



Mayor Oscar D. Montoya  
Commissioner Joe Martinez  
Commissioner Armando Garcia

Commissioner Dr. Jacob Howell  
Mayor Pro-Tem Dr. Ruben Saldana  
City Manager Alberto Perez

MERCEDES CITY COMMISSION  
REGULAR MEETING  
DECEMBER 19, 2023 – 6:30 P.M.  
MERCEDES CITY HALL – COMMISSION CHAMBERS  
400 S. OHIO AVE., MERCEDES, TX 78570

“At any time during the course of this meeting, the City Commission may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the City Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

1. **Call Meeting to Order**
2. **Establish Quorum**
3. **Invocation**
4. **Pledge of Allegiance**
5. **Open Forum-**
6. **Presentations:**
  - a. Presentation by Marco A. Arredondo, Inc. regarding city lighting improvements
  - b. Presentation update regarding Dilapidated Structures
  - c. Presentation by SWG regarding status update on GIS mapping
  - d. Presentation of Water Treatment Plan Solids Handling report by Freese and Nichols
  - e. Presentation of NAD Bank Funding Opportunities
7. **Bids/Contracts:** *Present, Discuss, Consider, and Possibly Take Action Regarding:*
  - a. Awarding contract to Ambiotec regarding Integrated Technical Managerial Financial Utility Enterprise Assessment and Strategic Funding Plan Proposal
  - b. Approval of Contract with Xoana Entertainment
8. **Consent Agenda:** *(All matters listed under Consent Agenda are considered to be routine by the Governing Body and will be enacted by one motion. There will be no separate discussion of these items; however, if discussion is desired, that item(s) will be removed from the Consent Agenda and will be considered separately.)*
  - a. Approval of Minutes for Meeting(s) held December 5, 2023
  - b. Approval of items for surplus
  - c. Approval of 4<sup>th</sup> Quarterly Investment Report
9. **Ordinances/Resolutions:** *Present, Discuss, Consider, and Possibly Take Action Regarding:*
  - a. Resolution 2023-25 supporting the Affordable Housing Project in the City of Mercedes ETJ
10. **Management Items:**
  - a. Approval of appointment/reappointment of DCM Board Members
11. **Monthly Reports**

Recreation Center, Public Works Dept., Library, Finance, Fire
12. **Executive Session:** *Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)*
  - a. Discussion with City Manager regarding personnel matters – Section 551.074
  - b. Consultation with Attorney regarding update on litigation and legal question(s) – Section 551.071
  - c. Discussion regarding Project M30 – Section 551.087
  - d. Discussion regarding economic development negotiations – Section 551.072
  - e. Discussion regarding Project Knights – Section 551.087
  - f. Discussion regarding Project 150 – Section 551.087
13. **Open Session:**
  - a. Item A from Executive Session
  - b. Item B from Executive Session
  - c. Item C from Executive Session

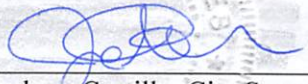
- d. Item D from Executive Session
- e. Item E from Executive Session
- f. Item F from Executive Session

#### 14. Adjournment

Notice is hereby given that the City Commissioners of the City of Mercedes, Texas will meet in a **Regular Meeting** on Tuesday, December 19, 2023 at 6:30 P.M. Said meeting will be conducted in the Commission Chambers of the City Hall located at 400 S. Ohio, Mercedes, Texas for the purpose of considering and taking formal action regarding the items listed above. This notice is given in accordance with Vernon's Texas Codes Annotated, Texas Government Code, Section 551.001 et. Seq.

WITNESS MY HAND AND SEAL OF THE CITY THIS THE 15<sup>TH</sup> DAY OF DECEMBER, 2023.

ATTEST:

  
\_\_\_\_\_  
Joselynn Castillo, City Secretary  
Time of Posting: 4:35 P.M.

#### ACCESSIBILITY STATEMENT

**The City of Mercedes recognizes its obligations under the Americans with Disabilities Act of 1990 to provide equal access to individuals with disabilities. Please contact the City Manager's Office at (956) 565-3114 at least 48 hours in advance of the meeting with requests for reasonable accommodations, including requests for a sign language interpreter.**



**Presentations**

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**DATE:** December 19, 2023  
**FROM:** Alberto Perez, City Manager  
**ITEM:** Presentation: Mercedes WTP Solids Handling

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**BACKGROUND INFORMATION:**

City of Mercedes conducted a feasibility study to analyze several solids dewatering technologies. The report provides the technical performance data from the results of bench scale and pilot testing, as well as a recommendation for a technology that is feasible for the WTP sludge handling process and the next steps in the project development process.

**BOARD REVIEW/CITIZEN FEEDBACK:** Choose an item.

**ALTERNATIVES/OPTIONS:****FISCAL IMPACT:**

Proposed Expenditure/(Revenue):	Account Number(s):

**Finance Review by:**

**LEGAL REVIEW:**

**ATTACHMENTS:**

**Staff Recommendation:**

**Presentations**

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**DATE:** December 19, 2023**FROM:** Alberto Perez, City Manager**ITEM:** Presentation: Integrated Technical Managerial Financial Utility Enterprise Assessment and Strategic Funding Plan

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**BACKGROUND INFORMATION:**

Ambiotec, LLC has proposed a study to assess the current condition of the utility infrastructure and the state of its operations and management. A capital improvement plan would be created along with recommendations for operational and managerial strategies that could recapture real and apparent losses.

**BOARD REVIEW/CITIZEN FEEDBACK:** Choose an item.**ALTERNATIVES/OPTIONS:****FISCAL IMPACT:**

Proposed Expenditure/(Revenue):	Account Number(s):

**Finance Review by:****LEGAL REVIEW:****ATTACHMENTS:****Staff Recommendation:**



September 5, 2023

Mr. Albert Perez  
City Manager  
City of City  
400 S. Ohio Avenue  
City, Texas 78570

RE: Task Order CMT-0003-0323  
PHASE III: Integrated Technical Managerial Financial (TMF) Enterprise Assessment  
and Strategic/Funding Plan

Dear Mr. Perez,

Ambiotec Group (Ambiotec) in conjunction with RSAH2O and Water Finance Exchange/WFX (Team) is pleased to submit Task Order CMT-0003-0323, under our Master Agreement between Ambiotec and the City of Mercedes (City), to prepare an Integrated TMF Enterprise Assessment and Strategic/Funding Plan for the City (Utility) system. A description of the key team personnel is attached in Appendix.

## **PROJECT PURPOSE**

Now that Engineer has completed Phases I and II under Task Order CMT\_0001\_0122, which involved conducting a Texas Commission on Environmental Quality (TCEQ) Compliance Self Audit under the Texas Environmental, Health and Safety Audit Privilege Act (ACT), including development for Owner's submittal to the TCEQ of a Disclosure of Violations Letter together with a General Compliance Plan, Ambiotec shall now prepare an integrated TMF Enterprise Assessment and Strategic/Funding plan.

The purpose of the strategic and funding plan is to maximize the long-term sustainable enterprise (business) value of the Utility and allow the City to capture the increasing opportunities that become available to a sustainable utility enterprise.

### **Characteristics of the Approach**

- Recognizes that most of the cities in the Valley face numerous challenges managing their utilities in a sustainable manner. And the most of important challenge, is the historical and persistent low per capita income and high poverty rates in region, which affects every element of managing the utility in a negative manner.
- It focuses on changing the mindset of managing the utility from a technical/engineering perspective to managing the utility as a business enterprise: Not as a technical cost center but as a business profit center.
- Uses an **integrated**, rather than a purely technical/engineering, approach to addresses the critical business/enterprise elements of a utility including Infrastructure Operations & Maintenance, Overall Management, Financial Administration and Technical considerations. See Figure 1 below.

### **Benefits of the Approach**

- Identifies and prioritizes the low hanging fruit opportunities to produce the greatest net cost savings and/or net increased revenues per dollar invested, to maximize the enterprise value of the Utility that produces high quality, reliable, cost-effective water and wastewater services in a sustainable manner with predictable and affordable rates.
- Compiles the prioritized low hanging fruit opportunities into a strategic business plan that is leveraged to (a) expand state and federal as well as philanthropic, and private funding opportunities; (b) increase the probability of successfully capturing those opportunities to reduce the utility's cost of capital; and (c) ensures that the available capital is deployed to yield the greatest return for each dollar invested.
- Maximizes the likelihood of converting a struggling utility into a competitive utility enterprise that can attract and support economic development opportunities to The City - with greater and better paying jobs, higher property

valuations, higher property tax and sales tax revenues, and higher levels of service (general fund balances per capita). This in turn will create a stronger and more competitive utility that will attract even greater economic development opportunities for the City.

- And it puts the utility in a stronger competitive position by opening more opportunities that capture the best value for the City by either managing the utility internally; lead other utilities in creating regional public-public-partnerships, or public-public-private partnerships, to bring greater prosperity to The City and the Mid-Valley, while still maintaining control of the utility.

## **OVERALL PROJECT SCOPE**

The approach consists of three phases, Phase III through Phase V, each incrementing the level of improvement in the enterprise value of the utility in a tiered approach.

Phase III focus within the utility and addresses the lowest hanging fruit cost savings strategies to reduce utility costs, improve the financial sustainability of the utility, and increase the operational competitiveness of the utility to attract the lowest capital funding costs.

Phase IV continues the strategic objectives of Phase III but expands its focus to include expanding revenues through public-public partnerships with other nearby utilities as well as identifying the long term capital needs and operating budgets of the utility.

Finally, Phase V extends the strategic objectives of Phase IV to included job creation and economic development and expands its focus to include public-public-private partnerships.

### **Phase III: CONDUCT TMF ENTERPRISE ASSESSMENT TO REDUCE UTILITY COSTS, INCREASE THE OPERATIONAL COMPETITIVENESS OF THE UTILITY TO ATTRACT GREATER PUBLIC-PHILANTHROPIC-PRIVATE FUNDING AT A LOWER COST OF CAPITAL, AND IMPROVE THE FINANCIAL SUSTAINABILITY OF THE UTILITY**

Conduct an Integrated TECHNICAL-MANAGEMENT-FINANCIAL Enterprise Assessment and develop a Strategic/Funding plan to Identify, fund and implement the “low hanging fruit” strategies that give the largest net benefit to the bottom-line profits under the current administrative (public) framework of the Utility. And assist OWNER in updating the DOV and general compliance plan



in Phase II and provide support to assist OWNER comply with the short-term milestones provided to TCEQ under Phase II.

**Phase IV: EXPAND OPERATING REVENUES AND CONTINUE TO LOWER COSTS AND INCREASE OPERATIONAL COMPETITIVENESS THROUGH PUBLIC-PUBLIC-REGIONAL PARTNERSHIPS**

Build on the Phase III Assessment results to Identify, fund and implement the “low hanging fruit” strategies that give the largest net benefit to the bottom-line profits under a regional (public-public-partnership) administrative framework of the Utility involving cooperation with other nearby utilities, as well as identifying the long term capital needs and operating budgets of the utility.

**Phase V: EXPAND OPERATING REVENUES, CONTINUE TO LOWER COSTS, CONTINUE TO INCREASE OPERATIONAL COMPETITIVENESS, AND ATTRACT PRIVATE INVESTMENT AND JOB GROWTH THROUGH PUBLIC-PUBLIC-PRIVATE REGIONAL PARTNERSHIPS**

Build on the Phase III Assessment results to Identify, fund and implement the “low hanging fruit” strategies that give the largest net benefit to the bottom-line profits under a regional (public-public-private-partnership) administrative framework of the Utility involving cooperation with other nearby utilities and private parties for the purpose of creating and capturing economic development opportunities in the region.

It should be noted that our method is not the same as the traditional engineering approach. In fact, they are very different.

The traditional approach is not based on running the utility as a business, but on an exclusive focus on infrastructure, and specifically, to finding the minimum infrastructure cost to meet an assumed future growth.

Our approach focuses on the Enterprise (business) aspect of the utility and sustaining the financial viability of the utility over the long run. So, it focuses on other key areas beyond infrastructure that are just as important, if not more important, to the financial stability of a utility: operations and maintenance (O&M), regulatory compliance, administration, and financial management, as shown in Figure 1 below.

It should be noted that a given dollar reduction in annual costs such as O&M, Administration, or financial expenditures, can yield a larger return than an equivalent dollar reduction in infrastructure capital costs. For example, a \$100,000 reduction in O&M costs could support an approximately \$1m infrastructure expenditure or reduce a loan balance by the same amount.

Although the traditional engineering approach can serve to further refine the enterprise value approach at later stages when specific engineering solutions are required, limiting the focus only to infrastructure limits the ability to address the business enterprise issues facing CITY at this specific critical juncture.

**This proposal covers only the Phase III scope, budget, and schedule. If the City approves the continuation of the project beyond Phase III, the scope and budget for Phases IV and V will be covered under separate task orders.**

### **PHASE III SCOPE**

The Team shall conduct an Integrated Enterprise Assessment to Identify, fund and implement the “low hanging fruit” strategies that give the largest net benefit (bottom-line profits) to the Utility under the current administrative (public) framework.

The Team shall prioritize the identified strategies according to the largest net positive benefits per implementation dollar and include the prioritized strategies in a strategic plan; prepare up to four funding applications based on the strategic plan that have the highest probability of successfully being funded; review the funding awards and determine an optimal implementation and financing plan.

The Phase III scope consists of eight tasks as described below.

**Task III.1** The Team shall assist OWNER in updating the DOV and general compliance plan in Phase II and provide support to assist OWNER comply with the short-term milestones provided to TCEQ under Phase II.

**Task III.2** Team shall conduct an Integrated Enterprise Assessment to identify potential areas of excessive costs and underperforming revenues, including detailed review and prioritization of regulatory compliance issues identified in Phase II, in each of the five following utility areas:

- **Operations and Maintenance (O&M)**
- **Regulatory Compliance**
- **Administration**

- **Financial performance**
- **Infrastructure Assets and Supply/Demand Capacities**

**Task III.3** Team shall Identify the root causes for the underperforming areas identified in Task III.1-2 above, determine the required corrective actions and estimate the potential benefits (increased revenues or reduced costs) for each.

**Task III.4** Team shall determine the cost of the corrective actions identified in Task III.2 and determine the net benefits of each of the corrective actions defined as the benefits derived from the corrective action less the cost of implementing the cost of the corrective action.

**Task III.5** Rank and prioritize the corrective actions in terms of the net benefit so that highest priority corrective actions produce the largest bottom line impact per unit cost (biggest bang for the buck)

**Task III.6** Prepare a **strategic and funding plan** that will include the prioritized list of corrective actions, funding (public, philanthropic and private) sources, and implementation schedule and ensures that any capital obtained from funding sources will be deployed optimally to improve the utility's long-term bottom-line performance.

**Task III.7 Prepare up to four funding applications** that increase the probability of funding and reduce the utility's cost of capital. The funding applications shall include the project information submissions for up to three state funded/philanthropic applications and one federal funding application.

**Task III.8** Prepare final list of violations and compliance plan for infrastructure assets, including identification of highest priority (short term implementation) projects and operations and maintenance issues for submission to TCEQ

### **PHASE III DELIVERABLES AND SCHEDULE**

1. Updated TCEQ Self Audit General Compliance Plan Progress Report (Task III.1).  
Delivered within one (1) month of receiving authorization to proceed.
2. TMF Assessment Report (Task III.2 – Task III.3) – Report will outline strategic low hanging fruit initiatives with the associated root causes for the underperforming areas, the required corrective actions, and estimates of the potential benefits (increased revenues or reduced costs). Delivered withing six (6) months of receiving authorization to proceed



3. Strategic Plan and Funding Plan Report (Task III.4 – Task III.7). Report will outline the costs of the corrective actions outlined in the TMF Assessment Report, prioritization of the corrective actions based on net benefits, funding (public, philanthropic and private) sources, and implementation schedule, in order to increase the likelihood of funding applications, as well as increasing the enterprise value of the utility by insuring that any capital obtained from funding sources will be deployed optimally to improve the utility's long-term bottom-line performance. The Funding Plan will include a minimum of four (4) funding applications (three (3) state and/or philanthropic applications and one (1) federal application), and a potential bridge loan application – within nine (9) months of receiving authorization to proceed. Delivered within nine (9) months of receiving authorization to proceed.
4. Final TCEQ Self Audit NOV and Compliance Plan. Delivered within nine (12) months of receiving authorization to proceed.

### **PHASE III BUDGET**

The Team shall perform the Phase III budget on a lump sum basis for up to \$255,000 billed monthly based on percent completion, as outlined in the “Partnering with the City” section below.

This represents an increase of \$12,500 over the original proposal budget of \$242,500. However, the current proposal includes several added scope elements not included in the original proposal. Specifically, the original scope only included the infrastructure, and operations and maintenance components of the utility Assessment. This proposal has added the financial and administrative components to the Assessment. And the original proposal also did not include preparation of funding applications. This proposal includes in the budget a minimum of four (4) funding applications (three (3) state and/or philanthropic applications and one (1) federal application). The state and philanthropic applications may include funds for planning and construction. The federal application will only include funds for construction.

The breakdown of the budget by tasks is presented below.

MERCEDES PHASE III SCOPE OF WORK AND BUDGET				
Phase III	Conduct FMT Enterprise Assessment and Business Strategic Plan and update TCEQ environmental compliance plan prepared in Phase II	Labor	Expenses	TOTAL
		(\$)	(\$)	(\$)
Task III.1	Provide support to assist OWNER to comply with the short-term milestones provided to TCEQ under Phase II that are pending prior to October 2022; and assist OWNER in updating the DOV and general compliance plan presented to TCEQ in Phase II	\$ 4,800		\$ 4,800
Task III.2	Coconduct an Integrated Enterprise Assessment to identify potential areas of excessive costs and underperforming revenues, including detailed review and prioritization of regulatory compliance issues identified in Phase II	\$ 72,000	\$ 7,500	\$79,500
Task III.3	Identify the root causes for the underperforming areas identified in Task III.1-2 above, determine the required corrective actions and estimate the potential benefits (increased revenues or reduced costs) for each.	\$ 48,000		\$48,000
Task III.4	Determine the cost of the corrective actions identified in Task III.3 and determine the net benefits of each of the corrective actions defined as the benefits derived from the corrective action less the cost of implementing the cost of the corrective action.	\$ 43,200	\$ 2,500	\$45,700
Task III.5	Rank and prioritize the corrective actions in terms of the net benefit so that highest priority corrective actions produce the largest bottom line impact per unit cost	\$ 24,000		\$24,000
Task III.6	Prepare a strategic and funding plan that will include the prioritized list of corrective actions, funding (public, philanthropic and private) sources, and implementation schedule and ensures that any capital obtained from funding sources will be deployed optimally to improve the utility's long-term bottom-line performance.	\$ 36,000	\$ 5,000.00	\$41,000
Task III.7	Prepare up to four funding applications that increase the probability of funding and reduce the utility's cost of capital. The funding applications shall include the project information submissions for up to three state funded/philanthropic applications and one federal funding application.	\$ -		\$0
Task III.8	Prepare final list of violations and compliance plan for infrastructure assets, including identification of highest priority (short term implementation) projects and operations and maintenance issues for submission to TCEQ	\$ 12,000		\$12,000
	<b>TOTAL</b>	\$240,000	\$15,000	\$255,000

## PARTNERING WITH CITY

To minimize the funding risk to City, the Team is prepared to perform the work on a 50/50 contingency basis with the City. Specifically, the City and Team will each pay half of the proposal fee amount, and any net proceeds from external funding sources (e.g., TWDB, USDA, federal earmarks, Philanthropic etc.) or performance savings will be divided equally between the City and the Team, until the total study fee is paid; where the payments to the Team are based on percent complete by task. Any net proceeds beyond the study fee will go to the City.

It should be noted that scope includes submitting up to four funding applications on a contingency basis at no upfront cost to the City. Management of the funding awards will be performed by Border Affairs.

As part of the contingency agreement, Team shall be assigned the program manager/engineering role for all projects whose funding applications are prepared by the Team and accepted by the City. Fees and duties for the program manager/engineering services will be defined as a part of the acceptance of the scope

funding services agreement established between Team and the City for each funding application.

A summary of the deliverables and budget as well as the contingent fees are presented in Table 1 below.

SCOPE ITEM/DELIVERABLE	FUNDING APPLICATION FUNDED	FUNDING APPLICATION NOT FUNDED
Phase I Integrated Enterprise Value Assessment, and Strategic and Funding Plan	Less than or equal to \$255,000 subject to funding/performance savings amounts	\$127,500
Three (3) State/Philanthropic Applications	Team is assignment of Project Management/Engineering Role. Funding Program Management conducted by Border Affairs.	\$0
One (1) Federal Application	Team is assignment of Project Management/Engineering Role. Funding Program Management conducted by Border Affairs.	\$0
<b>TOTAL</b>	<b>\$255,000+</b>	<b>\$127,550</b>

Table 1. Deliverables, Budget, and Contingent Fees

If you are in agreement with this proposal, please sign and date below.

CITY OF MERCEDES  
(OWNER)

Ambiotec Civil Engineering Group, Inc.  
(Consultant)

By: \_\_\_\_\_

By: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

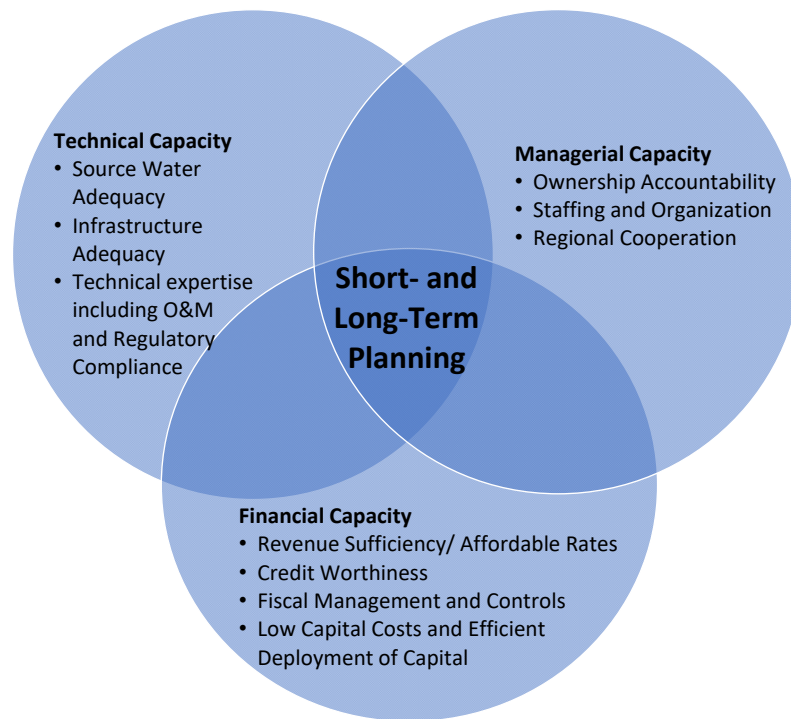
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**Figure 1. Integrated Technical Managerial Financial (TMF) Utility Elements**



## **APPENDIX – KEY TEAM PERSONNEL**

**Carlos Marin, Ph.D., P.E. (Ambiotec Group)**

(Project Manager and Technical Infrastructure/Strategic Planning Task Manager)

**Carlos Rubinstein (RSAH2O)**

(Regulatory Compliance and Funding Plan Task Manager)

**Hank Habicht (WFX)**

(Financial and Management Assessment Task Manager)

**Walter Pishkur (WFX)**

(Utility Operations Assessment Task Manager)

**Rogelio Rodriguez (WFX)**

(Financial Management Assessment Task Manager)

**CARLOS MARIN,**  
**PhD, PE**  
**Principal-In-Charge**



**FIRM**

Ambiotec Group, Inc.  
Jacana Development Group, LLC

**EDUCATION**

Ph.D., Systems Engineering,  
Harvard University  
March 1983

S.M., Environmental Engineering,  
Harvard University,  
June 1980

M.S. Environmental Engineering,  
Rice University, June 1978

B.S. Civil/Environmental Engineering,  
Rice University, June 1976

Dr. Marin has over forty years of consulting experience in helping both private and public sector clients identify cost effective infrastructure management strategies that maximize economic development opportunities. He received his B.S. and M.S. in Environmental Engineering from Rice University and his Ph.D. in Systems Engineering from Harvard University. Dr. Marin was on the faculty of Duke University's Schools of Engineering and Environmental Studies and is a Registered Professional Engineer in Texas (License No. 77473).

He is the author of numerous publications and invited presentations, served on numerous professional and business boards, and was named the U.S. SBA Small Businessperson of the year for Region 6 in 1997. He was chair of the Tropical Texas Emerging Technology Fund Regional Center for Innovation and Commercialization whose mission was to create opportunities for sustainable entrepreneurship in South Texas. He was a past member of the United Brownsville Coordinating Board; is currently Treasurer and a founding member of Rio Grande Valley Angel Investors Network, an organization dedicated to addressing capital availability gaps by funding emerging technology firms in the Rio Grande Valley. He is on the advisory boards of the UTRGV Business School and the School of Engineering and is on the board of the UTRGV Foundation.

As Principal-In-Charge for Ambiotec Group, Inc., Dr. Marin has been responsible for numerous infrastructure projects for the World Bank and the governments of Venezuela, Mexico, Cyprus and Portugal. As President of Jacana Development, Dr. Marin leads the development of commercial and industrial projects aligned with key sectors on the US-Mexico border, including advanced manufacturing and the hospitality & tourism clusters.

He is currently a consultant to Texas A&M on the development and establishment of an Advanced Manufacturing Hub for enhancing the use of robotics and AI in manufacturing processes at the Port of Brownsville, as part of an overall economic development strategy that includes the establishment of sustainable and resilient water and power infrastructure and enhancing the availability and cost of capital.

His current professional interests include comprehensive community planning of infrastructure, land use, and economic development elements to create competitive communities that attract private sector investments to meet community development goals.

His public policy interests center around the promotion of U.S./Mexico binational border economic development policies to create prosperous border communities to reduce illegal immigration pressures and the effects of insecurity on U.S./Mexico trade and investment.





**Carlos  
Rubinstein**  
**RSAH<sub>2</sub>O, LLC**  
Austin, TX 78717  
phone: (512) 797-0292  
[carlos@rsah2o.com](mailto:carlos@rsah2o.com)



Rubinstein is the Principal member of RSAH<sub>2</sub>O, LLC – an environmental consulting firm with strong emphasis on water issues. Rubinstein has served as an expert witness on various environmental cases and has published several peer-reviewed articles on Texas water policy matters.

Rubinstein, appointed by Governor Ricky Perry, served as chairman of the Texas Water Development Board (TWDB) from 2013-2015. During his tenure, he oversaw the implementation of the \$2 billion State Water Infrastructure Fund for Texas (SWIFT). He also served as the Texas representative to the Western States Water Council, and the Border Governors' Conference Sustainable Development worktable.

Rubinstein served as a commissioner of the Texas Commission on Environmental Quality (TCEQ) from 2009–2013. He has also served as deputy executive director of TCEQ and as Rio Grande Watermaster.

Rubinstein is the Chairman of the Texas Water Foundation and a Board Member of Texas Water Trade.

Rubinstein is a former member of the Texas Environmental Flows Advisory Group, the Governmental Advisory Committee, which advises the EPA Administrator on environmental concerns regarding NAFTA, the North American Agreement on Environmental Cooperation; and the Commission for Environmental Cooperation and of the Good Neighbor Environmental Board, an independent federal advisory committee that assists the president and Congress on environmental infrastructure needs along the U.S. border with Mexico. He is a former city manager for the City of Brownsville.

Rubinstein received a bachelor's degree in biology from Pan American University.

## **HANK HABICHT**

**1455 Pennsylvania Ave. NW Suite 400**

**Washington, DC. 20004**

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**Principal and Co-Founder – Water Finance Exchange**

**Principal – Global Water**

**Deputy Administrator – U.S. Environmental Protection Agency**

Hank Habicht has more than 35 years' experience in water and sustainability. He currently serves as CoFounder of the Water Finance Exchange. Until 2021, he served as Principal of Global Water 2020; Managing Director of the US Water Partnership and continues to serve on the Board of the US Water Alliance. He served at the U.S. Environmental Protection Agency as COO (Deputy Administrator) from 1989-1993. During his time with the EPA he oversaw the development of innovative air and water programs to prevent pollution, including the development of the Energy Star program and implementation of market based trading programs under the 1990 Clean Air Act amendments. He has also served at the U.S. Department of Justice as Assistant Attorney General in charge of the Environment and Natural Resources Division from 1983-87.

**WALTER J. PISHKUR**  
**17451 Via Navona Way**

**Miromar Lakes, FL 33913**



**SENIOR UTILITY EXECUTIVE, CORPORATE OFFICER AND MANAGEMENT EXPERT**

Highly accomplished visionary with a proven track record of success in optimizing and streamlining public and privately owned utilities while providing improved services and financial results. Experienced leader, communicator, mentor, team builder, and negotiator. Builds trust within team focused environments as well as with clients to facilitate strong business relationships and enhanced industry recognition. Recognized for the ability to update and redefine organizations. A problem-solving innovator who identifies unique opportunities and drives growth. Core competencies include:

Key Relationship Management  
Transformational Leadership  
Contract Negotiations  
Operational Analysis  
Employee/Labor Relations

Utility Strategic Planning  
Government Relations/Advocacy  
Board Directorship  
Entrepreneurship/Business Development  
Public Relations

Mr. Pishkur has extensive experience managing both small and top 100 government owned utility systems and investor- owned utility systems in multiple states governed by state and federal regulatory agencies. Below are specific examples that demonstrate Mr. Pishkur's unique and broad range of experience:

- Responsible for the approval and construction of a totally new water treatment facility and the rehabilitation and expansion of 5 existing water treatment facilities. These facilities were all rated at between 15 and 94 million gallons per day treatment capacity.

- Managed multi-day shutdown of a water treatment facility serving 55,000 people due to flooding and the rehabilitation of the plant and return of the system to providing water service without any health or safety violations.
- Participated in the purchase of over 20 water/wastewater systems in Ohio and Illinois, the transition of operating and maintenance responsibilities for 2 existing systems in Ohio and Texas, along with negotiating water sale and purchase agreements in Ohio, Illinois, and Texas. All of these outcomes enhanced both the utility system that were either purchased or transitioned.
- Successfully advocated for the passing of two precedent setting legislative bills in the state of Ohio during his tenure as a registered lobbyist and Utility CEO.
- Presented cost of service and rate testimony before various state public utility commissions
- Licensed in water and wastewater in Ohio, Illinois, and Texas.

Specific examples that exemplify Mr. Phiskur's operational, financial, cost containment, revenue enhancement, and labor optimization initiatives include:

- Championed the adoption of innovative technologies to optimize capital expenditures and minimize customer and economic impacts. Examples include the use of advanced robotic technology to reduce capital projects by over \$20 million dollars; use of pre-chlorinated pipe bursting technology to reduce water line replacement costs by 40%. And the adoption of water meter replacement programs (AMI) which resulted in reducing water losses by over 50%. This resulted in saving over 2 billion gallons of water annually and reducing operation costs for purchase, treatment and pumping by \$2 million dollars annually – an equivalent capital cost reduction of over \$20 million.
- Implementation of water conservation initiatives in leak detection, system valve access and exercising, high break pipeline replacement
- Implemented use of portable backup power units to optimize costs and allow for shorter response times in power outages.
- Implemented operating efficiency methods to produce best in class industry benchmarks which have resulted in reducing the need for rate relief.
- Advocated for system impact fees and financial participation by new development in supporting the community utility systems. These fees should facilitate the lost capacity used by new customers and avoid making growth a burden to the community. Growth and economy of scale it brings should be a benefit to the existing residents if done properly.
- Generated non-rate revenues through acquisition of systems, providing billing or maintenance services, sale of water or wastewater treatment and requiring department heads to be a profit center versus a cost center.
- Brought rate making expertise to a number of utility systems that resulted in more stabilized rates and equitable cost allocations.
- Instituted annual training requirements for all employees incorporated as part of each supervisor's performance plan.

- Promoted organizational realignment strategies to minimize reporting time in favor of direct results. As an example, one utility had a backlog of over 300 inoperable fire hydrants. A three-person crew was reassigned to focus only on this task. They set their own hours and work schedule but delivered the project in short order resulting in significant cost savings compared to using a third party.
- Enhanced operating efficiency by implementing performance planning at all supervisory levels. This also provided the advantage of creating promotion-ready employees which lowered employee turnover costs and the need to recruit employees externally

## **PROFESSIONAL EXPERIENCE**

**WATER FINANCE EXCHANGE** 2018-Present  
**Senior Consultant for Utility Operations**

**CITY OF AMARILLO, TEXAS** 2022-Present  
**Senior Operations and Planning Consultant: October – Present 2022**  
**Interim Director of Utilities June – October 2022**  
*The 14<sup>th</sup> largest city in the State of Texas with 200 employees providing water, wastewater, and reclaimed water service to 201,000 customers.*

- Performed all duties as director of the water and wastewater utility
- Negotiated installation contracts for AMI system wide meter replacement program
- Provided operational and planning expertise and insight across the organization

**PISHKUR ENTERPRISES, LLC.** 2018-Present  
**Independent Consultant in the water, wastewater, and management field**

**CITY OF ARLINGTON, TEXAS** 2018-Present  
**Emeritus Director of Water Utilities**

- Negotiated innovative interlocal contracts and agreements
- Provided industry expertise and insight
- Developed and delivered speeches and inspirational presentations

**CITY OF ARLINGTON, TEXAS**

**Director of Water Utilities**

2012-2018

*A Top 50 utility in the United States with 221 employees providing water and wastewater service to 400,000 customers.*

- Oversight and responsibility for overall operation of a municipal water and wastewater system
- Capital and operating budget development,
- Strategic planning
- Rate design
- Employee development
- Initiated water utility business development activity through water sale and municipal operation agreements

**BUTLER COMMUNITY COLLEGE, Butler, PA**

2010-2013

**Adjunct Professor, Schools of Business and Humanities & Social Science**

- Credentialed courses: Principles of Management, Human Resource Management, Staffing Operations, Introduction to Business, Employee Training & Development, Marketing & Public Relations
- Achieved excellent student ratings and classroom observation scores each semester

**EDUCATION**

**Executive M.B.A., 1992**

*University of Illinois, Urbana-Champaign, Illinois*

**B.S.B.A. Cum Laude, Operations and Production Management, 1986**

**Fisher School of Business Pacesetter Award, 1986**

*The Ohio State University, Columbus, Ohio*

**ROGELIO RODRIGUEZ**  
**84 NE Loop 410 Ste 277**

**San Antonio, TX 78216**

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Mr. Rodriguez is Director of the Infrastructure Fund for Water Finance Exchange (WFX). He initiates projects in Texas and throughout the United States by engaging with communities and understanding their needs from an infrastructure and financial perspective.

Rogelio facilitates federal, state and philanthropic funding opportunities into a long-term strategy of sustainable financial and operational systems.

He brings a 25-year career in public finance having served hundreds of communities in addressing infrastructure needs and financial planning. Recently, Rogelio served as Managing Director for Oppenheimer & Co., and Senior Vice President and Head of the Texas Quantitative Group for FHN Financial Capital Markets, where he executed financings for cities, utility systems, large infrastructure, and governmental projects. He brings a history of credit analysis and financial modeling for utility systems, introducing opportunities for non-public funding and grants.

Mr. Rodriguez is active in his community and has served as a board member to the Judson Education Foundation, the North East Educational Foundation, the Southside Education Foundation, the YMCA Child and Family Services, and Bexar County Detention Ministries. Rogelio has served as an advocate for local government as a committee member for the Academic Achievement Distinction Committee (Appointed by Texas House Speaker, Joe Straus) and as an expert witness for the Texas Legislature.

Rogelio received a B.A. in Economics from Texas A&M University. Rogelio holds several FINRA Registered Representative licenses, Series 7, 63, 50, 53, SIE and a CFA in ESG Investing.

## **PROPERTY AND DISPLAY LEASING AGREEMENT**

This agreement is entered into between **MERCEDES DEVELOPMENT CORPORATION (“Mercedes City”)** and **XOANA ENTERTAINMENT COMPANY, INC.** (“OWNER”) cumulatively known as “Parties.”

The parties agree that Owner shall provide its corporate formation filings, deed records, and financial records pertaining to the terms of this agreement and property and equipment ownership, as well as, any resolutions and minutes authorizing approval of the terms and conditions contained within this agreement. In consideration of the mutual covenants and agreements, and other good and valuable consideration, Owner leases to Mercedes City the following:

### **ARTICLE 1.**

#### **TERM**

§ 1.01. The term of usage is for a ten-month (10) month term, beginning on the 1<sup>st</sup> day of December 2023 and expiring on the 30<sup>th</sup> day of September 2024.

§ 1.02. The Parties may extend the term of this agreement beyond the expiration date.

### **ARTICLE 2.**

#### **CONSIDERATION**

§ 2.01 Mercedes City and Owner have agreed that Mercedes City will pay Owner Thirteen thousand five hundred dollars (\$13,500) for use of property and display of promotional materials at a rate of \$1,350.00 monthly for continued and uninterrupted use of the property and displays.

§ 2.02 The first month payment shall be due and payable upon the execution of the agreement. The remaining payments shall be made no later than the 30<sup>th</sup> day of each month.

### **ARTICLE 3.**

#### **USE**



§ 3.01 Owner shall provide Mercedes City with the installation and display of panoramic advertising, signaling. Owner shall also display and market the Mercedes City on 10 bulletin boards, 3 ads with surface 2.46 ft. x 6.23 ft., 2 ads with surface 9.84 ft. x 15 ft., 3 ads with surface 1.31 ft. x 4.26 ft., 2 ads with surface 1.96 ft. x 5.41 ft. within Reynosa Tamaulipas, Mexico.

§ 3.02 Owner shall maintain the uninterrupted view of Mercedes City's marketing, signaling, and advertising space always. Owner shall be responsible for transmission of the always signaling.

§ 3.03 The agreement with the Owner was protected to promote the marketing and promotion of the Mercedes City of the transport that travels to the Reynosa Airport and Mexico, to the accesses of the international bridges of Pharr, Hidalgo and Anzalduas.

§ 3.04 Should applicable laws or regulations require the relocation or removal of the advertising, signaling and advertising space, Owner shall allow Mercedes City and its representatives to assist and determine the location and placement of the advertising, signaling and advertising space. Should removal of the advertising, signaling and advertising space be required by applicable laws or regulations, Mercedes City shall be fully refunded all consideration that may have been pre-paid.

§ 3.05 Owner further agrees and stipulates that neither it nor any agent, employee, or representative shall disclose or share any information or materials obtained from Mercedes City or in furtherance of this agreement with any person or third party including but not limited to any other domestic or foreign municipality unless authorized by Mercedes City.

#### **ARTICLE 4. MISCELLANEOUS**

##### **Notices and Addresses**

All notices required under this lease may be given by Certified Return Receipt Mail, addressed to the property party, at the following addresses, or alternatively by-email:

Mercedes City: MERCEDES DEVELOPMENT CORPORATION. 320 South. Ohio,  
Mercedes, Texas 78570

Owner: XOANA ENTERTAINMENT COMPANY, INC.,  
3805 Plantation Grove Blvd. Ste D #18 Mission, Texas 78572

Shipping Address: P.O. Box 477 McAllen Texas 78505

Notices are effective when received. Either party may change the address or fax number to which notices are to be sent by sending written notice of the new address number to the other party in accordance with the provisions of this section.

### **Parties Bound**

This agreement binds, and inures to the benefit of, the parties to this usage agreement and their respective heirs, executors, administrators, legal representatives, successors, and assigns when this agreement permits.

### **Texas Law to Apply**

This agreement is to be construed under Texas law, and all obligations of the parties created by this lease are performable in Hidalgo County, Texas.

### **Legal Construction**

If anyone or more of the provisions in this agreement are for any reason held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability will not affect any other provision of the agreement, which will be construed as if it had not included the invalid, illegal, or unenforceable provision.

### **Prior Agreements Superseded**

This agreement constitutes the parties' sole agreement and supersedes any prior understandings or written or oral agreements between the parties with respect to the subject matter.

### **Amendment**

No amendment, modification, or alteration of this agreement is binding unless in writing, dated subsequent to the date of this agreement, and duly executed by the parties.

### **Rights and Remedies Cumulative**

The rights and remedies provided by this lease are cumulative, and either party's using any right or remedy will not preclude or waive its right to use any other remedy. These rights and remedies are in addition to any other rights the parties may have by law, statute, ordinance, or otherwise.

### **Force Majeure**

Neither Mercedes City nor Owner are required to perform any term or covenant in this agreement as long as performance is delayed or prevented by force majeure, which includes acts of God, strikes, lockouts, material or labor restrictions by any governmental

authority, civil riots, floods, and any other cause not reasonably within their control and that Mercedes City and Owner, by exercising due diligence and by paying money, cannot prevent or overcome, in whole or part.

### **Time of Essence**

Time is of the essence of this agreement.

The undersigned Landlord and Tenant execute this agreement.

On this the \_\_\_\_ day of \_\_\_\_\_, 2023.

Mercedes: **MERCEDES DEVELOPMENT CORPORATION**  
City:

By: \_\_\_\_\_  
Mercedes City Manager/Albert Perez

OWNER: **XOANA ENTERTAINMENT COMPANY, INC.**

By: \_\_\_\_\_

Myriam Marlene Cantú

**MERCEDES CITY COMMISSION  
REGULAR MEETING  
DECEMBER 5, 2023 – 6:30 P.M.  
MERCEDES CITY HALL – COMMISSION CHAMBERS**

<b>MEMBERS PRESENT:</b>	Oscar D. Montoya Sr. Armando Garcia Joe Martinez Dr. Jacob Howell	Mayor Commissioner Commissioner Commissioner
<b>MEMBERS ABSENT:</b>	Dr. Ruben Saldana	Mayor Pro-Tem
<b>STAFF PRESENT:</b>	Martie Garcia-Vela Joselynn Castillo Javier Ramirez Nereida R. Perez David Jimenez	City Attorney City Secretary Asst. City Manager Finance Director I.T Manager

**OTHERS PRESENT:** Ruth Valdez

**1. CALL MEETING TO ORDER**

Mayor Montoya welcomed everyone and called the meeting to order at 6:30 p.m.

**2. ESTABLISH QUORUM**

Four Members of the Commission were present which constitutes a quorum. Mayor Pro-Tem Saldana was absent. Commissioner Martinez arrived during item 7.

**3. INVOCATION**

Commissioner Howell said the invocation.

**4. PLEDGE OF ALLEGIANCE**

Commissioner Garcia led in the pledge of allegiance.

**5. OPEN FORUM**

There were no public comments.

**6. CONSENT AGENDA:**

**a. Approval of Minutes for Meeting(s) held November 21, 2023**

Commissioner Garcia motioned to approve. Commissioner Howell seconded. Upon a called vote, the motion passed unanimously.

**7. ORDINANCES/RESOLUTIONS:**

**a. Approval of First Reading of Ordinance 2023-14 regarding elections and political signs.**

Commissioner Martinez motioned to postpone Ordinance 2023-14. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

**8. MANAGEMENT ITEMS:**

**a. Approval of Request for facility Agreement with Hidalgo County Elections Department for Elections held in 2024**

Commissioner Martinez motioned to approve. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

**b. Approval of Interlocal Agreement with City of Weslaco for Animal Care Services**

Commissioner Howell motioned to approve. Commissioner Martinez seconded. Upon a called vote, the motion passed unanimously.

**c. Approval of Memorandum Agreement between City of Mercedes and the Lower Rio Grande Valley TPDES Stormwater Task Force Partnership, Inc.**

Commissioner Martinez motioned to approve. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

Commissioner Howell motioned to go into executive session. Commissioner Martinez seconded. Upon a called vote, the motion passed unanimously. The meeting went into executive session at 6:40 p.m.

**9. EXECUTIVE SESSION:** *Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)*

- a. **Discussion with City Manager regarding personnel matters – Section 551.074**
- b. **Consultation with Attorney regarding update on litigation – Section 551.071**
- c. **Consultation with Attorney regarding code of ordinances – Section 551.071**
- d. **Consultation with Attorney regarding update on Master Plan – Section 551.071**
- e. **Consultation with Attorney regarding Housing Authority Affordable Housing – 551.072**

**10. OPEN SESSION:**

- a. **Item A from Executive Session**  
No action was taken on this item.
- b. **Item B from Executive Session**  
No action was taken on this item.
- c. **Item C from Executive Session**  
No action was taken on this item.
- d. **Item D from Executive Session**  
No action was taken on this item.
- e. **Item E from Executive Session**

Commissioner Howell motioned to approve as discussed in executive session approval of PILOT Program not to exceed \$40,000. Commissioner Martinez seconded. Upon a called vote, the motion passed unanimously.

**11. Adjournment**

Commissioner Garcia motioned to adjourn. Commissioner Martinez seconded. Upon a called vote, the motion passed unanimously. The meeting adjourned at 8:45 p.m.

**CITY OF MERCEDES**  
**FIXED ASSET DISPOSAL / TRANSFER WORKSHEET**

Employee Name: Axel Vallejo Date: 12-5-2023  
Department: Mercedes Fire Department Fiscal Year: 2023-2024  
Building/Site: Mercedes Fire Station Phone #: 956-565-7755

Description of Fixed Asset: Vehicle ☐ Construction Equipment ☐ Furniture ☒

Manufacturer: Kenmore - Washer Model: 41283  
Serial #: 406PNZQ72893 Barcode #: 05740

Transfer Date: \_\_\_\_\_  
From Department: \_\_\_\_\_ To: \_\_\_\_\_  
From Location: \_\_\_\_\_ Office/Room #: \_\_\_\_\_  
To Location: \_\_\_\_\_ Office/Room #: \_\_\_\_\_

Disposal Date: 12-5-2023 Disposal Revenue: 0

Type of Disposition: Sold ☐ Parked ☐ Stored ☒

Authorized By:   
Transferring Department Head Signature

12/5/23  
Date

Receiving Department Head Signature

Date

Finance Approval

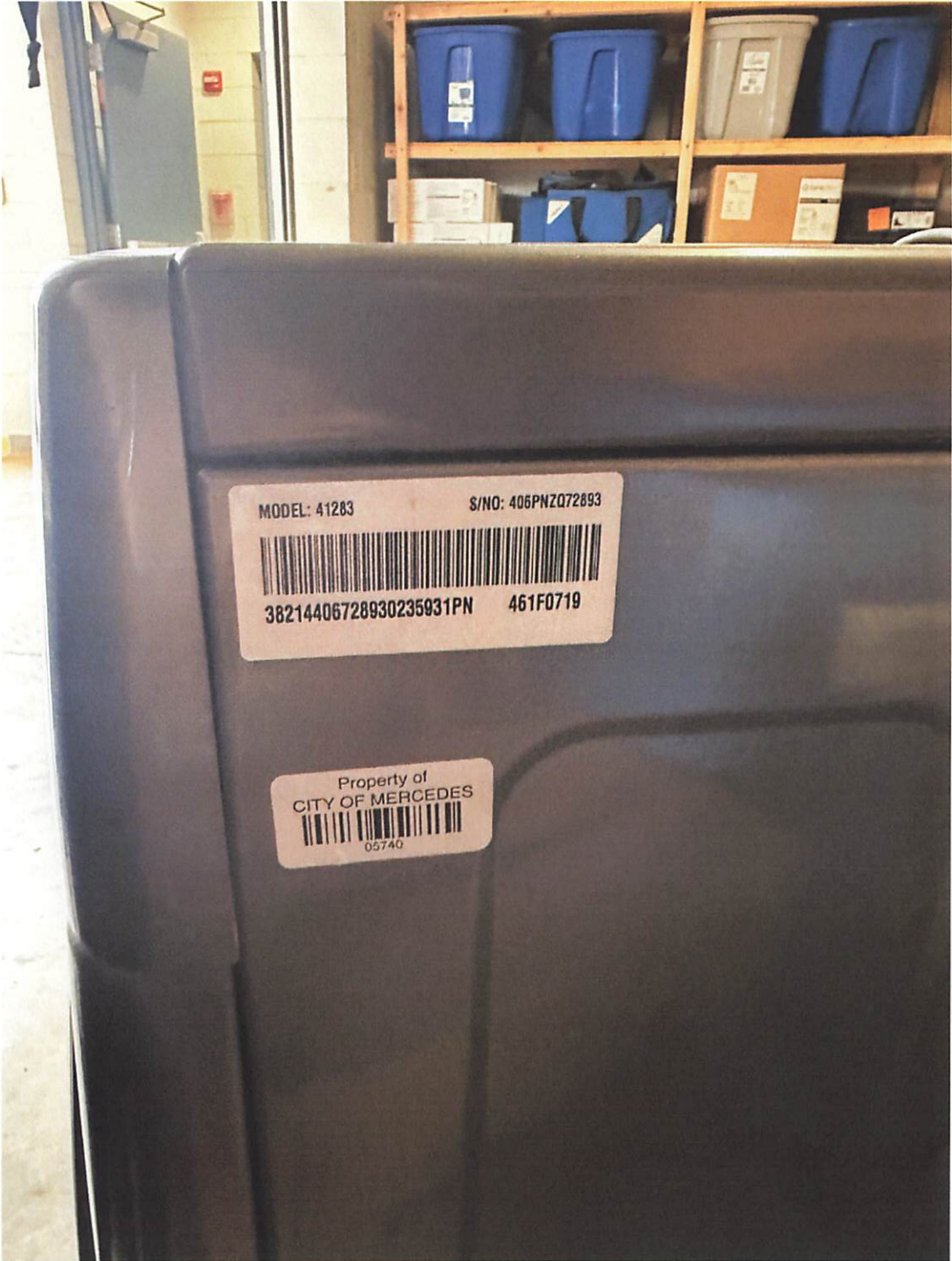
Date

City Manager Approval

Date









**CITY OF MERCEDES**  
**FIXED ASSET DISPOSAL / TRANSFER WORKSHEET**

Employee Name: Axel Vallejo Date: 12-5-2023  
Department: Mercedes Fire Department Fiscal Year: 2023-2024  
Building/Site: Mercedes Fire Station Phone #: 956-565-7755

Description of Fixed Asset: Vehicle ☐ Construction Equipment ☐ Furniture ☒

Manufacturer: Kenmore - Dryer Model: 81283  
Serial #: 38218407T2921A566551 Barcode #: 05739

Transfer Date: \_\_\_\_\_  
From Department: \_\_\_\_\_ To: \_\_\_\_\_  
From Location: \_\_\_\_\_ Office/Room #: \_\_\_\_\_  
To Location: \_\_\_\_\_ Office/Room #: \_\_\_\_\_

Disposal Date: 12-5-2023 Disposal Revenue: 0

Type of Disposition: Sold ☐ Parked ☐ Stored ☒

Authorized By:   
Transferring Department Head Signature

12/5/23  
Date

\_\_\_\_\_  
Receiving Department Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Finance Approval

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager Approval

\_\_\_\_\_  
Date





**CITY OF MERCED**  
**FY 22-23 4TH QUARTER INVESTMENT REPORT**

	Jul-2023					Aug-2023				
<b>INVESTMENTS</b>	Beginning Mkt/Bk Value	Deposits (Withdrawals)	Interest Accrued	Interest Rate	Ending Mkt/Bk Value	Beginning Mkt/Bk Value	Deposits (Withdrawals)	Interest Accrued	Interest Rate	Ending Mkt/Bk Value
<b>Fund: General Fund</b>										
TX Class Pool - 01-0208-0001	5,291,667.25	900,000.00	24,114.46	5.3245%	6,215,781.71	6,215,781.71	(1,417,800.00)	24,586.65	5.4752%	4,822,568.36
Money Market - 9398441106 (WellsFargo)	245,729.22		20.36	0.01%	245,749.58	245,749.58		20.88	0.01%	245,770.46
<b>Fund: Hotel/Motel Tax</b>										
TX Class Pool - 01-0208-0016	608,942.89		2,759.55	5.3245%	611,702.44	611,702.44		2,850.77	5.4752%	614,553.21
<b>Fund: MIF</b>										
TX Class Pool - 01-0208-0017	18,627.93		84.42	5.3245%	18,712.35	18,712.35		87.22	5.4752%	18,799.57
<b>Fund: Interest &amp; Sinking</b>										
TX Class Pool - 01-0208-0015	695,684.91		3,152.65	5.3245%	698,837.56	698,837.56	(280,000.00)	2,330.49	5.4752%	421,168.05
TX Class Pool - 01-0208-0019	441,874.78		2,002.45	5.3245%	443,877.23	443,877.23		2,068.63	5.4752%	445,945.86
<b>Fund: Municipal Court</b>										
TX Class Pool - 01-0208-0003 (TECH)	73,746.94		334.19	5.3245%	74,081.13	74,081.13		345.26	5.4752%	74,426.39
TX Class Pool - 01-0208-0005 (SPCL)	80,100.98		362.99	5.3245%	80,463.97	80,463.97		374.97	5.4752%	80,838.94
<b>Fund: Forfeiture</b>										
TX Class Pool - 01-0208-0010	28,523.47		129.24	5.3245%	28,652.71	28,652.71		133.53	5.4752%	28,786.24
<b>Fund: Utility</b>										
TX Class Pool - 01-0208-0002	-			5.3245%	-	-	900,000.00	2,842.38	5.4752%	902,842.38
TX Class Pool - 01-0208-0011	3,622.98		16.43	5.3245%	3,639.41	3,639.41		16.99	5.4752%	3,656.40
TX Class Pool - 01-0208-0004	278,008.85		1,259.86	5.3245%	279,268.71	279,268.71		1,301.52	5.4752%	280,570.23
<b>Fund: CO SERIES 2018 BONDS</b>										
TX Class Pool - 01-0208-0048	69,455.66		314.75	5.3245%	69,770.41	69,770.41		325.18	5.4752%	70,095.59
<b>Fund: CO SERIES 2021 BONDS</b>										
TX Class Pool - 01-0208-0049	4,772,187.35	(289,000.00)	20,663.54	5.3245%	4,503,850.89	4,503,850.89	(250,000.00)	20,877.02	5.4752%	4,274,727.91
<b>Fund: ARP</b>										
TX Class Pool - 01-0208-0050	2,435,081.08	(251,000.00)	10,253.11	5.3245%	2,194,334.19	2,194,334.19	(180,000.00)	10,077.65	5.4752%	2,024,411.84
<b>Fund: TIRZ</b>										
TX Class Pool - 01-0208-0051	1,465.61		6.61	5.3245%	1,472.22	1,472.22		6.83	5.4752%	1,479.05
<b>Fund: EMS</b>										
TX Class Pool - 01-0208-0050	-		-	5.3245%	-	-	307,800.00	1,002.16	5.4752%	308,802.16
<b>Fund: PARK FUND</b>										
TX Class Pool - 01-0208-0050	-		-	5.3245%	-	-	160,000.00	409.10	5.4752%	160,409.10
	15,044,719.90	360,000.00	65,474.61		15,470,194.51	15,470,194.51	(760,000.00)	69,657.23		14,779,851.74

This report and all investments are in compliance with the entity's investment strategies set forth in the investment policy as well as relevant provisions of the Act.



**CITY OF MERCEDES**  
**FY 22-23 4TH QUARTER INVESTMENT REPORT**

INVESTMENTS	Sep-2023					TOTALS FOR THE QUARTER			
	Beginning Mkt/Bk Value	Deposits (Withdrawals)	Interest Accrued	Interest Rate	Ending Mkt/Bk Value	Beginning Mkt/Bk Value	Deposits (Withdrawals)	Interest Accrued	Ending Mkt/Bk Value
<b>Fund: General Fund</b>									
TX Class Pool - 01-0208-0001	4,822,568.36	(200,000.00)	21,749.16	5.5213%	4,644,317.52	5,291,667.25	(717,800.00)	70,450.27	4,644,317.52
Money Market - 9398441106 (WellsFargo)	245,770.46		20.20	0.01%	245,790.66	245,729.22	-	61.44	245,790.66
<b>Fund: Hotel/Motel Tax</b>									
TX Class Pool - 01-0208-0016	614,553.21		2,794.79	5.5213%	617,348.00	608,942.89	-	8,405.11	617,348.00
<b>Fund: MIF</b>									
TX Class Pool - 01-0208-0017	18,799.57		85.51	5.5213%	18,885.08	18,627.93	-	257.15	18,885.08
<b>Fund: Interest &amp; Sinking</b>									
TX Class Pool - 01-0208-0015	421,168.05		1,915.32	5.5213%	423,083.37	695,684.91	(280,000.00)	7,398.46	423,083.37
TX Class Pool - 01-0208-0019	445,945.86		2,028.00	5.5213%	447,973.86	441,874.78	-	6,099.08	447,973.86
<b>Fund: Municipal Court</b>									
TX Class Pool - 01-0208-0003 (TECH)	74,426.39		338.47	5.5213%	74,764.86	73,746.94	-	1,017.92	74,764.86
TX Class Pool - 01-0208-0005 (SPCL)	80,838.94		367.61	5.5213%	81,206.55	80,100.98	-	1,105.57	81,206.55
<b>Fund: Forfeiture</b>									
TX Class Pool - 01-0208-0010	28,786.24		130.92	5.5213%	28,917.16	28,523.47	-	393.69	28,917.16
<b>Fund: Utility</b>									
TX Class Pool - 01-0208-0011	902,842.38	630,000.00	4,296.91	5.5213%	1,537,139.29	-	1,530,000.00	7,139.29	1,537,139.29
TX Class Pool - 01-0208-0011	3,656.40		16.63	5.5213%	3,673.03	3,622.98	-	50.05	3,673.03
TX Class Pool - 01-0208-0004	280,570.23		1,275.93	5.5213%	281,846.16	278,008.85	-	3,837.31	281,846.16
<b>Fund: CO SERIES 2018 BONDS</b>									
TX Class Pool - 01-0208-0048	70,095.59		318.77	5.5213%	70,414.36	69,455.66	-	958.70	70,414.36
<b>Fund: CO SERIES 2021 BONDS</b>									
TX Class Pool - 01-0208-0049	4,274,727.91	(250,000.00)	18,681.31	5.5213%	4,043,409.22	4,772,187.35	(789,000.00)	60,221.87	4,043,409.22
<b>Fund: ARP</b>									
TX Class Pool - 01-0208-0050	2,024,411.84	(200,000.00)	9,024.15	5.5213%	1,833,435.99	2,435,081.08	(631,000.00)	29,354.91	1,833,435.99
<b>Fund: TIRZ</b>									
TX Class Pool - 01-0208-0051	1,479.05		6.70	5.5213%	1,485.75	1,465.61	-	20.14	1,485.75
<b>Fund: EMS</b>									
TX Class Pool - 01-0208-0050	308,802.16		1,404.32	5.5213%	310,206.48	-	307,800.00	2,406.48	310,206.48
<b>Fund: EMS</b>									
TX Class Pool - 01-0208-0050	160,409.10		729.50	5.5213%	161,138.60	-	160,000.00	1,138.60	161,138.60
	14,779,851.74	(20,000.00)	65,184.20		14,825,035.94	15,044,719.90	(420,000.00)	200,316.04	14,825,035.94

SUMMARY			
Beginning Mkt/Bk Value	Deposits (Withdrawals)	Accrued Interest	Ending Mkt/Bk Value
14,798,990.68	(420,000.00)	200,254.60	14,579,245.28
-	-	-	-
245,729.22	-	61.44	245,790.66
15,044,719.90	(420,000.00)	200,316.04	14,825,035.94
-	-	-	-
5,537,396.47	1,120,000.00	80,057.48	6,737,453.95
	-	-	-
9,507,323.43	(1,540,000.00)	120,258.56	8,087,581.99
15,044,719.90	(420,000.00)	200,316.04	14,825,035.94

 12/13/2023  
 FINANCE DIRECTOR DATE

\_\_\_\_\_  
 CITY MANAGER DATE

TX Class Pool  
 CDs  
 Money Market

Unrestricted  
 Restricted

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS, SUPPORTING THE AFFORDABLE HOUSING PROJECT BY VALLEY AFFORDABLE HOUSING, LLC AND ESPERANZA HOMES IN THE EXTRATERRITORIAL JURISDICTION OF THE CITY; AND REQUESTING ASSISTANCE FROM THE COUNTY TO SUPPORT THE DEVELOPERS WITH THE ESTABLISHMENT OF A TAX INCREMENT REINVESTMENT ZONE AND A PUBLIC IMPROVEMENT DISTRICT.**

**WHEREAS**, the City Commission of Mercedes, Texas, recognizes the critical need for affordable housing in the City and its Extraterritorial Jurisdiction (ETJ); and

**WHEREAS**, Valley Affordable Housing, LLC and Esperanza Homes (collectively, the “Developers”) have proposed an affordable housing project, as depicted in Exhibit A, that will provide much-needed housing options to low and moderate-income individuals and families within the City’s ETJ; and

**WHEREAS**, the proposed affordable housing project will benefit the community by addressing housing affordability, improving living standards, and promoting economic development; and

**WHEREAS**, the Developers are seeking the establishment of a Tax Increment Reinvestment Zone (TIRZ) and a Public Improvement District (PID) through Hidalgo County (“County”) which will provide valuable tax incentives and improvements that are vital to the financial feasibility and success of the affordable housing project; and

**WHEREAS**, the City Commission desires to support the affordable housing project and urge the County to facilitate the implementation of the TIRZ and PID for the benefit of the community;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS:**

1. That the City Commission hereby expresses its strong support for the affordable housing project proposed by Valley Affordable Housing, LLC and Esperanza Homes in the Extraterritorial Jurisdiction of the City.
2. That the City Commission respectfully requests the County to assist in the development of the affordable housing project by considering the establishment of a Tax Increment Reinvestment Zone and a Public Improvement District to provide tax incentives and infrastructure improvements.
3. That the City Manager, or their designee, is hereby authorized to take all necessary actions to facilitate and express the City Commission’s support for the affordable housing project and to collaborate with the County and the developers for the establishment of the TIRZ and PID.
4. That this resolution shall take effect immediately upon its passage and publication as required by law.

PASSED AND APPROVED BY THE CITY COMMISSION OF THE CITY OF MERCEDES,  
TEXAS ON THIS THE \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor Oscar D. Montoya Sr.

ATTEST:

\_\_\_\_\_  
Joselynn Castillo

# Memo

**To:** Mayor and City Commissioners  
**From:** Melissa Ramirez, DCM Executive Director  
**CC:** File  
**Date:** 12/15/2023  
**Re:** Board Members

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DCM records indicate Joe Flores, Peggy Chavez-Yanez and Marcos are up for reappointment. Their terms expire December 31, 2021. Collectively, they have attracted new businesses, help expand current businesses and promoted projects that have helped in beautifying the City of Mercedes. Each member would like to continue to serve to ensure the community's economic vitality.

Snapshot of complete projects:

Orchard Village: Project complete in 2020.

Dollar Tree: Project complete in 2020.

Covid- 19 Relief: The DCM disbursed \$227,898 to the small business community for Covid-19 relief.

Travel Center/ Wendy's: Project completed in 2023

Sonic Drive In: Project completed in 2023

McDonald's : Project completed in 2023

Project in the Pipeline

As you are aware, there are several projects in the pipeline the current Board members are working on:

1. Project M30
2. Project M2
3. Project 150

\*Please see the attached attendance record on the proceeding page.



FY21-22	Oct	Nov	Dec	Jan	Jan	Feb	Mar		Apr	May		June	July	Aug	Aug	Sept
Fred Gonzalez	x	x	x	x	A	x			x	x		x	x	x	x	x
Joe Flores	x	A	x	x	x	x			x	x		x	A	x	x	x
Tony Garza	x	x	A	x	x	x			x	x		x	x	x	x	A
Roel Villanueva	x	x	A	x	x	x			A	x		x	A	A	x	x
Peggy Marie Chavez-Yanez	x	x	x	A	x	x			x	x		x	A	x	x	x
Luis Huerta	x	x	A	x	x	x			x	x		x	x	x	x	x
Marcos Garcia	x	x	x	x	x	x			x	x		x	x	x	x	A
FY22-23	Oct	Oct	Nov	Dec	Jan	Feb	Mar	Mar	Apr	May	May	June	July	Aug	Aug	Sept
Fred Gonzalez	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	A
Joe Flores	x	x	x	x	x	x	x	x	x	x	x	x	x	x	A	x
Tony Garza	x	x	x	A	x	x	A	A	x	x	x	A	A	A	x	x
Roel Villanueva	A	x	x	x	x	x	x	x	A	x	x	x	A	A	x	x
Peggy Marie Chavez-Yanez	A	x	x	x	A	x	A	x	x	x	x	x	x	x	x	A
Luis Huerta	A	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Marcos Garcia	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
FY23-24	Oct	Nov	Dec													
Fred Gonzalez	x	x	x													
Joe Flores	x	x	x													
Tony Garza	A	x	x													
Roel Villanueva	x	A	x													
Peggy Marie Chavez-Yanez	x	x	x													
Luis Huerta	x	x	x													
Marcos Garcia	x	x	x													
x = Attended																
A = Absent																
Skipped Month = No Meeting Held																

**DEPARTMENT:** Mercedes Recreation Center

**MONTHLY REPORT:** November 2023

**Report Summary:**

This report tracks membership, programs and project activities for the Recreation Center for the month.

**Registration for membership conducted year-round:**

Summer Program: Registration June & July - Registration May 1, 2024

Fall Program: Registrations start date Aug. 1, 2023

Fall Program: Aug. 2023 - May 2024

**Mercedes Recreation Center Program Numbers:**

- |                               |                |
|-------------------------------|----------------|
| • Membership Registration     | 90             |
| • Membership Daily Attendance | 45             |
| • Youth Volleyball League     | 140            |
| • Volleyball Practices        | 65             |
| • Jr. Staff Program           | Summer Program |
| • Foster Grandparent Program  | 2 participants |

**Out-Reach Programs:**

- Nueva Luz Foundation Program – TBA
- MYB - Food Program
- Triumph Schools - Basketball Tournament
- RGV - Foster Grand Parent Program
- American Legion Auxiliary Donation - Yolanda Garcia

### **Projects/Maintenance & Special Task:**

- Public Works - Work Order submitted:
  - Dome & Rec - Monthly AC Filter replacement
  - Dome Center - facility commercial doors
  - Dome Center - game room lights (Pending)
  - Rec Center - Pump room water valve (Pending)
  - Dome facility - Entrance & Exit traffic signs/parking lot (Pending)
- Safe-House Shelter / Rec Center:
  - Dome Safe-house Shelter N/A
  - Dome - Hidalgo Co. Vaccine Clinic 11/2
  - Rec Staff Training 11/20 & 11/21
- United-Way:
  - Campaign Up-Date Presentation - Mercedes 24 completed
  - Campaign Funding - contribution report 61% of 2.3 Million Goal

### **Swimming Pool Projects/Maintenance:**

- RGV Aquatics Meeting - Training 11/9
  - Swim Programs / Rules & Policies / Life-guard Games
  - Associations & Coaching / Non-profit Agencies
  - CPO Certification Class Feb. 6<sup>th</sup> & 7<sup>th</sup>
- Swimming Pool Maintenance In Progress/Completed
  - Daily facility maintenance - pool vacuuming, netting & skimmers
  - Weekly Test water levels / Weekly Pool water testing - Leslie's
  - Daily inspection - pumps, check valves, chlorinators, gauges & backwash filters
  - Motor & filter pumps daily inspection
  - Work Orders Submitted - Public Works:
    - Replace motor #3
    - Replace Chlorinators #1 - #4
    - Pool signs – quote (pending)
    - Bath-house women's sink (repairs needed)

**Community:**

- November Food-drive Dome Site 11/8

**Youth Leagues:**

- Youth Volleyball League
  - End of season play 11/15
  - Tournament play 11/18
- Flag Football
  - Open registration October 17 - November 17
  - Age Divisions 5/6 - 7/8 - 9/10 - 11/12

**Youth Leagues:**

- Adult Volleyball League CO-ED
  - Team registration 10/30 - 11/17
  - Season play 12/1

**After-school Food Program:**

- MYB On the Run Food Program
  - After-school Meals for members
  - Calendar & Menu preparation
  - Monday thru Friday 4:00pm - 4:30pm
  - Start Date Program: 9/11/23

**Foster Grandparent Program:**

- Senior Corps Program
  - 2 Volunteers/Applicants
  - Monday - Friday 1:30pm - 5:30pm
  - Jorge Gutierrez - Supervising Coordinator (Quarterly meetings)
  - MOU Agreement 11/27

**MONTHLY REPORT  
NOVEMBER 2023  
(INTERNAL WORK ORDERS)**

		Work Orders	Closed Work Orders	Pending Work Orders
CATEGORY	PAGE #	TOTAL	TOTAL	TOTAL
ALLEY	1	6	2	4
ANGEL STOP	1	1	1	0
ANIMAL BITE	1	1	1	0
ANIMAL CRUELTY IVESTIGATION	1	1	1	0
ANIMAL IN CAGE	1	12	12	0
ANIMAL RUNNING AT LARGE	1-3	48	47	1
BUILDING MAINT	3	10	6	4
CURB SCRAPPING	4-5	46	7	39
CUT GRASS	5-6	9	9	0
CUT TREE ON ROW	6	3	1	2
DAILY PREP/CHECK	6	1	1	0
DAILY SHUTDOWN/CLEAN UP	6	1	1	0
DEAD ANIMAL PICK UP	7	27	27	0
EQUIPMENT MAINT.	7	4	3	1
FIRE HYDRANT FLUSH	8	2	2	0
ILLEGAL DUMPING	8	1	0	1
INLET MAINTENANCE	8-9	8	7	1
LIFT STATION MAINT.	9	1	0	1
LOCATE WATER/SEWER/TAP	9	9	9	0
LOW WATER PRESSURE	10	2	2	0
MANHOLE REPLACEMENT	10	4	3	1
MANHOLE MAINTENANCE	10	1	1	0
OPEN/CLOSE METER	10-11	4	4	0
PARK MAINTENANCE	11	6	6	0
PARK RESTROOM CLEAN UP	11	2	2	0
POT HOLE PATCHING	12-14	43	38	5
REMOVE STANDING WATER (METER)	14	2	2	0
REPAIR METER	15	2	2	0
REPLACE CUT OFF	15	9	7	2
SEWER MAINENANCE	15	1	1	0
SEWER SMELL	15-16	6	6	0
SEWER STOP/BACKUP	16-18	17	16	1
SPECIAL EVENTS PREP/SHUTDOWN ASST.	18	2	2	0
SPEED BUMP REQ.	18	2	1	1
SPORT FIELD MAINT.	18	2	1	1
STREET ISSUES	18-19	3	1	2
TRAFFIC SIGNS REPLACEMENT	19	4	1	3
UTILITY PATCH	19-20	4	4	0
VEHICLE MAINTENANCE	20-23	20	19	1
WATER BREAK REPAIRS	23-26	29	27	2
WATER LEAK (METER)	26-27	15	15	0
WATER TAP OR SEWER TAP SERVICES	27	3	3	0
GRAND TOTALS		374	301	73

**NOVEMBER 2023  
REQUEST (EXTERNAL)**

	Request	Open	Acknowledged Request	Closed Request	
OTHER (ALLEY CLEANING)	1	1			
STREET ISSUES	71	4	47	20	
TREES	1	1			
WEEDY LOT	1			1	
GRAND TOTALS	74				
GRAND TOTALS		6	47	21	74



# INTERNAL WORK ORDER NOVEMBER 2023

ID	Category	Address	Created	Closed	Details
WO1	117045 Alley	309 E Liberty St Mercedes, TX 78570, USA	2023-11-06 15:02:49		Alley needs to be cleaned up and scrapped.
WO2	117151 Alley	960 Hidalgo St, Mercedes, TX, 78570, USA	2023-11-07 11:55:07	2023-11-17 10:17:26	CABLE WIRE/OR ELCTRIC WIRE ON THE GROUND IN THE ALLEY PLEASE CHECK RESIDENT: NORA CONTACT: 956-272-9480
WO3	117256 Alley	703 E 10th St, Mercedes, TX, 78570, USA	2023-11-08 09:19:07		EVA ZAMORA 956-678-9660 REPORTING A MESQUITE TREE OVERGROWING IN THE ALLEY AND THE ROOTS ARE TEARING UP THE GROUND.
WO4	117430 Alley	901 North St, Mercedes, TX, 78570, USA	2023-11-09 14:22:39	2023-11-17 10:42:14	TRASH IN THE ALLEY NEEDS TO BE CLEANED UP. RESIDENT IS SAYING THERE ARE RATS COMING OUT OF THE AREA AND WANTS IT CLEANED UP RESIDENT: DOMINGA GONZALEZ CONTACT: 956-650-4432
WO5	117445 Alley	W 4th St & S Vermont Ave, Mercedes, TX, 78570, USA	2023-11-09 15:36:45		level alley were utility work was done. add caliche and roll as needed
WO6	117446 Alley	W 10th St & S Missouri Ave, Mercedes, TX, 78570, USA	2023-11-09 15:38:07		level alley were utility work was done. add caliche and roll as needed.
WO1	118242 ANGLE STOP	321 S Virginia Ave, Mercedes, TX, 78570, USA	2023-11-17 16:30:56	2023-11-21 08:53:44	NEEDS TO REPLACE ANGLE STOP, WATER IS PASSING THROUGH. PLEASE REPLACE AS SOON AS POSSIBLE. 956-825-9761
WO1	118237 ANIMAL BITE	1101 S Missouri Ave, Mercedes, TX, 78570, USA	2023-11-17 16:09:50	2023-11-17 16:52:03	Pitbull dog on the loose attacking another dog.
WO1	116740 Animal Cruelty Investigation	735 Orange St, Mercedes, TX, 78570, USA	2023-11-02 16:43:17	2023-11-03 16:38:52	A dog is tied to a tree without water or food or a roof to shelter from the water or the sun.
WO1	116737 Animal in a cage	523 Gillman Ave, Mercedes, TX, 78570, USA	2023-11-02 16:37:09	2023-11-03 08:47:55	Possum in the cage.
WO2	116742 Animal in a cage	1554 S Virginia Ave, Mercedes, TX, 78570, USA	2023-11-02 16:44:23	2023-11-03 08:47:30	Possum in the cage.
WO3	117072 Animal in a cage	1137 S Georgia Ave, Mercedes, TX, 78570, USA	2023-11-06 16:35:38	2023-11-06 16:42:58	3 Possums in the trash can.
WO4	117074 Animal in a cage	1554 S Virginia Ave, Mercedes, TX, 78570, USA	2023-11-06 16:37:24	2023-11-06 16:42:45	Possum in the cage.
WO5	117075 Animal in a cage	416 S Georgia Ave, Mercedes, TX, 78570, USA	2023-11-06 16:41:01	2023-11-06 16:42:34	Possum in the cage.
WO6	117146 Animal in a cage	911 N Indiana Ave, Mercedes, TX, 78570, USA	2023-11-07 11:31:03	2023-11-08 11:34:36	Possum in the cage.
WO7	117451 Animal in a cage	416 S Georgia Ave, Mercedes, TX, 78570, USA	2023-11-09 15:48:26	2023-11-09 15:52:39	Possum in the cage.
WO8	117452 Animal in a cage	541 Gillman Ave, Mercedes, TX, 78570, USA	2023-11-09 15:49:27	2023-11-09 15:52:25	Possum in the cage.
WO9	117594 Animal in a cage	1554 S Virginia Ave, Mercedes, TX, 78570, USA	2023-11-13 11:42:30	2023-11-13 16:41:03	Possum in the cage.
WO10	118116 Animal in a cage	1860 Florida St, Mercedes, TX, 78570, USA	2023-11-16 16:18:52	2023-11-16 16:44:59	Puppy in the cage.
WO11	118629 Animal in a cage	649 Kansas St, Mercedes, TX, 78570, USA	2023-11-22 11:39:30	2023-11-27 11:25:49	Possum in the cage.
WO12	118744 Animal in a cage	1210 Florida St, Mercedes, TX, 78570, USA	2023-11-27 11:26:46	2023-11-27 11:27:00	Skunk in the cage.
WO1	116500 Animal Running at Large	10020 E Mercedes Dr, Mercedes, TX, 78570, USA	2023-11-01 10:17:56	2023-11-01 10:22:54	4 Dog Running at Large

INTERNAL WORK ORDER  
NOVEMBER 2023

ID	Category	Address	Created	Closed	Details
					dog running at large resident shot the dog self defense.
WO2	116575 Animal Running at Large	1-99 Ebony Ln, Mercedes, TX, 78570, USA	2023-11-01 16:46:45	2023-11-01 16:49:49	
WO3	116736 Animal Running at Large	1002 W 1st St, Mercedes, TX, 78570, USA	2023-11-02 16:36:24	2023-11-03 16:28:02	5 Dogs throwing trash out of trash cans.
WO4	116738 Animal Running at Large	400 S Ohio Ave, Mercedes, TX, 78570, USA	2023-11-02 16:39:14	2023-11-03 16:32:02	5 Dogs throwing trash out of trash cans.
WO5	116739 Animal Running at Large	1210 S Vermont Ave, Mercedes, TX, 78570, USA	2023-11-02 16:40:40	2023-11-03 16:36:54	2 aggressive dogs on the street.
WO6	116823 Animal Running at Large	1002 W 1st St, Mercedes, TX, 78570, USA	2023-11-03 11:52:46	2023-11-03 16:43:35	4 dog running at large.
WO7	116884 Animal Running at Large	1210 S Vermont Ave, Mercedes, TX, 78570, USA	2023-11-03 16:23:49	2023-11-03 16:49:29	2 Aggressive dogs trying to attack a resident who was walking.
WO8	117065 Animal Running at Large	823 S Vermont Ave, Mercedes, TX, 78570, USA	2023-11-06 16:23:30	2023-11-06 16:49:09	Dog running at large
WO9	117066 Animal Running at Large	400 S Indiana Ave, Mercedes, TX, 78570, USA	2023-11-06 16:24:50	2023-11-08 11:42:45	2 Dogs in the street. Neighbor complaining that some of the neighbors' dogs come from behind his house to throw out all the garbage from the containers.
WO10	117067 Animal Running at Large	1536 S Texas Ave, Mercedes, TX, 78570, USA	2023-11-06 16:27:20	2023-11-08 11:50:06	Lost dog gets into a property.
WO11	117068 Animal Running at Large	821 S Vermont Ave, Mercedes, TX, 78570, USA	2023-11-06 16:28:30	2023-11-06 16:48:31	2 loose dogs entered a property.
WO12	117069 Animal Running at Large	838 S Kansas Ave, Weslaco, TX, 78596, USA	2023-11-06 16:30:24	2023-11-06 16:51:22	Lost dog enters a property to fight with the other dogs.
WO13	117070 Animal Running at Large	824 S Vermont Ave, Mercedes, TX, 78570, USA	2023-11-06 16:32:27	2023-11-06 16:48:17	Dogs in a lonely house.
WO14	117142 Animal Running at Large	1860 Florida St, Mercedes, TX, 78570, USA	2023-11-07 11:24:44	2023-11-08 11:40:39	3 Dogs inside a property.
WO15	117143 Animal Running at Large	1923 Beech Ave, Mercedes, TX, 78570, USA	2023-11-07 11:26:09	2023-11-08 11:36:54	A DOG IS ROAMING AROUND THE LIBRARY AREA AND KEEPS GOING IN SIDE THE BUILDING. BLACK FEMALE WITH BROWN MARKINGS. HAS 2 DIFFERENT COLORED EYES.
WO16	117166 Animal Running at Large	434 S Ohio Ave, Mercedes, TX, 78570, USA	2023-11-07 13:31:13	2023-11-08 11:29:09	4 dogs outside a daycare barking at people.
WO17	117277 Animal Running at Large	1002 W 1st St, Mercedes, TX, 78570, USA	2023-11-08 11:39:11	2023-11-08 11:46:42	2 Loose dogs causing problems.
WO18	117279 Animal Running at Large	102 N Missouri Ave, Mercedes, TX, 78570, USA	2023-11-08 11:51:59	2023-11-09 15:56:54	Aggressive dog on the loose.
WO19	117280 Animal Running at Large	114 North St, Mercedes, TX, 78570, USA	2023-11-08 11:54:43	2023-11-09 16:01:06	PD calls saying that a dog is lost at this address.
WO20	117343 Animal Running at Large	414 Brooks St, Mercedes, TX, 78570, USA	2023-11-08 15:01:23	2023-11-09 15:54:58	Kittens in the back of the school.
WO21	117344 Animal Running at Large	8139-9609 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-08 15:03:40	2023-11-09 16:06:35	2 Dogs inside the property
WO22	117447 Animal Running at Large	1518 S Missouri Ave, Mercedes, TX, 78570, USA	2023-11-09 15:39:44	2023-11-09 15:54:38	Small brown dog on the street running free.
WO23	117449 Animal Running at Large	1890 Florida St, Mercedes, TX, 78570, USA	2023-11-09 15:42:33	2023-11-14 11:29:08	Pack of 9 wild boars entering a property at night.
WO24	117450 Animal Running at Large	980 Closner St, Mercedes, TX, 78570, USA	2023-11-09 15:45:50	2023-11-13 16:46:04	3 Dogs outside the daycare barking at parents.
WO25	117595 Animal Running at Large	1002 W 1st St, Mercedes, TX, 78570, USA	2023-11-13 11:44:02	2023-11-13 16:52:29	2 Dogs inside a property.
WO26	117697 Animal Running at Large	732 W 4th St, Mercedes, TX, 78570, USA	2023-11-13 16:35:16	2023-11-13 16:48:08	Aggressive black dog on the street.
WO27	117698 Animal Running at Large	405 S Washington Ave, Mercedes, TX, 78570, USA	2023-11-13 16:36:19	2023-11-14 16:48:58	4 puppies lost outside the house
WO28	117853 Animal Running at Large	809 Santos Ave, Mercedes, TX, 78570, USA	2023-11-14 16:35:37	2023-11-14 16:50:13	Chihuahua dog lost inside a house.
WO29	117854 Animal Running at Large	182 James Dr, Mercedes, TX, 78570, USA	2023-11-14 16:37:38	2023-11-14 16:50:30	Lost dog on the property.
WO30	117855 Animal Running at Large	1890 Florida St, Mercedes, TX, 78570, USA	2023-11-14 16:39:13	2023-11-16 16:47:27	Dog trapped in the backyard.
WO31	118033 Animal Running at Large	401-499 E 5th St, Mercedes, TX, 78570, USA	2023-11-16 10:53:53	2023-11-16 16:46:25	Dogs loose in the street.
WO32	118035 Animal Running at Large	1-699 Fir St, Mercedes, TX, 78570, USA	2023-11-16 10:57:22	2023-11-17 16:48:19	Dog that arrived alone at this address.
WO33	118231 Animal Running at Large	1412 Valle Verde Dr, Mercedes, TX, 78570, USA	2023-11-17 16:00:49	2023-11-17 16:46:12	2 stray dogs enter the property.
WO34	118232 Animal Running at Large	1510 S Missouri Ave, Mercedes, TX, 78570, USA	2023-11-17 16:02:17	2023-11-22 08:56:03	2 lost puppies.
WO35	118379 Animal Running at Large	141 N Vermont Ave, Mercedes, TX, 78570, USA	2023-11-20 11:40:24	2023-11-27 11:31:19	Pack of 11 dogs causing property damage.
WO36	118606 Animal Running at Large	436 S Indiana Ave, Mercedes, TX, 78570, USA	2023-11-22 08:19:07	2023-11-27 11:31:19	PUPPY LOST.
WO37	118626 Animal Running at Large	401-599 S Washington Ave, Mercedes, TX, 78570, USA	2023-11-22 11:31:51	2023-11-27 11:29:42	2 abandoned dogs.
WO38	118628 Animal Running at Large	1001-1003 2 Mile Rd W, Mercedes, TX, 78570, USA	2023-11-22 11:38:33	2023-11-27 11:29:25	6 Dogs on the loose.
WO39	118743 Animal Running at Large	609 Hidalgo St, Mercedes, TX, 78570, USA	2023-11-27 11:23:41	2023-11-28 16:49:36	Husky dog loose in the streets.
WO40	118800 Animal Running at Large	2502 Camino Real Viejo, Mercedes, TX, 78570, USA	2023-11-27 15:59:34	2023-11-28 16:51:14	5 dogs lost on the property.
WO41	118884 Animal Running at Large	405 S Washington Ave, Mercedes, TX, 78570, USA	2023-11-28 13:15:38	2023-11-28 16:48:10	Dog running at large.
WO42	118885 Animal Running at Large	W 3rd St & Frances Ave, Mercedes, TX, 78570, USA	2023-11-28 13:22:21	2023-11-28 16:47:40	Bats inside a porch.
WO43	118930 Animal Running at Large	1413 Patricia St, Mercedes, TX, 78570, USA	2023-11-28 16:47:31	2023-11-29 11:41:19	DOG RUNNING LARGE
WO44	119022 Animal Running at Large	1045 W 2nd St, Mercedes, TX, 78570, USA	2023-11-29 11:41:19	2023-11-29 11:47:00	DOG RUNNING LARGE
WO45	119023 Animal Running at Large	401-599 Frances Ave, Mercedes, TX, 78570, USA	2023-11-29 11:42:08	2023-11-29 11:46:26	



# INTERNAL WORK ORDER NOVEMBER 2023

ID	Category	Address	Created	Closed	Details
WO46	119027 Animal Running at Large	78570, Mercedes, TX, USA	2023-11-29 11:51:56	2023-11-30 14:21:50	PASSING PAMPHLETS FOR THE EVENT ON SUNDAY, ONLY THE STREET ARE BLOCKING OFF
WO47	119236 Animal Running at Large	801 Hidalgo St, Mercedes, TX, 78570, USA	2023-11-30 14:51:35	2023-11-30 15:35:39	3 Dogs trying to enter the school.
WO48	119239 Animal Running at Large	410 Dawson Rd, Mercedes, TX, 78570, USA	2023-11-30 15:04:05	2023-11-30 15:37:59	loose goat.
					MEREDITH FROM FINANCE DEPARTMENT CALLED TO REPORT THAT THE RESTROOM TOILET IS CLOGGED AND BACKING UP.
WO1	116636 BUILDING MAINTENANCE	300 N Ohio Ave, Mercedes, TX, 78570, USA	2023-11-02 10:21:34	2023-11-07 10:58:32	NEED TO REPAIR DOOR STOPPER AT THE LIBRARY
WO2	116685 BUILDING MAINTENANCE	434 S Ohio Ave, Mercedes, TX, 78570, USA	2023-11-02 13:43:16	2023-12-06 14:30:24	RESIDENT: MICHELLE CONTACT: 956-565-2371 JOSELYNN IS REQUESTING THAT THE HANDICAP BUTTON ON THE CITY HALL ENTRY WAYS BE REMOVED. THE DOORS THAT WERE INSTALLED ARE NOT COMPATIBLE WITH THAT FUNCTION.
WO3	117183 BUILDING MAINTENANCE	300 N Ohio Ave, Mercedes, TX, 78570, USA	2023-11-07 14:49:35	2023-11-14 09:23:18	ISMAEL VALDEZ IS REPORTING THAT THE MEN'S RESTROOM AT THE TEMPORARY PD BUILDING IS NOT WORKING.
WO4	117542 BUILDING MAINTENANCE	2314 N Baseline Rd, Mercedes, TX, 78570, USA	2023-11-13 09:00:10	2023-11-13 11:38:10	CEILING TILE IN THE ADMINISTRATION OFFICE HAS A WATER LEAK PLEASE HAVE THIS CHECKED OUT.
WO5	117848 BUILDING MAINTENANCE	300 S Ohio Ave, Mercedes, TX, 78570, USA	2023-11-14 15:16:57		MR. PEREZ IS REQUESTING THAT THE ROOF BE CHECK OUT TO SEE WHERE THE LEAKS ARE COMING FROM. THERE ARE ALSO OTHER CIELING TILES AND LEAKS IN THE HALLWAYS. HE WANTS TO KNOW WHAT THE PROBLEM IS AND WHERE IT IS COMING FROM.
WO6	117927 BUILDING MAINTENANCE	400 S Ohio Ave, Mercedes, TX, 78570, USA	2023-11-15 11:18:11	2023-11-28 10:50:07	RICHARD MORIN DOME CENTER 956-586-0190 DOME RESTROOMS HELP ADJUST LOCKS ON RESTROOM STALLS
WO7	118113 BUILDING MAINTENANCE	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-11-16 16:11:01		ISMAEL VALDEZ CALLED TO REPORT THAT ONE OF THE FLAG POLES AT CITY HALL HAS A BUSTED CABLE. NEEDS TO BE FIXED IN ORDER TO PUT UP THE FLAG.
WO8	118141 BUILDING MAINTENANCE	300 S Ohio Ave, Mercedes, TX, 78570, USA	2023-11-17 08:14:44		DRAIN IN GIRLS RESTROOM AT CITY HALL NEEDS TO BE PATCHED AGAIN. THE PREVIOUS PATCH IS COMING APART. SEE ATTACHED PICTURE
WO9	118183 BUILDING MAINTENANCE	400S S Ohio Ave, Mercedes, TX, 78570, USA	2023-11-17 12:27:19		LIGHTS NEED TO BE REPLACED IN THE CITY MANAGERS OFFICE RESIDENT: J. CASTILLO CONTACT: 956-565-3114
WO10	117238 Building Repair	400 S Ohio Ave, Mercedes, TX, 78570, USA	2023-11-08 07:48:30	2023-11-08 11:03:17	



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	ID	Category	Address	Created	Closed	Details
WO1	117048	Curb Scraping	222 E Liberty St Mercedes, TX 78570, USA	2023-11-06 15:03:51		Curb scraping on liberty street.
WO2	117050	Curb Scraping	212 E Liberty St Mercedes, TX 78570, USA	2023-11-06 15:04:43		Curb scraping needs to be done on Liberty Street.
WO3	117053	Curb Scraping	825 W 1st St Mercedes, TX 78570, USA	2023-11-06 15:08:23	2023-11-15 08:38:52	Corner of 1st st. and Virginia, empty lot. needs curbs scrapped and cleaned up.
WO4	117054	Curb Scraping	111 N Colorado Ave Mercedes, TX 78570, USA	2023-11-06 15:09:24	2023-11-15 08:54:33	N. Colorado St. needs the curbs to be scraped and cleaned up.
WO5	117055	Curb Scraping	102 Matamoros Ave Mercedes, TX 78570, USA	2023-11-06 15:10:03	2023-11-15 09:01:07	Matamoros Ave needs curb scraping and clean up.
WO6	117056	Curb Scraping	137 Reynosa Ave Mercedes, TX 78570, USA	2023-11-06 15:10:41	2023-11-15 08:57:53	Reynosa Ave needs curb scraping and clean up.
WO7	117057	Curb Scraping	1210 Hidalgo St Mercedes, TX 78570, USA	2023-11-06 15:11:50	2023-11-15 09:00:24	Far end of Hidalgo street needs curb scraping and clean up
WO8	117058	Curb Scraping	226 N Colorado Ave Mercedes, TX 78570, USA	2023-11-06 15:12:47	2023-11-15 08:56:36	Curb Scraping for N. Colorado needs to be done.
WO9	117060	Curb Scraping	1411 Tenth St Mercedes, TX 78570, USA	2023-11-06 15:13:44		10th st. or Mile 6 N.... needs curb scraping and clean up
WO10	117061	Curb Scraping	1 Mile 6 Rd N Mercedes, TX 78570, USA	2023-11-06 15:14:37	2023-11-15 08:39:59	10th st that turns into Mile 6 n. needs curb scraping.
WO11	117943	Curb Scraping	305 S Georgia Ave, Mercedes, TX, 78570, USA	2023-11-15 13:27:55		PILE OF DIRT ON SIDE OF STREET RESIDENT: CASTILLO CONTACT: 956-565-2152 CLEMENTE SOLIS 956-650-2433  CURB SCRAPING NEEDS TO BE DONE DOWN LYON STREET.
WO12	119064	Curb Scraping	144 Lyon St, Mercedes, TX, 78570, USA	2023-11-29 16:30:43		
WO13	119103	Curb Scraping	1033 Orange St Mercedes, TX 78570, USA	2023-11-30 08:23:58		CURB SCRAPING ON ORANGE STREET NEEDED
WO14	119104	Curb Scraping	719 S Missouri Ave Mercedes, TX 78570, USA	2023-11-30 08:25:33		CURB SCRAPING NEEDS TO BE DONE ON S. MISSOURI STREET.
WO15	119106	Curb Scraping	836 W 3rd St Mercedes, TX 78570, USA	2023-11-30 08:26:38		CURB SCRAPING NEEDS TO BE DONE ON W 3RD STREET.
WO16	119109	Curb Scraping	10015 Mercedes Dr W Mercedes, TX 78570, USA	2023-11-30 08:29:13		CURB SCRAPING NEEDS TO BE DONE ALONG MERCEDES DRIVE.
WO17	119112	Curb Scraping	3911 Mercedes Dr W Mercedes, TX 78570, USA	2023-11-30 08:33:26		CURB SCRAPING ON MERCEDES DRIVE.
WO18	119113	Curb Scraping	10016 E Mercedes Dr Mercedes, TX 78570, USA	2023-11-30 08:34:35		CURB SCRAPING NEEDS TO BE DONE ON E. MERCEDES DRIVE.
WO19	119114	Curb Scraping	10216 Mercedes Dr W Mercedes, TX 78570, USA	2023-11-30 08:35:32		CURB SCRAPING NEEDS TO BE DONE
WO20	119115	Curb Scraping	3820 Lantana St Mercedes, TX 78570, USA	2023-11-30 08:37:02		LANTANA STREET NEEDS TO BE SCRAPED.
WO21	119116	Curb Scraping	3815 Mirasol St Mercedes, TX 78570, USA	2023-11-30 08:37:42		CURB SCRAPING NEEDS TO BE DONE ON MIRASOL STREET.
WO22	119124	Curb Scraping	10201 Angus Ave Mercedes, TX 78570, USA	2023-11-30 08:47:09		CURB SCRAPING - ANGUS AVE
WO23	119125	Curb Scraping	804 S Georgia Ave Mercedes, TX 78570, USA	2023-11-30 08:47:54		CURB SCRAPING NEEDS TO BE WORKED ON.
WO24	119126	Curb Scraping	541 Jacy St Mercedes, TX 78570, USA	2023-11-30 08:49:36		CURB SCRAPING ON JACY STREET NEEDS TO BE DONE
WO25	119127	Curb Scraping	609 Washington Ave Mercedes, TX 78570, USA	2023-11-30 08:50:18		CURB SCRAPING NEEDS TO BE DONE
WO26	119129	Curb Scraping	805 S Texas Ave Mercedes, TX 78570, USA	2023-11-30 08:52:58		PLEASE WORK ON CURB SCRAPING DOWN TEXAS

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ID	Category	Address	Created	Closed	Details
WO27	119131	Curb Scraping	605 S Texas Ave Mercedes, TX 78570, USA	2023-11-30 08:55:37	CURB SCRAPING DOWN SOUTH TEXAS AVE.
WO28	119132	Curb Scraping	610 Washington Ave Mercedes, TX 78570, USA	2023-11-30 08:56:25	CURB SCRAPING DOWN WASHINGTON STREET NEEDS TO BE DONE.
WO29	119133	Curb Scraping	413 S Virginia Ave Mercedes, TX 78570, USA	2023-11-30 08:57:15	SOUTH VIRGINIA NEEDS TO BE SCRAPED
WO30	119138	Curb Scraping	267 S Vermont Ave Mercedes, TX 78570, USA	2023-11-30 09:10:48	CURB SCRAPING TO BE DONE ON S. VERMONT AVE.
WO31	119147	Curb Scraping	303 Palm Ave Mercedes, TX 78570, USA	2023-11-30 09:35:32	CURB SCRAPING NEEDS TO BE DONE.
WO32	119148	Curb Scraping	336 Maryland Ave Mercedes, TX 78570, USA	2023-11-30 09:36:19	MARYLAND AVE NEEDS TO BE SCRAPED
WO33	119151	Curb Scraping	1001 W 2nd St Mercedes, TX 78570, USA	2023-11-30 09:39:26	CURB SCRAPING AND REMOVING OF THE EXCESS DIRT/MUD THAT BUILDS UP.
WO34	119178	Curb Scraping	9892 N Mile 1 1/2 E Mercedes, TX 78570, USA	2023-11-30 11:01:02	CURB SCRAPING NEEDS TO BE DONE
WO35	119189	Curb Scraping	849 Orange St Mercedes, TX 78570, USA	2023-11-30 11:59:44	CURB SCRAPING NEEDS TO BE DONE ON ORANGE ST.
WO36	119190	Curb Scraping	903 S Mile 1 E Mercedes, TX 78570, USA	2023-11-30 12:00:45	SOUTH MILE 1 EAST. NEEDS CURB SCRAPING DONE.
WO37	119191	Curb Scraping	1200 E Eighth St Mercedes, TX 78570, USA	2023-11-30 12:01:43	PLEASE CLEAR OUR AND CURB SCRAPE AREA
WO38	119193	Curb Scraping	934 Santos Ave Mercedes, TX 78570, USA	2023-11-30 12:02:55	SANTOS AVE NEEDS TO BE SCRAPED.
WO39	119195	Curb Scraping	802 David Ave Mercedes, TX 78570, USA	2023-11-30 12:03:39	CURB SCRAPING NEEDS TO BE DONE DOWN DAVID AVE.
WO40	119197	Curb Scraping	813 David Ave Mercedes, TX 78570, USA	2023-11-30 12:04:34	DAVID AVE NEEDS THE CURBS TO BE SCRAPED.
WO41	119199	Curb Scraping	806 Irma Ave Mercedes, TX 78570, USA	2023-11-30 12:07:29	CURB SCRAPING NEEDS TO BE DONE ON IRMA AVE.
WO42	119200	Curb Scraping	405 E 10th St Mercedes, TX 78570, USA	2023-11-30 12:08:27	CURB SCRAPING TO BE DONE DOWN 10TH ST
WO43	119202	Curb Scraping	700 Kansas Ave S Mercedes, TX 78570, USA	2023-11-30 12:09:56	KANSAS AVE NEEDS THE CURBS TO BE SCRAPED
WO44	119203	Curb Scraping	647 Kansas Ave S Mercedes, TX 78570, USA	2023-11-30 12:10:48	PLEASE CURB SCRAPE
WO45	119204	Curb Scraping	860 A-B S Florida Mercedes, TX 78570, USA	2023-11-30 12:11:44	CURB SCRAPING NEEDS TO BE DONE.
WO46	119205	Curb Scraping	750 Florida Ave Mercedes, TX 78570, USA	2023-11-30 12:12:42	FLORIDA AVE NEEDS TO BE CURB SCRAPED
WO1	117141	Cut Grass	Mercedes, TX, USA	2023-11-07 11:19:50	PABLO VELEZ AND EZ CUT THE TRAIN TRACKS, OLD CITY HALL AND GRASS FROM FLORIDA 10TH-17TH.
WO2	117248	Cut Grass	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-11-08 08:45:22	SAMMY P006 MOW BACK AREA OF DOME
WO3	117249	Cut Grass	1306 Anaquitas St, Mercedes, TX, 78570, USA	2023-11-08 08:46:52	SAMMY P006 MOW EMPTY LOT BEHIND THE WATER TOWER. (CITY PROPERTY)
WO4	117251	Cut Grass	1306 Anaquitas St, Mercedes, TX, 78570, USA	2023-11-08 08:51:12	SAMMY P006-1 CONTINUED MOWING EMPTY PROPERTY BEHIND FED EX. AT THE WATER TOWER.

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ID	Category	Address	Created	Closed	Details
WO5	117252 Cut Grass	Mile 1 1/2 E, Mercedes, TX, 78570, USA	2023-11-08 08:52:18	2023-11-08 08:52:18	SAMMY P006-1 MOW EMPTY CITY PROPERTY.
WO6	119002 Cut Grass	637 Mathis St, Mercedes, TX, 78570, USA	2023-11-29 10:37:47	2023-11-29 10:37:47	ISAIAS AND PABLO C. UNIT#365 9:00-12:00 OLD BOYS AND GIRLS CLUB CUT GRASS AND WEEDED. 1:00-4:00PM LITTLE LEAGUE CUT GRASS AT PARKS 3 AND 4
WO7	119253 Cut Grass	105 N Ohio Ave, Mercedes, TX, 78570, USA	2023-11-30 16:01:24	2023-11-30 16:01:43	ISAIAS, EZ, PABLO UNIT#365 7:00-8:10 FIRE DEPARTMENT CUT GRASS AND WEEDED.
WO8	119258 Cut Grass	707-799 FM-491, Mercedes, TX, 78570, USA	2023-11-30 16:06:11	2023-11-30 16:06:19	ISAIAS, EZ, PABLO UNIT#365 9:30-12:00 PROPERTY BESIDE TRIPLE H CUT GRASS AND WEEDED
WO9	119261 Cut Grass	111 James Dr, Mercedes, TX, 78570, USA	2023-11-30 16:21:32	2023-11-30 16:21:32	ISAIAS, EZ, PABLO UNIT#365 2:20-2:55AM CUT GRASS AND WEEDED
WO1	117051 Cut Trees on ROW	240a S Texas Ave Mercedes, TX 78570, USA	2023-11-06 15:06:57		Trees along Texas Ave., Downtown Mercedes need to be trimmed and cleaned up along the bottom of the Trunk. Overgrown green shrubs are getting to large.
WO2	117448 Cut Trees on ROW	1320 N Washington Ave, Mercedes, TX, 78570, USA	2023-11-09 15:39:52		cut branches impeding traffic flow.
WO3	118856 Cut Trees on ROW	FM-491, Mercedes, TX, 78570, USA	2023-11-28 10:31:21	2023-11-28 10:31:21	ISAIAS, PABLO, EZ UNIT#365 8:00-12:00 491 TO MILE 3 CUT AND WEEDED
WO1	118189 DAILY PREP/CHECK	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-17 12:40:19	2023-11-17 12:42:17	ISAIAS, SAMMY, UNIT#320 SHOP CLEANED BREAKROOM, DID MAINTENANCE ON EQUIPMENT GOT SANDBAGS 7:00AM-7:45AM
WO1	119263 UP	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-30 16:30:00	2023-11-30 16:30:00	ISAIAS, EZ, PABLO UNIT#365 3:15-4:00PM SIGNED PAPER & CLEANED TRACTORS



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	ID	Category	Address	Created	Closed	Details
WO1	116764	Dead Animal Pick Up	809 W 8th St, Mercedes, TX, 78570, USA	2023-11-03 08:53:21	2023-11-03 16:40:12	Dead cat in the street.
WO2	116822	Dead Animal Pick Up	1001 W 12th St, Mercedes, TX, 78570, USA	2023-11-03 11:51:48	2023-11-03 16:40:28	Dead cat in the yard.
WO3	116824	Dead Animal Pick Up	1002 W 1st St, Mercedes, TX, 78570, USA	2023-11-03 11:53:21	2023-11-03 16:44:53	Dead possum un the street.
WO4	117071	Dead Animal Pick Up	1016 N Vermont Ave, Mercedes, TX, 78570, USA	2023-11-06 16:33:29	2023-11-06 16:44:35	Dead dog in the property.
WO5	117076	Dead Animal Pick Up	1305 Garza St, Mercedes, TX, 78570, USA	2023-11-06 16:45:51	2023-11-06 16:46:04	Dead dog in he property.
WO6	117144	Dead Animal Pick Up	700-898 E Alamo St, Mercedes, TX, 78570, USA	2023-11-07 11:27:27	2023-11-08 11:27:06	Dead cat in the street.
WO7	117145	Dead Animal Pick Up	647 Gillman Ave, Mercedes, TX, 78570, USA	2023-11-07 11:28:11	2023-11-08 11:26:51	Dead cat in the street.
WO8	117404	Dead Animal Pick Up	401-599 S Indiana Ave, Mercedes, TX, 78570, USA	2023-11-09 11:41:07	2023-11-09 16:04:16	Dead dog in the street.
WO9	117591	Dead Animal Pick Up	441 S Washington Ave, Mercedes, TX, 78570, USA	2023-11-13 11:39:38	2023-11-13 16:37:41	Dead dog in the property.
WO10	117592	Dead Animal Pick Up	1508 Beech Ave, Mercedes, TX, 78570, USA	2023-11-13 11:40:54	2023-11-13 16:38:55	Dead dog in the street.
WO11	117593	Dead Animal Pick Up	230 N Indiana Ave, Mercedes, TX, 78570, USA	2023-11-13 11:41:46	2023-11-13 16:39:09	Dead dog in the property.
WO12	117699	Dead Animal Pick Up	800-898 W 2nd St, Mercedes, TX, 78570, USA	2023-11-13 16:38:40	2023-11-13 16:39:23	Dead dog in the street.
WO13	117795	Dead Animal Pick Up	641 E 10th St, Mercedes, TX, 78570, USA	2023-11-14 11:22:26	2023-11-14 16:47:03	Dead animal in the street.
WO14	117796	Dead Animal Pick Up	W 3rd St & Frances Ave, Mercedes, TX, 78570, USA	2023-11-14 11:23:36	2023-11-14 16:47:15	Dead cat in the street.
WO15	117797	Dead Animal Pick Up	441 S Washington Ave, Mercedes, TX, 78570, USA	2023-11-14 11:24:52	2023-11-16 16:51:04	Dead dog in the property.
WO16	118032	Dead Animal Pick Up	321 Palm Ave, Mercedes, TX, 78570, USA	2023-11-16 10:49:41	2023-11-16 16:50:49	Dead cat in the yard.
WO17	118115	Dead Animal Pick Up	1046 Maryland Ave, Mercedes, TX, 78570, USA	2023-11-16 16:16:14	2023-11-16 16:50:38	Winged dead dog from mail box.
WO18	118233	Dead Animal Pick Up	186-299 James Dr, Mercedes, TX, 78570, USA	2023-11-17 16:03:52	2023-11-17 16:44:10	Dead dog in the yard
WO19	118235	Dead Animal Pick Up	150 James Dr, Mercedes, TX, 78570, USA	2023-11-17 16:05:21	2023-11-17 16:43:51	APT.#1804
WO20	118236	Dead Animal Pick Up	3401 Mile 9 N, Heidelberg, TX, 78570, USA	2023-11-17 16:06:26	2023-11-17 16:43:32	Dead dog in the yard in a white bag.
WO21	118243	Dead Animal Pick Up	Eb Frontage Rd, Mercedes, TX, 78570, USA	2023-11-17 16:35:45	2023-11-17 16:43:05	Dead cat in the street.
WO22	118377	Dead Animal Pick Up	732 W 4th St, Mercedes, TX, 78570, USA	2023-11-20 11:39:07	2023-11-22 08:35:41	Dead dog on the way down the expressway.
WO23	118587	Dead Animal Pick Up	436 S Indiana Ave, Mercedes, TX, 78570, USA	2023-11-21 16:23:03	2023-11-22 08:36:36	Dead dog in the street.
WO24	118590	Dead Animal Pick Up	7007 E Expressway 83, Mercedes, TX, 78570, USA	2023-11-21 16:35:11	2023-11-22 08:36:50	Dead cat front the house.
WO25	118630	Dead Animal Pick Up	320 Francis Ave, Mercedes, TX, 78570, USA	2023-11-22 11:40:57	2023-11-22 11:41:59	Dead cat in the parking.
WO26	118887	Dead Animal Pick Up	10113 W Mercedes Dr, Mercedes, TX, 78570, USA	2023-11-28 13:23:29	2023-11-28 16:46:50	Dead cat in the white back.
						Dead dog in the street.
WO27	119042	Dead Animal Pick Up	908 S Vermont Ave, Mercedes, TX, 78570, USA	2023-11-29 12:59:50	2023-11-29 16:43:31	DEAD CAT PHONE: 956-647-1491 NAME: CASSANDEA
WO1	116855	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-03 14:13:43	2023-11-29 10:16:48	PABLO IS REPORTING THAT THE BLADES NEED TO BE CHANGED ONE OF THE ZERO TURNS. P002
WO2	116949	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-06 09:10:37	2023-11-29 10:14:57	UNIT#323 BACKHOE SEAT DOES NOT ROTATE.
WO3	118001	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-16 08:40:57		UNIT#S-32 NEW CASE TRACTOR THE A/C VOLUME KNOB, NOT WORKING. PLEASE CHECK THIS OUT.
WO4	118474	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-20 15:31:14	2023-11-29 10:21:21	UNIT#332 MINI DUMPSTER BRAKE LIGHT NEEDS TO BE REPLACED.

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ID	Category	Address	Created	Closed	Details
WO1	117137 Flush Fire Hydrant	3654 Campacuas Dr, Mercedes, TX, 78570, USA	2023-11-07 11:11:25	2023-11-07 11:13:12	STANDBY CREW: J.J., HECTOR UNIT#3124 OPENED FIRE HYDRANT
WO2	118862 Flush Fire Hydrant	Mile 2 E Rd/E, I-2 E, Mercedes, TX, 78570, USA	2023-11-28 10:49:30	2023-11-28 10:49:30	FERMIN, J.J., HECTOR UNIT#3124 SOUTH TEXAS ISD. FLUSHED THE FIRE HYDRANT FOR 15 MINS.
WO1	118908 Illegal Dumping Pick-Up (Planning)	Camino de Verdad Rd, Mercedes, TX, 78596, USA	2023-11-28 14:54:54		Bernie Mata Code Enforcement requesting that the pile of trash be picked up. It is located across from the church.
WO1	117603 Inlet Maintenance	N Washington Ave, Mercedes, TX, 78570, USA	2023-11-13 12:17:04	2023-11-13 12:17:04	JOSHUA AND RAMON UNIT#3125 CLEANING GUTTERS CLEANED WATER DRAIN WITH SHOVELS ALONG THE CURB
WO2	117604 Inlet Maintenance	N Vermont Ave, Mercedes, TX, 78570, USA	2023-11-13 12:18:44	2023-11-13 12:18:44	TANGERINE AVE AND N. VERMONT JOSHUA AND RAMON UNIT#3125 CLEANING GUTTERS CLEANED THE GUTTERS WITH A SHOVEL
WO3	117605 Inlet Maintenance	Florida St, Mercedes, TX, 78570, USA	2023-11-13 12:21:44	2023-11-13 12:21:44	JOSHUA AND RAMON UNIT#3125 CLEANING GUTTERS CLEANED WATER DRAIN WITH SHOVEL
WO4	117608 Inlet Maintenance	Anaquillas St, Mercedes, TX, 78570, USA	2023-11-13 12:35:16	2023-11-13 12:35:35	JOSHUA AND RAMON UNIT#3125 CLEANING GUTTERS CLEANEE WATER DRAINS WITH SHOVEL
WO5	117609 Inlet Maintenance	Hidalgo St & N Georgia Ave, Mercedes, TX, 78570, USA	2023-11-13 12:36:32	2023-11-13 12:38:16	JOSHUA AND RAMON UNIT#3125 CLEANING GUTTERS CLEANED WATER DRAIN WITH SHOVEL TO ALLOW WATER FLOW
WO6	117610 Inlet Maintenance	James Dr, Mercedes, TX, 78570, USA	2023-11-13 12:37:49	2023-11-13 12:38:24	JOSHUA AND RAMON UNIT#3125 CLEANING GUTTERS CLEANED WATER DRAIN WITH SHOVEL
WO6	117611 Inlet Maintenance	Capisallo St & W 16th St, Mercedes, TX, 78570, USA	2023-11-13 12:39:23	2023-11-13 12:39:36	JOSHUA AND RAMON UNIT#3125 CLEANING GUTTERS CLEANED GUTTER WITH SHOVEL BY THE CURB



# INTERNAL WORK ORDER NOVEMBER 2023

ID	Category	Address	Created	Closed	Details
WO8	119157 Inlet Maintenance	1041 W 6th St Mercedes, TX 78570, USA	2023-11-30 09:57:55		INLET NEEDS TO BE CLEANED. OVER GRASS IS BLOCKING AREA
WO1	118108 LIFT STATION MAINT.	Mile 2 W Rd/W, I-2 W, Mercedes, TX, 78570, USA	2023-11-16 16:02:15		PARADISE RV PARK 9999 MILE 2 WEST.  LOTS OF ANTS ARE MAKING THEIR WAY TO THE RV PARK. HUGE ANT MOUND IS LOCATED AT THE LIFT STATION. NEED TO SERVICE A.S.A.P.  KIMBERLY 956-565-2044
WO1	116653 Locate Water & Sewer /ITap	303 FM-491, Mercedes, TX, 78570, USA	2023-11-02 11:36:28	2023-11-13 11:16:46	303 MISELTOE  AEP 956-753-5575
WO2	116654 Locate Water & Sewer /ITap	2248 Camino Real Viejo, Mercedes, TX, 78570, USA	2023-11-02 11:37:59	2023-11-13 11:21:37	P&S CONSTRUCTION MANUEL PERALES 956-250-8882
WO3	116734 Locate Water & Sewer /ITap	Ramiro Cavazos Rd & Mile 2 1/2 E, Mercedes, TX, 78570,	2023-11-02 16:21:29	2023-11-02 16:54:50	WATER & SEWER LOCATE RESIDENT: JJ MARTINEZ CONTACT: 956-565-6147 J.J. FERMIN, HECTOR UNIT#3124 AND UNIT#323
WO4	117247 Locate Water & Sewer /ITap	Mile 2 1/2 W & Medrano Sr, Mercedes, TX, 78570, USA	2023-11-08 08:43:05	2023-11-08 08:59:35	EXPOSED THE WATER LINE. IT IS AN 8 INCH WATER LINE ON THE FIELD SIDE.
WO5	118003 Locate Water & Sewer /ITap	620 S Indiana Ave, Mercedes, TX, 78570, USA	2023-11-16 08:57:11	2023-11-20 10:47:10	ANTONIO ZAMARRON 956-227-0910 PERMIT#2316524
WO6	118047 Locate Water & Sewer /ITap	729 Nevada Ave, Mercedes, TX, 78570, USA	2023-11-16 11:38:35	2023-11-20 11:07:25	ANTONIO ZAMARRON 956-227-0910 PERMIT#2316527
WO7	118048 Locate Water & Sewer /ITap	245 N Missouri Ave, Mercedes, TX, 78570, USA	2023-11-16 11:40:29	2023-11-20 11:03:03	ANTONIO ZAMARRON 956-227-0910 PERMIT#2316530
WO8	118532 Locate Water & Sewer /ITap	704 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-21 11:36:22	2023-11-27 09:29:27	Ruby Salazar 956-329-3172  Please locate Water and Sewer Locates.
WO9	118790 Locate Water & Sewer /ITap	Mile 1 E & Mile 8 N, Mercedes, TX, 78570, USA	2023-11-27 15:03:25	2023-11-29 10:32:34	SIMPLY VAST 956-887-0442 ROB

# INTERNAL WORK ORDER NOVEMBER 2023

ID	Category	Address	Created	Closed	Details
WO1	116638 LOW WATER PRESSURE / NO WATER	311 N Georgia Ave, Mercedes, TX, 78570, USA	2023-11-02 10:23:48	2023-11-02 16:52:14	LAURA MARTINEZ 956-463-3909 REPORTING NO WATER, WATER BREAK IN THE AREA YESTERDAY
WO2	118756 LOW WATER PRESSURE / NO WATER	933 Closner St, Mercedes, TX, 78570, USA	2023-11-27 12:09:47	2023-11-28 10:15:25	LAURA LOPEZ 1-210-573-0040 REPORTING LOW WATER PRESSURE SINCE FRIDAY. IT COMES AND GOES.
WO1	116502 MANHOLE MAINTENANCE	741 N Indiana Ave, Mercedes, TX, 78570, USA	2023-11-01 10:25:56	2023-11-02 10:06:07	MANHOLE RING MOVED AND LEFT A GAP RESIDENT: FRANCIS RAMIREZ CONTACT: 956-351-0900
WO2	116610 MANHOLE MAINTENANCE	Mile 2 1/2 E, Mercedes, TX, 78570, USA	2023-11-02 08:51:53		MR. ADRIAN BERNAL IS ASKING FOR THE DEPT OF THE SEWER ON MILE 2 1/2 EAST AND RAMIRO CAVAZOS ROAD. 956-463-7577 OR PETER BERNAL 956-463-1194
WO3	118858 MANHOLE MAINTENANCE	Anacuitas St & Silver Ave, Mercedes, TX, 78570, USA	2023-11-28 10:38:49	2023-11-28 10:38:49	J.J. FERMIN, HECTOR UNIT#3124 AND UNIT#3111 REPLACED THE PLASTIC RING & COVER AT THIS LOCATION
WO4	118860 MANHOLE MAINTENANCE	510 Anacuitas St, Mercedes, TX, 78570, USA	2023-11-28 10:43:44	2023-11-28 10:43:44	FERMIN, J.J., HECTOR UNIT#3124 AND UNIT#3111 REPLACED THE PLASTIC RING & COVER AT THIS LOCATION.
WO1	117602 Manhole Replacement	W 14th St & S Vermont Ave, Mercedes, TX, 78570, USA	2023-11-13 12:14:24	2023-11-13 12:14:24	FERMIN, J.J., HECTOR UNIT#3124 AND UNIT#323 WE CHANGED A MANHOLE COVER AND LID. IT WAS TOO OLD
WO1	117945 OPEN/CLOSE METER	1100 Anacuitas St, Mercedes, TX, 78570, USA	2023-11-15 13:37:52	2023-11-17 10:13:11	CLOSE METER; RESIDENT HAS A WATER LEAK AND NEEDS METER CLOSED RESIDENT: MAUREEN GONZALEZ CONTACT: 956-510-7299
WO2	119062 OPEN/CLOSE METER	1309 13th St, Mercedes, TX, 78570, USA	2023-11-29 16:17:03	2023-11-30 15:16:45	GLENDORA ALEXANDER 817-235-1631 REQUESTED TO HAVE HER METER SHUT OFF SO THAT SHE CAN CALL A PLUMBER TO REPAIR A PIPE THAT BUSTED ON THE SIDE OF THE HOUSE.
51	119229 OPEN/CLOSE METER	929 S Washington Ave, Mercedes, TX, 78570, USA	2023-11-30 14:20:57	2023-12-06 14:37:13	CUSTOMER IS REQUESTING SOMEONE TO OPEN THE METER SO THEY CAN FIND WHERE THE LEAK IS COMING FROM. MELIDA RODRIGUEZ 956-463-9624

# INTERNAL WORK ORDER NOVEMBER 2023

ID	Category	Address	Created	Closed	Details
WO4 119251	OPEN/CLOSE METER	920 Anaquitas St, Mercedes, TX, 78570, USA	2023-11-30 15:56:14	2023-12-04 10:02:32	CLOSE WATER RESIDENT: JJ MARTINEZ CONTACT: 956-565-6147
WO1 118188	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-11-17 12:37:21	2023-11-17 12:37:21	ISAIAS, EZ, PABLO V., PABLO C. UNIT#365 7:00AM-12:00PM THREW TRASH, CLEANED BSATHROOMS, PAINT BENCHES, PAINT OVER GRAFFITI 1:00PM-4:00PM CUT GRASS
WO2 118190	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-11-17 12:41:53	2023-11-17 12:41:53	ISAIAS, SAMMY UNIT#320 7:00AM-12:00PM FILLED IN TRACKS THAT THE MAN-LIFT MADE WHEN WE WENT TO CHECK ON THE TREE.
WO3 118191	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-11-17 12:43:24	2023-11-17 12:43:24	ISAIAS, SAMMY UNIT#320 CIVIC CENTER PAINTED BENCHES UNDER BAR-B-QUE AREA
WO4 118369	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-11-20 11:17:29	2023-11-20 11:17:37	STANDBY CREW: HECTOR, ISAAC CIVIC CENTER UNIT#3124 LIGHTS WENT OUT CALLED PARKS DEPARTMEN
WO5 119260	PARK MAINTENANCE	3811 Esperanza St, Mercedes, TX, 78570, USA	2023-11-30 16:15:02	2023-11-30 16:15:02	ISAIAS, EX, PABLO UNIT#365 1:00-2:20PM LAS FLORES DEL VALLE PARK CUT GRASS AND WEEDED
WO6 119262	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-11-30 16:27:47	2023-11-30 16:28:21	ISAIAS, EZ, PABLO UNIT#365 3:15-4:00PM THROW TRASH FROM OTHER PARKS AND CHECKED AND THREW THE TRASH FROM THE CIVIC
WO1 117139	Parks Restroom Clean Up	637 Mathes Ave, Mercedes, TX, 78570, USA	2023-11-07 11:17:17	2023-11-07 11:17:17	ISAIAS, PABLO C., PABLO V., EZ UNIT#365 7:00AM-12:00PM WE CHECKED THE RESTROOMS TO MAKE SURE THEY WERE CLEAN. THEN WENT TO A SHOP TO PUT AIR IN TIRE FROM THE TRAILER.
WO2 119000	Parks Restroom Clean Up	520 E 2nd St, Mercedes, TX, 78570, USA	2023-11-29 10:35:35	2023-11-29 10:35:55	ISAIAS AND PABLO C. UNIT#365 7:00AM-9:00AM CLEANED BATHROOMS AND TOOK OUT TRASH



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ID	Category	Address	Created	Closed	Details
WO1	116805 Pot Hole Patching	Frances Ave, Mercedes, TX, 78570, USA	2023-11-03 11:30:03	2023-12-06 10:19:54	EVA CORTEZ 956-5654325 COMPLAINING ABOUT HOLES AND POT HOLES. THERE IS A LARGE ONE THAT NEEDS TO BE FILLED IN.
WO2	117175 Pot Hole Patching	158 N Georgia Ave, Mercedes, TX, 78570, USA	2023-11-07 14:15:24	2023-11-13 11:42:19	NEED TO FILL A POT HOLE IN THE ALLEY OF 9TH & HIDALGO RESIDENT: EDWARD CONTACT: 956-238-9769 DOMINGO GARCES: BUS DRIVE FOR MISD BUS#59
WO3	117765 Pot Hole Patching	209 N Missouri Ave, Mercedes, TX, 78570, USA	2023-11-14 09:41:48	2023-12-04 10:15:18	DEEP POT HOLES ON THE STREET BEHIND THE NEW MCDONALD'S HE HAS TO PASS THROUGH THERE TO PICK UP A CHILD FOR SCHOOL AND THE POT HOLES ARE DIFFICULT TO PASS THROUGH.
WO4	117847 Pot Hole Patching	717-1771 Mile 2 Rd W, Mercedes, TX, 78570, USA	2023-11-14 15:15:11	2023-12-06 10:25:48	RICHARD SHAMORY 269-228-3014 CONCERNED ABOUT MILE 2 W. ROAD GOING TO LLANO GRANDE. STARTING AT OLD 83 ALL THE WAY TO THE ENTRANCE OF LLANO GRANDE. WANTS A CALL BACK AND TO DISCUSS HIS CONCERN.
WO5	117910 Pot Hole Patching	James Dr, Mercedes, TX, 78570, USA	2023-11-15 09:58:27	2023-11-29 15:12:14	JUAN CANTU 956-756-1674 LOTS OF POTHOLES AT MELTON PARK 1 NEIGHBORHOOD. SPECIFICALLY ON JAMES DRIVE.
WO6	117919 Pot Hole Patching	Mile 2 1/2 W, Mercedes, TX, 78570, USA	2023-11-15 10:47:00	2023-12-04 10:44:05	LUZ VILLARREAL 956-392-3663 REPORTING LOTS OF POT HOLES THAT NEED TO BE FILLED.
WO7	118025 Pot Hole Patching	709 Chacoma Pl, Mercedes, TX, 78570, USA	2023-11-16 10:25:15		FRANSICA TORRES 956-373-6640 LOTS OF POT HOLES DOWN HER STREET.
WO8	118111 Pot Hole Patching	305 Mockingbird Ln, Mercedes, TX, 78570, USA	2023-11-16 16:06:19	2023-12-06 10:33:52	MILE 1 1/2 EAST AND OAK TREE SANTOS GARCIA 956-463-9301 DEEP POT HOLES NEED TO BE FILLED IN AND THE STREET NEEDS TO BE REPAIRED.

# INTERNAL WORK ORDER NOVEMBER 2023

ID	Category	Address	Created	Closed	Details
WO9	Pot Hole Patching	W 6th St & S Missouri Ave, Mercedes, TX, 78570, USA	2023-11-21 13:11:57	2023-12-06 10:33:04	DIANA CARR 956-733-4826  REPORTING ALOT OF POT HOLES ON S. MISSOURI BETWEEN 6TH AND 8TH STREET. SHE SAID THAT THE POT HOLES GET FILLED ONCE A YEAR BUT IS WANTING THE STREET TO GET REDONE.
WO10	Pot Hole Patching	2505 Camino Real Viejo, Mercedes, TX, 78570, USA	2023-11-28 08:31:16	2023-12-06 10:26:44	MICHAEL BARNES 956-428-2920  CUSTOMER REQUESTING THAT POT HOLES BE FILLED OR STREET BE WORKED ON.
WO11	Pot Hole Patching	607 Silver Ave, Mercedes, TX, 78570, USA	2023-11-29 09:54:23		SERGIO HERNANDEZ 956-545-6811  POT HOLE IN FRONT OF HIS HOUSE AREA. PLEASE WORK ON IT.
WO12	Pot Hole Patching	700-1290 Mile 2 Rd W Mercedes, TX, 78570, USA	2023-11-29 15:35:24	2023-12-04 10:05:00	POT HOLES NEED TO BE FILLED HI-TRAFFIC AND MOTORCYLES GOING THROUGH THERE. RESIDENT: PEREZ CONTACT: 956-565-3114 CLEMENTE SOLIS 956-650-2433
WO13	Pot Hole Patching	144 Lyon St, Mercedes, TX, 78570, USA	2023-11-29 16:29:38	2023-12-06 10:20:52	REQUESTING POT HOLES TO BE FILLED OR WORKED ON. IN FRONT OF HIS HOUSE AND DOWN LYON STREET.
WO14	Pot Hole Patching	3911 Mercedes Dr W Mercedes, TX 78570, USA	2023-11-30 08:30:07	2023-12-06 10:32:25	POT HOLE PATCHING NEEDS TO BE TENDED TO ALONG MERCEDES DRIVE.
WO15	Pot Hole Patching	717-1771 Mile 2 Rd W Mercedes, TX, 78570, USA	2023-11-30 08:39:38	2023-12-04 10:54:42	MILE 2 NEEDS POT HOLES TO BE FIXED AND ATTENTION TO SMOOTHING OUT AREA.
WO16	Pot Hole Patching	815 S Mile 2 W Mercedes, TX, 78570, USA	2023-11-30 08:41:26	2023-12-04 11:43:28	S MILE 2 - NEEDS POT HOLES AND STREET TO BE DONE.
WO17	Pot Hole Patching	717-1771 Mile 2 Rd W Mercedes, TX, 78570, USA	2023-11-30 08:42:47	2023-12-04 11:36:46	RESIDENTS FROM AREA WANT THE POT HOLES TO BE WORKED ON.
WO18	Pot Hole Patching	757 S Mile 2 W Rd Mercedes, TX 78570, USA	2023-11-30 08:44:51	2023-12-04 11:43:55	GREG SMITH REPORTED THAT POT HOLES BE FIXED ON MILE 2
WO19	Pot Hole Patching	717-1771 Mile 2 Rd W Mercedes, TX, 78570, USA	2023-11-30 08:45:57	2023-12-04 11:36:11	POT HOLES DOWN MILE 2 NEED TO BE FIXED.
WO20	Pot Hole Patching	815 S Mile 2 W Mercedes, TX, 78570, USA	2023-11-30 08:52:06	2023-12-04 11:42:53	LARGE POT HOLE REPORTED AND PEOPLE ARE ALMOST DAMAGING THEIR VEHICLES
WO21	Pot Hole Patching	601 S Texas Ave Mercedes, TX 78570, USA	2023-11-30 08:54:06	2023-12-04 10:07:18	POT HOLE PATCHING ON S. TEXAS AVE.
WO22	Pot Hole Patching	732 W 4th St Mercedes, TX 78570, USA	2023-11-30 08:58:12	2023-12-06 10:29:35	STREET IS VERY BUMPY AND POT HOLES NEED TO BE FILLED AND SMOOTHED OUT.

# INTERNAL WORK ORDER NOVEMBER 2023

ID	Category	Address	Created	Closed	Details
WO23	119137 Pot Hole Patching	322 S Vermont Ave Mercedes, TX 78570, USA	2023-11-30 09:09:43	2023-12-04 10:40:30	POT HOLE PATCHING NEEDS TO BE DONE ON VERMONT ST.
WO24	119139 Pot Hole Patching	329 Frances Ave Mercedes, TX 78570, USA	2023-11-30 09:12:02	2023-12-04 10:14:10	POT HOLES HAVE BEEN OVER FILLED AND THE STREET IS TO BUMPY
WO25	119145 Pot Hole Patching	216 Frances Ave Mercedes, TX 78570, USA	2023-11-30 09:34:25	2023-12-04 10:14:40	STREET IS IN BAD CONDITION. PLEASE WORK ON IT.
WO26	119152 Pot Hole Patching	256 N Vermont Ave Mercedes, TX 78570, USA	2023-11-30 09:41:34	2023-12-04 10:35:43	POT HOLES ARE ON MAIN TRAFFIC AREA
WO27	119156 Pot Hole Patching	254 N Indiana Ave Mercedes, TX 78570, USA	2023-11-30 09:56:43	2023-12-04 10:08:22	POT HOLES ALL ALONG N INDIANA NEED ATTENTION.
WO28	119158 Pot Hole Patching	815 S Mile 2 W Rd Mercedes, TX 78570, USA	2023-11-30 09:59:06	2023-12-04 11:44:34	POT HOLE PATCHING NEEDS TO BE DONE
WO29	119159 Pot Hole Patching	85 Las Naranjas Street Mercedes, TX 78570, USA	2023-11-30 10:02:25	2023-12-04 10:05:59	POT PATCHING NEEDS TO BE DONE ON LAS NARANJAS ST.
WO30	119162 Pot Hole Patching	2244 Mile 6 1/2 W Mercedes, TX 78570, USA	2023-11-30 10:03:24	2023-12-04 10:13:31	POT HOLE PATCHING GONG DOWN MILE 6 1/2 W.
WO31	119163 Pot Hole Patching	2409 Camino Real Viejo Mercedes, TX 78570, USA	2023-11-30 10:04:15	2023-12-04 10:13:31	CAMINO REAL VIEJO. POT HOLES NEED TO BE FILLED
WO32	119164 Pot Hole Patching	110 James Dr Mercedes, TX 78570, USA	2023-11-30 10:05:05	2023-12-04 10:06:40	POT HOLE PATCHING NEEDS TO BE DONE
WO33	119172 Pot Hole Patching	2000-2700 Camino De Verdad Rd Mercedes, TX, 78596, U	2023-11-30 10:42:08	2023-12-04 10:06:40	POT HOLES NEED TO BE PATCHED
WO34	119173 Pot Hole Patching	2513-2599 Camino Real Viejo Mercedes, TX, 78570, USA	2023-11-30 10:43:07	2023-12-04 10:13:04	POT HOLES NEED TO BE PATCHED AND ROAD NEEDS TO BE WORKED ON.
WO35	119179 Pot Hole Patching	805 Dawson Rd Mercedes, TX 78570, USA	2023-11-30 11:02:23	2023-12-04 10:13:04	POT HOLE AND CURB SCRAPING-CLEANING NEED TO BE DONE
WO36	119181 Pot Hole Patching	405 N Vermont Ave, Mercedes, TX, 78570, USA	2023-11-30 11:25:20	2023-11-30 14:34:47	POT HOLE IN FRONT OF CONVICENCE STORE
WO37	119182 Pot Hole Patching	101 W 2nd St, Mercedes, TX, 78570, USA	2023-11-30 11:26:04	2023-11-30 14:40:22	POT HOLE PATCH NEEDS IMMEDIATE REPAIR
WO38	119184 Pot Hole Patching	151-199 Mariposa St Mercedes, TX, 78570, USA	2023-11-30 11:29:36	2023-12-04 10:12:26	DEEP POT HOLES NEED TO BE FILLED
WO39	119186 Pot Hole Patching	701-999 Mile 2 Rd W Mercedes, TX, 78570, USA	2023-11-30 11:30:36	2023-12-04 11:45:00	POT HOLE PATCHING NEEDED ON MILE 2
WO40	119188 Pot Hole Patching	701-999 Mile 2 Rd W Mercedes, TX, 78570, USA	2023-11-30 11:58:55	2023-12-04 11:45:00	LARGE POT HOLES DOWN MILE 2 NEED TO BE FILLED
WO41	119198 Pot Hole Patching	809 David Ave Mercedes, TX 78570, USA	2023-11-30 12:06:37	2023-12-04 10:44:48	POT HOLES NEED TO BE FILLED ON DAVID AVE.
WO42	119201 Pot Hole Patching	940 Nevada Ave Mercedes, TX 78570, USA	2023-11-30 12:09:09	2023-12-04 10:49:31	POT HOLES NEED TO BE FILLED.
WO43	119226 Pot Hole Patching	E 10th St & Florida Ave, Mercedes, TX, 78570, USA	2023-11-30 14:11:35	2023-11-30 14:30:46	REMOVE SPEED BUMP AND PATCH POT HOLE
WO1	118044 REMOVE STANDING WATER (METER)	12583 Shawnee Ave, Mercedes, TX, 78570, USA	2023-11-16 11:18:14	2023-11-20 11:00:11	NEED TO RAISSE BOTH METER NEXT TO EACH OTHER. METER FULL OF WATER, ALWAYS HAS WATER. POSSIBLE WATER LEAK AND NEED TO CHECK INTO THIS.
WO2	118045 REMOVE STANDING WATER (METER)	3717 Cherokee Dr, Mercedes, TX, 78570, USA	2023-11-16 11:19:26	2023-11-20 10:56:31	REMOVE WATER, ALWAYS HAS WATER. POSSIBLE WATER LEAK AT THE METER.



# INTERNAL WORK ORDER NOVEMBER 2023

ID	Category	Address	Created	Closed	Details
118779	Repair Meter	920 Anaquitas St, Mercedes, TX, 78570, USA	2023-11-27 14:24:56	2023-11-29 10:31:32	RESIDENT WANTS TO KNOW IF THE SIZE OF THE WATER LINE CAN BE CHANGED TO A BIGGER SIZE. HE SAYS THAT THERE IS NOT ENOUGH WATER PRESSURE TO GO THROUGH THE HOUSE. RESIDENT: TIMOTAO CONTACT: 956-377-6394
118795	Repair Meter	533 Garcia Ave, Mercedes, TX, 78570, USA	2023-11-27 15:19:04	2023-11-28 15:31:07	PLEASE CHECK METER; RESIDENT SAYS THAT HER WATER BILL IS TOO HIGH RESIDENT: N. A. CONTACT: 956-756-2399
117007	Replace Cut-Off	12788 Apache Dr, Mercedes, TX, 78570, USA	2023-11-06 12:35:10	2023-11-13 11:01:20	PLEASE REPLACE CUT-OFF
117580	Replace Cut-Off	840 Kansas Ave, Mercedes, TX, 78570, USA	2023-11-13 10:44:43		WATER DEPARTMENT REQUESTING THAT THE CUTOFF BE REPLACED AND FOR THE METER TO BE LOCKED ONCE IT IS COMPLETE.
117887	Replace Cut-Off	1012 W 4th St, Mercedes, TX, 78570, USA	2023-11-15 08:03:43	2023-11-15 08:22:50	STANDBY CREW REPLACED CUTOFF AND REPLACED METER
117911	Replace Cut-Off	1535 S Texas Ave, Mercedes, TX, 78570, USA	2023-11-15 09:59:35	2023-11-30 15:10:44	WATER DEPARTMENT REQUESTING THAT THE CUTOFF BE REPLACED. LOCK METER WHEN DONE.
117914	Replace Cut-Off	840 Kansas Ave, Mercedes, TX, 78570, USA	2023-11-15 10:26:48	2023-11-15 10:42:30	REPORTED BY EDI.
118102	Replace Cut-Off	521 S Missouri Ave, Mercedes, TX, 78570, USA	2023-11-16 15:45:04	2023-11-17 10:10:59	EDI REPORTING A REPLACED CUT-OFF
118106	Replace Cut-Off	826 N Vermont Ave, Mercedes, TX, 78570, USA	2023-11-16 15:53:46	2023-11-17 10:47:25	NEED TO REPLACE CUT-OFF. WATER PASSING THROUGH. KEEP LOCKED FOR DELINQUENT.
118548	Replace Cut-Off	1326 S Illinois St, Mercedes, TX, 78570, USA	2023-11-21 12:53:49		WATER DEPARTMENT IS REQUESTING THE CUTOFF TO BE REPLACED. WATER IS STILL PASSING EVEN THOUGH IT IS LOCKED.
118992	Replace Cut-Off	1614 Brahman St, Mercedes, TX, 78570, USA	2023-11-29 09:56:15	2023-12-04 10:10:17	***PLEASE LOCK WHEN YOU ARE DONE*** WATER DEPARTMENT REQUESTING THAT YOU REPLACE CUTOFF. DOES NOT HAVE THE EARS TO LOCK METER. WHEN DONE, LOCK METER.
118381	SEWER MAINTENANCE	Arroyo Cir, Mercedes, TX, 78570, USA	2023-11-20 11:45:35	2023-11-20 11:45:41	STANDBY CREW: J.J., UNIT#3211 SEWER PUMP WAS ON- PD CALLED- SEWER PLANT.
116759	SEWER SMELL	7001 E Expressway 83, Mercedes, TX, 78570, USA	2023-11-03 08:32:20	2023-11-06 08:35:46	WATER COMING OUT OF FAUCETS SMELL LIKE SEWER RESIDENT: EDDIE GUERRA CONTACT: 956-491-9056
116789	SEWER SMELL	350 Chapman St, Mercedes, TX, 78570, USA	2023-11-03 10:00:25	2023-11-06 08:34:55	ROY CASTILLO 956-970-8640 COMPLAINING OF A STRONG TOXIC SEWER SMELL. SAYS THE LINES NEED TO BE FLUSHED OR MANHOLES NEED TO BE CLEANED AS WELL

# INTERNAL WORK ORDER

## NOVEMBER 2023

ID	Category	Address	Created	Closed	Details
WO3	117246 SEWER SMELL	125 James Dr, Mercedes, TX, 78570, USA	2023-11-08 08:41:27	2023-11-13 11:23:16	<p>BIANCA SILVA 325-436-1972</p> <p>CUSTOMER IS COMPLAINING OF STRONG SEWER SMELL. COMES AND GOES, BUT IT VERY NAUSEATING.</p>
WO4	118859 SEWER SMELL	538 Anaquitas St, Mercedes, TX, 78570, USA	2023-11-28 10:41:21	2023-11-29 10:30:33	<p>VANESSA MATA 956-226-8226</p> <p>REPORTING A SEWER SMELL IN GENERAL. LINDA IN THE PLANNING DEPARTMENT IS REPORTING A SEWER SMELL COMING FROM THE RESTROOM.</p>
WO5	119060 SEWER SMELL	400 S Ohio Ave, Mercedes, TX, 78570, USA	2023-11-29 15:51:18	2023-11-30 14:41:40	<p>MARISOL FROM LIBRARY SAID THAT THE LIBRARY HAS A STRONG SEWER SMELL.</p>
WO6	119102 SEWER SMELL	434 S Ohio Ave, Mercedes, TX, 78570, USA	2023-11-30 08:20:24	2023-11-30 14:43:36	
WO1	116493 Sewer Stop	735 W 2nd St, Mercedes, TX, 78570, USA	2023-11-01 09:15:33	2023-11-02 09:40:37	<p>SEWER BACKING UP RESIDENT: BERNIE CONTACT: 956-472-6954</p>
WO2	116576 Sewer Stop	926 W 6th St, Mercedes, TX, 78570, USA	2023-11-01 16:47:00	2023-11-02 09:02:27	<p>SEWER STOP RESIDENT: LUPE CONTACT: 254-733-2422</p>
WO3	116885 Sewer Stop	1507 S Vermont Ave, Mercedes, TX, 78570, USA	2023-11-03 16:32:08	2023-11-06 08:31:21	<p>CANDELARIA ORTEGA 956-684-1266</p> <p>SEWER IS BACKING UP INTO HER HOUSE. HER TUB HAS STUFF COMING OUT OF IT. SHE SAID THAT SHE IS AT THE END OF THE NEIGHBORHOOD AND WHEN THERE IS WORK DONE IN THAT AREA, EVERYBODY'S STUFF GETS FLUSHED TO HER HOUSE.</p>
WO4	117216 Sewer Stop	1224 S Virginia Ave, Mercedes, TX, 78570, USA	2023-11-07 16:43:26	2023-11-07 16:43:26	<p>DEION CERVANTES CAN NOT FIND CLEAN OUT. WE WILL HAVE TO GO BACK AND INSTALL ONE.</p>
WO5	117529 Sewer Stop	807 Franco Dr, Mercedes, TX, 78570, USA	2023-11-13 08:36:43	2023-11-15 09:07:22	<p>J.J. WENT BACK IT'S OK TO CLOSE.</p> <p>SEWER BACKING UP RESIDENT: PAUL CONTACT: 956-363-2548</p>
WO6	118013 Sewer Stop	1624 Brahman St, Mercedes, TX, 78570, USA	2023-11-16 09:30:00	2023-11-17 10:48:13	<p>KEILAH BARBOA 956-587-2524</p> <p>SEWER IS CLOGGED, NEED TO CHECK THE CITY SIDE.</p>
WO7	118234 Sewer Stop	1518 S Missouri Ave, Mercedes, TX, 78570, USA	2023-11-17 16:04:19	2023-11-21 08:51:31	<p>Araceli Oliver 956-420-2996</p> <p>when it rains her toilet backs up and wants to make sure her clean out is not backed up</p>

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ID	Category	Address	Created	Closed	Details
WO8	118309 Sewer Stop	739 Heidrick Ave, Mercedes, TX, 78570, USA	2023-11-20 08:33:10	2023-11-20 10:49:17	RICARDO RODRIGUEZ 956-560-3553  PLEASE CALL CUSTOMER WHEN THE JOB IS LOOKED AT TO GIVE HIM AN UPDATE HE IS AT AN ADULT DAYCARE AND CAN'T BE AT THE HOUSE.
WO9	118367 Sewer Stop	619 W 8th St, Mercedes, TX, 78570, USA	2023-11-20 11:12:45	2023-11-20 11:12:45	STANDBY CREW: J.J., HECTOR, RAMON 619 W. 8TH ST. UNIT#3124 SEWER STOP- CUSTOMER'S SIDE.
WO10	118712 Sewer Stop	716 Anaquitas St, Mercedes, TX, 78570, USA	2023-11-27 09:53:14	2023-11-27 14:38:24	STANDBY CREW: FERMIN, ISAAC UNIT#3130 AND UNIT#3124 SEWER STOP
WO11	118713 Sewer Stop	10203 W Mercedes Dr, Mercedes, TX, 78570, USA	2023-11-27 09:55:01	2023-11-27 09:55:01	STANDBY CREW: PEDRO (CDL) AND J.J. UNIT#3130 SEWER STOP CLEAN OUT'S WERE EMPTIED.
WO12	118716 Sewer Stop	1002 S Texas Ave, Mercedes, TX, 78570, USA	2023-11-27 09:59:28	2023-11-29 10:06:12	STANDBY CREW: J.J., HECTOR UNIT#3124 AND UNIT#3130 SEWER STOP- FLUSHE4D CUSTOMER'S SIDE CLEAN OUT.
WO13	118717 Sewer Stop	228 W Liberty St, Mercedes, TX, 78570, USA	2023-11-27 10:00:52		STANDBY CREW: J.J., FERMIN, HECTOR UNIT#3124 AND UNIT#3130 FLUSHED THE MAIN PIPES.
WO14	118737 Sewer Stop	1440 Rio Rico Rd, Mercedes, TX, 78570, USA	2023-11-27 10:49:31	2023-11-28 10:13:28	IRMA MADHERE- PROPERTY OWNER 956-651-2986 SEWER LINES MIGHT BE CLOGGED ON THE CITY SIDE. HER PLUMBER SAID HER LINES AND CLEAN OUTS ARE CLEAR.  WORKERS ARE ALLOWED TO GO ON HER PROPERTY IF NEEDED TO CHECK.
WO15	119001 Sewer Stop	1526 S Virginia Ave, Mercedes, TX, 78570, USA	2023-11-29 10:36:52	2023-11-30 14:46:17	SEWER BACK UP RESIDENT: RUBEN CONTACT: 956-332-8695 MARIA GALLINDO 956-335-2279
WO16	119040 Sewer Stop	111 Armory Rd, Mercedes, TX, 78570, USA	2023-11-29 12:57:27	2023-11-30 14:53:30	PLUMBER ADVISED TO CALL CITY TO UNCLOG THE CITY SIDE.



# INTERNAL WORK ORDER NOVEMBER 2023

ID	Category	Address	Created	Closed	Details
WO17	119187 Sewer Stop	114 Matamoros Ave, Mercedes, TX, 78570, USA	2023-11-30 11:34:09	2023-12-04 09:48:50	PLUMBER ADVISED TO HAVE THE CITY SEWER LINES CHECKED AND CLEANED OUT IF POSSIBLE. BERTHA JONES 956-460-1924
WO1	117140 SPECIAL EVENTS- PREP- SHUTDOWN-ASSISTING	520 E 2nd St, Mercedes, TX, 78570, USA	2023-11-07 11:18:55	2023-11-07 11:18:55	ISAIAS AND PABLO C. UNIT#365 10:00AM WE GOT DROPPED AT THE CIVIC CENTER PARK TO HELP PUT UP THE CITY CHRISTMAS TREE. AFTERNOON- WE HELPED FINISHING THE TREE AND CLEANED TRSH FROM THE CIVIC CENTER
WO2	119245 SPECIAL EVENTS- PREP- SHUTDOWN-ASSISTING	520 E 2nd St, Mercedes, TX, 78570, USA	2023-11-30 15:19:13	2023-11-30 15:19:13	STANDBY CREW: J.J. CIVIC CENTER IN PERSONAL CAR OPENED THE CIVIC CENTER. CITY HALL DIDNT GIVE THEM THE CODE TO GO IN.
WO1	118004 Speed Bump Request	844 S Vermont Ave, Mercedes, TX, 78570, USA	2023-11-16 09:00:08	2023-11-17 10:06:22	SPEED BUMP REQUEST FROM MAYOR MONTOYA.
WO2	119108 Speed Bump Request	834 Garza Ave S Mercedes, TX, 78570, USA	2023-11-30 08:27:59		REPAIR OR REPLACE SPEED BUMP THAT IS EFFECTED BY A POT HOLE. PATCH POT HOLE AS WELL.
WO1	117345 Sports Field Maintenance (BASEBALL FIELDS/SWIMMING POOL)	637 Mathis St, Mercedes, TX, 78570, USA	2023-11-08 15:04:54		MARTIN HAS SENT IN A REQUEST TO REPLACE THE WATER SHUT OFF VALVE AT THE BABY POOL. PLEASE GET THIS DONE IN A TIMELY MANNER.
WO2	118857 Sports Field Maintenance (BASEBALL FIELDS/SWIMMING POOL)	601-799 Mathes Ave, Mercedes, TX, 78570, USA	2023-11-28 10:35:29	2023-11-28 10:35:29	ISAIAS, PABLO, EZ UNIT#365 1:00-4:00 LITTLE LEAGUE CUT & WEED PARKS 1&2
WO1	116498 STREET ISSUES	Camino Real Viejo, Mercedes, TX, 78570, USA	2023-11-01 09:34:53		STREET REPAIR REQUESTED FRONE THE ENTRANCE TO CAMINO REAL VIEJO ROAD FROM MILE 2 W. RESIDENT: JOANNA YBARRA
WO2	116723 STREET ISSUES	848 Hill St, Mercedes, TX, 78570, USA	2023-11-02 15:55:31		TONY ECHAVARRIA (CUSTOMER IS DEAF) ROAD AND ENTRY WAY INTO THOSE HOUSES ALONG THE FENCE OF THE RGVLs HAVE POT HOLES AND LOTS OF UNEVEN SURFACES AND BUMPS. HE SAYS IT IS A MIX OF CALICHE AND DIRT. WANTS THE STREET TO BE FILLED IN AND EVENED OUT. IF YOU NEED TO CONTACT HIM HIS EMAIL IS: TEXMEXDEAF@AIM.COM

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ID	Category	Address	Created	Closed	Details
WO3 117403	STREET ISSUES	1500 Beech Ave, Mercedes, TX, 78570, USA	2023-11-09 11:33:43	2023-11-30 08:57:02	PIPE LAYING IN FRONT OF HOUSE. RESIDENT WANTS IT REMOVE. NOT SURE IF IT BELONGS TO CITY OR A CONTRACTORS RESIDENT: DANIEL MOLINA CONTACT: 956-569-5725
WO1 118027	Traffic Sign Replacement	W 14th St & S Virginia Ave, Mercedes, TX, 78570, USA	2023-11-16 10:28:31	2023-11-17 10:50:04	MARTHA GONZALEZ 956-472-9115 STOP SIGN NEEDS TO BE REMOVED AND REPLACED PROPERTLY. SHE SAID A CHILD ALMOST GOT HIT THIS MORNING WALKING TO SCHOOL AND THE LADY IN THE CAR SAID THAT SHE DIDN'T SEE THE STOP SIGN IT IS LEANING AND TWISTED SO THE DRIVERS CAN NOT PROPERLY SEE IT.
WO2 118182	Traffic Sign Replacement	200 Dyanez St, Mercedes, TX, 78570, USA	2023-11-17 12:20:54		RESIDENT REQUESTING THE REMOVAL OF THE AUTISM SIGN IN FRONT OF THE PROPERTY. JR. CALLED THE PREVIOUS RESIDENT TO VERIFY THAT THE FAMILY WAS MOVED OUT OR NOT IN THE AREA ANYMORE.
WO3 118239	Traffic Sign Replacement	118 Cindy Ln, Mercedes, TX, 78570, USA	2023-11-17 16:28:03		ANTONIO GONZALEZ 956-474-0079 REQUESTING AUTISM SIGN TO BE PLACE IN FRONT OR AROUND RESIDENT'S HOME. PLEASE CONTACT IF MORE INFORMATION IS NEEDED.
WO4 118241	Traffic Sign Replacement	705 N Vermont Ave, Mercedes, TX, 78570, USA	2023-11-17 16:29:07		ANTONIO GONZALEZ 956-474-0079 STOP SIGN NEEDS TO BE FIXED OR REPLACED. IT IS FACING THE WRONG DIRECTION AND IS CAUSING CONFUSION FOR ONCOMING AND GOING TRAFFIC.
WO1 116616	Utility Patch	1304 12th St, Mercedes, TX, 78570, USA	2023-11-02 09:26:38	2023-11-02 09:26:38	J.J., FERMIN, HECTOR 1304 12TH & VALLE VERDEADD CALICHE FROM A PREVIOUS WATER BREAK UNIT#3124 AND UNIT#323
WO2 116680	Utility Patch	845 W 10th St, Mercedes, TX, 78570, USA	2023-11-02 13:08:58	2023-11-07 15:52:18	AFTER A WATER LEAK AT THE METER, WORKS LEFT DIRT AND OPEN HOLE. RESIDENT WANTS IT TO BE CLEANED UP AND COVERED RESIDENT: WILSON CONTACT: 956-376-8881
WO3 116798	Utility Patch	1447 Capisallo St, Mercedes, TX, 78570, USA	2023-11-03 10:59:35	2023-11-17 10:16:17	HOLE IN FRONT OF HOME WHERE A WATER BREAK WAS REPAIRED NEED TO BE COVERED AND CLEAN UP THE STREET RESIDENT: NICOLE LEAL CONTACT: 956-472-0596



# INTERNAL WORK ORDER NOVEMBER 2023

ID	Category	Address	Created	Closed	Details
118533	Utility Patch	3809 Cenizo St, Mercedes, TX, 78570, USA	2023-11-21 11:43:22	2023-11-29 10:09:00	REYMUENDO CABRERA REQUESTING FOR THE HOLES TO BE COVERED UP WHERE THE WATER LEAK WAS REPAIRED.
116622	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-02 09:55:04	2023-11-02 09:55:04	UNIT#364 2008 FORD F-150 RHY-9737 MILEAGE 155395 REPLACED RADIATOR-ALTERNATOR UPPER AND LOWER HOSEW. THERMOSTAT REMOVED INTAKE MANIFOLD. TO REMOVE BROKEN BOLT ON THERMOSTAT HOUSING. WORK DONE BY JOE. INSTALLED OVER HEAD WARNING LIGHTS- ALTERNATOR- PULLY ON TENSION- REMOVED BROKEN BOLT ON CYLINDER HEAD. REQUIRED OVER HEAD LIGHTS WORK DONE BY ALBERT. 1 UPPER RADIATOR HOSE 1 LOWER RADIATOR HOSE 1 THERMOSTAT O RING 4 HOSE CLAMPS 1 NEW RADIATOR 1 USED ALTERNATOR 1 USED PULLY 1 GALLON ANTI-GREEZE 1 USED OVERHEAD WARNING LIGHT
116627	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-02 10:03:39	2023-11-02 10:03:39	UNIT#300 2019 DODGE CHARGER 1401-8237 MILEAGE 64242 CHANGED OIL FILTER AND ADDED NEW 5W20 OIL CHECKED TIRES. WILL NEED TO BE REPLACED LATER. SALSO LEFT REAR SHOCK IS LEAKING. 1A/C OIL FILTER 7 QUARTS 5W20 OIL 1 GALLON WASHER
117242	Vehicle Maintenance (City Mechanics)	300 N Ohio Ave, Mercedes, TX, 78570, USA	2023-11-08 08:16:36	2023-11-16 08:00:54	VEHICLE IS LOCKED AND KEYS ARE INSIDE. UNIT# 322 METER READER TRUCK IS NOT WORKING. DOES NOT WANT TO START
117572	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-13 10:27:03	2023-11-13 10:58:55	UNIT 3111 REPAIR HYDRALIC HOSE AND LIGHTS BY: JOSE RODRIGUEZ, CITY MECH.
117962	Vehicle Maintenance (City Mechanics)	2314 N FM 491, Mercedes, TX, 78570, USA	2023-11-15 15:44:02	2023-11-29 10:19:04	UNIT 3129 REPLACE TRACKS BY: JOSE RODRIGUEZ/ALBERT A. CITY MECH.
117963	Vehicle Maintenance (City Mechanics)	2314 N FM 491, Mercedes, TX, 78570, USA	2023-11-15 15:45:02	2023-11-16 10:38:08	

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ID	Category	Address	Created	Closed	Details
WO7	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-16 10:41:33	2023-11-16 10:41:33	UNIT#113 2022 DODGE RAM 1500 136-4463 MILEAGE 175942  REPLACED BROKEN ON-OFF SWITCH FOR THE THIRD TIME. (THEY FORGOT TO TURN IT OFF OR HIT IT TO HARD WHEN IN USE.  1- ON/OFF SWITCH
WO8	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-16 10:47:41	2023-11-16 10:47:41	UNIT#113 2002 DODGE RAM 1500 136-4463 MILEAGE 175942 CHANGED OIL AND FILTER ADDED 1 1/2 GALLON OF ANTI-FREEZE- REMOVED AIR FILTER BLOWN CLEAN AND ALL TIRES HAD ONLY 15PSI OF AIR. PUT 40 PSI OF AIR ON EACH ONE NOTE: LOOKS LIKE NO ONE CHECKS AIR ON TIRES OR CHECKS AIR FILTER. UNIT WAS LOW ONE QUART OF OIL BEFORE THE OIL CHANGE.  1-PRO- TECH OIL-FILTER 6 QUARTS 10W30 OIL 1 1/2 GALLON OF ANTI-FREEZE
WO9	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-17 11:25:14	2023-11-17 11:25:14	UNIT#324 2009 FORD F-150 106-0638 MILEAGE 119540 REPLACED RIGHT FRONT DOOR WINDOW REGULATOR WITH MOTOR- LEFT FRONT DOOR REPLACED INNER DOOR LATCH. (USED) DEALER NEVER COULD GET A NEW ONE. (DISCONTINUED) BACK ORDER. WE SUBMITTED A QUOTE A WHILE BACK. 1 WINDOW REGULATOR WITH MOTOR 1 INNER DOORLATCH EMERG. WORK ORDER. INSPECT THE BRAKES ON TANK 2 AND THE ORANGE AIR HOSE UNDER THE STEERING WHEEL IS LEAKING RESIDENT: JAVIER CAMPOS CONTACT: 956-565-7755
WO10	Vehicle Maintenance (City Mechanics)	105 N Ohio Ave, Mercedes, TX, 78570, USA	2023-11-21 13:41:16	2023-11-22 07:59:47	
WO11	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-27 08:48:53		unit#3131 DRIVER'S SIDE WINDOW DOES NOT GO UP OR DOWN.

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WO12	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-29 09:36:49	2023-11-29 11:38:57	UNIT#333 DUMP TRUCK  BRAKE LIGHT IN THE BACK DOES NOT COME ON WHEN IN USE. PLEASE CHECK IT OUT.  SERVICE CALL AND SERVICE UNIT#3117 2008 DODGE DURANGO PYK-8825 MILEAGE 190930 SERVICE CALL UNIT DEAD. WON'T START. JUMP START UNIT. CHECKED UNIT OUT. WEAK BATTERY. BATTERY WAS REPLACED. ALSO CHECKED FUEL LEVEL. 1EXIDE SX65 BATTERY
WO13	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-29 10:40:52	2023-11-29 10:40:52	UNIT#3131 2010 CROWN VICTORIA PRX-0601 MILEAGE 172204 REPLACED LEFT FRONT DOOR WINDOW REGULATOR WITH NEW MOTOR. STILL UNDER WARRANTY. REPLACED BACK ON SEPTEMBER 02,2022 CHANGED OIL AND FILTER NEW 5W20 MOTOR OIL. 1 WIX 51348 OIL FILTER 6 1/2 QUARTS 5W20 MOTOR OIL 1 WINDOW REGULATOR WITH MOTOR
WO14	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-29 10:43:33	2023-11-29 10:43:33	JOE RODRIGUEZ UNIT#318 2009 FORD F-150 106-0625 MILEAGE 105774  REPLACED OLD STROKE LIGHT DID NOT WORK. MADE TWO NEW HOLES ON THE RACK FOR THE NEW REPLACEMENT.
WO15	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-29 10:55:04	2023-11-29 10:59:07	JOE RODRIGUEZ OIL CHANGE ON JEEP CHEROKEE UNIT#020 MILEAGE 110496
WO16	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-29 11:00:37	2023-11-29 11:00:44	LICENSE# PRX-0187 JOE RODRIGUEZ UNIT#3131 2009 CROWN VICTORIA PRX-0601 MILEAGE 172204 LOOKED INTO THE WINDOW NOT WORKING. IT IS THE WINDOW REGULATOR. ALBERT GOT IT TODAY.
WO17	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-29 11:14:40	2023-11-29 11:14:40	JOE RODRIGUEZ PD/LICENSE# DLY-4628 MILEAGE 90238 C.I.D. MALIBU/ THE COVER ABOVE TEH TIRE WAS LOOSE PUT SOME SCREWS ON IT.
WO18	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-29 11:16:17	2023-11-29 11:16:17	

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ID	Category	Address	Created	Closed	Details
WO19	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-29 11:24:40	2023-11-29 11:24:40	JOE RODRIGUEZ UNIT#3125 2014 FORD F-250 116-*6323 MILEAGE 113508 BLOW OUT AIR FILTER AND PUT SOME BATTERY CORROSION.
WO20	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-11-30 16:48:14	2023-11-30 16:48:22	JOE RODRIGUEZ SERVICE: SG-11 2023 FORD F-150 156-4286 MILEAGE 5284.5 CHANGE OIL, PUT 5-20 OIL AND FILTER FL-5005. ROTATED THE TIRES.
WO1	Water Break Repair	Cameron St & N Virginia Ave, Mercedes, TX, 78570, USA	2023-11-01 09:18:07	2023-11-02 09:01:14	WATER LEAK IN THE ALLEY RESIDENT: CALLED BY BERNIE PLANNING CONTACT: 956-565-3114
WO2	Water Break Repair	1033 W 14th St, Mercedes, TX, 78570, USA	2023-11-02 08:17:31	2023-11-06 12:12:08	JOSE CASTILLO 956-376-3898
WO3	Water Break Repair	341 S Vermont Ave, Mercedes, TX, 78570, USA	2023-11-02 08:45:58	2023-11-06 12:21:43	ALLEY IS FULL OF WATER
WO4	Water Break Repair	248 N Indiana Ave, Mercedes, TX, 78570, USA	2023-11-02 08:46:31	2023-11-06 12:22:21	WATER BREAK REPORTED WATER BREAK REPORTED
WO5	Water Break Repair	3625 Cherokee Dr, Mercedes, TX, 78570, USA	2023-11-03 08:08:42	2023-11-06 12:20:49	ESTER HERNANDEZ 956-244-7335 REPORTING WATER LEAK BY THE METER ON THE STREET AREA.
WO6	Water Break Repair	3809 Cenizo St, Mercedes, TX, 78570, USA	2023-11-03 10:10:50	2023-11-28 15:38:46	RENATO REYES 956-647-3032 WATER LEAK ON THE EASEMENT BEFORE GETTING TO HIS WATER METER.
WO7	Water Break Repair	1511 S Missouri Ave, Mercedes, TX, 78570, USA	2023-11-06 09:09:04		STEVE MORENO 956-451-8588 REPORTING WATER LEAK AND CALLED FOR STANDBY CREW ON FRIDAY. THEY WERE NOT ABLE TO GET TO THE ISSUE.
WO8	Water Break Repair	Cameron St & N Virginia Ave, Mercedes, TX, 78570, USA	2023-11-07 11:05:02	2023-11-07 11:05:32	STANDBY CREW: DEION CERVANTES UNIT#3125 UNIT#314 AND BACKHOE WATER WAS LEAKING FROM ALLEY, PERSON COMPLAINED SAYING YARD WAS FLOODED. WATER BREAK WAS ON THE MAIN LINE USED A 6" CLAMP
WO9	Water Break Repair	1044 S Georgia Ave, Mercedes, TX, 78570, USA	2023-11-07 11:08:56	2023-11-07 11:08:56	STANDBY CREW: DEION CERVANTES WATER WAS LEAKING BAD FROM ALLEY UNIT#3125 UNIT#314 AND BACKHOE WATER BREAK WAS ON MAIN LINE USED A 6" CLAMP

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WO10	117265 Water Break Repair	1323 S Vermont Ave, Mercedes, TX, 78570, USA	2023-11-08 10:32:18	2023-12-04 10:43:05	GREGORIA MARQUEZ 956-975-8492  PLEASE CALL HER WHEN YOU ALL ARE GOING. SHE IS WORRIED THAT THE WATER LOSS IS GOING TO BE REFLECTED ON HER WTER BILL.
WO11	117354 Water Break Repair	933 Heidrick Ave, Mercedes, TX, 78570, USA	2023-11-08 16:28:37	2023-11-13 11:40:02	VIOLETA FLORES 956-854-0147  REPORTING A WATER BREAK IN THE ALLEY AREA BEHIND THE HOUSE.
WO12	117696 Water Break Repair	1417 S Missouri Ave, Mercedes, TX, 78570, USA	2023-11-13 16:14:49	2023-11-15 08:36:32	WATER LEAK ON THE STREET IN FRONT OF MAIL BOX RESIDENT: OLIVA TREVINO CONTACT: 956-865-2848
WO13	117794 Water Break Repair	804 S Virginia Ave, Mercedes, TX, 78570, USA	2023-11-14 11:17:19	2023-11-15 08:38:00	Mr. Villarreal 956-472-8725  EMAIL SENT FROM RUTH AT CITY HALL, CUSTOMER CALLED TO REPORT A WATER LEAK AT THE SAID LOCATION.
WO14	117849 Water Break Repair	1138 S Illinois St, Mercedes, TX, 78570, USA	2023-11-14 15:18:01	2023-11-17 10:15:23	WATER LEAK BEHIND THE OUT DOOR RESTROOM BUILDING AT THE CIVIC CENTER RESIDENT: SAMUEL O. CONTACT: 956-565-6147
WO15	117850 Water Break Repair	520 E 2nd St, Mercedes, TX, 78570, USA	2023-11-14 16:00:28	2023-11-15 10:41:21	MAUREEN GONZALEZ 956-510-7299  IN THE BACK, NEAR BUILDING 18 OFFICE MANAGER REPORTED A WATERLEAK AND SAID IT SHOULD BE PART OF THE CITY.
WO16	117856 Water Break Repair	1100 Anaquitas St, Mercedes, TX, 78570, USA	2023-11-14 16:39:23	2023-11-15 08:35:44	CONSUELO CUELLAR 956-376-9415  REPORTING A WATER LEAK IN THE FRONT OF HER DRIVEWAY. CALLED PD LAST NIGHT BUT SHE SAID NO ONE WENT OUT.
WO17	117890 Water Break Repair	1138 S Illinois St, Mercedes, TX, 78570, USA	2023-11-15 08:26:03	2023-11-15 08:26:41	LUPE ACEVEDO 956-532-9599  REPORTING A WATER LEAK COMING FROM THE ALLEY OFF OF MISSOURI AND 6TH ST.
WO18	117891 Water Break Repair	W 6th St & S Missouri Ave, Mercedes, TX, 78570, USA	2023-11-15 08:29:25		STANDBY CREW: J.J., EDI, ISAAC, JOE, JORGE, DEION UNIT#3124 AND UNIT#323 INSTALLED: 2- 8 INCH QUANTUMS 1-8 INCH WATER PIPE 4 FEET LONG
WO19	117903 Water Break Repair	Elb Frontage Rd & N Ohio Ave, Mercedes, TX, 78570, USA	2023-11-15 09:06:54	2023-11-15 09:06:54	

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ID	Category	Address	Created	Closed	Details
WO20	118049 Water Break Repair	170 N Texas Ave, Mercedes, TX, 78570, USA	2023-11-16 11:48:46	2023-11-17 10:10:21	RAMON PEREZ 956-351-0208 REPORTING A WATER LEAK IN THE ALLEY BEHIND THE PAWN SHOP.
WO21	118196 Water Break Repair	704 S Georgia Ave, Mercedes, TX, 78570, USA	2023-11-17 13:08:03	2023-11-20 11:00:46	WATER LEAK BETWEEN S. VIRGINIA AND S. GEORGIA IN THE ALLEY CALLED IN BY POLICE DEPT.
WO22	118230 Water Break Repair	508 S Colorado Ave, Mercedes, TX, 78570, USA	2023-11-17 16:00:00	2023-11-21 08:52:39	lidia gonzalez 956-903-5981 reporting water leak in the alley behind her house IRENE LOZANO 956-463-1828
WO23	118519 Water Break Repair	1306 S Vermont Ave, Mercedes, TX, 78570, USA	2023-11-21 10:16:32	2023-11-21 12:24:23	REPORTING WATER IN THE ALLEY WHERE THE WATER METERS ARE. FULL OF WATER. PLEASE CHECK IT OUT.
WO24	118708 Water Break Repair	232 N Virginia Ave, Mercedes, TX, 78570, USA	2023-11-27 09:45:27	2023-11-27 09:45:27	STANDBY CREW FERMIN, DEION, HECTOR UNIT#3124, UNIT#314 AND BACKHOE WATER LINE REPAIR ALOT OF WATER WAS LEAKING IN THE ALLEY AND GOING INTO THE PEOPLE PROPERTY. USED: CLAMP 7.05X7.46X7.1/2
WO25	118714 Water Break Repair	845 S Missouri Ave, Mercedes, TX, 78570, USA	2023-11-27 09:56:25	2023-11-27 09:56:25	STANDBY CREW: J.J., HECTOR UNIT#3124 WATER BREAK- CUSTOMER'S SIDE NINFA BOCANEGRA 956-565-8400
WO26	118736 Water Break Repair	330 N Texas Ave, Mercedes, TX, 78570, USA	2023-11-27 10:47:59	2023-11-28 10:19:47	WATER LEAK IN THE AREA AND IS NOT SURE IF IT IS THE NEIGHBORS, HERS OR CITY PIPES. PLEASE CHECK IT OUT.
WO27	119028 Water Break Repair	914 S Indiana Ave, Mercedes, TX, 78570, USA	2023-11-29 11:54:18	2023-11-30 15:09:42	MARCELA RENTERIA 512-948-1112 WATER LEAKING IN THE ALLEY, PLEASE CHECK IT OUT.



# INTERNAL WORK ORDER NOVEMBER 2023

ID	Category	Address	Created	Closed	Details
WO28	119034 Water Break Repair	12507 Tejas Blvd, Mercedes, TX, 78570, USA	2023-11-29 12:22:53	2023-12-04 10:00:46	LEONEL JARAMILLO 956-520-6528  FIRE HYDRANT IS ON A TIMER AND WHEN IT RELEASES, THE MAIN PIPE THAT COMES FROM THE HYDRANT RUNS TO THE PROPERTY BETWEEN THE CURB AND FENCE. THAT PIPE THAT RUNS TO THE NEXT HYDRANT. IN FRONT OF THE DRIVE WAY THERE IS A LEAK THAT STARTS FLOWING WHEN THE HYDRANT RUNS. AND NOW THERE IS A BIG HOLE IN FRONT OF THAT DRIVEWAY. PLEASE CALL CUSTOMER FOR MORE INFORMATION IF NEEDED.
WO29	119248 Water Break Repair	N Ohio Ave & Starr St, Mercedes, TX, 78570, USA	2023-11-30 15:23:50	2023-11-30 15:23:50	STANDBY CREW: EDI, ISAAC AND STANDBY CREW UNIT#3124 AND UNIT#323 INSTALLED 2-8 INCH QUANTUMS 1-8INCH WATER PIPE 4 FEET LONG.
WO1	116761 WATER LEAK (METER)	1502 Angus St, Mercedes, TX, 78570, USA	2023-11-03 08:36:04	2023-11-06 08:37:00	WATER LEAK AT THE METER RESIDENT: RIOS CONTACT: 956-341-2543  MINERVA CASAS 956-908-2085
WO2	117116 WATER LEAK (METER)	836 S Colorado Ave, Mercedes, TX, 78570, USA	2023-11-07 09:58:44	2023-11-07 14:51:17	REPORTING THAT THERE IS WATER LEAKING AT THE METER. PLEASE CHECK IT OUT.  ROBERT MARROQUIN 956-825-8732
WO3	117126 WATER LEAK (METER)	1712 Mesquite Dr, Mercedes, TX, 78570, USA	2023-11-07 10:32:50	2023-11-07 15:53:58	CUSTOMER CALLED TO REPORT THE WATER LEAKING AT THE METER.
WO4	117313 WATER LEAK (METER)	1357 Garza St, Mercedes, TX, 78570, USA	2023-11-08 13:24:10	2023-11-13 11:03:46	WATER METER IS UNDER WATER POSSIBLE WATER BREAK AT THE MEATER RESIDENT: IRMA M. CONTACT: 956-565-3114
WO5	117328 WATER LEAK (METER)	3717 Cherokee Dr, Mercedes, TX, 78570, USA	2023-11-08 14:15:09	2023-11-15 09:03:13	METER IS UNDER WATER. METER READER NEEDS THE WATER REMOVED SO THEY CAN GET THE CORRECT READING FOR THE WATER BILL.
WO6	117524 WATER LEAK (METER)	2020 W Expressway 83, Mercedes, TX, 78570, USA	2023-11-13 08:25:15	2023-11-15 09:01:48	POSSIBLE WATER BREAK AT THE METER RESIDENT: IRMA MORALES CONTACT: 956-565-3114
WO7	117624 WATER LEAK (METER)	1421 Angus St, Mercedes, TX, 78570, USA	2023-11-13 13:05:40	2023-11-17 10:13:52	WATER LEAK AT THE METE RESIDENT: ALVAREZ CONTACT: 956-966-7205



# INTERNAL WORK ORDER NOVEMBER 2023

ID	Category	Address	Created	Closed	Details
WO8	117999 WATER LEAK (METER)	448 Heidrick Ave, Mercedes, TX, 78570, USA	2023-11-16 08:19:29	2023-11-28 15:40:32	SAN JUANITA VELA 956-472-1123 POSSIBLE WATER LEAK AT THE METER, WATER IS FLOODING THE AREA.
WO9	118002 WATER LEAK (METER)	4408 Ja Garica St, Mercedes, TX, 78570, USA	2023-11-16 08:52:55	2023-11-17 10:11:36	METER BOX IS FULL OF WATER, POSSIBLE WATER LEAK AT THE WATER METER.
WO10	118103 WATER LEAK (METER)	170 N Texas Ave, Mercedes, TX, 78570, USA	2023-11-16 15:45:45	2023-11-16 15:46:05	REPORTED BY EDI MARIO 956-650-0554 REPORTING A WATER LEAK AROUND THE METER BEHIND SMOKING OAK. BETWEEN VIRGINIA AND MISSOURI STREET OFF OF HIDALGO.
WO11	118110 WATER LEAK (METER)	536 Hidalgo St, Mercedes, TX, 78570, USA	2023-11-16 16:04:56	2023-11-17 10:09:19	ELISA HERNANDEZ 860-552-9410 POSSIBLE WATER LEAK AT THE METER. IT IS FULL OF WATER.
WO12	118542 WATER LEAK (METER)	1133 W 14th St, Mercedes, TX, 78570, USA	2023-11-21 12:31:34	2023-11-21 15:48:33	OSCAR CASTILLO 956-565-5414 SOMEONE RAN OVER HIS WATER METER YESTERDAY NIGHT. PLEASE GO CHECK OUT THE WATER METER.
WO13	118834 WATER LEAK (METER)	132 E 17th St, Mercedes, TX, 78570, USA	2023-11-28 06:53:10	2023-11-28 15:32:19	EDI, ISAAC, JUAN RAMON CHANGED GASKETS ON WATER METER.
WO14	119008 WATER LEAK (METER)	825 W 1st St, Mercedes, TX, 78570, USA	2023-11-29 10:55:55	2023-11-29 10:55:55	EDI, ISAAC, JUAN RAMON CHANGED GASKETS ON WATER METER.
WO15	119009 WATER LEAK (METER)	521 S Missouri Ave, Mercedes, TX, 78570, USA	2023-11-29 10:57:05	2023-11-29 10:57:05	MR. OSCAR RIZO WILL BE MAKING THE WATER TAP AT 10:30 AM OSCAR GONZALEZ AND MR. ALEGRIA HAVE REQUESTED FERMIN AND J.J. TO BE PRESENT TO SUPERVISE.
WO1	116762 WATER TAP OR SEWER TAP SERVICE	N Michigan Ave, Mercedes, TX, 78570, USA	2023-11-03 08:36:41	2023-11-07 11:00:57	INSTALL A 2" WATER TAP
WO2	116859 WATER TAP OR SEWER TAP SERVICE	2780 N Baseline Rd, Mercedes, TX, 78570, USA	2023-11-03 14:41:07	2023-11-07 10:47:01	CALLED WATER DEPT FOR ANY QUESTIONS IRMA: EXT. 123 WATER SEWER LOCATE RESIDENT: MARIA C REYES CONTACT: 956-378-8372
WO3	118363 WATER TAP OR SEWER TAP SERVICE	725 N Vermont Ave, Mercedes, TX, 78570, USA	2023-11-20 11:06:41	2023-11-28 10:17:14	

EXTERNAL WORK REQUEST  
NOVEMBER 2023

Id	Status	Summary	Address	Description
15576080	Open	Other (My Request is not Listed)	309 E Liberty St Mercedes, TX 78570, USA	alley clearing
15557393	Acknowledged	Street Issue	1033 Orange St Mercedes, TX 78570, USA	curb scraping
15557597	Acknowledged	Street Issue	1411 Tenth St Mercedes, TX 78570, USA	curb scraping
15585183	Acknowledged	Street Issue	719 S Missouri Ave Mercedes, TX 78570, USA	curb scraping
15585317	Acknowledged	Street Issue	836 W 3rd St Mercedes, TX 78570, USA	curb scraping
15605495	Acknowledged	Street Issue	834 Garza Ave S Mercedes, TX 78570, USA	speed bump
15611889	Acknowledged	Street Issue	10015 Mercedes Dr W Mercedes, TX 78570, USA	curb scraping
15611902	Acknowledged	Street Issue	3911 Mercedes Dr W Mercedes, TX 78570, USA	pot holes
15611909	Acknowledged	Street Issue	3911 Mercedes Dr W Mercedes, TX 78570, USA	curb scraping
15611931	Acknowledged	Street Issue	10016 E Mercedes Dr Mercedes, TX 78570, USA	curb scraping
15611955	Acknowledged	Street Issue	10216 Mercedes Dr W Mercedes, TX 78570, USA	curb scraping
15611987	Acknowledged	Street Issue	3820 Lantana St Mercedes, TX 78570, USA	curb scraping
15612021	Acknowledged	Street Issue	3815 Mirasol St Mercedes, TX 78570, USA	curb scraping
15617422	Acknowledged	Street Issue	717-1771 Mile 2 Rd W Mercedes, TX, 78570, USA	MULTIPLE DEEP Potholes on 2 Mile West all the way down to Llano Grande Resort. The other day I could not avoid a car coming towards me and I did not see the 6 inch deep pothole and slammed into it going 35mph in a 45mph zone. And.... there are several of these DEEP holes throughout the street.
15617705	Acknowledged	Street Issue	815 S Mile 2 W Mercedes, TX, 78570, USA	The whole road needs maintenance
15617813	Acknowledged	Street Issue	717-1771 Mile 2 Rd W Mercedes, TX, 78570, USA	Mile 2W is getting dangerous for drivers. Too many potholes to avoid and traffic has increased. Please send someone out to fix before there is an accident. Drivers are forced to weave down the road on each side to avoid them
15618813	Acknowledged	Street Issue	757 S Mile 2 W Rd Mercedes, TX 78570, USA	Wash out potholes
15624652	Acknowledged	Street Issue	10201 Angus Ave Mercedes, TX 78570, USA	curb scraping
15625787	Acknowledged	Street Issue	804 S Georgia Ave Mercedes, TX 78570, USA	curb scraping
15631041	Acknowledged	Street Issue	541 Jacy St Mercedes, TX 78570, USA	curb scraping
15631203	Acknowledged	Street Issue	609 Washington Ave Mercedes, TX 78570, USA	curb scraping
15639665	Acknowledged	Street Issue	805 S Texas Ave Mercedes, TX 78570, USA	curb scraping
15645500	Acknowledged	Street Issue	610 Washington Ave Mercedes, TX 78570, USA	curb scraping
15669117	Acknowledged	Street Issue	413 S Virginia Ave Mercedes, TX 78570, USA	curb scraping
15669167	Acknowledged	Street Issue	267 S Vermont Ave Mercedes, TX 78570, USA	curb scraping
15669212	Acknowledged	Street Issue	303 Palm Ave Mercedes, TX 78570, USA	curb scraping
15669221	Acknowledged	Street Issue	336 Maryland Ave Mercedes, TX 78570, USA	curb scraping
15669265	Acknowledged	Street Issue	1001 W 2nd St Mercedes, TX 78570, USA	inlet clearing
15669382	Acknowledged	Street Issue	1041 W 6th St Mercedes, TX 78570, USA	
15675106	Acknowledged	Street Issue	2244 Mile 6 1/2 W Mercedes, TX 78570, USA	
15675250	Acknowledged	Street Issue	110 James Dr Mercedes, TX 78570, USA	
15677366	Acknowledged	Street Issue	9892 N Mile 1 1/2 E Mercedes, TX 78570, USA	curb scraping
15677447	Acknowledged	Street Issue	805 Dawson Rd Mercedes, TX 78570, USA	
15679081	Acknowledged	Street Issue	701-999 Mile 2 Rd W Mercedes, TX, 78570, USA	Excessive and deep potholes. On mile 2W south to the gate for Llano Grande housing area. Also, on 18th from mile 2W to 1015.
15680758	Acknowledged	Street Issue	849 Orange St Mercedes, TX 78570, USA	curb scraping
15680836	Acknowledged	Street Issue	903 S Mile 1 E Mercedes, TX 78570, USA	curb scraping
15680862	Acknowledged	Street Issue	1200 E Eighth St Mercedes, TX 78570, USA	curb scraping
15680958	Acknowledged	Street Issue	934 Santos Ave Mercedes, TX 78570, USA	curb scraping
15680977	Acknowledged	Street Issue	802 David Ave Mercedes, TX 78570, USA	curb scraping
15680983	Acknowledged	Street Issue	813 David Ave Mercedes, TX 78570, USA	curb scraping

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EXTERNAL WORK REQUEST  
NOVEMBER 2023

	Id	Status	Summary	Address	Description
WR40	15681014	Acknowledged	Street Issue	806 Irma Ave Mercedes, TX 78570, USA	curb scraping
WR41	15681053	Acknowledged	Street Issue	405 E 10th St Mercedes, TX 78570, USA	curb scraping
WR42	15681083	Acknowledged	Street Issue	700 Kansas Ave S Mercedes, TX 78570, USA	curb scraping
WR43	15681096	Acknowledged	Street Issue	647 Kansas Ave S Mercedes, TX 78570, USA	curb scraping
WR44	15681119	Acknowledged	Street Issue	860 A-B S Florida Mercedes, TX 78570, USA	curb scraping
WR45	15681136	Acknowledged	Street Issue	750 Florida Ave Mercedes, TX 78570, USA	curb scraping
WR46	15683918	Acknowledged	Street Issue	203 Dakota Ave Mercedes, TX 78570, USA	potholes
WR47	15683995	Acknowledged	Street Issue	2319 Liberty St Mercedes, TX 78570, USA	curb scraping
WR1	15622999	Closed	Street Issue	717-1771 Mile 2 Rd W Mercedes, TX, 78570, USA	Huge potholes all up and down mile 2 west. Really bad!!
WR2	15634004	Closed	Street Issue	815 S Mile 2 W Mercedes, TX, 78570, USA	Many pot holes. One very large one right in traffic. People are dodging this hole and could hit head on with others.
WR3	15645471	Closed	Street Issue	601 S Texas Ave Mercedes, TX, 78570, USA	pothole
WR4	15669127	Closed	Street Issue	732 W 4th St Mercedes, TX 78570, USA	pot hole
WR5	15669156	Closed	Street Issue	322 S Vermont Ave Mercedes, TX 78570, USA	
WR6	15669180	Closed	Street Issue	329 Frances Ave Mercedes, TX 78570, USA	
WR7	15669201	Closed	Street Issue	216 Frances Ave Mercedes, TX 78570, USA	
WR8	15669289	Closed	Street Issue	256 N Vermont Ave Mercedes, TX 78570, USA	
WR9	15669321	Closed	Street Issue	254 N Indiana Ave Mercedes, TX 78570, USA	
WR10	15674931	Closed	Street Issue	815 S Mile 2 W Rd Mercedes, TX 78570, USA	
WR11	15675022	Closed	Street Issue	85 Las Naranjas Street Mercedes, TX 78570, USA	
WR12	15675168	Closed	Street Issue	2409 Camino Real Viejo Mercedes, TX 78570, USA	
WR13	15677191	Closed	Street Issue	2172-2500 Golf Course Rd Mercedes, TX, 78570, USA	Huge pothole 12 inch deep
WR14	15677238	Closed	Street Issue	700-1290 Mile 2 Rd W Mercedes, TX, 78570, USA	All of two mile west going south from 18 th tollano grandes back gate!! Some are very deep and large!
WR15	15677255	Closed	Street Issue	2000-2700 Camino De Verdad Rd Mercedes, TX, 78596, USA	Huge potholes
WR16	15677273	Closed	Street Issue	2513-2599 Camino Real Viejo Mercedes, TX, 78570, USA	All of this road needs major repairs! Huge potholes. Car damage Please repar Mile 2 W potholes approaching Llano Grande.
WR17	15678745	Closed	Street Issue	151-199 Mariposa St Mercedes, TX, 78570, USA	
WR18	15679321	Closed	Street Issue	701-999 Mile 2 Rd W Mercedes, TX, 78570, USA	Large pot holes
WR19	15681002	Closed	Street Issue	809 David Ave Mercedes, TX 78570, USA	pothole
WR20	15681060	Closed	Street Issue	940 Nevada Ave Mercedes, TX 78570, USA	pothole
WR1	15576001	Open	Street Issue	212 E Liberty St Mercedes, TX 78570, USA	curb scraping
WR2	15576023	Open	Street Issue	222 E Liberty St Mercedes, TX 78570, USA	curb scraping
WR3	15645481	Open	Street Issue	605 S Texas Ave Mercedes, TX 78570, USA	curb scraping
WR4	15671821	Open	Street Issue	1202 N Vermont Ave Mercedes, TX 78570, USA	need caliche and grader to level behind the dome
WR1	15571915	Open	Trees	240a S Texas Ave Mercedes, TX 78570, USA	maintenance of trees on Texas
WR1	15680780	Closed	Weedy Lot	1148 Orange St Mercedes, TX 78570, USA	

# Memo

**To:** Alberto Perez, City Manager  
**From:** Marisol Vidales, Library Director & Historic Preservation Officer  
**CC:** Javier Ramirez, Assistant City Manager  
**Date:** December 12, 2023  
**Re:** Library Department Monthly Report

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Attached you will find the Library Department's monthly statistical report, please let me know if you have any questions regarding the information. Also, Library Staff participated in the following meetings, trainings, and events during the month of November 2023.

## Meetings

- MHPC Ordinance Meeting (11/1) – Marisol Vidales
- MHPC Ordinance Meeting with City Manager (11/2) – Marisol Vidales
- Commission Report Meeting with City Manager (11/3) – Marisol Vidales
- MHPC Grant Application Meeting (11/3) – Marisol Vidales
- Commission Report Meeting with Public Works Director (11/3) – Marisol Vidales
- Christmas at the Library Meeting (11/6) – Frank Rivas, Michelle Muniz & Marisol Vidales
- Tree Lighting Vendor Meeting (11/7) – Marisol Vidales & Michelle Muniz
- Winter Wonderland Meeting (11/9) – Marisol Vidales & Michelle Muniz
- Department Head Meeting (11/9) – Marisol Vidales
- Tree Lighting Department Meeting (11/13) – Marisol Vidales & Michelle Muniz
- Mercedes Historic Preservation Commission Meeting (11/13) – Marisol Vidales & Michelle Muniz
- Digital Navigator Meeting (11/20) – Michelle Muniz, Marisol Vidales, Anthony Cardenas & Tristan Garza
- Winter Wonderland Meeting (11/21) – Marisol Vidales, Michelle Muniz & Frank Rivas
- Methodist Healthcare Ministries Meeting (11/21) – Michelle Muniz, Marisol Vidales, Anthony Cardenas & Tristan Garza
- City Commission Meeting (11/21) – Marisol Vidales
- Hidalgo County Library System Meeting (11/27) – Marisol Vidales
- Gallery 434 Meeting (11/28) – Marisol Vidales & Michelle Muniz
- Texas Children in Nature Summit Panel Meeting (11/28) – Marisol Vidales
- Finance Meeting (11/29) – Marisol Vidales & Michelle Muniz

## **Trainings**

- Envisionware RFID Training (11/1) – All 11 library employees
- Booklists Adult Faves for Winter & Beyond webinar (11/21) – Michelle Muniz
- OCLC's Cool Trends and Hot Topics: How to Maximize Your Library's Online Presence and Impact (11/28) – Mary Jane Hernandez

## **Events/Programming**

### General Programming

The programming listed below is for all ages with activities for every age level and involves the majority of library staff.

- 5<sup>th</sup> Annual Tree Lighting (11/17) – Marisol Vidales, Michelle Muniz, Frank Rivas, Daniela Alejo, & Anthony Cardenas  
Estimated Attendance: 600

### Adult Programming

The Computer Basics Class is taught by Digital Navigators Tristan Garza & Anthony Cardenas

- 11/2 – 5 Adults
- 11/7 – 5 Adults
- 11/9 – 5 Adults
- 11/14 – 5 Adults

The Crochet Club is managed by Frank Rivas

- Crochet Club (11/14)  
Adults: 6
- Crochet Club (11/28)  
Adults: 3

Wreath making class that was instructed by Frank Rivas (11/20) & (11/27)

- Adults: 9

Delta Independent Living story & craft (11/29)

- Adults: 19

The Book Club is managed by Michelle Muniz (11/29)

- Book: The House in the Pines by Mercedes author Ana Reyes  
Adults: 8

Children's Programming – The majority of the children's programming is planned and executed by Frank Rivas with the exception of the art class which is taught by Diane Roman-Goldsberry.

- Art Class ages 6-9 – Fall Moon (11/6)

- Children: 3
- Art Class ages 10-12 – Thanksgiving Turkey (11/8)  
Children: 2
- STEAM Activity – Candy Corn Catapults (11/15)  
Children: 12 Adults: 5

**Outreach** – The library visits and participates in different festivals & events outside of library grounds to promote library services.

- Vaccination Clinic (11/2) – Michelle Muniz, Frank Rivas & Tristan Garza  
Adults: 12
- Literacy Night at Taylor Elementary (11/8) – Frank Rivas & Anthony Cardenas  
Children: 15 Adults: 5

### **Other Projects/Duties**

#### **Café**

- We sold 364 individual items for the 18 days that we were open and we made \$1,456 in sales.

**Marketing** (The majority of these items involve the creation of flyers, taking and posting photos, filming and editing videos, responding to citizens via direct message, and interacting with the public on social media platforms)

- Created 2 newsletters which were the November Newsletter and AV New Arrivals.
- Created a total of 64 flyers for the Library, Café, and City.
- Posted 71 items for the library, 24 for the café, 2 for HCLS and 76 for the city on various platforms.
- Created a total of 2 stories for the library and 1 video for the City.
- Responded to 1 library direct messages and 21 city direct messages.
- A total of 27 updates were done to the city website.
- Updated the Library banner on Facebook with a Thanksgiving theme and canceled the Twitter account.
- Created a TikTok account for the Library.
- Created 2 book rivers on TLC Catalog to honor monthly observances highlighting our collection, which were: National Book Awards & National Adoption Awareness Month.
- Created 2 shelves in cloudLibrary in honor of monthly observances highlighting our collection, which were: Wine & Dine and Fall Reads.
- Created 2 book displays in the adult section: Reading Colors Your World & Reading is a Feast for Your Mind.
- Created 1 book display in the juvenile section: New Releases

### **Administration/Collection Management/Development**

- Spent a day training on the new RFID technology. The training included learning to use the Inventory Wand, the self-check kiosk – changing paper, colors, display

information, checking out items, and running reports, we also learned how to make changes in the One Stop software, and how to properly clean the equipment.

- Continued working on the Christmas float by researching lighting options and costumes. Prepared multiple purchase orders and had staff assist Public Works with tracing out designs, painting, decorating and securing items onto the float. Submitted float entry application to the Chamber.
- Continued working on the tree lighting event by confirming vendors, creating final layout, holding a vendor meeting for questions, securing payments, confirming volunteers and performers, securing donations, creating and distributing parking passes, installing new decorations and finally managing the actual event.
- Continued assisting Police and Fire with Winter Wonderland as far decorations, quotations, games, crafts and purchase orders for rides and décor for the event. Finalized and placed orders, submitted invoices, and assisted with finding some performers as well.
- Prepared a new excel spreadsheet with integrated formulas for library statistical reports.
- Starting working on a health event for January that will include an author visit and exercise routine, an exhibit from Unidos Contra Diabetes, and health class enrollments from Hidalgo County.
- Started working on the Christmas at the Library event as far a layout, craft ideas, games, performances and securing donations.
- Filed a Form 470 with E-Rate for federal funding for the library internet service.
- Prepared and submitted the final report for the Hancher grant and which included invoices, payroll, and statistics.
- Prepared and submitted numerous asset acquisition and deposition forms to the Finance Department which includes photos, serial numbers, and cost.
- Continued working on the meeting room reservation policy based on suggestions in order to present it to the Library Board in January.
- Worked on speaker profile and presentation for Nature Smart Libraries panel at the Texas Children in Nature Network Annual Summit.
- Were awarded 2024 Methodist Healthcare Ministries Grant for Digital Equity and reviewed the budget for the award with the Finance Department and went over our plan and goals with MHM.

#### **Historic Preservation Officer**

- Met with Gabriel Ozuna, MHPC Historian, to review the 31-page ordinance that he drafted prior to sending it to the Texas Historic Commission and set a timeline for the completion of the ordinance and presentation to the City Attorney and City Commission for adoption.
- Met with Martha Carrillo, the owner of 246 S. Texas Ave., to discuss applying for another roof grant as the previous contractor did not complete the work and the funds were never awarded due to the incomplete work.
- On the request of the Public Works Director searched for documentation on the donation of a façade from a historical building and photos of the pieces. Attempting to determine where the pieces can be used so they can be removed from the Public Works yard.
- Wrote a letter of support for 2023 Undertold Marker Application for Colegio Jacinto Trevino and provided signed support from City Manager on access to the right-of-way.



- Created the agenda, provided supporting documentation, and attended MHPC special meeting.
- Answered numerous emails and phone calls regarding a tax exemption letter sent by Hidalgo County and I am in the process of determining the city tax amount paid by each property to see if an exemption would be a possible incentive.

**Dr. Hector P. Garcia Memorial Library Statistical Report**

**Nov-23**

Circulation	2023	2022
Check-Outs & Renewals:	691	630
Year to Date Total:	1,359	1,358
In-House Book Circulation:	98	172
Year to Date Total:	186	328
In-House Magazine Circulation:	18	14
Year to Date Total:	131	30
In-House Newspaper Circulation:	30	36
Year to Date Total:	58	91
New Borrowers:	35	17
Year to Date Total:	53	36

Book & Media Donations	2023	2022
Donations Received:	3	0
Year to Date Total:	3	18
Donations Selected:	1	0
Year to Date Total:	1	6

Reference Assistance	2023	2022
By Phone:	121	82
Year to Date Total:	346	174
In-Person:	39	34
Year to Date Total:	155	86

Computer Sessions	2023	2022
Adult Lab Sessions:	349	278
Year to Date Total:	794	664
Juvenile Lab Sessions:	40	64
Year to Date Total:	79	112
WiFi:	1,415	3,604
Year to Date Total:	2,732	6,814

Meeting Room Sessions	2023	2022
Sessions:	38	32
Year to Date Total:	74	67

Digital Resources	2023	2022
cloudLibrary Checkouts:	207	120
Year to Date Total:	404	235
NewsStand Checkouts:	410	333
Year to Date Total:	806	581
Biblio+ Views:	41	0
Year to Date Total:	66	0

Library Services	2023	2022
Directional/Basic Questions:	114	21
Year to Date Total:	353	59
Research Questions:	103	10
Year to Date Total:	207	29
Digital Assistance:	83	7
Year to Date Total:	236	21
Fax Assistance:	38	45
Year to Date Total:	101	101
Copy Assistance:	113	48
Year to Date Total:	313	96
Scan Assistance:	11	3
Year to Date Total:	31	9
Print Outs:	1,623	1,564
Year to Date Total:	4,023	3,358

Technical Services	2023	2022
New Items Added:	69	55
Year to Date Total:	137	114
Items Processed:	50	128
Year to Date Total:	75	154
Items Withdrawn:	94	0
Year to Date Total:	140	20
Items Recataloged:	2	67
Year to Date Total:	2	117
Items Repaired:	5	8
Year to Date Total:	72	8

Interlibrary Loans (ILL's)	2023	2022
Items Requested:	100	72
Year to Date Total:	182	148
Items Sent:	49	39
Year to Date Total:	95	88

**Dr. Hector P. Garcia Memorial Library Statistical Report**

**Nov-23**

<b>Adult Programming</b>	<b>2023</b>	<b>2022</b>
Adult Events:	10	10
Year to Date Total:	19	25
Adults in Attendance:	65	88
Year to Date Total:	114	174
Live Views:	0	0
Year to Date Total:	0	0
Recorded Counts:	0	0
Year to Date Total:	0	0

<b>Teen Programming</b>	<b>2023</b>	<b>2022</b>
Teen Events:	0	1
Year to Date Total:	0	1
Teens in Attendance:	0	8
Year to Date Total:	0	8
Live Views:	0	0
Year to Date Total:	0	0
Recorded Counts:	0	0
Year to Date Total:	0	0

<b>Children's Programming</b>	<b>2023</b>	<b>2022</b>
Children Events:	3	7
Year to Date Total:	9	14
Children in Attendance:	18	47
Year to Date Total:	92	100
Adults in Attendance:	5	17
Year to Date Total:	36	39
Live Views:	0	0
Year to Date Total:	0	0
Recorded Views:	0	0
Year to Date Total:	0	0

<b>Toddler Programming</b>	<b>2023</b>	<b>2022</b>
Children Events:	0	0
Year to Date Total:	0	1
Children in Attendance:	0	0
Year to Date Total:	0	1
Adults in Attendance:	0	0
Year to Date Total:	0	1
Live Views:	0	0
Year to Date Total:	0	0
Recorded Views:	0	0
Year to Date Total:	0	0

<b>General Programming</b>	<b>2023</b>	<b>2022</b>
Events:	1	0
Year to Date Total:	3	0
Toddlers in Attendance:	0	0
Year to Date Total:	0	0
Children in Attendance:	0	0
Year to Date Total:	0	0
Teens in Attendance:	0	0
Year to Date Total:	0	0
Adults in Attendance:	0	0
Year to Date Total:	0	0
Total General Programing:	600	0
Year to Date Total:	757	0
Live Views:	0	0
Year to Date Total:	0	0
Recorded Views:	0	0
Year to Date Total:	0	0

<b>Outreach Programming</b>	<b>2023</b>	<b>2022</b>
Events:	2	0
Year to Date Total:	3	3
Toddlers in Attendance:	0	0
Year to Date Total:	0	0
Children in Attendance:	15	0
Year to Date Total:	30	106
Teens in Attendance:	0	0
Year to Date Total:	0	0
Adults in Attendance:	17	0
Year to Date Total:	23	38
General Attendance:	0	0
Year to Date Total:	0	0

<b>Reading Programs</b>	<b>2023</b>	<b>2022</b>
Toddler Reading Logs:	0	0
Children Reading Logs:	0	0
Teen Reading Logs:	0	0
Adult Reading Logs:	0	0
Total:	0	0

<b>Volunteer Hours</b>	<b>2023</b>	<b>2022</b>
Total:	122.50	217.75
Year to Date Total:	301.75	416.25

Dr. Hector P. Garcia Memorial Library Statistical Report

Nov-23

Curbside Services	2023	2022
Curbside Café:	5	13
Year to Date Total:	13	30
Curbside Circulation:	0	1
Year to Date Total:	2	2
Curbside Crafts:	0	0
Year to Date Total:	0	0
Curbside Other Services:	2	0
Year to Date Total:	6	0

Library Visits	2023	2022
Visits:	2,490	2,378
Year to Date Total:	4,827	4,932

Café Visits	2023	2022
Visits:	371	618
Year to Date Total:	946	1,122

Café Sales	2023	2022
Net Sales:	\$ 1,344.85	\$ 2,081.14
Year to Date Total:	\$ 3,196.01	\$ 4,036.48
Sales Tax:	\$ 111.15	\$ 171.73
Year to Date Total:	\$ 264.02	\$ 332.96

Social Media	2023	2022
Library Posts:	71	185
Year to Date Total:	237	422
Library DMs:	1	0
Year to Date Total:	16	6
Cafe Posts:	24	55
Year to Date Total:	50	98
Café DMs:	0	0
Year to Date Total:	1	0
City Posts:	76	11
Year to Date Total:	115	18
City DMs:	21	0
Year to Date Total:	29	1
Videos Created:	3	1
Year to Date Total:	26	1
Website Updates:	27	15
Year to Date Total:	35	23
HCLS Posts:	2	2
Year to Date:	2	5

**CITY OF MERCEDES  
SALES TAX COMPARATIVE ANALYSIS  
BY MONTH RECEIVED**

**FY 2022-2023**

Recvd	Period	State Comptroller	EDC (25%)	Outlet Mall	Mth % Inc/Dec	City (75%)	Outlet Mall	Mth % Inc/Dec
Oct	Aug	664,414.83	123,909.52	42,194.19	0.39%	456,644.45	41,666.67	-0.36%
Nov	Sept	616,158.09	119,350.90	34,688.62	-3.68%	420,451.90	41,666.67	-7.93%
		1,280,572.92	243,260.42	76,882.81	-8.97%	877,096.35	83,333.34	9.41%

**Yearly Total Sales Tax Comparison**

	2022-2023	2023-2024	Yr % Inc/Dec
Oct	664,414.83	737,168.13	10.95%
Nov	616,158.09	671,741.73	9.02%
	1,280,572.92	1,408,909.86	10.02%

**FY 23-24**

Gain/(Loss) 128,337

**FY 2023-2024**

State Comptroller	EDC (25%)	Outlet Mall	Mth % Inc/Dec	City (75%)	Outlet Mall	Mth % Inc/Dec
737,168.13	140,625.26	43,666.77	-1.65%	511,209.43	41,666.67	-4.98%
671,741.73	132,450.69	35,484.74	-5.81%	462,139.63	41,666.67	-9.60%
1,408,909.86	273,075.95	79,151.51	12.26%	973,349.06	83,333.34	10.97%

**NOTE:**

**Yearly City Sales Tax Comparison**

	2022-2023	2023-2024	Yr % Inc/Dec
Oct	498,311.12	552,876.10	10.95%
Nov	462,118.57	503,806.30	9.02%
	960,429.69	1,056,682.40	10.02%

**FY 23-24**

Gain/(Loss) 96,253

BUDGET 5,173,800

% OF BUDGET 33.86%

TO EDC 1,724,600

Total Projection **6,898,400**

Note: Mth % Inc /Dec compared to prior month.

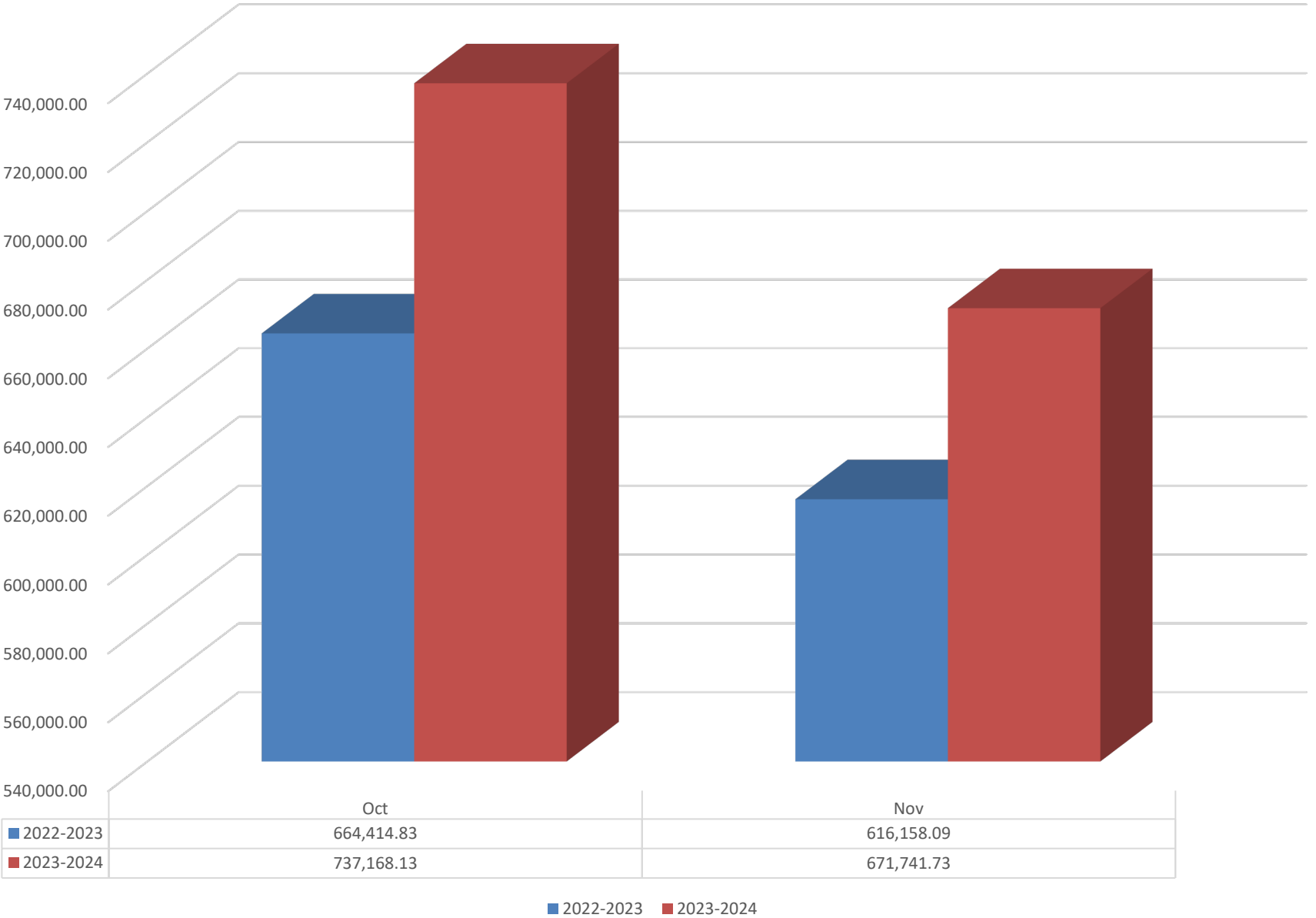
Note: Yr % Inc /Dec compared to prior year.

Note: Revenue generated 2 months prior receipt. Ex: Generated in Oct will be received Dec

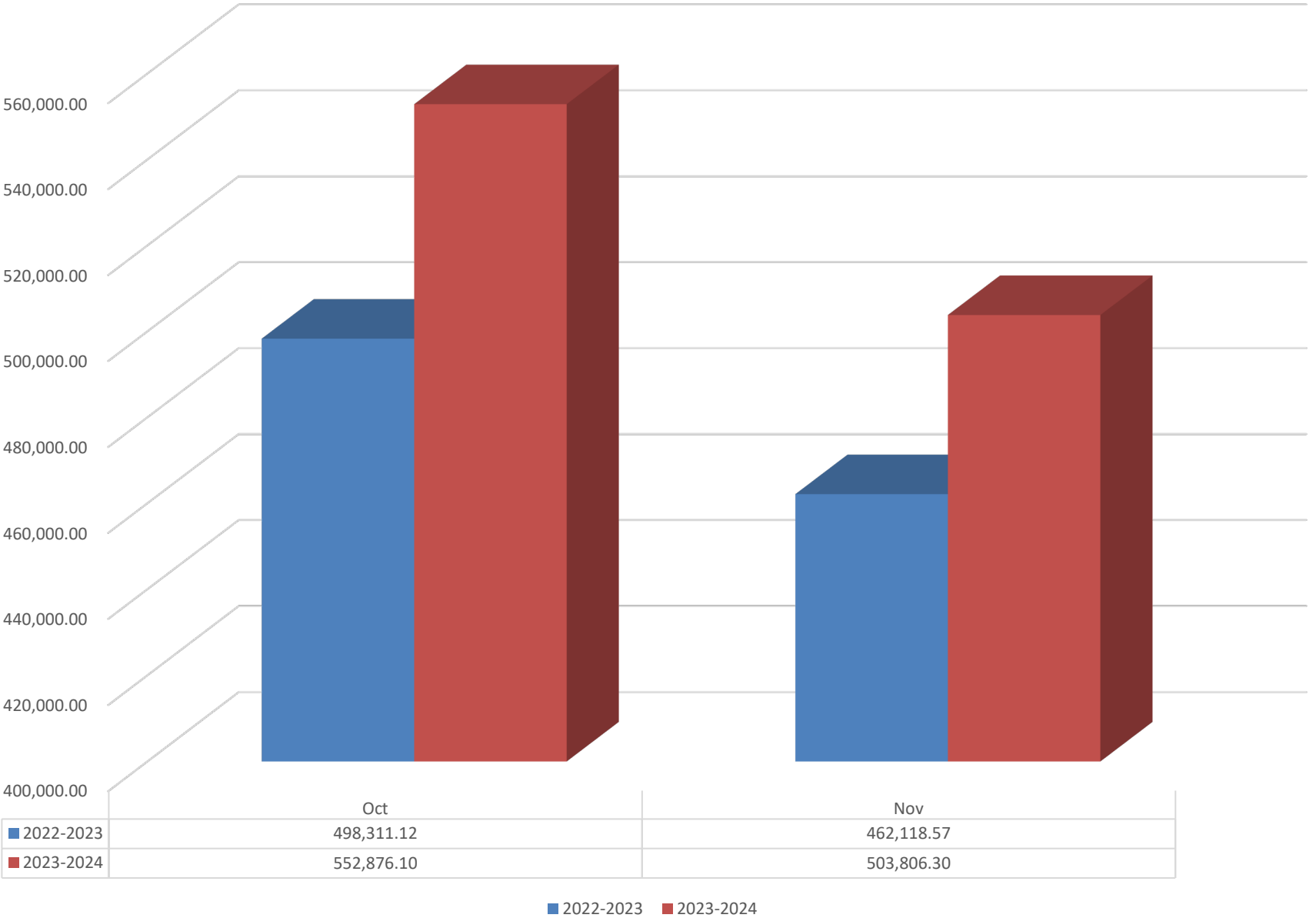
Received	Generated	Received	Generated
October	August	April	February
November	September	May	March
December	October	June	April
January	November	July	May
February	December	August	June
March	January	September	July



Total City Sales Tax Received



City Sales Tax after Contributions/Payouts



CITY OF MERCEDES  
 Budget vs Actual FY 2023-2024 (UNAUDITED)  
 As at 11/30/2023

01 GENERAL FUND

Budget Completed 16.67%				
REVENUES	Budget	YTD Actual	Budget Balance	% of Budget
Taxes	10,122,989	217,222	9,905,767	2.15%
Licenses & Permits	514,500	72,641	441,859	14.12%
Fines & Services	2,470,450	242,821	2,227,629	9.83%
Intergovernmental	17,400	-	17,400	0.00%
Miscellaneous	1,960,722	40,054	1,920,668	2.04%
	<b>15,086,061</b>	<b>572,738</b>	<b>14,513,323</b>	<b>3.80%</b>
EXPENDITURES				
Commission	34,900	2,072	32,828	5.94%
Exe. Adm	268,412	39,944	228,468	14.88%
Human Resources	68,879	9,531	59,348	13.84%
City Secretary	82,951	9,255	73,696	11.16%
Mun. Court	136,149	20,439	115,710	15.01%
Finance	244,809	36,237	208,572	14.80%
IT	512,459	135,628	376,831	26.47%
Planning	401,943	64,152	337,791	15.96%
Police	3,142,342	521,085	2,621,257	16.58%
Animal Control	99,452	8,601	90,851	8.65%
Fire	1,534,116	270,439	1,263,677	17.63%
PW	141,603	19,193	122,410	13.55%
Streets	955,671	83,655	872,016	8.75%
Build. Maint.	353,974	58,288	295,686	16.47%
Veh. Maint.	468,450	54,478	413,972	11.63%
Parks & Rec	523,402	81,997	441,405	15.67%
Rec. Center	76,534	7,278	69,256	9.51%
Library	515,436	80,994	434,442	15.71%
Projects	-	-	0	#DIV/0!
Sanitation	1,591,055	38,183	1,552,872	2.40%
Dome Shelter	289,694	36,126	253,568	12.47%
Non-Departmental	3,643,830	373,932	3,269,898	-10.26%
	<b>15,086,061</b>	<b>1,951,508</b>	<b>13,134,553</b>	<b>12.94%</b>
Rev. Over/Under	-	<b>(1,378,770)</b>	<b>1,378,770</b>	

NOTE: REVENUES RECEIVED IN OCTOBER ARE ACCRUED TO THE PREVIOUS FISCAL YEAR, THEREFORE CREATING A LOW/NEGATIVE BALANCE IN THE FIRST QTR.

CITY OF MERCEDES  
 Budget vs Actual FY 2023-2024 (UNAUDITED)  
 As at 11/30/2023

02 UTILITY FUND

		Budget Completed 16.67%		
		YTD	Budget	% of
REVENUES	Budget	Actual	Balance	Budget
Water & Sewer Sales	6,068,760	543,894	5,524,866	8.96%
Fees & Penalties	529,150	201,324	327,826	38.05%
Miscellaneous	10,100	16,281	(6,181)	161.20%
	<b>6,608,010</b>	<b>761,499</b>	<b>5,846,511</b>	<b>11.52%</b>
<b>EXPENDITURES</b>				
Information Tech	98,539	36,727	61,812	37.27%
Utility Billing	186,737	29,973	156,764	16.05%
Meter Readers	297,161	260,783	36,378	87.76%
W/S Field Crew	987,384	104,487	882,897	10.58%
W/S Treatment Plant	3,556,000	286,226	3,269,774	8.05%
Debt Service Int.	947,292	-	947,292	0.00%
Non-Departmental	534,897	90,971	443,926	17.01%
	<b>6,608,010</b>	<b>809,168</b>	<b>5,798,842</b>	<b>12.25%</b>
Revenue Over/Under	-	<b>(47,669)</b>	<b>47,669</b>	

NOTE: REVENUES RECEIVED IN OCTOBER ARE ACCRUED TO THE PREVIOUS FISCAL YEAR, THEREFORE CREATING A LOW/NEGATIVE BALANCE IN THE FIRST QTR.

CITY OF MERCEDES  
 Budget vs Actual FY 2023-2024 (UNAUDITED)  
 As at 11/30/2023

15 INTEREST & SINKING FUND

Budget Completed 16.67%				
REVENUES	Budget	YTD Actual	Budget Balance	% of Budget
Property Taxes	2,328,143	88,228	2,239,915	3.79%
Intergovernmental	-	-	-	0.00%
Miscellaneous	15,000	4,119	10,881	27.46%
	<b>2,343,143</b>	<b>92,347</b>	<b>2,250,796</b>	<b>3.94%</b>
<b>EXPENDITURES</b>				
Debt Service	2,343,143	-	2,343,143	0.00%
	<b>2,343,143</b>	<b>-</b>	<b>2,343,143</b>	<b>0.00%</b>
Revenue Over/Under	-	<b>92,347</b>	<b>(92,347)</b>	

NOTE:

16 HOTEL/MOTEL FUND

Budget Completed 16.67%				
REVENUES	Budget	YTD Actual	Budget Balance	% of Budget
Taxes	150,000	3,133	146,867	2.09%
Reserves/Misc.	36,500	2,919	33,581	8.00%
	<b>186,500</b>	<b>6,052</b>	<b>180,448</b>	<b>3.25%</b>
<b>EXPENDITURES</b>				
Advertisement	109,100	-	109,100	0.00%
Historic Preservation	50,000	-	50,000	0.00%
Arts Promotion	12,900	-	12,900	0.00%
Signage	14,500	-	14,500	0.00%
	<b>186,500</b>	<b>-</b>	<b>186,500</b>	<b>0.00%</b>
Revenue Over/Under	-	<b>6,052</b>	<b>(6,052)</b>	

NOTE: REVENUES RECEIVED IN OCTOBER ARE ACCRUED TO THE PREVIOUS FISCAL YEAR, THEREFORE CREATING A LOW/NEGATIVE BALANCE IN THE FIRST QTR.



**CITY OF MERCEDES**  
**Budget vs Actual FY 2023-2024 (UNAUDITED)**  
**As at 11/30/2023**

**43 43-Series 2018 CO**

<b>REVENUES</b>	<b>Budget</b>	<b>JTD Actual</b>	<b>Budget Balance</b>
<b>Bond Revenue</b>	9,991,085	9,991,085	-
<b>Interest Income</b>	129,793	129,918	(126)
<b>Miscellaneous</b>	34,602	34,602	-
	<b>10,155,480</b>	<b>10,155,605</b>	<b>(126)</b>
<b>EXPENDITURES</b>			<b>99.48%</b>
Ambulance Services	519,644	519,644	-
PD Vehicles	534,243	534,243	-
PW Vehicles	670,119	670,119	-
Rescue Vehicles	33,165	33,165	-
Drainage Improv.	513,612	461,310	52,302
Sewer Improv.	1,484,309	1,484,309	-
Lift Station Improv.	1,352,229	1,352,229	-
Street Overlays	3,460,085	3,460,085	-
Street Improvements	104,946	104,946	-
Water Improv.	1,281,911	1,281,911	-
Non-Departmental	201,218	201,218	-
	<b>10,155,480</b>	<b>10,103,178</b>	<b>52,302</b>
<b>Revenue Over/Under</b>	<b>(0)</b>	<b>52,428</b>	<b>(52,428)</b>

**NOTE:** This fund is reported as Job to Date.

CITY OF MERCEDES  
Budget vs Actual FY 2023-2024 (UNAUDITED)  
As at 11/30/2023

46 EMS FUND

		Budget Completed 16.67%		
REVENUES	Budget	YTD Actual	Budget Balance	% of Budget
EMS Service Fees	600,000	64,625	535,375	10.77%
Intergovernmental	120,000	4,167	115,833	3.47%
Misc	-	1,467	(1,467)	#DIV/0!
	<b>720,000</b>	<b>70,259</b>	<b>649,741</b>	<b>9.76%</b>
<b>EXPENDITURES</b>				
Personnel Costs	125,836	12,119	113,717	9.63%
Contractual Sev. & Other	187,300	64,826	122,474	34.61%
Maintenance	51,864	6,891	44,973	13.29%
Supplies	117,000	12,143	104,857	10.38%
Paramedic Course	70,000	13,568	56,432	19.38%
Capital Outlay	18,000	-	18,000	0.00%
Non-Departmental	150,000	-	150,000	0.00%
	<b>720,000</b>	<b>109,548</b>	<b>610,452</b>	<b>15.21%</b>
Revenue Over/Under	-	<b>(39,289)</b>	<b>39,289</b>	

NOTE:

51 AMERICAN RESCUE PLAN

REVENUES	Budget	JTD Actual	Budget Balance
Intergovernmental	4,118,303	2,122,786	1,995,518
Miscellaneous	123,927	13,299	110,628
	<b>4,242,230</b>	<b>2,136,085</b>	<b>2,106,146</b>
<b>EXPENDITURES</b>			
Contractual Services	123,427	123,427	-
Drainage Improvements	488,000	584,993	(96,993)
Water Rate Study	37,725	37,725	-
Impact Fee Study	31,500	4,725	26,775
TCEQ Comp. Self Audit	49,250	15,954	33,296
Revenue Loss	1,030,000	1,030,000	-
PD Renovation	780,843	167,423	613,420
Mile 1 East	270,000	171,837	98,163
Utility Improvements	1,307,478	-	1,307,478
Street Improvements	124,007	-	124,007
	<b>4,242,230</b>	<b>2,136,085</b>	<b>2,106,145</b>
Revenue Over/Under	-	<b>(0)</b>	<b>0</b>

NOTE: This fund is reported as Job to Date.

## CITY OF MERCEDES

## Budget vs Actual FY 2023-2024 (UNAUDITED)

As at 11/30/2023

## 52 SERIES 2021 CO

REVENUES	Budget	JTD Actual	Budget Balance
Bond Revenue-Other Financ	8,250,000	8,250,000	-
Interest Income	68,981	70,928	(1,947)
Miscellaneous	-	-	-
	<b>8,318,981</b>	<b>8,320,928</b>	<b>(1,947)</b>
<b>EXPENDITURES</b>			<b>31.05%</b>
EMS/FIRE Equipment	796,765	720,000	76,765
PD Vehicles/Renovation	1,341,445	468,609	872,836
PW Equipment	607,618	475,979	131,639
Planning Equipment		-	-
Library	17,586	17,586	-
Other Equipment	273,089		273,089
Build. Improvements	70,000	-	70,000
Water/Sewer Utility Improv	3,577,633	164,433	3,413,200
Lift Station Improv.	495,000	-	495,000
Street Improvements	400,000	400,000	-
Drainage Imprprov.	218,000	164,723	53,278
Other Infrastructure Imp	350,260		350,260
Non-Departmental	171,585	171,750	(165)
	<b>8,318,981</b>	<b>2,583,079</b>	<b>5,735,902</b>
<b>Revenue Over/Under</b>	<b>(0)</b>	<b>5,737,849</b>	<b>(5,737,849)</b>

NOTE: This fund is reported as Job to Date.

**Monthly Statistics Report  
FY 2023-2024**

## Finance

	<i>FY 2021-2022</i>	<i>FY 2022-2023</i>	<i>FY 2022-2023</i>	
<i>Invoices</i>	<i>Totals</i>	<i>Totals</i>	<i>October</i>	<i>1st Qtr</i>
Invoices Received	3,222	2,481	113	238
Payment Requests Received	2,481	2,419	219	403
Emergency Payment Requests		25	1	2
<b>Total</b>	<b>5,703</b>	<b>4,925</b>	<b>333</b>	<b>643</b>

<i>Payments Processed</i>	2,638	2,779	183	183
<i>Total Paid</i>	\$ 21,530,131.74	\$ 23,785,090.17	\$ 2,000,575.15	\$ 2,000,575.15
(01) General Fund	\$ 10,762,818.74	\$ 11,604,361.90	\$ 941,287.72	\$ 941,287.72
(02) Utility Fund	\$ 5,166,272.07	\$ 4,925,956.14	\$ 568,005.72	\$ 568,005.72
(03) Municipal Court	\$ 3,451.67	\$ 2,753.76	\$ -	\$ -
(05) Library Fund	\$ 5,693.27	\$ 5,509.02	\$ -	\$ -
(07) Special Rev/Grants	\$ 237,279.44	\$ 206,122.68	\$ 1,263.74	\$ 1,263.74
(10) Local Forfeiture	\$ 832.04	\$ 13,246.27	\$ 3,780.14	\$ 3,780.14
(12) KMB	\$ 5,501.29	\$ 5,354.65	\$ -	\$ -
(15) I & S	\$ 2,274,584.23	\$ 2,281,284.81	\$ -	\$ -
(16) Hotel Motel	\$ 211,615.95	\$ 130,569.00	\$ -	\$ -
(30) TIRZ		\$ 700,000.00	\$ -	\$ -
(43) Series 2018	\$ 343,844.56	\$ -	\$ -	\$ -
(46) EMS	\$ 392,336.87	\$ 419,731.42	\$ 15,793.87	\$ 15,793.87
(49) Emergency Manage.	\$ 576.61	\$ -	\$ -	\$ -
(51) ARPA	\$ 315,272.44	\$ 1,135,464.99	\$ 122,001.36	\$ 122,001.36
(52) Series 2021	\$ 1,810,052.56	\$ 2,352,678.57	\$ 348,442.60	\$ 348,442.60
(54) Parks Fund		\$ 2,056.96	\$ -	\$ -

**Monthly Statistics Report  
FY 2023-2024**

## Finance

<i>Purchase Orders</i>	<i>FY 2021-2022 Totals</i>	<i>FY 2022-2023 Totals</i>	<i>October</i>	<i>FY 2022-2023 1st Qtr</i>
PO Requisitions (Regular)	1,525	1,275	126	199
Emergency PO Requisitions		284	30	68
<b>Total</b>	<b>1,525</b>	<b>1,559</b>	<b>156</b>	<b>267</b>
Purchase Orders Issued	1,525	1,492	137	252
Purchase Orders Issued	\$ 4,117,535.26	\$ 2,736,129.00	\$ 220,865.84	\$ 614,639.14
Purchase Orders Received	\$ 2,901,261.64	\$ 1,952,309.76	\$ 119,851.88	\$ 415,994.12
Purchase Orders Voided	\$ 1,216,273.62	\$ 783,819.24	\$ 774.51	\$ 812.76
Purchase Orders Outstanding	\$ -	\$ -	\$ 100,239.45	\$ 197,832.26

<i>Budget Amedments</i>	<i>FY 2021-2022 Totals</i>	<i>FY 2022-2023 Totals</i>	<i>October</i>	<i>FY 2022-2023 1st Qtr</i>
Budget Amendments Received		77		5
<i>Approved</i>				
General Fund		69		4
Utility Fund		7		0
EMS Fund		1		0
KMB				1
<b>Total</b>		<b>77</b>	<b>0</b>	<b>5</b>



VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ALLTERRA CENTRAL, INC.	11/22/23	SI157706 GPS ANTENNA	UTILITY FUND	WATER/SEWER TREATMENT	11,140.36
				TOTAL:	11,140.36
BLUECROSS AND BLUE SHIELD OF TEXAS	11/28/23	NOV 2023 EMPLOYEE INSURANC	GENERAL FUND	POLICE	14,249.19
				TOTAL:	14,249.19
CLEARGOV INC.	11/07/23	2023-13758 ANNUAL INVOICE	GENERAL FUND	INFORMATION TECHNOLOGY	16,500.00
				TOTAL:	16,500.00
DEVELOPMENT CORPORATION OF MERCEDES	11/22/23	NOVEMBER 2023 SALES TAX	GENERAL FUND	NON-DEPARTMENTAL	167,935.43
	11/17/23	65 VTX NOTE PAYMENT	GENERAL FUND	NON-DEPARTMENTAL	10,416.67
				TOTAL:	178,352.10
ENTERPRISE FM TRUST	11/22/23	FBN4889882 MONTHLY LEASE	GENERAL FUND	VEHICLE MAINTENANCE	10,136.53
				TOTAL:	10,136.53
ESO SOLUTIONS, INC	11/22/23	ESO-120899 EMS REPORTING	EMS FUND	EMERGENCY MEDICAL SERV	10,456.00
				TOTAL:	10,456.00
LAW OF OF MARTIE GARCIA VELA, PC.	11/17/23	AUGUST 2023 LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	20,000.00
				TOTAL:	20,000.00
LOWER RIO GRANDE VALLEY DEVELOPMENT CO	11/14/23	9122022 FY2023 LOCAL MATCH	GENERAL FUND	NON-DEPARTMENTAL	33,000.00
				TOTAL:	33,000.00
METRO FIRE APPARATUS SPECIALISTS, INC	11/22/23	02-16274 REPAIRS TO ENGIN	GENERAL FUND	VEHICLE MAINTENANCE	12,963.66
				TOTAL:	12,963.66
PATTI'S PARTNERSHIP, LLC	11/07/23	263980 ANNUAL LICENSE	GENERAL FUND	INFORMATION TECHNOLOGY	13,781.20
				TOTAL:	13,781.20
SAENZ UTILITY CONTRACTORS, LLC	11/14/23	PAY APP#3 PROPOSED SANITAR	AMERICAN RESCUE FU	UTILITY IMPROVEMENTS	443,097.27
				TOTAL:	443,097.27
SWG ENGINEERING, LLC	11/10/23	10306 CAPISALLO TERRACE SA	AMERICAN RESCUE FU	UTILITY IMPROVEMENTS	11,481.60
				TOTAL:	11,481.60
TEXAS MUNICIPAL RET. SYST	11/15/23	PENSION PLAN PAYABLE	GENERAL FUND	NON-DEPARTMENTAL	11,949.04
	11/15/23	PENSION PLAN PAYABLE	GENERAL FUND	NON-DEPARTMENTAL	13,819.46
	11/15/23	PENSION PLAN PAYABLE	GENERAL FUND	POLICE	11,772.86
				TOTAL:	37,541.36
TEXAS NATIONAL BANK	11/01/23	FEDERAL W/H	GENERAL FUND	NON-DEPARTMENTAL	13,492.55
	11/15/23	FEDERAL W/H	GENERAL FUND	NON-DEPARTMENTAL	12,342.91
	11/01/23	FICA W/H	GENERAL FUND	NON-DEPARTMENTAL	12,269.28
	11/15/23	FICA W/H	GENERAL FUND	NON-DEPARTMENTAL	11,982.01
				TOTAL:	50,086.75
THIRKETTLE CORPORATION	11/17/23	INV0097683 ANNUAL RNI SAAS	UTILITY FUND	INFORMATION TECHNOLOGY	36,727.38
				TOTAL:	36,727.38
TRI-GEN CONSTRUCTION LLC	11/14/23	APPNO.011 MERCEDES PD RENO	AMERICAN RESCUE FU	PD RENOVATION	167,413.49
	11/14/23	APPNO.011 MERCEDES PD RENO	SERIES 2021	POLICE	128,820.81
				TOTAL:	296,234.30
U.S. WATER SERVICES CORPORATION	11/17/23	S183068 WATER EXPENSE FEE	UTILITY FUND	WATER/SEWER TREATMENT	99,090.21

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	11/17/23	S183069 WATER EXPENSE FEE	UTILITY FUND	WATER/SEWER TREATMENT	112,670.87
	11/03/23	CONTRACTUAL SERVICES	UTILITY FUND	WATER/SEWER TREATMENT	99,090.21
	11/03/23	SEP 2023 MONTHLY SERVICES	UTILITY FUND	WATER/SEWER TREATMENT	<u>112,670.87</u>
				TOTAL:	423,522.16

===== FUND TOTALS =====		
01	GENERAL FUND	386,610.79
02	UTILITY FUND	471,389.90
46	EMS FUND	10,456.00
51	AMERICAN RESCUE FUND	621,992.36
52	SERIES 2021	128,820.81
-----		
	GRAND TOTAL:	1,619,269.86
-----		

TOTAL PAGES: 2

## Monthly Statistics Report November 2023

**Total of Work Orders: 701**

Job Code	Total Completed	Total outstandig (pending)	Total Void
Regular connects (on)	45	28	1
Reinstate (reins)	110	0	16
Regular disconnects (off)	70	2	2
Meter swap (swap)	16	4	0
Disconnects no paymet (lock)	121	9	196
Miscellaneous (misc)	8	12	1
Ert replacement (entre & mxu)	24	0	0
High reads (gt-rd)	0	0	0
Get Missed Meter Read (gt-rd)	34	0	0
Service change (srvch)	1	1	0
Miscellaneous Public Works (mech)	0	0	0
Account on Temporary H (hold)	0	0	0
Occupant change (tran)	0	0	0
Re-read Meer After (re-rd)	0	0	0
Check leak/fix leak (leak)	0	0	0
Mechanical inspection	0	0	0
<b>TOTAL OF CODES</b>	<b>429</b>	<b>56</b>	<b>216</b>

Disconnects no paymet (voided)      These are usually customers who make their payment before the meter is closed.

**Unread meters (SENSUS) read manually**

Meter Blank (screen)	15
Parts	59
Wire damaged	7
Meter Low Battery	4
Meter covered	13
MXU damaged	13
Reprogramed	0
Disconnected	6
Under water	5
Everything ok (no read)	48
Meter inside property	7
	<b>177</b>

**Unread meters (Kamstrup)**

Broken antenna	6
Meter covered	5
Meter reprogramed	10
Meter Swap	1
Under water	7
Meter OFF (no connected)	3
	<b>32</b>

**Traveling meters 7****La Herencia Apparts. 7**

<b>Available Water Meters:</b>	5/8"	1004	<b>STAND-BY 1 (EMERGENCY)</b>
	3/4"	9	(4 ZARATE CONST.)
	1"		<b>STAND-BY 1 (EMERGENCY)</b>
	1 1/2"	4	
	2"	0	

**Mercedes Municipal Court**  
Revenue Collected by Citations  
November 1, 2023 - November 30, 2023

City of Mercedes Revenue	<b>\$3,049.73</b>
State of Texas Revenue	<b>\$1,769.62</b>
Total Revenue Collected	<b>\$4,819.35</b>

Total Number of Cases (Dockets) Heard by Court – **15**

  
\_\_\_\_\_  
Eduardo Mendoza, Municipal Court Coordinator

# Monthly Statistics Report

FY 2022-2023

November 30, 2023

## Municipal Court

<i>Citation By Violation</i>	<i>FYE 2022 Totals</i>	<i>FYE 2023 Totals</i>	<i>October</i>	<i>November</i>	<i>1st Qtr Totals</i>
Defective Equipment	7	22			0
DLR "A"-Corrective Lenses			1		1
DLR "B"-Licensed Driver 18 Yrs		1			0
Driving W/O Stop Lamps		1			0
Failed to Display Vehicle Registration	1	1			0
Failed to ID Truthfully	1	0			0
Failed to Obey Traffic Control Sign	8	0			0
Expired Registration-Moto Vehicle	174	160	13	5	18
License Plate Registration-Fictitious	1	0			0
License Plate Registration-Trailer	1	1			0
No Cover on Load	1	0			0
No Front License Plate	10	7	2		2
No Rear License Plate	1	0			0
Wrong License Plate	10	8	3		3
No Tail Light(s)	1	1			0
Parking Violation		1			0
Parking-Fire Lane	1	0			0
U-Turn Between Street Intersection	1	0			0
Speeding	58	36	1	2	3
Speeding in a School	3	3			0
Failed To Yield Right of Way	8	6			0
Ran Stop Sign	134	88	1	1	2
Ran Red Light	33	25		1	1
Change Lane when Unsafe	14	6		1	1
Turned Left From Wrong Lane	1	0			0
Turned Right From Wrong Lane		1			0
Improper Turn	1	1			0
Drove Wrong Way On One-Way Roadway	15	1	1	1	2
Following Too Closely	3	4	1		1
Unsafe Start from Park or Stopped Positio		2			0
Child Passenger Safety Seat Off	26	8	1	1	2
No Seat Belt-Driver	121	86	2		2
No Seat Belt-Passenger		2			0
Child (4-14) Not Secured by Safety Belt	9	1			0
Possession of Alcoholic Bev. in Vehicle		2			0
Operate Vehicle with Child in Open Bed	1	0			0
Driving Under the Influence-Minor		1			0
Use of Wireless Device By Motorist	4	1			0
Failed to Maintain Financial Resp	272	224	14	13	27
Failed to Control Speed	5	2			0
Failed to Yield at Stop	3	1		1	1
Failed to Yield Row at Open Intersection		1			0
Failed to Yield Row at Open Intersection	1	0			0
Failed to Yield Row Leaving Private Drive	3	0		1	1

# Monthly Statistics Report

FY 2022-2023

November 30, 2023

## Municipal Court

<i>Citation By Violation</i>	<i>FYE 2022 Totals</i>	<i>FYE 2023 Totals</i>	<i>October</i>	<i>November</i>	<i>1st Qtr Totals</i>
Failed to Yield Row to Emergency Veh		1			0
Disregard Traffic Control Device		2			0
Failed to Stop-Designated Point At Stop Sign	7	4	3		3
Failure to Stop at Traffic Light		1			0
Failed to Stop at Flashing Red Light		1			0
Failed to Drive in Single Lane	7	14			0
Turned Right Too Wide	1	1			0
Turned When Unsafe	1	0			0
Failed to Signal Lane Change	7	15			0
Failed to Give One Half of Roadway		1			0
Illegally Passed Street Car	1	0			0
Failed to Signal Turn	13	24		1	1
No Drivers License	301	254	15	14	29
Driving While License Invalid	8	0	1		1
Reckless Driving	6	3			0
No Head Lamp(s)-Not Equipped	4	3			0
Defective Head Lamp(s)	3	4			0
No Tail Lamp(s)-Not Equipped	4	5			0
Defective Tail Lamp(s)		3			0
No Stop Lamp(s)	2	2			0
Defective Stop Lamp(s)	2	5	1		1
Driving W/O Head Lights	4	1			0
Motor Vehicle Inspection Violation		5			0
Expired Operators License	38	10	1		1
Failed to Display DL	8	8	1		1
Failure to Report Change of Address/Name		1			0
Failure to Report Striking Fixture/Sign	0	0	1		1
No License Plate Light	7	4			0
Illegal Backing (Unsafe Backing)	1	0		1	1
Open Container In Vehicle	11	5			0
Unauthorized Glass Coating Material	9	1			0
Driving While Impaired	1	0			0
Driving Under the Influence	1	1			0
Stoping in Prohibited Area		1			0
Speeding>10% Above Posted Limit	191	88		1	1
Minor In Possession	8	7			0
Consumption of Alcohol-Minor	0	0	1		1
Failed to Secure Load	1	1			0
Assault-Physical Contact	30	26	1	1	2
Assault-Threat	2	1		1	1
Assault-Family Violence	12	9	3		3
Criminal Mischief	2	2		1	1
Disorderly Conduct	11	4			0
Disorderly Conduct-Urinating	1	0			0



# Monthly Statistics Report

FY 2022-2023

November 30, 2023

## Municipal Court

<i>Citation By Violation</i>	<i>FYE 2022 Totals</i>	<i>FYE 2023 Totals</i>	<i>October</i>	<i>November</i>	<i>1st Qtr Totals</i>
Disorderly Conduct-Abusive Language	1	0			0
Disorderly Conduct-Noise (Public)	1	0			0
Failure to Identify-False Info.		1			0
Minor In Possession of Alcohol		2			0
Leaving A Child In A Vehicle	2	0			0
Theft	16	11		2	2
Criminal Trespass		1			0
Possession of Drug Paraphernalia	39	96	2	6	8
Public Intoxication	26	35	1	1	2
Consuming Alcoholic Beverage		1			0
Solicitation W/O A Permit		2			0
Tabacco Products Law	1	0			0
City Code (Dog At Large)	6	3			0
City Code (Vaccination Required)	6	0			0
City Code (Dog Tags)	5	1			0
Dog Bite	6	3			0
Violation of City Ordinance #10	2	3	1		1
City Code (Abandoned & Junked Vehicle)	7	11	1		1
City Code (Vendors Permit)		1			0
City Code Violation (Nuisance)	3	0			0
Fire Code Violation				1	1
City Code (Register Dangerous Dog)	2	1			0
Illegal Dumping	3	2			0
Littering		1			0
Curfew Violation	9	8			0
Violation of City Ord. 83-16	30	27	8	2	10
Violation of City Ord. 99-22 (Weedy Lot)	8	6	2		2
Violation of City Ord. #26 (Zoning-Running a Bus	1	0			0
Ordinance 2000-03 (Signs)	1	0			0
City Ordinance (Junked Vehicle)	11	11	2	2	4
<b>Total</b>	<b>1,824</b>	<b>1,450</b>	<b>85</b>	<b>61</b>	<b>146</b>
<b>Dismissals</b>	<b>237</b>	<b>186</b>	<b>7</b>	<b>8</b>	<b>15</b>
	<b>\$ 68,853.61</b>	<b>\$ 49,079.98</b>	<b>\$ 1,857.63</b>	<b>\$ 3,074.20</b>	<b>\$ 4,931.83</b>

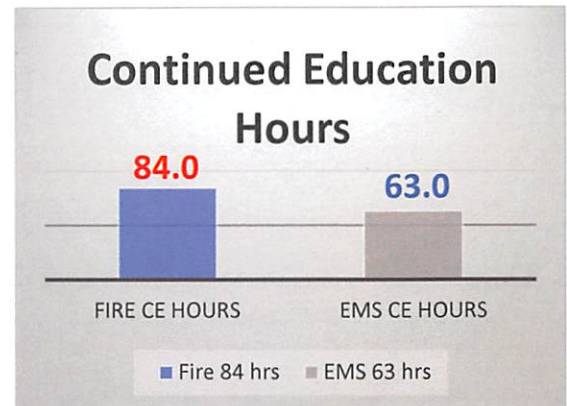
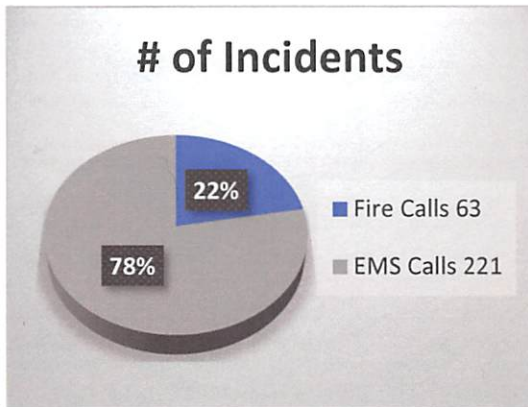


## MERCEDES FIRE DEPARTMENT EMS

### Monthly Report November 2023



*"Through dedicated, professional members, the Mercedes Fire Department EMS care for and protects the lives and property of our community through incident response, comprehensive training, public education and fire prevention."*



### Emergency Management:

- Veterans Parade 2<sup>nd</sup> Safety Meeting.
- Participation in Safe School Committee meetings.
- TX Airlift After Action on incident.
- Continue on providing COVID-19 testing to all city employees when needed.
- Operational planning of December 2023 Marathon.
- Winter Wonderland planning meeting.
- Utilize WEBEOC during operations within the community.
- Marathon Traffic Plan Update.
- 2023 Marathon Planning with other local agencies. Magic Valley, MISD and RGVLS.
- MISD CTE Advisory Committee Meeting
- TTF-1 Valley Team Meeting
- Request and respond with FD Drone for operations within the community.

# Mercedes Fire Department

Mercedes, TX

This report was generated on 12/15/2023 2:59:34 PM



## Incident Type Count per Station for Date Range

Start Date: 11/01/2023 | End Date: 11/30/2023

INCIDENT TYPE	# INCIDENTS
<b>Station: 1 - MERCEDES FIRE STATION 1</b>	
111 - Building fire	1
113 - Cooking fire, confined to container	1
131 - Passenger vehicle fire	4
140 - Natural vegetation fire, other	1
143 - Grass fire	1
150 - Outside rubbish fire, other	1
151 - Outside rubbish, trash or waste fire	3
240 - Explosion (no fire), other	1
311 - Medical assist, assist EMS crew	11
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	7
412 - Gas leak (natural gas or LPG)	2
444 - Power line down	2
531 - Smoke or odor removal	1
622 - No incident found on arrival at dispatch address	1
650 - Steam, other gas mistaken for smoke, other	1
651 - Smoke scare, odor of smoke	3
652 - Steam, vapor, fog or dust thought to be smoke	1
700 - False alarm or false call, other	3
733 - Smoke detector activation due to malfunction	2
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	5
745 - Alarm system activation, no fire - unintentional	2
911 - Citizen complaint	1

**# Incidents for 1 - Mercedes Fire Station 1: 60**

<b>Station: 2 - MERCEDES FIRE STATION 2</b>	
160 - Special outside fire, other	1
542 - Animal rescue	2

**# Incidents for 2 - Mercedes Fire Station 2: 3**

Only REVIEWED incidents included.



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Doc Id: 857

Page # 1 of 1

# Mercedes Fire Department

Mercedes, TX

This report was generated on 12/15/2023 2:59:53 PM



## Average Turnout Time (Dispatch to Enroute) per Station for Date Range

Start Date: 11/01/2023 | End Date: 11/30/2023

STATION		TURNOUT TIME (min) (Dispatch to Enroute)
1 - Mercedes Fire Station 1		2:52
2 - Mercedes Fire Station 2		3:30
AVERAGE TURNOUT TIME:		3:11

Report calculates the average time difference between DISPATCH and ENROUTE for each station. Only REVIEWED incidents where ENROUTE time is provided are included. Cancelled apparatus are not included in this report.



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Doc Id: 684  
Page # 1 of 1



# Mercedes Fire Department

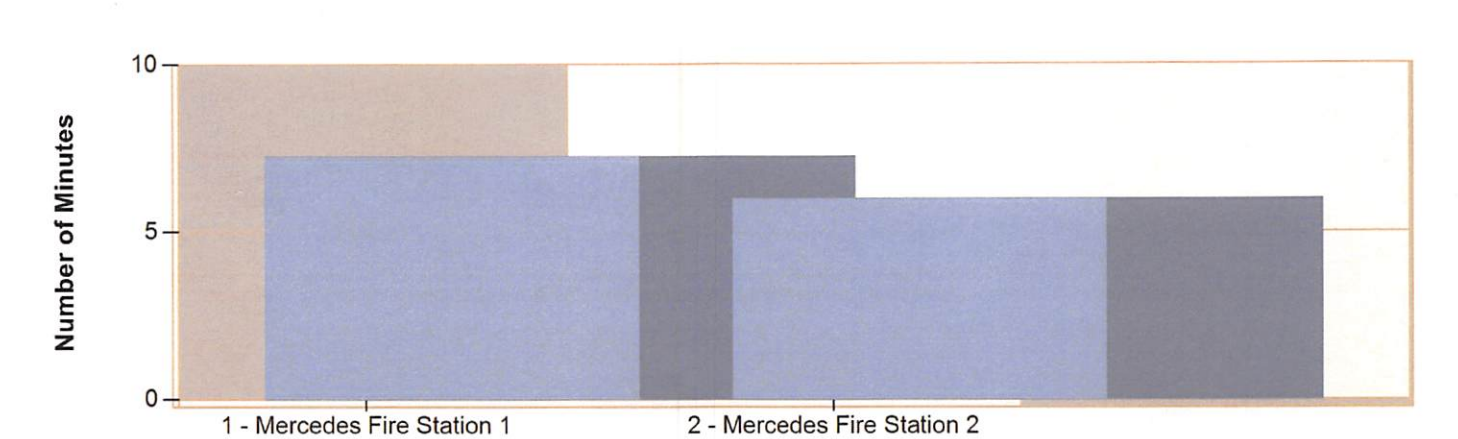
Mercedes, TX

This report was generated on 12/15/2023 3:01:10 PM



## Average Response Time per Station for Date Range

Start Date: 11/01/2023 | End Date: 11/30/2023



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
1 - Mercedes Fire Station 1	7:16
2 - Mercedes Fire Station 2	6:00

AVERAGE RESPONSE TIME calculated from the average time difference between DISPATCH and ARRIVED times on Basic Info 4. Only REVIEWED incidents included.

# Mercedes Fire Department

Mercedes, TX

This report was generated on 12/15/2023 3:02:22 PM



## Incident List for Apparatus for Date Range

Apparatus: MAV-1 | Start Date: 11/01/2023 | End Date: 11/30/2023

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
Total # of Incidents for all Apparatus:			0

Incidents must be Reviewed. (special note for stations which have renamed apparatus: The report runs off an internal ID assigned to an Apparatus upon initial creation rather than the "Department Apparatus ID" ( ex. B-1, FT-1, etc...). If the Department ID is renamed (ex. B-1 becomes B-2), the results will still return results for "B-1" up to the date it was changed, then the results will show "B-2" assigned calls.)



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Doc Id: 825

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# MERCEDES FIRE DEPARTMENT EMS

## Monthly Report November 2023



### Fire Marshal's Office

• Fire Inspections	26
• Fire Investigations	1
• Public Educations	489
• Plan Reviews	0
• Fire Alarms	1
• Fire Sprinkler Reviews	2
• Hood System Reviews	0
• Fire Suppression Reviews	0
• Meetings	9
• Burn Permits	1
• Fire Safety Complaints	1
• Special Assignments	3
• Subdivision Review Conference	0

Ruben A. Gutierrez  
Fire Marshal

11/2023  
DATE

*Mercedes Fire Department*  
105 N. Ohio Ave  
956-565-7755

NOVEMBER TOTAL BUILDING PERMI						
	PERMITS	PROJECT	AMOUNT	PERMITS	AMOUNT	PERMITS
RESIDENTIAL	BUILDING	VALUE	COLLECTED	ELECTRICAL	COLLECTED	FUEL GAS
New Buildings	70	\$ 33,048,874.31	\$ 90,051.60	70	\$ 16,904.50	
NRC Reinspeciton Fees						
NRC Permit Renwal						
Plan Review Fees						
Additions	5	\$ 112,880.00	\$ 1,287.30			
Reinspeciton Fees						
Demolitions	9	\$ 86,531.00	\$ 1,178.00			
Inspections	3		\$ 915.00			
Renovations	1	\$ 15,000.00	\$ 450.00			
Reinspeciton Fees						
Manufactured/Modular	3		\$ 470.00			
Other	1	\$ 21,000.00	\$ 265.80			
Other Building Related						
Re-Roof	2					
Decks/ Carports						
Storage Room	2	\$ 5,700.00	\$ 93.20			
Solar Panel Installation						
Reinspeciton Fees						
Repairs	8	\$ 466,224.00	\$ 1,719.22			
Other Non Building Related						
Fence	1	\$ 1,500.00	\$ 50.00			
Driveways						
Pools		\$ -	\$ -			
<b>RESIDENTIAL TOTALS</b>	<b>105</b>	<b>\$ 33,757,709.31</b>	<b>\$ 96,480.12</b>	<b>70</b>	<b>\$ 16,904.50</b>	<b>0</b>
<b>COMMERCIAL</b>						
New Buildings	1	\$ 205,000.00	\$ 1,206.20	1	\$ 85.00	
NCC Reinspection Fees						
NCC Permit Renewal						
Plan Review Fees						
Additions	2	\$ 31,200.00	\$ 552.25			
Reinspeciton Fees						
Demolitions						
Renovations	2	\$ 275,000.00	\$ 1,251.30			
Reinspeciton Fees						
Right of Way	6	\$ 60.00	\$ 80.00			
Annual Health	42					
Annual Fire						
Reinspeciton Fees						
New Business		\$ -				
Other Building Related						
Re-Roof	2	\$ 2,500.00	\$ 550.00			
Repairs	3	\$ 23,000.00	\$ 417.36	7	\$ 470.00	
Reinspeciton Fees						

Other Non Building Related						
Sign Permits	1	\$ 4,000.00	\$ 274.00			
Reinspection Fees						
Fire Alarm/ Suppression						
other	1	\$ 2,000.00	\$ 50.00			
<b>COMMERCIAL TOTALS</b>	<b>60</b>	<b>\$ 542,760.00</b>	<b>\$ 4,381.11</b>	<b>8</b>	<b>\$ 555.00</b>	<b>0</b>
<b>TOTAL RES/COMM</b>	<b>165</b>	<b>\$ 34,300,469.31</b>	<b>\$ 100,861.23</b>	<b>78</b>	<b>\$ 17,459.50</b>	<b>0</b>
			\$ -			TOTAL CO
<b>INSPECTIONS</b>						
	<b>BUILDING INSPECTIONS</b>		<b>ELECTRICAL INSPECTIONS</b>		<b>MECHANICAL INSPECTIONS</b>	
RESIDENTIAL						
RE-INSPECTIONS						
COMMERCIAL						
RE-INSPECTIONS						
EVENT INSPECTIONS						
<b>TOTALS</b>	<b>0</b>		<b>0</b>		<b>0</b>	
<b>LICENSES</b>	<b>NEW LICENSE</b>		<b>RENEW LICENSE</b>			
	<b>MEP</b>	<b>GENERAL</b>	<b>MEP</b>	<b>GENERAL</b>		
CONTRACTOR LICENSE		4		10	\$	
BUSINESS LICENSE			3		\$	
OUTDOOR SALES	48					
VENDOR PERMITS	11				\$	
EVENT COORDINATOR	2				\$	
STOCK SHOW VENDORS					\$	
PEDDLERS PERMIT	0		<b>TOTAL</b>	<b>1765</b>	\$	
<b>YARD SALE PERMITS</b>	26		\$ 130.00		\$	
<b>STOP WORK ORDERS ISSUED</b>			<b>TOTAL CASH COLLECTED</b>		<b>\$</b>	

TS/INSPECTIONS					
AMOUNT	PERMITS	AMOUNT	PERMITS	AMOUNT	TOTAL
COLLECTED	MECHANICAL	COLLECTED	PLUMBING	COLLECTED	COLLECTED
	68	\$ 4,885.00	70	\$ 53,997.10	\$ 219,835.30
					\$ -
					\$ -
					\$ -
					\$ 1,287.30
					\$ -
					\$ 1,178.00
					\$ 915.00
					\$ 450.00
					\$ -
					\$ 470.00
					\$ 265.80
					\$ -
					\$ -
					\$ 93.20
					\$ -
					\$ -
					\$ 1,719.22
					\$ 50.00
					\$ -
					\$ -
\$ -	68	\$ 4,885.00	70	\$ 53,997.10	\$ 226,263.82
	1	\$ 400.00	1	\$ 71.00	\$ 1,762.20
					\$ -
					\$ -
					\$ -
					\$ 552.25
					\$ -
					\$ -
					\$ 1,251.30
					\$ -
					\$ 80.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ 550.00
					\$ 887.36
					\$ -

					\$ 274.00
					\$ -
					\$ -
					\$ 50.00
\$ -	1	\$ 400.00	1	\$ 71.00	\$ 226,263.82
\$ -	69	\$ 5,285.00	71	\$ 54,068.10	\$ 452,527.64
LECTED	\$ 452,527.64				
<u>PLUMBING INSPECTIONS</u>		<u>HEALTH INSPECTIONS</u>		<u>FIRE INSPECTIONS</u>	
		42			
0		42		0	
<u>CASH COLLECTED</u>					
					1,600.00
					75.00
					165.00
					90.00
					-
					-
					452,527.64
454,422.64					

**CITY SECRETARY'S OFFICE 2023  
ANNUAL REPORT**

TYPE	JAN. 2023	FEB. 2023	MAR. 2023	APR. 2023	MAY. 2023	JUN. 2023	JUL. 2023	AUG. 2023	SEPT. 2023	OCT. 2023	NOV. 2023	DEC. 2023	YTD Total
<b>CITY SECRETARY</b>													
Agenda													
Reg./Special/Wkshp	1	2	3	1	2	3	2	4	3	2	2		25
Minutes													
Reg./Special	1	2	3	1	2	3	2	4	3	2	2		25
Ordinances	0	2	2	0	2	0	0	5	2	0	0		13
Resolutions	1	6	1	3	2	1	2	1	0	2	4		23
Contracts	2	5	1	0	0	1	12	2	1	1	0		25
Bids	0	0	1	0	0	1	0	1	0	0	0		3
<b>PERMITS</b>													
Sound/Dance	3	3	2	1	8	4	3	3	4	5	1		37
TABC	0	0	3	0	0	0	0	0	1	1	0		5
<b>VITAL STATISTICS</b>													
Filling w. State	4	4	4	6	11	4	11	4	2	12	4		66
Issuing Birth	28	29	24	17	17	25	15	16	14	15	19		219
Issuing Death	2	19	2	1	5	13	22	13	1	20	24		122
<b>RISK MANAGEMENT</b>													
Vehicle Claims	3	0	1	0	2	1	1	1	0	4	0		13
Liability Claims	6	4	2	1	1	3	1	2	0	2	4		26
<b>OPEN RECORDS</b>													
Received	58	52	42	44	61	48	41	47	59	60	43		555
Responded	53	42	38	36	43	36	34	37	44	50	33		446
<b>HUMAN RESOURCE</b>													
New Hires	1	5	0	3	11	5	1	2	9	14	4		55
Resignations	5	2	4	4	5	7	8	7	9	6	7		64
Retirements	0	0	0	0	0	1	7	7	6	6	1		28
Workers Comp	3	0	2	1	2	1	2	2	0	3	0		16

Significant Comments: