCEDES	10/21/22	OCTOBER 2022 SALES TAX	GENERAL FUND	NON-DEPARTMENTAL	166,103.70
	10/07/22	VTX NOTE PAYMENT # 52	GENERAL FUND	NON-DEPARTMENTAL	10,416.67
				TOTAL:	176,520.37
FRONTERA MATERIALS INC.	10/31/22	2223434 FLEX BASE MATERIAL	GENERAL FUND	STREETS	15,018.91
				TOTAL:	15,018.91
HF CONCRETE WORK	10/21/22	09/30/22 MATERIAL FOR FENC	GENERAL FUND	STREETS	25,000.00
				TOTAL:	25,000.00
HIDALGO COUNTY APPRAISAL DISTRICT	10/05/22	3996 CITY ASSESSMENT	GENERAL FUND	NON-DEPARTMENTAL	14,612.50
				TOTAL:	14,612.50
KCI TECHNOLOGIES, INC.	10/05/22	PROJ: 862102399 MILE 1 E P	AMERICAN RESCUE FU	STREET IMPROVEMENTS	60,442.29
				TOTAL:	60,442.29
LAW OF OF MARTIE GARCIA VELA, PC.	10/21/22	MERCEDES011 LEGAL WORK	GENERAL FUND	NON-DEPARTMENTAL	14,960.00
				TOTAL:	14,960.00
MOTOROLA SOLUTIONS, INC	10/27/22	10/25 DOWN PMT FOR PORTABL	GENERAL FUND	POLICE	87,432.00
				TOTAL:	87,432.00
TEXAS MUNICIPAL RET. SYST	10/11/22	PENSION PLAN PAYABLE	GENERAL FUND	NON-DEPARTMENTAL	12,440.16
	10/11/22	PENSION PLAN PAYABLE	GENERAL FUND	NON-DEPARTMENTAL	13,304.97
	10/11/22	PENSION PLAN PAYABLE	GENERAL FUND	NON-DEPARTMENTAL	12,661.72
	10/11/22	PENSION PLAN PAYABLE	GENERAL FUND	POLICE	11,898.55
	10/11/22	PENSION PLAN PAYABLE	GENERAL FUND	POLICE	14,042.53
	10/11/22	PENSION PLAN PAYABLE	GENERAL FUND	POLICE	13,069.72
				TOTAL:	77,417.65
TEXAS NATIONAL BANK	10/13/22	FEDERAL W/H	GENERAL FUND	NON-DEPARTMENTAL	13,027.52
	10/28/22	FEDERAL W/H	GENERAL FUND	NON-DEPARTMENTAL	14,365.41
	10/13/22	FICA W/H	GENERAL FUND	NON-DEPARTMENTAL	11,738.75
	10/28/22	FICA W/H	GENERAL FUND	NON-DEPARTMENTAL	12,387.91
				TOTAL:	51,519.59
THIRKETTL CORPORATION	10/21/22	INV0090754 ANNUAL RNI SAAS	UTILITY FUND	INFORMATION TECHNOLOGY	33,933.18
				TOTAL:	33,933.18
TML ADMINISTRATIVE SERVIC	10/21/22	10/01/22-09/30/23 LIABILIT	GENERAL FUND	NON-DEPARTMENTAL	31,145.87
	10/21/22	10/01/22-09/30/23 LIABILIT	GENERAL FUND	NON-DEPARTMENTAL	23,705.22
	10/21/22	10/01/22-09/30/23 LIABILIT	GENERAL FUND	NON-DEPARTMENTAL	106,821.93
	10/21/22	10/01/22-09/30/23 LIABILIT	GENERAL FUND	NON-DEPARTMENTAL	29,236.34
	10/21/22	10/01/22-09/30/23 LIABILIT	UTILITY FUND	NON-DEPARTMENTAL	71,275.92



<u>VENDOR NAME</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
				TOTAL:	262,185.28
WASTE CONNECTIONS OF TEXAS	10/21/22	2033085V113 SEPT 2022 GARB GENERAL FUND		SANITATION DEPARTMENT	114,226.13
				TOTAL:	114,226.13

===== FUND TOTALS =====		
01	GENERAL FUND	822,090.47
02	UTILITY FUND	105,209.10
51	AMERICAN RESCUE FUND	122,155.86
-----		
	GRAND TOTAL:	1,049,455.43
-----		

TOTAL PAGES:    2

**Mercedes Municipal Court**  
Revenue Collected by Citations  
October 1, 2022 - October 31, 2022

City of Mercedes Revenue	<b>\$9,795.34</b>
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State of Texas Revenue	<b>\$ 7,610.72</b>
------------------------	--------------------

Total Revenue Collected	<b>\$17,406.06</b>
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Total Number of Cases (Dockets) Heard by Court - **33**

  
\_\_\_\_\_  
Eduardo Mendoza, Municipal Court Coordinator

# Memo

**To:** Alberto Perez, City Manager

**From:** Marisol Vidales, Library Director

**CC:** Javier Ramirez, Assistant City Manager

**Date:** November 8, 2022

**Re:** Library Department Monthly Report

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Attached you will find the Library Department's monthly statistical report, please let me know if you have any questions regarding the information. Also, Library Staff participated in the following meetings, trainings, and events during the month of October 2022.

## Meetings

- Department Head Meeting (10/4) – Marisol Vidales
- Movie with a Cop & Costume Contest Meeting (10/4) – Marisol Vidales & Michelle Muniz
- Telecon Meeting (10/4) – Marisol Vidales
- South Texas Farm Fest Meeting (10/5) – Marisol Vidales
- Orange Boy Meeting (10/5) – Marisol Vidales & Michelle Muniz
- Library Board Meeting (10/5) – Marisol Vidales & Michelle Muniz
- E-Read Texas Overview & Introduction (10/6) – Marisol Vidales & Michelle Muniz
- Digital Navigator Cohort Meeting (10/7) – Tristan Garza & Anthony Cardenas
- South Texas Farm Fest Site Assessment Meeting (10/12) – Marisol Vidales & Michelle Muniz
- Historical Property Meeting (10/12) – Marisol Vidales & Michelle Muniz
- National Night Out Meeting (10/17) – Marisol Vidales & Michelle Muniz
- Texas cloudLinking Group Meeting (10/17) – Marisol Vidales
- City Commission Meeting (10/18) – Marisol Vidales
- Christmas Tree Lighting Meeting (10/19) – Marisol Vidales & Michelle Muniz
- Orange Boy Demo (10/20) – Marisol Vidales
- Hidalgo County Library System Meeting (10/20) – Marisol Vidales
- Tree Lighting Meeting with City Manager (10/25) – Marisol Vidales
- Mercedes Historic Preservation Commission & Grant Workshop (10/25) – Marisol Vidales & Michelle Muniz
- National Night Out Meeting (10/26) – Marisol Vidales & Michelle Muniz
- Event Meeting (10/26) – Marisol Vidales & Michelle Muniz

- Libraries Connecting Texas Webinar (10/27) – Marisol Vidales

### **Trainings**

- CDW & Cisco Meraki Present: Turn the Page on the Next Season of E-Rate for Libraries (10/11) – Marisol Vidales & Michelle Muniz
- Booklist's Books Are Afoot Webinar (10/18) – Michelle Muniz
- Building for the Community's Future (10/19) – Daniela Alejo
- Texas State Library and Archives Commission Divisions & Purposes (10/20) – Marisol Vidales
- Graphic Novels for All Webinar (10/25) – Michelle Muniz
- The Power of Small Wins (10/27) – Marisol Vidales

### **Outreach**

- Hinojosa Elementary Story Time & "Get to Know Your Public Library" Presentation (10/3) – Frank Rivas & Daniela Alejo  
Children: 80 Adults: 2
- Travis Elementary Library Card Registration (10/24) – Frank Rivas & Daniela Alejo  
Children: 26 Adults: 17
- Taylor Elementary Parental Presentation (10/25) – Frank Rivas  
Adults: 19

### **Events/Programming**

#### Adult Programming

- Digital Navigator Computer Class (10/1) – The class curriculum is created and taught by Tristan Garza and Anthony Cardenas.  
Adults: 13
- Digital Navigator Computer Class (10/8) – The class curriculum is created and taught by Tristan Garza and Anthony Cardenas.  
Adults: 10
- Digital Navigator Computer Class (10/15) – The class curriculum is created and taught by Tristan Garza and Anthony Cardenas  
Adults: 11
- Digital Navigator Computer Class (10/22) – The class curriculum is created and taught by Tristan Garza and Anthony Cardenas  
Adults: 12
- Digital Navigator Computer Class (10/29) – The class curriculum is created and taught by Tristan Garza and Anthony Cardenas  
Adults: 13
- ESL Class (10/3) – The class is taught by a Region One ESC instructor.  
Adults: 4
- ESL Class (10/4) – The class is taught by a Region One ESC instructor.  
Adults: 3
- ESL Class (10/11) – The class is taught by a Region One ESC instructor  
Adults: 6
- ESL Class (10/31) – The class is taught by a Region One ESC instructor.  
Adults: 7
- Constitutional Law Class (10/17) – The class is taught by Silvestre Moreno  
Adults: 1

Children's Programming – The majority of the children's programming is planned and executed by Frank Rivas

- Toddler Time (10/4)  
Toddlers: 1 Adults: 1
- Story Time (10/4)  
Toddlers: 1 Children: 5 Adults: 4
- Movie Night – Mars Needs Moms (10/6)  
Children: 8 Adults: 1
- STEM Activity (10/13)  
Children: 8
- Story Time (10/18)  
Children: 5 Adults: 2
- Craft Day by Behavioral Health Solutions of South Texas (10/20)  
Toddlers: 2 Children: 12 Adults: 10
- Author Visit e.E. Charlton - Trujillo  
Children: 5 Adults: 5

Art class is being provided by Diane Roman-Goldsberry

- Watercolor Pumpkin Class (10/19)  
Children: 7

#### Events

- Breast Cancer Awareness Walk (10/7) – Janie Palacios, Isabel Mendoza, and Dora del Toro
- October Birthday Celebrations (10/14) – Michelle Muniz attended in order to celebrate October birthdays & Frank Rivas was recognized.
- Hidalgo County Vaccination Clinic (10/14) – Michelle Muniz and Marisol Vidales helped organize this event.  
Adults Vaccinated: 29
- Food Distribution Event (10/12) – Tristan Garza attended and assisted in this event.
- National Night Out (10/29) – Michelle Muniz, Frank Rivas, Daniela Alejo, & Vanessa Caballero

#### **Other Projects/Duties**

##### **Café**

- We sold 514 individual items for the 20 days that we were open and we made \$2,116.57 in sales.

**Marketing** (The majority of these items involve the creation of flyers, taking and posting photos, filming and editing videos, responding to citizens via direct message, and interacting with the public on social media platforms.)

- Created 2 newsletters for October- New Arrivals for Books and Gallery 434 News
- Created a total of 60 flyers for the Library, Café, and HCLS.
- Posted 290 items across Facebook, Instagram, and Twitter for the Library, Café, HCLS, and the City.

- Created 2 book rivers on TLC Catalog to honor monthly observances highlighting our collection which were National Financial Planning Month & Breast Cancer Awareness Month
- Created 3 shelves in cloudLibrary in honor of monthly observances highlighting our collection which were Spooky Fun Reads, Horror Stories for Adults, and National Learning & Development Month.
- Created 2 book displays in the adult section for the month of October – World Space Week and Thrillers
- Created 2 book displays in the children's section for the month of October – Goosebumps Anniversary & Hispanic Heritage Month

#### **Administration/Collection Management/Development**

- Complied and submitted documents for the 4<sup>th</sup> Request for Funds for our Digital Navigator grant with the Texas State Library and Archives Commission.
- Prepared and answered questions for Literacy Minnesota for a Digital Equity Conference in Monterey, CA as part as the Digital Navigator grant group in Texas.
- Hosted Library Board meeting which involved the presentation of a new library board policy to include the addition of a collection development policy, a challenged material reconsideration form, and a hotspot lending policy. Also prepared and presented the agenda item related to these changes to the City Commission. It was approved by both boards and changes were adopted.
- Met with Laura and Cruz Lopez as the Historic Preservation Officer to discuss various changes they want to make to the 236 S Missouri building due to its historic designation. Provided personal recommendations, but also discussed everything with the board to get their approval and notified Mr. & Mrs. Lopez so work could begin.
- Prepared for special meeting for MHPC and Grant Workshop by researching all the owners of current historic properties and sending grant applications and letters notifying them of the meeting. As well as prepared the agenda for the meeting regarding new chairs, member terms, and budget for the grant and the board. Finally, assisted the board in addressing questions proposed by historical property owners at the grant workshop. We had three property owners attend and provided them with all necessary forms to move forward.
- Assisted the Police Department with National Night Out. The library was in charge of preparing the costume contest age groups, guidelines, registration at the event, and obtaining prizes and some of the candy for the city.
- Continued meeting and assisting Mrs. Eschete with Farm Fest. Held various meetings with multiple city departments. Created a map layout, a contact list, a department supply list, etc.
- Started preparing for the Annual Christmas Tree Lighting event by promoting the need for vendors, setting a deadline with Planning and the Fire Marshall, and starting the search for performers for the event as well as the sound production company.
- Worked with Urban County to have our 2020-2021 request rebid for new teen shelving to expand the space for our collection. Had to reach out to new vendors and previous vendors to ask for updated pricing and have them fill out new required forms.
- Assisted the Hidalgo County Library System with billing issues for newsstand as well as the renewal of cloudLibrary and cloudLink by obtaining quotations, working



with the Vice President on the agenda items, and submit tickets for service interruptions.

- Updated the café menus, register, and the website to reflect new pricing after accounting for price increases from both Nestle and Ben E. Keith as well as the addition of new items.
- Worked with South Texas Insurance Advisors to select dates and schedule space for them to offer our community assistance in the open enrollment period from October to December.
- Worked with Mercedes Independent School District to schedule parental sessions at the library for both October and November.
- The Interlibrary Loan program uses a software known as Navigator to list all the items that are available for lending throughout the United States. The records for all our items are updated monthly by our Senior Cataloger to include new additions and deletions. Unfortunately, some records are incomplete or had an issue when they were first uploaded. Our Senior Cataloger is going through this unresolved list to repair all the damaged records. This will be a lengthy process and she is 20% complete at this point. It is estimated that the repair will take 6 to 8 months.

## Dr. Hector P. Garcia Memorial Library Statistical Report

Oct-22

Circulation	2022	2021
Check-Outs & Renewals:	728	575
Year to Date Total:	728	575
In-House Book Circulation:	156	82
Year to Date Total:	156	82
In-House Magazine Circulation:	16	22
Year to Date Total:	16	22
In-House Newspaper Circulation:	55	38
Year to Date Total:	55	38
New Borrowers:	19	17
Year to Date Total:	19	17

Book & Media Donations	2022	2021
Donations Received:	18	0
Year to Date Total:	18	0
Donations Selected:	6	0
Year to Date Total:	6	0

Computer Sessions	2022	2021
Adult Lab Sessions:	386	342
Year to Date Total:	386	342
Juvenile Lab Sessions:	48	8
Year to Date Total:	48	8
WiFi:	3,210	3035
Year to Date Total:	3,210	3,035

Reference Assistance	2022	2021
By Phone:	92	108
Year to Date Total:	92	108
In-Person:	52	71
Year to Date Total:	52	71

Meeting Room Sessions	2022	2021
Sessions:	35	20
Year to Date Total:	35	20

Digital Resources	2022	2021
cloudLibrary Checkouts:	7514	9384
Year to Date Total:	7514	9384
NewsStand Checkouts:	248	193
Year to Date Total:	248	193

Reference Services	2022	2021
Directional/Basic Questions:	38	61
Year to Date Total:	38	61
Research Questions:	19	29
Year to Date Total:	19	29
Computer Questions:	14	35
Year to Date Total:	14	35
Fax Assistance:	56	62
Year to Date Total:	56	62
Copy Assistance:	48	78
Year to Date Total:	48	78
Scan Assistance:	6	8
Year to Date Total:	6	8
Print Outs:	1794	1751
Year to Date Total:	1794	1751

Technical Services	2022	2021
New Items Added:	59	130
Year to Date Total:	59	130
Items Processed:	26	25
Year to Date Total:	26	25
Items Withdrawn:	20	87
Year to Date Total:	20	87
Items Recataloged:	50	0
Year to Date Total:	50	0
Items Repaired:	0	2
Year to Date Total:	0	2

Interlibrary Loans (ILL's)	2022	2021
Items Requested:	76	76
Year to Date Total:	76	76
Items Sent:	49	31
Year to Date Total:	49	31

## Dr. Hector P. Garcia Memorial Library Statistical Report

Oct-22

Adult Programming	2022	2021
Adult Events:	15	3
Year to Date Total:	15	3
Adults in Attendance:	86	44
Year to Date Total:	86	44
Live Views:	0	0
Year to Date Total:	0	0
Recorded Counts:	0	0
Year to Date Total:	0	0

Teen Programming	2022	2021
Teen Events:	0	10
Year to Date Total:	0	10
Teens in Attendance:	0	28
Year to Date Total:	0	28
Live Views:	0	0
Year to Date Total:	0	0
Recorded Counts:	0	0
Year to Date Total:	0	0

Children's Programming	2022	2021
Children Events:	7	4
Year to Date Total:	7	4
Children in Attendance:	53	21
Year to Date Total:	53	21
Adults in Attendance:	22	6
Year to Date Total:	22	6
Live Views:	0	0
Year to Date Total:	0	0
Recorded Views:	0	277
Year to Date Total:	0	277

Toddler Programming	2022	2021
Children Events:	1	2
Year to Date Total:	1	2
Children in Attendance:	1	6
Year to Date Total:	1	6
Adults in Attendance:	1	0
Year to Date Total:	1	0
Live Views:	0	0
Year to Date Total:	0	0
Recorded Views:	0	0
Year to Date Total:	0	0

General Programming	2022	2021
Events:	0	0
Year to Date Total:	0	0
Toddlers in Attendance:	0	0
Year to Date Total:	0	0
Children in Attendance:	0	0
Year to Date Total:	0	0
Teens in Attendance:	0	0
Year to Date Total:	0	0
Adults in Attendance:	0	0
Year to Date Total:	0	0
Live Views:	0	0
Year to Date Total:	0	0
Recorded Views:	0	0
Year to Date Total:	0	0

Outreach Programming	2022	2021
Events:	3	1
Year to Date Total:	3	1
Toddlers in Attendance:	0	0
Year to Date Total:	0	0
Children in Attendance:	106	0
Year to Date Total:	106	0
Teens in Attendance:	0	0
Year to Date Total:	0	0
Adults in Attendance:	38	4
Year to Date Total:	38	4

Reading Programs	2022	2021
Toddler Reading Logs:	0	0
Children Reading Logs:	0	0
Teen Reading Logs:	0	0
Adult Reading Logs:	0	0
Total:	0	0

Volunteer Hours	2022	2021
Total:	198.5	294.75
Year to Date Total:	198.5	294.75

# Dr. Hector P. Garcia Memorial Library Statistical Report

Oct-22

Curbside Services	2022	2021
Curbside Café:	17	5
Year to Date Total:	17	5
Curbside Circulation:	1	1
Year to Date Total:	1	1
Curbside Crafts:	0	39
Year to Date Total:	0	39
Curbside Other Services:	0	9
Year to Date Total:	0	9

Library Visits	2022	2021
Visits:	2,554	1683
Year to Date Total:	2,554	1,683

Café Visits	2022	2021
Visits:	504	365
Year to Date Total:	504	365

Café Sales	2022	2021
Net Sales:	\$ 1,955.34	\$ 1,630.68
Year to Date Total:	\$ 1,955.34	\$ 1,630.68
Sales Tax:	\$ 161.23	\$ 134.37
Year to Date Total:	\$ 161.23	\$ 134.37

Social Media	2022	2021
Library Posts:	237	338
Year to Date Total:	237	338
Library DMs:	6	1
Year to Date Total:	6	1
Cafe Posts:	43	16
Year to Date Total:	43	16
Café DMs:	0	1
Year to Date Total:	0	1
City Posts:	7	5
Year to Date Total:	7	5
City DMs:	1	11
Year to Date Total:	1	11
Videos Created:	0	4
Year to Date Total:	0	4
Website Updates:	8	17
Year to Date Total:	8	17
HCLS Posts:	3	3
Year to Date:	3	3

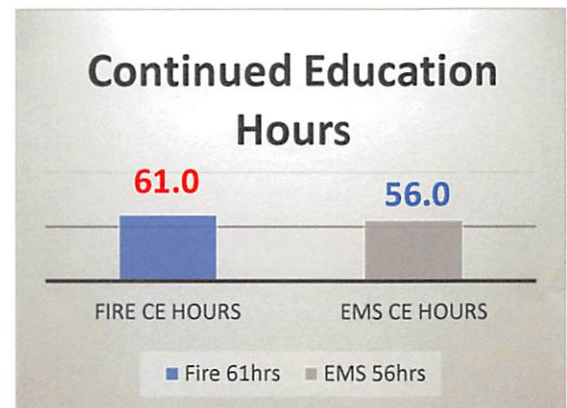
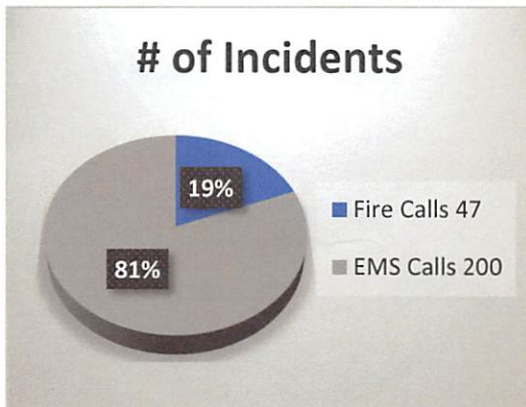


## MERCEDES FIRE DEPARTMENT EMS

### Monthly Report October 2022



*"Through dedicated, professional members, the Mercedes Fire Department EMS care for and protects the lives and property of our community through incident response, comprehensive training, public education and fire prevention."*



#### Emergency Management:

- Critical skills with MISD nursing staff.
- 7 FD personnel are attending drone pilot class. City Drone in order.
- Continuous on providing COVID-19 testing to all city employees when needed.
- Review school district locations of Stop the Bleed kits, AEDs, Narcan and Epi-Pens.
- Pre-Hospital committee meetings with other EMS directors.
- WEBEOC mass care tracking and resource tracking for incidents.
- Planning of city events for the month of October 2022.
- Continuous planning of response procedures with other local EMC's.

# Mercedes Fire Department

Mercedes, TX

This report was generated on 11/8/2022 1:54:44 PM



## Incident Type Count per Station for Date Range

Start Date: 10/01/2022 | End Date: 10/31/2022

INCIDENT TYPE	# INCIDENTS
<b>Station: 1 - MERCEDES FIRE STATION 1</b>	
113 - Cooking fire, confined to container	1
118 - Trash or rubbish fire, contained	2
130 - Mobile property (vehicle) fire, other	1
131 - Passenger vehicle fire	3
142 - Brush or brush-and-grass mixture fire	3
143 - Grass fire	1
150 - Outside rubbish fire, other	1
151 - Outside rubbish, trash or waste fire	1
311 - Medical assist, assist EMS crew	9
320 - Emergency medical service, other	1
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	1
352 - Extrication of victim(s) from vehicle	1
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	1
463 - Vehicle accident, general cleanup	1
611 - Dispatched & cancelled en route	3
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	1
652 - Steam, vapor, fog or dust thought to be smoke	1
700 - False alarm or false call, other	1
711 - Municipal alarm system, malicious false alarm	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
<b># Incidents for 1 - Mercedes Fire Station 1:</b>	<b>42</b>

<b>Station: 2 - MERCEDES FIRE STATION 2</b>	
151 - Outside rubbish, trash or waste fire	1
311 - Medical assist, assist EMS crew	1
412 - Gas leak (natural gas or LPG)	1
540 - Animal problem, other	2
<b># Incidents for 2 - Mercedes Fire Station 2:</b>	<b>5</b>

Only REVIEWED incidents included.



# Mercedes Fire Department

Mercedes, TX

This report was generated on 11/8/2022 1:55:20 PM



## Average Turnout Time (Dispatch to Enroute) per Station for Date Range

Start Date: 10/01/2022 | End Date: 10/31/2022

STATION	TURNOUT TIME (min) (Dispatch to Enroute)
1 - Mercedes Fire Station 1	3:50
2 - Mercedes Fire Station 2	4:58
<b>AVERAGE TURNOUT TIME:</b>	<b>4:24</b>

Report calculates the average time difference between DISPATCH and ENROUTE for each station. Only REVIEWED incidents where ENROUTE time is provided are included. Cancelled apparatus are not included in this report.



**EMERGENCY  
REPORTING**

emergencyreporting.com

Doc Id: 684

Page # 1 of 1

# Mercedes Fire Department

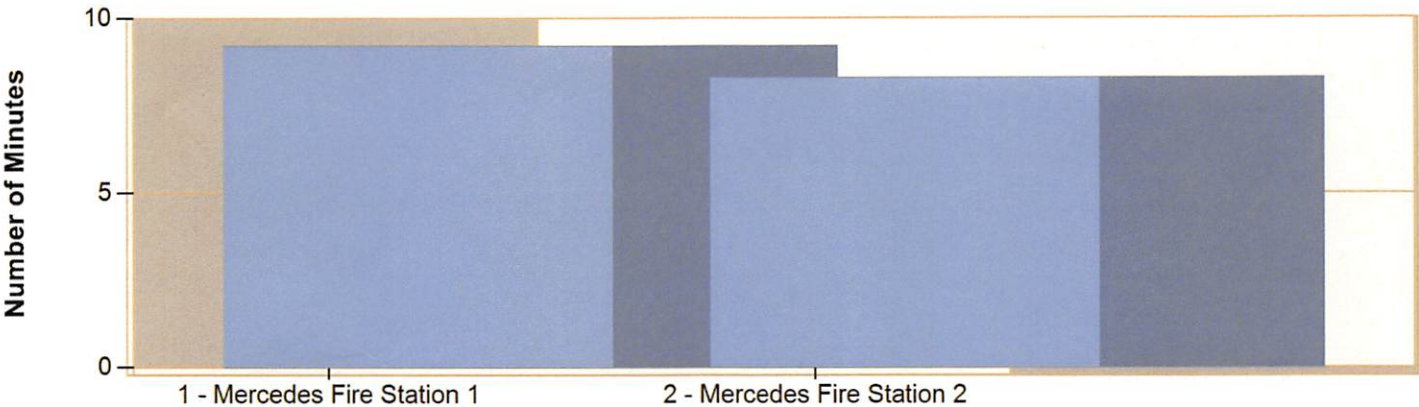
Mercedes, TX

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## Average Response Time per Station for Date Range

Start Date: 10/01/2022 | End Date: 10/31/2022



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
1 - Mercedes Fire Station 1	9:12
2 - Mercedes Fire Station 2	8:17

AVERAGE RESPONSE TIME calculated from the average time difference between DISPATCH and ARRIVED times on Basic Info 4. Only REVIEWED incidents included.



# MERCEDES FIRE DEPARTMENT EMS

## Monthly Report October 2022



### Fire Marshal's Office

• Fire Inspections	40
• Fire Investigations	0
• Public Educations	1948 Head Count
• Plan Reviews	4
• Fire Alarms	1
• Fire Sprinkler Reviews	1
• Hood System Reviews	0
• Fire Suppression Reviews	0
• Meetings	10
• Burn Permits	2
• Fire Safety Complaints	2
• Special Assignments	2
• Subdivision Review Conference	3
• STFIA	1

**Ruben A. Gutierrez**  
**Fire Marshal**

**10/2022**  
**DATE**

**DEPARTMENT:** Mercedes Recreation Center

**MONTHLY REPORT:** October 2022

**Report Summary:**

This report tracks membership, programs and project activities for the Recreation Center for the month.

**Registration for membership conducted year-round:**

Summer Program: Registration June & July

Fall Program: Registrations start date Aug. 1, 2022

Fall Program will run from Aug. 2022 - May 2023.

**Mercedes Recreation Center Program Numbers:**

***(October 2022)***

- |                               |                |
|-------------------------------|----------------|
| • Membership Registration     | 90             |
| • Membership Daily Attendance | 50 - 60        |
| • Jr. Staff Program           | N/A            |
| • Foster Grandparent Program  | 3 participants |

**Out-Reach Programs:**

- Nueva Luz Foundation Program
  - Program activities & presentations w/ members
  - Age groups targeted: 6 - 10 yr. / 11 & UP
- Behavioral Health Solutions
  - Program pending approval
- RGV Food Bank snacks for members
  - Recreation Center snacks
  - 2 donation pick-ups for October

### **Projects & Special Task: (Completed)**

- Public Works - Work Order submitted & completed:
  - Dome - commercial door seals
  - Swimming pool - portable pump cart
  - Swimming pool camera - galvanized pole
  - Swimming pool slide (remove concrete)
  - Rec Center AC Filters
- Safe-House Shelter:
  - Hidalgo County - meeting visit & walk-through
  - Farm Fest walk-through meetings
  - RGV Quilt walk-through meetings
- United-Way:
  - Campaign Presentation Meeting
  - Speaker's Bureau Meeting
  - Inventory supplies for campaign presentations
  - Mercedes ISD / Weslaco ISD / Edinburg ISD

### **Projects in Process:**

- Swimming Pool Maintenance In Progress/Completed
  - Chemical room inventory & organization / Slide (removal)
  - Bath-house & facility cleaning (pressure washing)
  - Facility maintenance - lawn/work orders for equipment
  - Pool water testing / Chlorinators replacement tubing
- Rec & Dome
  - Rec- Gym Unit replacement (**Pending Vendor - Infinity AC**)
  - AAON's vendor inspection & repair - Texas Air Systems (**In progress**)

**Community:**

- October Food-drive Dome Site 10/12
- Adult Leagues
  - 8 Adult Teams
  - Volleyball League Play 10/20/22
  - 7 Week Season
- Youth League
  - Partnership w/ Donna, Weslaco, Edcouch Elsa and Monte Alto
  - Flag Football Registration and league play Mon. - Thurs.
  - 6 Week Season / Saturdays (Weather Make-up Games)
  - Age Divisions 5&6 / 7&8 / 9&10 / 11&12



**CITY SECRETARY'S OFFICE  
2022 ANNUAL REPORT**

TYPE	JAN. 2022	FEB. 2022	MAR. 2022	APR. 2022	MAY. 2022	JUN. 2022	JUL. 2022	AUG. 2022	SEPT. 2022	OCT. 2022	NOV. 2022	DEC. 2022	YTD Total
<b>CITY SECRETARY'S</b>													
Agenda Reg./Special/Wkshp	2	5	2	2	4	3	2	5	4	2			31
Minutes Reg./Special	4	6	2	2	2	3	2	5	4	2			32
Ordinances	0	4	1	2	0	2	5	1	5	5			25
Resolutions	0	2	2	2	0	4	0	2	0	2			14
Contracts	2	5	5	0	1	3	4	5	4	4			33
Bids	1	3	1	0	3	0	0	1	1	0			10
<b>PERMITS</b>													
Sound/Dance					5	8	3	4	1	2			23
TABC					1	0	0	0	0	0			1
<b>VITAL STATISTICS</b>													
Filling w. State	0	14	13	7	5	14	4	8	7	0			72
Issuing Birth	22	20	23	19	29	13	22	20	20	21			209
Issuing Death	8	2	0	12	1	1	7	2	4	0			37
<b>RISK MANAGEMENT</b>													
Vehicle Claims		1	2	0	0	3	1	0	0	1			8
Liability Claims	1	1	0	1	1	1	1	1	1	1			9
<b>OPEN RECORDS</b>													
Received	31	46	37	51	46	56	27	56	50	57			457
Responded	19	34	33	41	29	44	19	48	48	49			364
<b>HUMAN RESOURCES</b>													
New Hires	3	2	5	8	4	7	4	2	10	10			55
Resignations	5	5	5	1	6	7	1	4	5	5			44
Retirements	0	0	1	1	0	0	0	1	0	1			4
Workers Comp	4	0	0	1	0	2	0	2	2	1			12

Significant Comments: