

NOTICE

(RFP # 2024-021)

Posted 10/17/2024

The City of Mercedes is requesting sealed Requests for Proposals (RFP) from qualified individuals/firms to provide **FIRE HYDRANT INSTALLATION SERVICES**. Qualified applicants are invited to submit qualifications and proposals for the provision of these services. In order to be considered, proposals must address each of the requests for information included in this document.

All addenda, notices, additional information, etc. will be posted on the City of Mercedes website at www.cityofmercedes.com.

One (1) original copy of the proposal and one (1) electronic copy must be sealed and returned to the City of Mercedes, City Hall, no later than **3:00 p.m. CST on Wednesday, November 6, 2024**, to the attention of:

City Manager
Mercedes City Hall
400 S. Ohio Ave.
Mercedes, TX 78570

All proposals must be clearly marked with “**RFP 2024-021 – Fire Hydrant Installation.**” Proposer is responsible for delivery of response by the date and time set for the closing of the proposal acceptance. Responses received after the date and time set for the closing will not be considered.

The City of Mercedes reserves the right to reject any and all proposals and waive informalities in proposals received.

All inquiries concerning the RFP must be made in writing and addressed to the address or email address listed below, with e-mail being the preferred method.

City of Mercedes
Joselynn Castillo
City Secretary
400 S. Ohio Ave.
Mercedes, TX 78570
Phone: 956-565-3114
Email: jcastillo@cityofmercedes.com

Joselynn Castillo
City Secretary

City of Mercedes
Request for Proposals (RFP)
Fire Hydrant Installation Services

I. Introduction: The City of Mercedes is seeking qualified contractors to provide labor and equipment for the installation of fire hydrants. The City will supply the fire hydrants; however, the contractor will be responsible for all aspects of installation, including any necessary connections and adjustments to existing water lines.

II. Project Description: The City currently has an inventory of fire hydrants that need to be installed at various locations. The number of hydrants to be installed is 13, and proposals should reflect a per-unit cost for installation. The contractor will be responsible for site preparation, installation, and testing of each fire hydrant according to applicable local, state, and national standards.

III. Scope of Work: The contractor shall:

1. Install fire hydrants supplied by the City at designated locations.
2. Connect hydrants to existing water mains, ensuring compatibility and performance.
3. Test each hydrant for proper operation once installed.
4. Ensure compliance with relevant fire protection and safety codes.
5. Restore the site to its original condition, including any necessary landscaping or pavement repair.

IV. Contractor Requirements:

- Contractor must be licensed, bonded, and insured.
- Previous experience with fire hydrant installation or similar projects is required.
- Knowledge of local and state water line and fire hydrant installation codes.

V. Proposal Submission Requirements: All proposals must include the following:

1. Company profile, including relevant experience.
2. Per-unit cost for installation of fire hydrants.
3. Estimated timeline for the completion of individual installations.
4. A list of any additional costs or potential services not covered by the per-unit installation cost.
5. Proof of insurance and applicable licenses.
6. At least three references from previous relevant projects.

VI. Evaluation Criteria: Proposals will be evaluated based on:

- Total cost per unit of fire hydrant installation.
- Contractor's experience and qualifications.
- Proposed timeline for completing installations.
- Compliance with submission requirements.

VII. Submission Deadline: All proposals must be submitted no later than Wednesday, November 6, 2024 at 3:00 p.m. to:

City Manager
Mercedes City Hall
400 S. Ohio Ave.
Mercedes, TX 78570

VIII. Additional Information

- Site visits may be scheduled upon request.
- The City of Mercedes reserves the right to accept or reject any and all proposals.
- This is a public bid, and proposals will be opened on Wednesday, November 6, 2024 at 3:00 p.m.

For questions or additional information, please contact Joselynn Castillo at jcastillo@cityofmercedes.com and cc'd to Javier Campos at jcampos@cityofmercedes.com.