



Mayor Oscar D. Montoya
Commissioner Joe Martinez
Commissioner Armando Garcia

Commissioner Jacob Howell
Mayor Pro-Tem Ruben Saldana
City Manager Alberto Perez

MERCEDES CITY COMMISSION
SPECIAL MEETING
AUGUST 21, 2023 – 6:30 P.M.
MERCEDES CITY HALL – COMMISSION CHAMBERS
400 S. OHIO AVE., MERCEDES, TX 78570

"At any time during the course of this meeting, the City Commission may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the City Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code."

1. Call Meeting to Order

2. Establish Quorum

3. Invocation

4. Pledge of Allegiance

5. Presentations

- a. Recognition of Mr. Orlando Trevino
- b. Proclamation for Ms. Bertha Hinojosa

6. Open Forum-

Maximum length of time of forum is 30 minutes with individual presentations limited to a maximum of two minutes. The City Commission can take no formal action on any city related matter discussed during the open forum. Persons who wish to participate in this portion of the meeting shall sign up as they arrive, indicating the topic about which they wish to speak. No one will be able to sign up **AFTER 6:20 PM**. The information required for signing up must be completed by that time. No public comments will be allowed during any agenda item unless recognized by the Mayor or if the item requires a public hearing. State your name and address before beginning your presentation. Pursuant to Tex. Gov't. Code §551.007 the scope of the right to speak is limited to agenda items.

There can be no comments about specific employees. By Charter, the City Manager is exclusively given authority over personnel matters, including complaints against city personnel. All complaints against city personnel will be addressed pursuant to Mercedes Personnel Policies. Comments must not be repeated and the Commission is not required to answer any question from the public. Any person who decides to directly question any member of the City Commission will be asked to discontinue their comments. The City Secretary's office representative will be responsible for notifying each presenter that their five-minute time limit has expired.

7. Consent Agenda: *(All matters listed under Consent Agenda are considered to be routine by the Governing Body and will be enacted by one motion. There will be no separate discussion of these items; however, if discussion is desired, that item(s) will be removed from the Consent Agenda and will be considered separately.)*

- a. Approval of Minutes for Meeting(s) held July 18, 2023 & August 10, 2023

8. Ordinances/Resolutions: *Present, Discuss, Consider, and Possibly Take Action Regarding:*

- a. Approval of Resolution 2023-17 in support of the "One Region, One Voice" initiative.
- b. Approval of First Reading of Ordinance 2023-07 to rezone Garden Park Lot 11 Block 19 from Class "B" Two Family Residential to Class "B" Business Applicant: Juan B. Vargas
- c. Approval of First Reading of Ordinance 2023-08 to rezone Mercedes Original Townsite Lot 6 Block 21 from Class "B" Two Family Residential to Class "C" Apartment Applicant: Mercedes Metro Investments – Mark Van Berg
- d. Approval of First Reading of Ordinance 2023-09 to rezone South Campacuas ADDN E101.80' -W316.80' N CLN FT Lot 136, 1.06 Acres from Class "B" Business to Class "C" Apartment District Applicant: John & Maida Pajares
- e. PUBLIC HEARING regarding the proposed budget for FY 23-24.
- f. Approval of first reading and second reading as per section 2.13 of the City Charter to adopt emergency Ordinance 2023-10 to adopt the City of Mercedes Budget for FY 23-24. (Record Vote Required)

9. Bids/Contracts: *Present, Discuss, Consider, and Possibly Take Action Regarding:*

- a. Approval to Ratify the Interlocal Cooperation Agreement between the City of Weslaco and the City of Mercedes for the housing of prisoners.
- b. Approval of Fiscal Year 2023-2024 Interlocal Agreement between the City of Mercedes and the County of Hidalgo Urban County Program

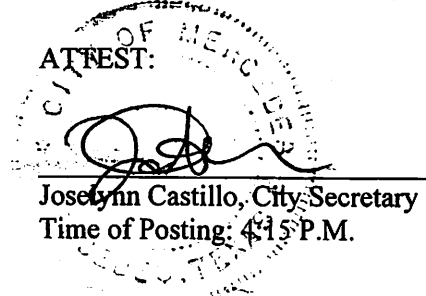
10. Monthly Departmental Reports:

- a. Library, Finance, Public Works, Recreation, Fire
- 11. Executive Session:** *Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)*
 - a. Discussion with City Manager regarding personnel matters. – Section 551.074
 - b. Consultation with Attorney regarding update on litigation – Section 551.071
- 12. Open Session:** *Present, Discuss, Consider, and Possibly Take Action Regarding:*
 - a. Item A from Executive Session
 - b. Item B from Executive Session
- 13. Adjournment**

Notice is hereby given that the City Commissioners of the City of Mercedes, Texas will meet in a ***Special Meeting*** on Monday, August 21, 2023 at 6:30 P.M. Said meeting will be conducted in the Commission Chambers of the City Hall located at 400 S. Ohio, Mercedes, Texas for the purpose of considering and taking formal action regarding the items listed above. This notice is given in accordance with Vernon's Texas Codes Annotated, Texas Government Code, Section 551.001 et. Seq.

WITNESS MY HAND AND SEAL OF THE CITY THIS THE 18TH DAY OF AUGUST, 2023.

ATTEST:



Joselyn Castillo, City Secretary
Time of Posting: 4:15 P.M.

ACCESSIBILITY STATEMENT

The City of Mercedes recognizes its obligations under the Americans with Disabilities Act of 1990 to provide equal access to individuals with disabilities. Please contact the City Manager's Office at (956) 565-3114 at least 48 hours in advance of the meeting with requests for reasonable accommodations, including requests for a sign language interpreter.

**MERCEDES CITY COMMISSION
REGULAR MEETING
JULY 18, 2023 – 6:30 P.M.
MERCEDES CITY HALL – COMMISSION CHAMBERS**

MEMBERS PRESENT:	Oscar D. Montoya Sr.	Mayor
	Ruben Saldana	Mayor Pro-Tem
	Jacob Howell	Commissioner
	Armando Garcia	Commissioner
	Joe Martinez	Commissioner
STAFF PRESENT:	Alberto Perez	City Manager
	Martie Garcia-Vela	City Attorney
	Joselynn Castillo	City Secretary
	Javier Ramirez	Asst. City Manager
	Nereida Perez	Finance Director
	Michael Rocha	I.T Manager
	Kristine Longoria	Human Resources
	Marisol Vidales	Library Director
	Javier Campos	Fire Chief

OTHERS PRESENT: Ruth Valdez, Javier Gracia, George Diaz, Axel Vallejo

1. CALL MEETING TO ORDER

Mayor Montoya welcomed everyone and called meeting to order at 6:30 p.m.

2. ESTABLISH QUORUM

Four Members of the Commission were present which constitutes a quorum.
Commissioner Martinez arrived during the Recognition of the Volunteer Fire Department.

3. INVOCATION

Commissioner Howell said the invocation. Mayor Montoya asked everyone to pray for former Commissioner Armando Lopez and informed everyone that Former Mayor Castillo passed away. He stated they both have served the community for many years.

4. PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Saldana led in the pledge of allegiance.

5. PRESENTATIONS

a. Tabled: Recognition of the Volunteer Fire Department

Mayor Montoya shared a personal story about the Fire Department. Mayor Montoya read a proclamation for the Volunteer Firefighters. Commissioner Howell expressed his appreciation to the volunteer firefighters and thanked Chief Campos for bringing the tradition back. He stated the volunteers play dual roles in their personal lives and their professional lives. Commissioner Garcia thanked the volunteer firefighters for their time and selfless efforts. Mayor Pro-Tem Saldana informed about the fire department article in the Mercedes enterprise. Mayor Montoya informed that Commissioner Martinez is now present. Commissioner

Martinez shared a story about the sacrifice the volunteers give to the city and the fire department. Fire Chief Campos called the volunteers to the front of the Commission room. Fire Chief Campos said a few words on the history of the volunteer fire department for Mercedes. Those present were Volunteer Lieutenant C.A Hinojosa, Howard Wade, Abelardo Leal, Jacob Howell, Armando Martinez, John David Cavazos, Jorge Gonzalez, John Gracia, and Volunteer Pastor David Wayne Dillon.

b. Presentation by Texas Children in Nature Network, Rio Grande Valley Health and Nature Liaison, regarding Children's Outdoor Bill of Rights

Ms. Marisol Vidales stated they have been working with Texas Children's in nature since 2022. They received nature backpacks and are now tackling the Children's Outdoor Bill of Rights to create a plan for children in nature. Ms. Marissa Oliva from TCiNN stated they have more backpacks to give to the libraries. They have a regional partnership in the valley to help children be more physically active in nature. The partners wanted the bill of rights to help determine what is important to our city. She stated the benefits are that you articulate a community's commitment to equitable access to nature for all children. It helps galvanize the community and city leaders in a shared vision for children's access to the outdoors and raise awareness of the benefits of children's nature connection. COBOR conversations provide an opportunity to launch or reinforce citywide collaboration. There is a nature journal where the children can collect stickers when they attend a location that is part of the Outdoor bill of rights. Their goal is to launch the COBOR by March 2024. Mayor Montoya stated to catch a fish from a local canal. Mayor Pro-Tem Saldana stated that the Irrigation has talked about making the canal a bike trail.

6. OPEN FORUM:

No one signed up for open forum.

7. CONSENT AGENDA

a. Approval of Minutes for Meeting(s) held July 5, 2023.

b. Approval of budget amendments.

Commissioner Martinez motioned to approve all items under consent agenda. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

8. ORDINANCES/RESOLUTIONS: *Present, Discuss, Consider and Possibly Take Action Regarding:*

a. Approval of Resolution 2023-16 in support of suspending the TGS statement of intent to increase rates.

Commissioner Howell made a motion to approve and get more information on the details of the increase. Mayor Pro-Tem Saldana seconded. Mayor Montoya asked if there is anything the City can do and stated that this is to suspend the increase and look into what the cities can do. This is a 90-day suspension that all the cities are involved to suspend the increased rates from Texas Gas Service. Commissioner Garcia stated that McAllen is taking the lead on this. Mayor

Montoya recommends the City to send letters and follow up. Upon a called vote, the motion passed unanimously.

9. MANAGEMENT ITEMS: *Present, Discuss, Consider and Possibly Take Action Regarding:*

a. Approval of New Appointment of Member to the Keep Mercedes Beautiful Committee.

Commissioner Martinez motioned to approve Ms. Lauren Harrold to KMB. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

10. BIDS/CONTRACTION

a. Review of Contracts

- i. **Oil Patch (Fuel Purchase Supplier)** - Commissioner Martinez motioned to approve. Commissioner Howell seconded. Upon a called vote, the motion passed unanimously.
- ii. **Norton Rose Fulbright (Bond Counsel)** – Commissioner Martinez motioned to accept. Mayor Pro-Tem Saldana seconded. Upon a called vote, the motion passed unanimously.
- iii. **Engineering Firms** –
 1. **Freese & Nichols** – Mayor Pro-Tem Saldana motioned to approve. Commissioner Garcia seconded. The motion passed unanimously.
 2. **Guzman & Munoz** – Commissioner Martinez motioned to approve. Commissioner Garcia seconded. The motion passed unanimously.
 3. **Garver** – Mayor Pro-Tem Saldana made a motion to accept. Commissioner Garcia seconded. The motion passed unanimously.
 4. **Rio Delta** – Commissioner Martinez motioned to approve. Mayor Pro-Tem Saldana seconded. The motion passed unanimously.
 5. **SDI** – Commissioner Garcia motioned to approve. Commissioner Howell seconded. Upon a called vote, the motion passed unanimously.
 6. **Garcia Infrastructure Consultants** – Commissioner Howell motioned to approve. Commissioner Garcia seconded. The motion passed unanimously.
 7. **Atlas** – Commissioner Martinez motioned to approve. Mayor Pro-Tem Saldana seconded which passed unanimously.
 8. **Supreme** – Commissioner Martinez motioned to approve. Commissioner Garcia seconded. The motion passed unanimously.
 9. **SWG** – Mayor Pro-Tem Saldana moved to approve. Commissioner Martinez seconded. The motion passed unanimously.
 10. **Ambiotec** – Mayor Pro-Tem Saldana motioned to approve. Commissioner Martinez seconded. The motion passed unanimously.

11. **CASA** – Commissioner Garcia motioned to approve. Commissioner Martinez seconded. The motion passed unanimously.
- iv. **Geotechnical Firms**
 1. **Raba** – Commissioner Martinez motioned to approve. Commissioner Garcia seconded. The motion passed unanimously.
 2. **Terracon** – Commissioner Garcia motioned to approve. Mayor Pro-Tem Saldana seconded. The motion passed unanimously.
 3. **MEG** – Commissioner Martinez motioned to approve. Commissioner Garcia seconded.
 4. **B2Z** – Mayor Pro-Tem Saldana motioned to approve. Commissioner Garcia seconded. The motion passed unanimously.
- v. **Weslaco, City of (Animal Impoundment Fee)** – Mayor Pro-Tem Saldana motioned to approve. Commissioner Martinez seconded. The motion passed unanimously. Mayor Pro-Tem Saldana requested a breakdown of costs to compare with the city managing a facility. Commissioner Howell stated that the shelters are full.
- vi. **Perdue, Brandon, Fielder, Collins & Mott, LLC (Dlqt. Tax Attorney)** – Commissioner Howell motioned to approve. Commissioner Garcia seconded. The motion passed unanimously.
- vii. **TML-IRP (Liability/E&O/Physical/Property/ Mobile/Flood)** – Commissioner Garcia motioned to approve. Mayor Pro-Tem Saldana seconded. The motion passed unanimously.
- viii. **Montalvo Insurance** – Mayor Pro-Tem Martinez motioned to approve. Commissioner Garcia seconded. The item passed unanimously.
- ix. **BCBS (Health/Dental/Vision)** – Commissioner Garcia recommended to wait until September to get the renewal rates and then vote. No action was taken on this item.
- x. **McAfee Insurance (Gov’t Crime Insurance)** – Commissioner Garcia motioned to approve. Mayor Pro-Tem Saldana seconded. The motion passed unanimously.
- xi. **Langley & Banack, Inc. (Post ETJ Annex & De-Annex Legal)** – Commissioner Martinez motioned to approve. Commissioner Garcia seconded. The item passed unanimously.
- xii. **Border Affairs, LLC (Grant Writing)** – Commissioner Garcia motioned to approve. Mayor Pro-Tem Saldana seconded. Upon a called vote, the motion passed unanimously.

ADDENDUM FOR ITEM 7

C. Approval of 3rd Quarterly Investment Report

Mayor Pro-Tem Saldana motioned to approve. Garcia seconded. PU.

11. MONTHLY REPORTS

- a. Saldana would like to see the trainings for PD, Neighborhood watch. Update on the PD building. Mr. Perez stated that the PD building is on schedule but they

asked for a 45-day extension due to back orders and it should be ready by October. Commissioner Howell stated he is excited to see the project moving forward. Mayor Montoya stated they have had less complaint calls and would like to help alleviate some of the problems the city may face. Mr. Perez stated that they are looking at technology for the doors to include a number pad and provide a code to enter the civic center. Mr. Perez explained that the city fixed some issues and then the property was damaged the following day. Mr. Perez spoke about a camera system and having a reward for finding vandalism and illegal dumping. Mayor Pro-Tem Saldana shared a story about illegal dumping. Commissioner Martinez stated that the parks need lighting.

Commissioner Garcia motioned to go into executive session. Mayor Pro-Tem Saldana seconded. Upon a called vote, the motion passed unanimously. The meeting went into executive session at 8:04 p.m.

12. EXECUTIVE SESSION:

- a. Discussion with City Manager regarding personnel matters – Section 551.074**
- b. Consultation with Attorney regarding update on litigation – Section 551.071**

Mayor Montoya called the meeting back to order at 9:10 P.M.

13. OPEN SESSION

- a. Item A from Executive Session**

No action was taken for item A from executive session

- b. Item B from Executive Session**

Commissioner Martinez made a motion to proceed as discussed in executive session. Mayor Pro-Tem Saldana seconded. Upon a called vote, the motion passed unanimously.

14. ADJOURNMENT

Mayor Pro-Tem Saldana motioned to adjourn. Commissioner Garcia seconded. Upon a called vote, the meeting adjourned at 9:11 P.M.

**MERCEDES CITY COMMISSION
JOINT MEETING W/ DCM
AUGUST 10, 2023 – 6:30 P.M.
MERCEDES CITY HALL – COMMISSION CHAMBERS**

MEMBERS PRESENT:	Oscar D. Montoya Sr.	Mayor
	Jacob Howell	Commissioner
	Armando Garcia	Commissioner
	Ruben Saldana	Mayor Pro-Tem
	Jose Martinez	Commissioner

STAFF PRESENT:	Alberto Perez	City Manager
	Martie Garcia-Vela	City Attorney
	Joselynn Castillo	City Secretary
	Javier Ramirez	Asst. City Manager
	Nereida Perez	Finance Director
	Meredith Hernandez	Chief Accountant
	Michael Rocha	I.T Manager
	David Jimenez	I.T Manager

OTHERS PRESENT: Melissa Ramirez, Fred Gonzalez, Marcos Garcia, Joe Flores, Lou Huerta, Zefra Mascorro, Peggy Yanez, Ruth Valdez,

1. CALL MEETING TO ORDER

Mayor Montoya welcomed everyone and called the meeting to order at 6:30 P.M.
President Fred Gonzalez called the meeting to order for the DCM at 6:30 p.m.

2. ESTABLISH QUORUM

Four members of the Commission were present which constitutes a quorum.
Commissioner Howell was absent.

3. INVOCATION

President Fred Gonzalez said the invocation.

4. PLEDGE OF ALLEGIANCE

Mayor Montoya led in the Pledge of Allegiance.

5. OPEN FORUM

No citizen signed up for open forum.

6. EXECUTIVE SESSION: Mayor Pro-Tem Saldana, A. Garcia seconded. 6:34 P.M.

a. Discussion with City Manager regarding personnel matters – Section 551.074

Mayor Montoya called the meeting back to order at 8:15 P.M.

7. OPEN SESSION: Discussion and Action on item 6.

Mayor Pro-Tem Saldana motioned to authorize the engineer to submit a proposal for a line relocate for Project M30. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously.

Mayor Pro-Tem Saldana moved to authorize the engineer to provide a cost estimate for Project 150. Commissioner Martinez seconded. Upon a called vote, the motion passed unanimously.

8. ADJOURNMENT

Commissioner Martinez motioned to adjourn. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously. The meeting adjourned at 8:16 p.m.

**MERCEDES CITY COMMISSION
SPECIAL MEETING
AUGUST 10, 2023 – 8:00 P.M.
MERCEDES CITY HALL – COMMISSION CHAMBERS**

MEMBERS PRESENT:	Oscar D. Montoya Sr.	Mayor
	Jacob Howell	Commissioner
	Armando Garcia	Commissioner
	Ruben Saldana	Mayor Pro-Tem
	Jose Martinez	Commissioner

STAFF PRESENT:	Alberto Perez	City Manager
	Martie Garcia-Vela	City Attorney
	Joselynn Castillo	City Secretary
	Javier Ramirez	Asst. City Manager
	Nereida Perez	Finance Director
	Meredith Hernandez	Chief Accountant
	Michael Rocha	I.T Manager
	David Jimenez	I.T Manager
	Francisco	

OTHERS PRESENT:

1. CALL MEETING TO ORDER

Mayor Montoya welcomed everyone and called the meeting to order at 8:35 P.M.

2. ESTABLISH QUORUM

Four members of the Commission were present which constitutes a quorum.
Commissioner Howell was absent.

3. INVOCATION

Commissioner Saldana said the invocation.

4. PLEDGE OF ALLEGIANCE

Commissioner Garcia led in the Pledge of Allegiance.

5. OPEN FORUM

No citizen signed up for open forum.

Commissioner Garcia motioned to move to item 8. Mayor Pro-Tem Saldana seconded.
Commissioner Garcia rescinded his motion and to move to item 7. Mayor Pro-Tem Saldana seconded. Upon a called vote, the motion passed unanimously. (Move to item 7)

6. EXECUTIVE SESSION:

- a. Discussion with City Manager regarding personnel matters – Section 551.074
- b. Consultation with Attorney regarding legal update – Section 551.071
- c. Consultation with Attorney and Financial Advisors regarding Tax Rate – Section 551.071

7. OPEN SESSION: Discussion and Presentation regarding the proposed budget for FY 2023-2024.

Mr. Perez presented to the Commission the departments needs and cooperation with the budget. Budget went from \$15Mil to \$14 Mil for FY 23-24. Mr. Perez spoke on the

following, 10th Street project is still budgeted, Mile 1 East Project, Sidewalk Projects, Street/ pothole repairs, Master plan, pothole patcher and sealer, street sweeper, orange street ditch, Capisallo Terrace, PD building, Reybec obligation, County balance for street repairs, tank repairs, cutting back sludge costs for utilities, Mile 8 sewer extension, Gate 3 drainage improvements, Outlet Mall Payment. Mayor Montoya had two concerns, 1. with the boom arm for mowing, if its needed and could it be used for other work. 2. Paving repairs for sidewalks and paving, paving increased \$7K and sidewalks decreased. Mr. Ramirez stated there is county funding for paving. Commissioner Martinez asked if city will be taking over the maintenance of the ditches and is there enough manpower. He asked about the warranty for the Kinloch. Mr. Perez stated they included vehicles for Animal Control and Public Works. Commissioner Martinez would like to increase the amount for park maintenance, fencing in the baseball fields, and to charge for the use of the fields. Mr. Perez stated he is in communication with Grants Coordinator for mobile cameras for illegal dumping. Mayor Montoya asked about purchasing a system to electronically lock the buildings in the parks and have a code to open the building. Mr. Perez informed the commission that they budgeted for increases for the staff that did not get an increase last year. The removal of the city hall floors will cost about \$30K. Mr. Perez stated they took the conservative approach. The city included a 13% increase for Health Insurance. Commissioner Martinez would like to see a maintenance plan on the A/C units for all departments. Mr. Perez stated the Police Departments AC units were looked at and there were pinholes in the coil. Ms. Garcia-Vela recommended to reach out to legal with any issues so she can help out. The sweeper is also included in the budget.

Commissioner Martinez motioned to go back to item 6. Commissioner Saldana seconded. Upon a called vote, the motion passed unanimously. The meeting went into executive session at 9:20 P.M.

Mayor Montoya called the meeting back to order at 11:35 P.M.

8. Discussion and Approval of proposed 2023 Tax Rate.

Commissioner Martinez motioned to approve the last years rate. Garcia Seconded. Commissioner Garcia, Mayor Montoya, Mayor Pro-Tem Saldana and Commissioner Martinez all voted for the proposed tax rate to remain the same.

9. ADJOURNMENT

Commissioner Martinez motioned to adjourn. Commissioner Garcia seconded. Upon a called vote, the motion passed unanimously. The meeting adjourned at 11:38 p.m.

Resolution 2023-17

City of Mercedes Regional Partnerships and Marketing Resolution

WHEREAS, the prosperity and economic development of the City of Mercedes are intrinsically linked to the success and growth of the entire Rio Grande Valley region; and

WHEREAS, fostering collaboration and cooperation among cities and entities within the region is essential to maximize economic potential, attract investments, and promote sustainable growth; and

WHEREAS, regional economic development marketing efforts can create a unified voice that showcases the collective strengths and advantages of the Rio Grande Valley, thereby attracting businesses, industries, and tourists to the area; and

WHEREAS, the Rio Grande Valley Partnership has proven to be a competent and effective regional economic development marketing entity with a successful track record in promoting the region and attracting investments; and

WHEREAS, supporting the Rio Grande Valley Partnership will allow the City of Mercedes to benefit from their expertise, resources, and established networks, amplifying the city's economic development efforts; and

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1: Support for Regional Partnerships, the City of Mercedes recognizes the importance of regional partnerships and commits to actively collaborating with other cities and entities within the Rio Grande Valley to foster economic growth, job creation, and community development.

Section 2: Regional Marketing Efforts, the City of Mercedes acknowledges that regional economic development marketing efforts are vital to present a unified and compelling image of the Rio Grande Valley. The city will actively participate in and support joint marketing initiatives aimed at showcasing the diverse opportunities and resources the region offers.

Section 3: Support for the Rio Grande Valley Partnership, the City of Mercedes officially endorses the Rio Grande Valley Partnership as the designated regional economic development marketing entity. The city pledges to provide financial and logistical support to the Partnership when possible, as well as engage in collaborative efforts to maximize the impact of their initiatives.

Section 4: Collaborative Initiatives, the City of Mercedes will actively engage with the Rio Grande Valley Partnership and other regional partners to identify and pursue joint initiatives, including but not limited to infrastructure development, workforce training programs, business retention and expansion efforts, and promotional campaigns to attract investments and tourists to the region.

Section 5: Effective Date, this resolution shall take effect immediately upon approval and shall remain in force until modified or rescinded by subsequent resolution.

PASSED AND ADOPTED by the City Commission of the City of Mercedes on this 21st day of August, 2023.

Oscar D, Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

A Compact of the Alliance of the Rio Grande Valley Region of Texas

The Rio Grande Valley is a dynamic region located on the southernmost tip of Texas with a rapidly growing population nearing 1.5 million. Situated along the northern banks of the Rio Grande River, the Rio Grande Valley consists of Cameron, Hidalgo, Starr, and Willacy Counties, and is home to a great array of assets, ecotourism opportunities, temperate weather, and a high quality of life.

The Rio Grande Valley's geographically distinctive location on the U.S.-Mexico border serves as a vital economic gateway to the global marketplace, playing a critical role towards the economic prosperity of Texas and the nation. While retaining an agriculture-influenced economy, the region's role in international trade and commerce spurs billions of dollars of industrial investment, job creation, and emerging technology growth.

As boundless opportunities define the region, the RGV is not without note-worthy challenges which can be overcome through regional collaboration and standing as one, unified region. The mayors and elected officials of the four-county, forty-seven municipality region of the Rio Grande Valley, with overwhelming support from Texas Governor Greg Abbott stand united, and

Declare:

1. We will work together to attract, retain, and expand business development opportunities across the entire region that provide sustainable, well-paying jobs for our residents.
2. We will work together to leverage unified assets to acquire essential transportation, water management, public safety, and other critical infrastructure resources and projects to maintain our resident's safety and well-being.
3. We will work together to advocate and showcase the genuine image of the Rio Grande Valley, showcasing its natural beauty, dynamic culture, resilient economy, and high quality of life.
4. We will work together with our local business community to implement enterprise-supportive policies, strategic development, and mutually beneficial public-private partnership opportunities.
5. We will work together to confirm the RGV stands united and shall place into action the collaborative model of "One Region, One Voice."

Agreed, this day, August XX, 2023.

Ordinances/Resolution

DATE: August 15, 2023

FROM: Javier A. Ramirez, Assistant City Manager

ITEM: Rezone: Garden Park Lot 11 Block 19
From Class "B" Two Family Residential to Class "B" Business
Applicant: Juan B. Vargas

BACKGROUND INFORMATION:

LOCATION: The site is located on North/East corner of Vermont Ave and Expressway 83. Please see the attached zoning map of this area. The surrounding zones are a mixture of the following:

North- Residential **South-** Business **East-** Residential **West-** Business

The current owner is proposing to extend the existing commercial building to lot 11. The current zone for this lot is "B" Two Family Residential. In February 1978, the 2 lots on the south side were zoned to "B" Business and is currently being used as such. Before the current owner can add to the existing business, he would first need to rezone lot 11.

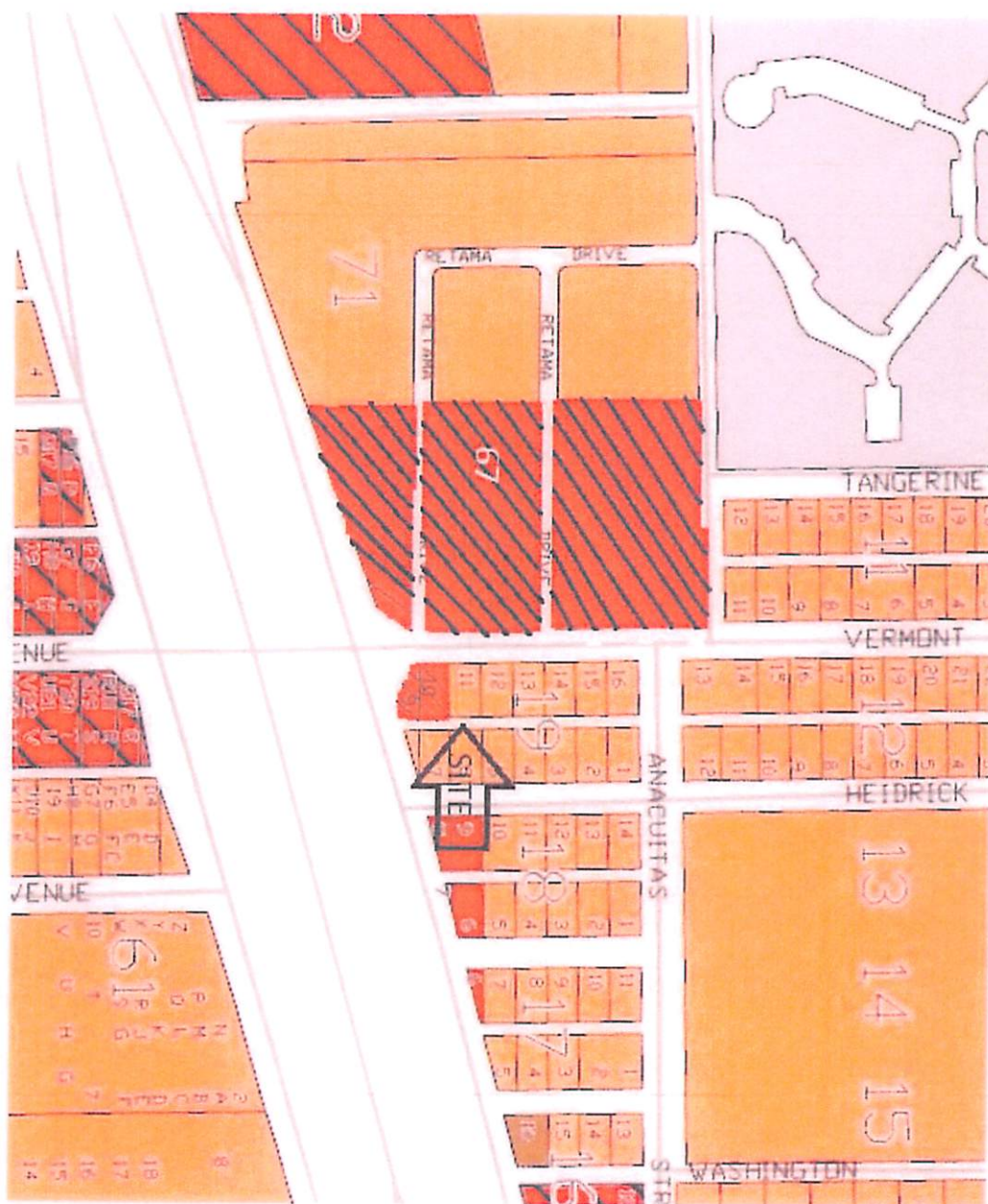
This property does meet the minimum lot size for the proposed "B" Business zone since there is no minimum lot size requirements for this zone.

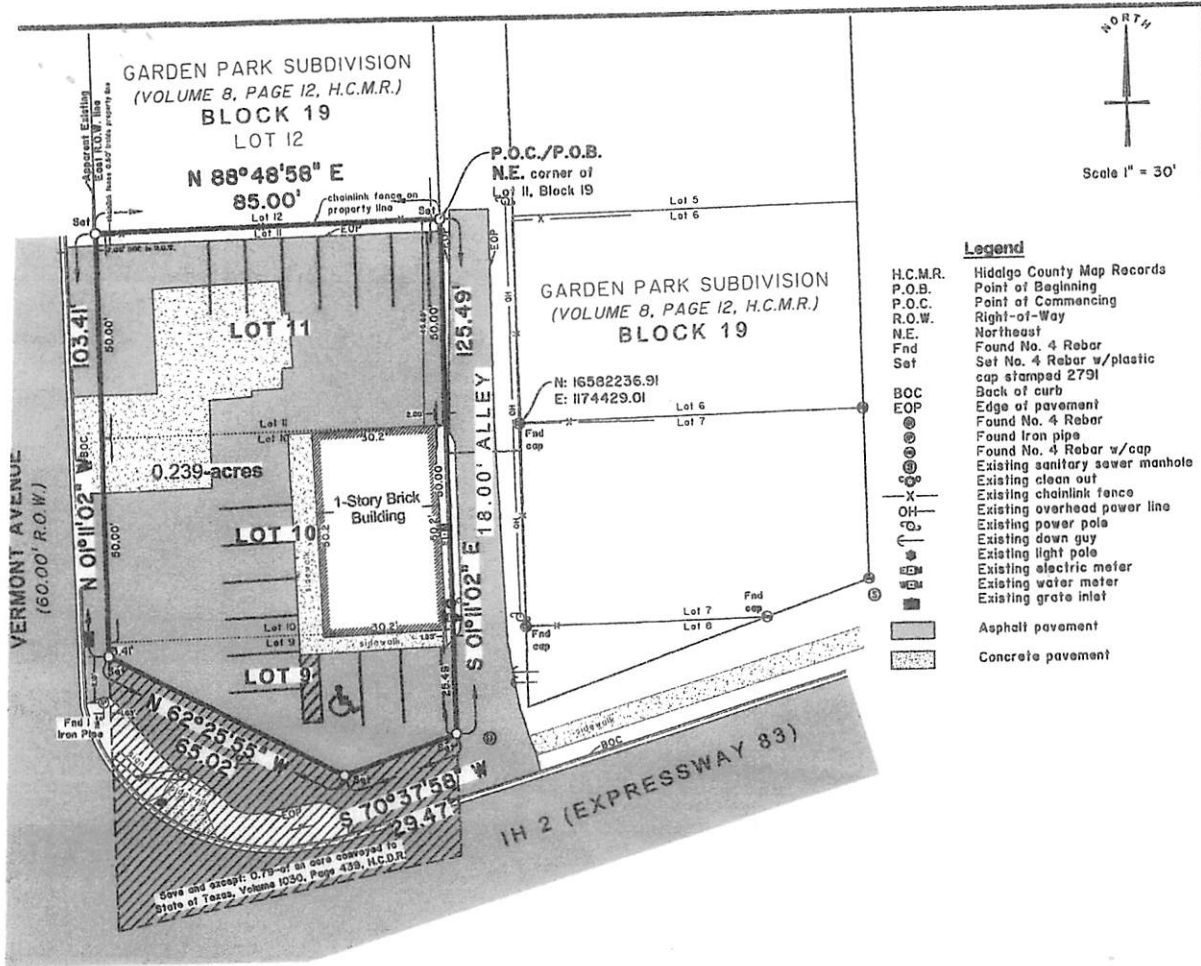
ATTACHMENTS:

- Location Site Map
- Zoning Map
- Site Plan Draft

Staff Recommendation: Approval.







IMPROVEMENT SURVEY PLAT SHOWING
A 0.239-OF AN ACRE TRACT BEING
0.044-OF AN ACRE OUT OF LOT 9, AND ALL
OF LOTS 10 THRU 11, BLOCK 19,
GARDEN PARK SUBDIVISION,
CITY OF MERCEDES,
HIDALGO COUNTY, TEXAS,
VOLUME 8, PAGE 12, H.C.M.R.
(See Exhibit "A" for Metes and Bounds description)

General Notes:

- Survey is valid only if print has electronic seal and original signature or electronic signature if authorized by Survey.
- Bearing basis as per NAD 1983 State Plane Texas South FIPS 4205 Feet.
- Survey was prepared without the benefit of a title policy, which may show additional easements affecting this lot. Surveyor is advising the recipient of this plat that additional easements may be on this lot.
- Easements, rules, regulations and rights in favor of Hidalgo Cameron County Irrigation District No. 9. Existing underground irrigation pipes have easements which require Irrigation Districts direction to establish width & locations.
- This conveyance is made further subject to all rights, easements, contracts and liens in favor of the irrigation system under which such land is located.
- Homero L. Gutierrez did not research or prepare a title report or abstract of title on the above property.
- Building, zoning, plotting and/or regulatory laws and/or ordinances at any municipal and/or other governmental authority will apply.
- The existence, if any underground gas lines or other underground utilities not shown on this survey should be thoroughly investigated by the owner prior to any construction on this site. The Surveyor has limited his investigation of underground utilities on this site to that which can be seen.
- Surveyor's statement: The property corners of the tract surveyed were staked out based on the best fit of monuments found for this property and others within the immediate vicinity, taking into account the intent of the surveyors' original foot steps. A survey of the original mother tracts to correctly establish minor discrepancies that were found in the property corners would not be a feasible option for the parties concerned. The client has been made aware of any discrepancies found and the respective action taken to stake out his property as per the found and set monuments shown hereon.
- Flood Zone "B" - Areas between limits of the 100-year flood and 500-year flood; or certain areas subject to 100-year flooding with average depths less than one (1) foot or where the contributing drainage area is less than one square mile; or areas protected by levees from the base flood. (Medium shading)
- Community Panel No. 480344 0001B
- Effective Date: July 15, 1979

I, Homero L. Gutierrez, a registered professional land surveyor in the State of Texas, hereby state that this survey is true and was correctly made on the ground on 09/09/2022 under my direction, that the existing improvements on the ground are as shown, and that there are no visible encroachments, protrusions, apparent conflicts and visible easements, except as shown hereon.



Homero Luis Gutierrez
Homero Luis Gutierrez, RPLS No. 2791
Date: 09/16/2022

HOMERO L. GUTIERREZ

P.O. Box 548
McAllen, Texas 78505
(956) 369-0908

DATE: 09/09/2022 JOB No: HL622-079

AN ORDINANCE CHANGING THE CLASSIFICATION FOR ZONING PURPOSES OF THE FOLLOWING TRACT OF LAND: GARDEN PARK LOT 11 BLOCK 19 FROM CLASS “B” TWO FAMILY RESIDENCE TO CLASS “B” BUSINESS DISTRICT; PROVIDING FOR A SAVINGS AND REPEAL CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on the 9th day of January, 2023 a public hearing was held for the purpose of hearing any objections as to why: **GARDEN PARK LOT 11 BLOCK 19**, Mercedes, Hidalgo County, Texas, should be rezoned and classified as follows: from a Class “B” Two Family Residence to a Class “B” Business.

WHEREAS, the City Commission at its Regular Meeting of August 15, 2023, having considered the rezoning of the above-described property as listed in the foregoing section and having heard the pros and cons as to such rezoning request, is of the opinion that the aforementioned rezoning is in the best interest of the City of Mercedes, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS:

Section 1 Garden Park Lot 11 Block 19 Mercedes, Hidalgo County, Texas, should be rezoned and classified as follows: from a Class “B” Two Family Residence to a Class “B” Business.

Section 2: That the aforementioned rezoning of the above property be incorporated into the official map of the City of Mercedes, Texas by the City Planner of said City.

Section 3: That if any provision, section, subsection, phrase, paragraph, sentence, clause or portion of this Ordinance shall for any reason be declared invalid, such invalidity shall not affect the remaining provisions of this Ordinance or their application of persons or sets of circumstances and to this end, all provisions of this Ordinance or parts of Ordinances in conflict herewith are hereby repealed.

Section 4: This Ordinance shall become and be effective in accordance with the City Charter of the City of Mercedes, Texas and the laws of the State of Texas.

PASSED, APPROVED AND ADOPTED ON FIRST READING THIS THE 15th DAY OF AUGUST 2023.

PASSED, APPROVED AND ADOPTED ON SECOND READING THIS THE ____ DAY OF _____, 2023.

CITY OF MERCEDES

Oscar D. Montoya, Sr., Mayor

ATTEST:

APPROVED AS TO FORM:

Joselynn Castillo
City Secretary

Martie Garcia Vela
City Attorney

Ordinances/Resolution

DATE: August 15, 2023

FROM: Javier A. Ramirez, Assistant City Manager

ITEM: Rezone Mercedes Original Townsite Lot 6 Block 21
From Class "B" Two Family Residential to Class "C" Apartment
Applicant: Mercedes Metro Investments- Mark Van Berg

BACKGROUND INFORMATION:

LOCATION: The site is on located on the South/West corner of S. Missouri Ave and W. 5th St. Please see the attached zoning map of this area. The surrounding zones are the following:

North- Residential **South-**Residential **East-**Business **West-**Residential

The current owner is proposing to rezone the property into Class "C" Apartment. The current zone for this lot is "B" Two Family Residential.

ATTACHMENTS:

- Location Site Map
- Zoning Map

Staff Recommendation: Approval; subject to building permit process.

S Texas Ave

S Texas Ave

S Missouri Ave

S Missouri Ave

S Virginia Ave

S Virginia Ave

W 6th St

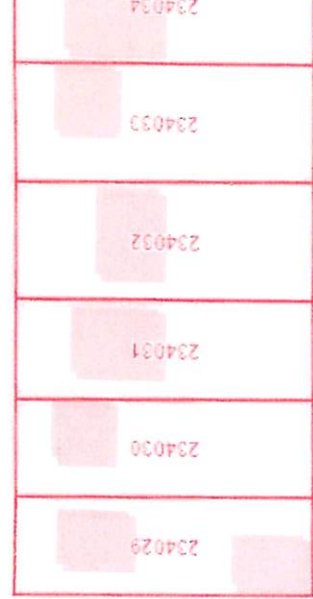
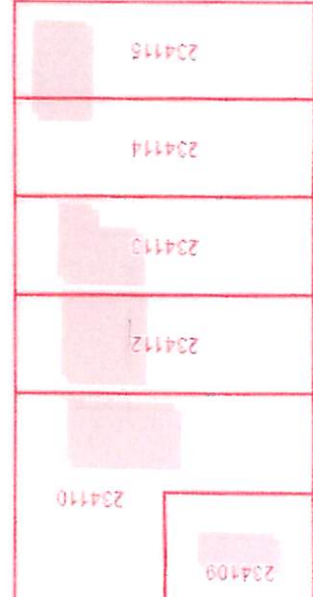
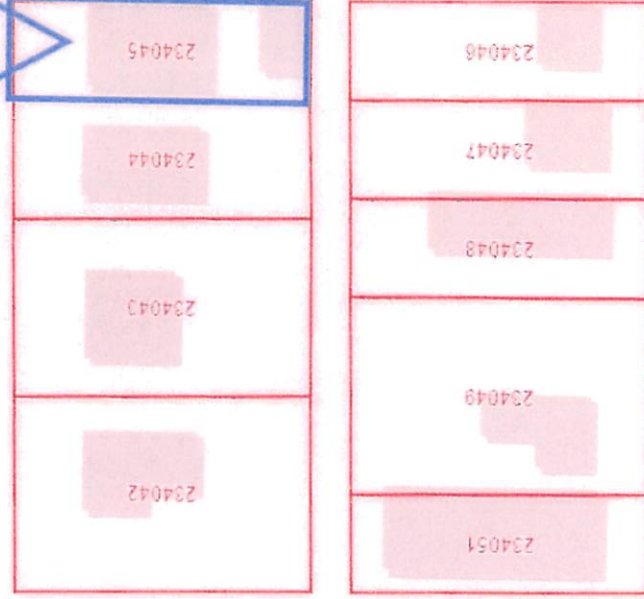
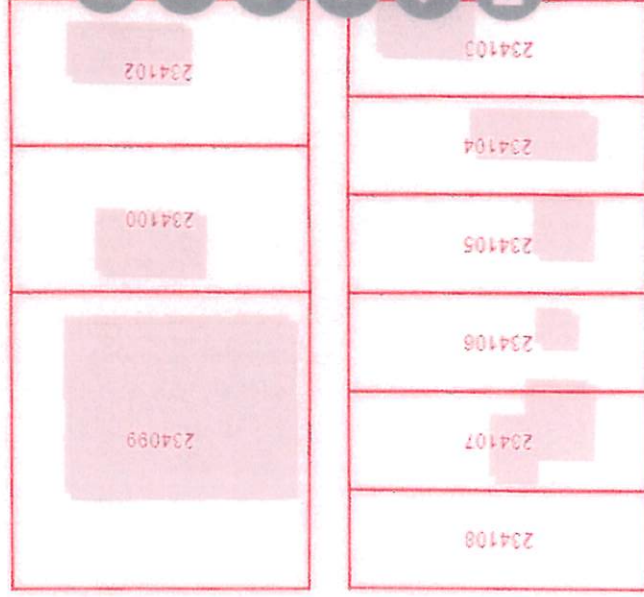
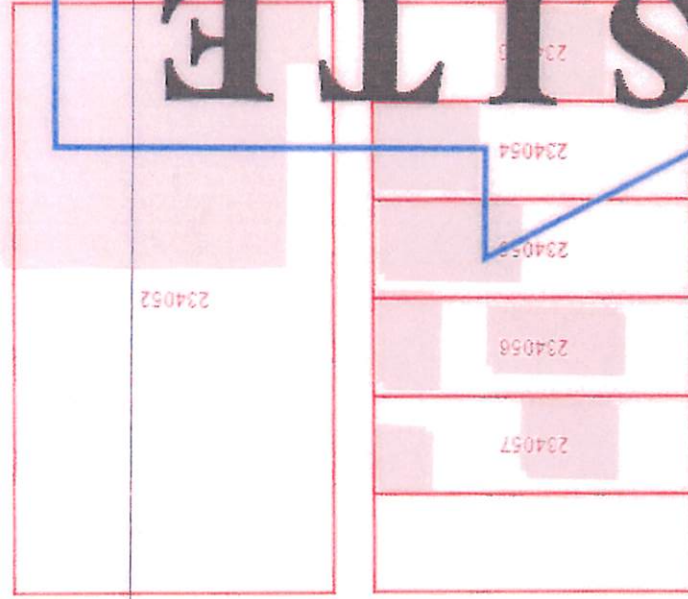
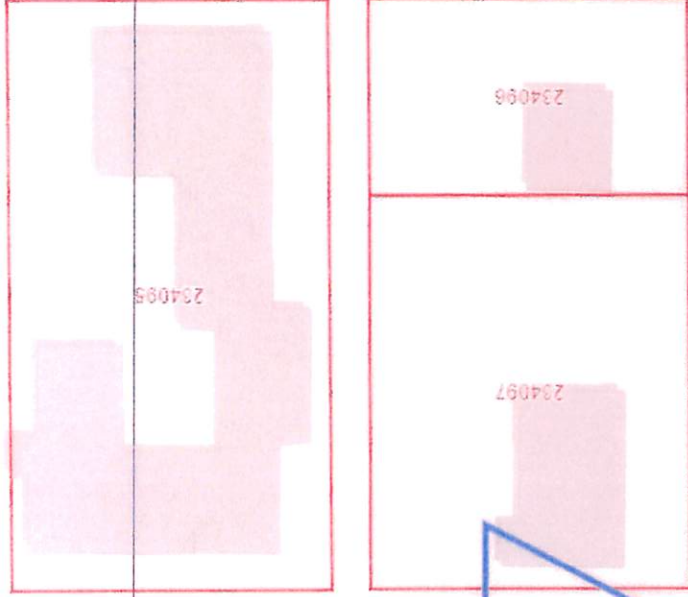
W 5th St

W 5th St

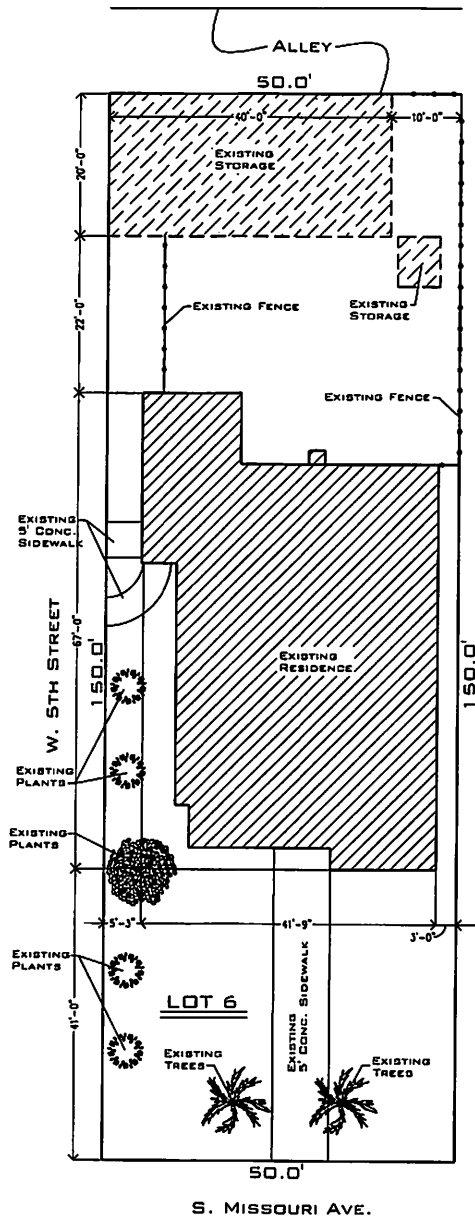
W 4th St

W 6th St

SITE



**LOT 6, BLOCK 21,
MERCEDES ORIGINAL
TOWNSITE SUBDIVISION
MERCEDES, TX**



SITE PLAN
SCALE: 1/8" = 1'-0"

PLEASE NOTE:
 ABOVE DECISIONS ASSUMES NO LIABILITY FOR ANY STRUCTURE
 CONSTRUCTED FROM THIS PLAN. IT IS THE RESPONSIBILITY OF THE
 PURCHASER OF THIS PLAN TO PERFORM THE FOLLOWING BEFORE
 NORMAL CONSTRUCTION COMMENCES:
 1. BUILDER OR CONTRACTOR MUST VERIFY ALL DIMENSIONS PRIOR TO
 PROCEEDING WITH CONSTRUCTION.
 2. BUILDER OR CONTRACTOR MUST VERIFY COMPLIANCE WITH ALL
 LOCAL BUILDING CODES OF THE AREA WHERE THE STRUCTURE IS TO BE
 CONSTRUCTED.
 3. PLANS INDICATE LOCATIONS ONLY; ENGINEERING ASPECTS SHOULD
 INCORPORATE ACTUAL SITE CONDITIONS.

SHEET 1

SCALE:

SITE PLAN

**SITE PLAN FOR:
441 S. MISSOURI AVE.
MERCEDES, TX 78570**



AGAPE DESIGNS
ARCHITECTURAL DRAFTING SERVICES
528 W. 2ND STREET, SUITE "B"
MERCEDES, TX 78570
PHONE: (956) 375-5460

Google Maps 547 W 5th St



Mercedes, Texas

Google Street View

Jun 2022

See more dates

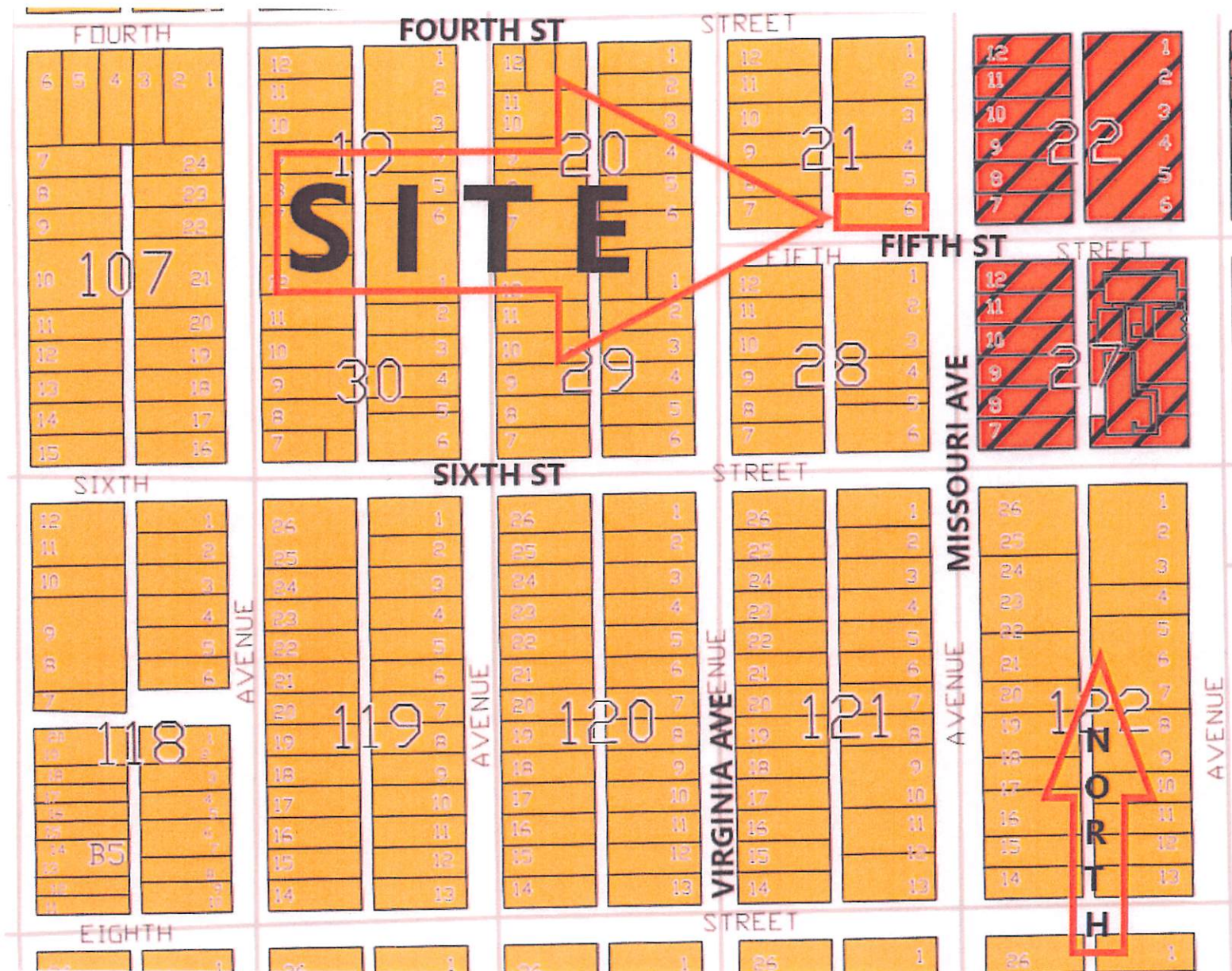
Image capture: Jun 2022 © 2023 Google



441 S Missouri Ave

All

Street View & 360°



LEGEND	
	City Limits
Zoning	
	N Newly Annexed
	A Single Family Residence
	A-1 Single Family Residence
	A-2 Single Family Residence
	B Two Family Residence
	B-1 Two Family Residence
	C Apartment
	C-1 Apartment
	RMH Mobile Home
	L Local Retail
	A Business
	B Business
	C Business
	A Industrial
	B Industrial
	L Industrial

AN ORDINANCE CHANGING THE CLASSIFICATION FOR ZONING PURPOSES OF THE FOLLOWING TRACT OF LAND: MERCEDES ORIGINAL TOWNSITE LOT 6 BLOCK 21 FROM CLASS "B" TWO FAMILY RESIDENCE TO CLASS "C" APARTMENT; PROVIDING FOR A SAVINGS AND REPEAL CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on the 20th day of March, 2023 a public hearing was held for the purpose of hearing any objections as to why: **MERCEDES ORIGINAL TOWNSITE LOT 6 BLOCK 21**, Mercedes, Hidalgo County, Texas, should be rezoned and classified as follows: from a Class "B" Two Family Residence to a Class "C" Apartment.

WHEREAS, the City Commission at its Regular Meeting of August 15, 2023, having considered the rezoning of the above-described property as listed in the foregoing section and having heard the pros and cons as to such rezoning request, is of the opinion that the aforementioned rezoning is in the best interest of the City of Mercedes, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS:

Section 1 Mercedes Original Townsite Lot 6 Block 21 Mercedes, Hidalgo County, Texas, should be rezoned and classified as follows: from a Class "B" Two Family Residence to a Class "C" Apartment.

Section 2: That the aforementioned rezoning of the above property be incorporated into the official map of the City of Mercedes, Texas by the City Planner of said City.

Section 3: That if any provision, section, subsection, phrase, paragraph, sentence, clause or portion of this Ordinance shall for any reason be declared invalid, such invalidity shall not affect the remaining provisions of this Ordinance or their application of persons or sets of circumstances and to this end, all provisions of this Ordinance or parts of Ordinances in conflict herewith are hereby repealed.

Section 4: This Ordinance shall become and be effective in accordance with the City Charter of the City of Mercedes, Texas and the laws of the State of Texas.

PASSED, APPROVED AND ADOPTED ON FIRST READING THIS THE 15th DAY OF AUGUST 2023.

PASSED, APPROVED AND ADOPTED ON SECOND READING THIS THE ____ DAY OF _____, 2023.

CITY OF MERCEDES

Oscar D. Montoya, Sr., Mayor

ATTEST:

APPROVED AS TO FORM:

Joselynn Castillo
City Secretary

Martie Garcia Vela
City Attorney

Ordinances/Resolution

DATE: August 15, 2023

FROM: Javier A. Ramirez, Assistant City Manager

ITEM: Rezone: South Campacuas ADDN E101.80'-W316.80'N CLN FT Lot 136
1.06 Acres From Class "B" Business to Class "C" Apartment District
Applicant: John & Maida Pajares

BACKGROUND INFORMATION:

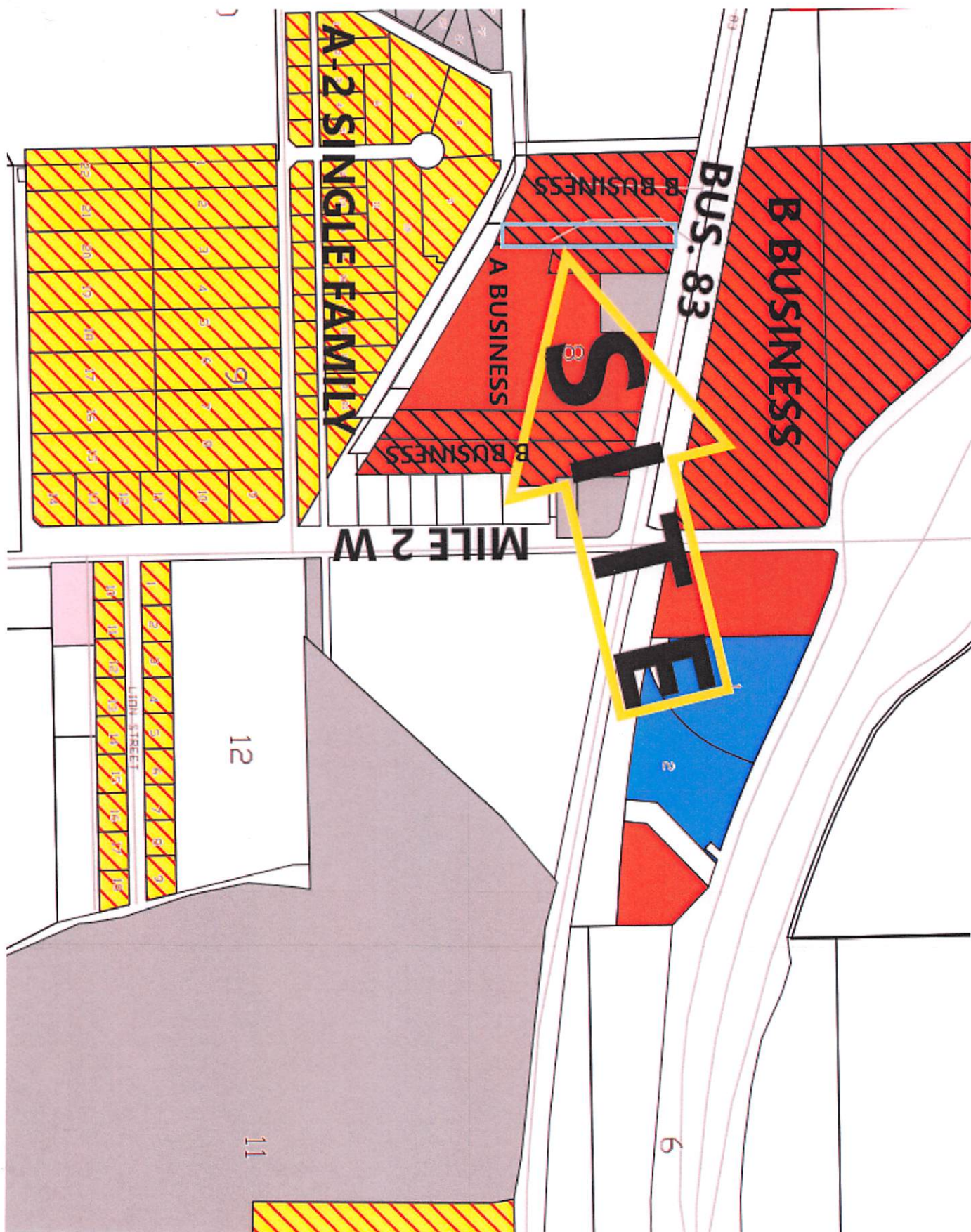
LOCATION: The site is located on South Campacuas ADDN E101.80'-W316.80'N CLN FT Lot 136, 2195 W Business 83 (See vicinity map). The surrounding zones are a mixture of the following:
North- "B" Business **South-** "A 2" Single Family/Residential **East-** "A" & "B" Business **West-** "B" Business

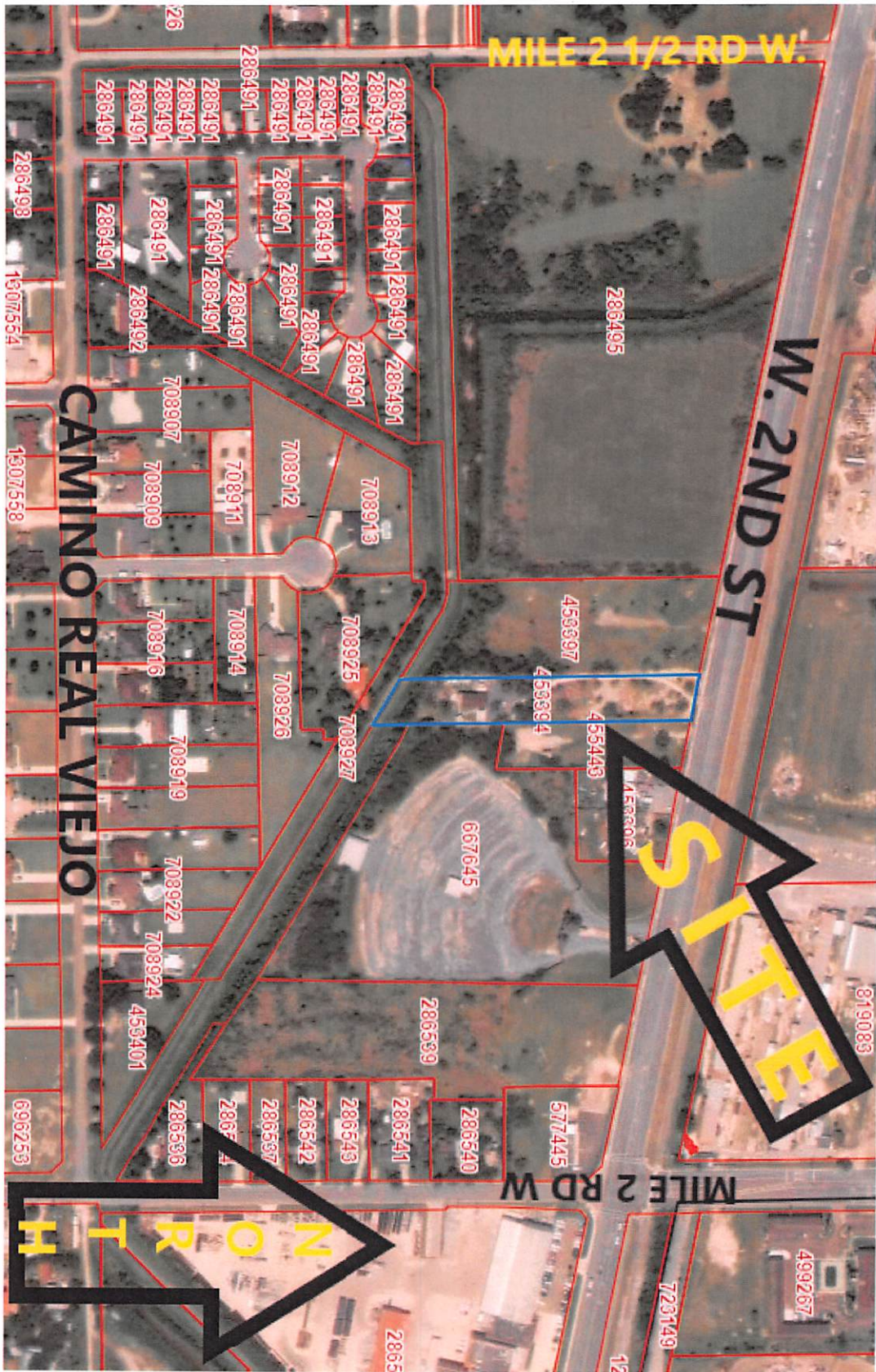
The current owner currently has existing apartments in the southern part of his property. They sit on the 1.06 Acres in which he would like to rezone to Class "C" Apartments. He would like to keep the Class "B" Business zoning for the northern ½ acre of his property. This property does meet the minimum lot size for the proposed "C" Apartment District.

ATTACHMENTS:

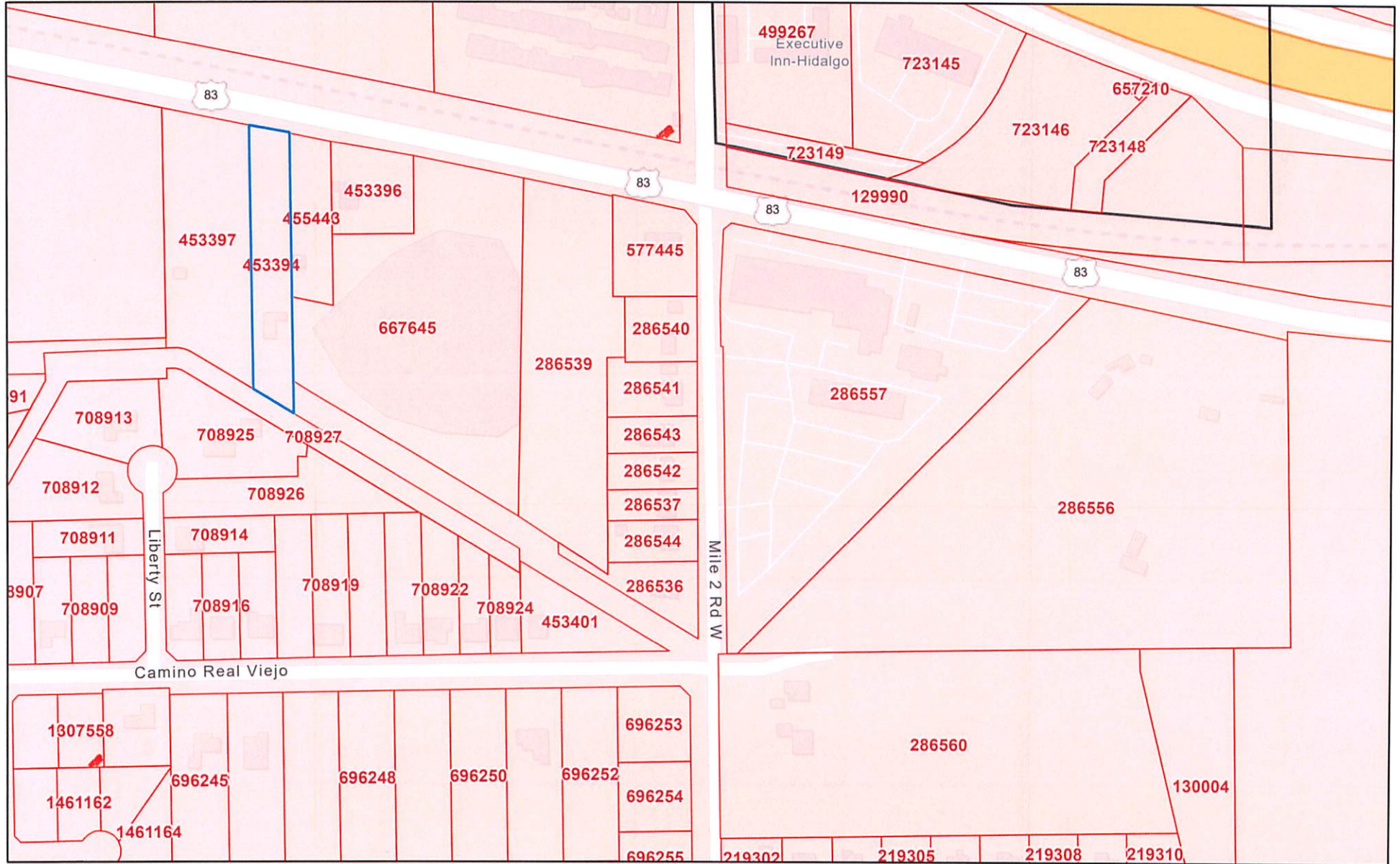
- Location Site Map
- Zoning Map
- Site Plan Draft

Staff Recommendation: Approval.



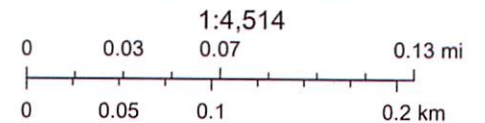


Hidalgo CAD Web Map



4/17/2023, 2:25:31 PM

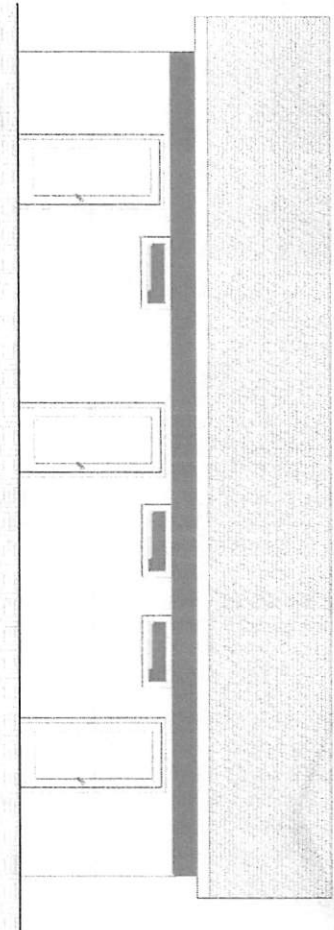
- Parcels
- Abstracts



Esri Community Maps Contributors, Texas Parks & Wildlife, © OpenStreetMap, Microsoft, CONANP, Esri, HERE, Garmin, Foursquare,

Hidalgo County Appraisal District, BIS Consulting - www.bisconsulting.com

Disclaimer: This product is for informational purposes only and has not been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of boundaries.



RESIDENCE FOR:
JOHN PAJARES

BUILDING AREA	S.F.
COVER LIVING AREA	800
TOTAL	800

Sheet #	Sheet Name
1	COVER SHEET
2	FLOOR PLAN
3	ELECTRICAL / ROOF PLAN
4	FOUNDATION PLAN



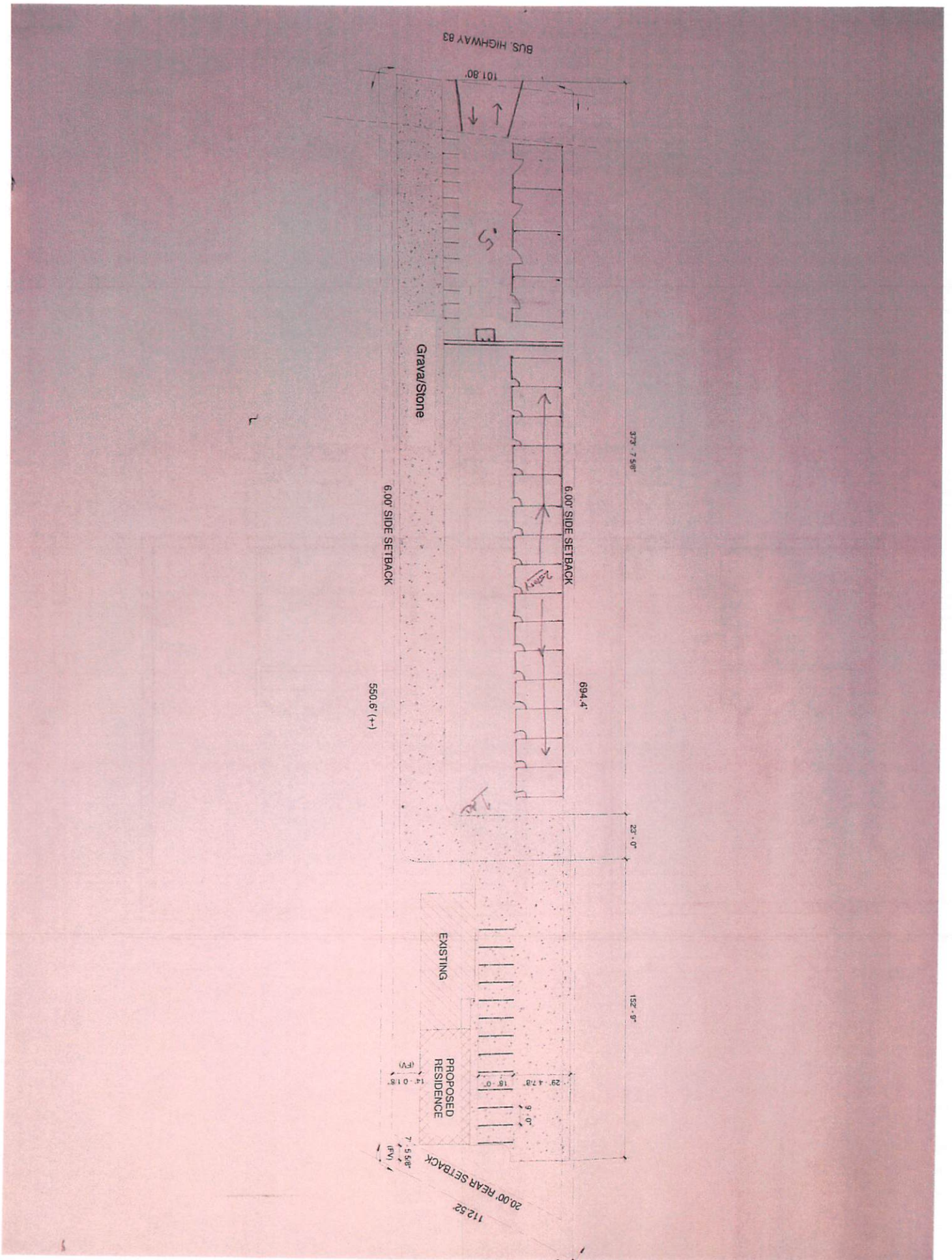
PR. 86664114
5401 N. 10TH ST. SUITE 218 MCALLEN
TEXAS 78501
southern.design@gmail.com

RESIDENCE: JOHN PAJARES
2194 W. US BUSINESS 83
MERCEDES
HIDALGO COUNTY

PROJECT NAME:

COVER SHEET

Project number	2219
Date	6/6/2022
Drawn by	E.F.S.
Scale	3/8" = 1'-0"



ORDINANCE NO. 2023- 09

AN ORDINANCE CHANGING THE CLASSIFICATION FOR ZONING PURPOSES OF THE FOLLOWING TRACT OF LAND: SOUTH CAMPACUAS ADDN E101.80'-W316.80'N CLN FT LOT 136, 1.06 ACRES FROM CLASS "B" BUSINESS TO CLASS "C" APARTMENT DISTRICT; PROVIDING FOR A SAVINGS AND REPEAL CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on the 8th day of May, 2023 a public hearing was held for the purpose of hearing any objections as to why: **SOUTH CAMPACUAS ADDN E101.80'-W316.80'N CLN FT LOT 136**, Mercedes, Hidalgo County, Texas, should be rezoned and classified as follows: 1.06 Acres from a Class "B" Business to a Class "C" Apartment District.

WHEREAS, the City Commission at its Regular Meeting of August 15, 2023, having considered the rezoning of the above-described property as listed in the foregoing section and having heard the pros and cons as to such rezoning request, is of the opinion that the aforementioned rezoning is in the best interest of the City of Mercedes, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS:

Section 1 South Campacuas ADDN E101.80'-W316.80'N CLN FT Lot 136 Mercedes, Hidalgo County, Texas, should be rezoned and classified as follows: 1.06 Acres from a Class "B" Business to a Class "C" Apartment District.

Section 2: That the aforementioned rezoning of the above property be incorporated into the official map of the City of Mercedes, Texas by the City Planner of said City.

Section 3: That if any provision, section, subsection, phrase, paragraph, sentence, clause or portion of this Ordinance shall for any reason be declared invalid, such invalidity shall not affect the remaining provisions of this Ordinance or their application of persons or sets of circumstances and to this end, all provisions of this Ordinance or parts of Ordinances in conflict herewith are hereby repealed.

Section 4: This Ordinance shall become and be effective in accordance with the City Charter of the City of Mercedes, Texas and the laws of the State of Texas.

PASSED, APPROVED AND ADOPTED ON FIRST READING THIS THE 15th DAY OF AUGUST 2023.

PASSED, APPROVED AND ADOPTED ON SECOND READING THIS THE ____ DAY OF _____, 2023.

CITY OF MERCEDES

Oscar D. Montoya, Sr., Mayor

ATTEST:

APPROVED AS TO FORM:

Joselynn Castillo
City Secretary

Martie Garcia Vela
City Attorney

ORDINANCE NO. 2023-10

AN ORDINANCE ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; REPEALING ALL ORDINANCES IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on Friday, July 21, 2023 the City Manager of the City of Mercedes, Texas filed a proposed budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 with the City Secretary of said City; and

WHEREAS, as required, a public hearing was called and held on August 21, 2023 in reference to said budget;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS:

That the proposed budget now on file at City Hall, 400 South Ohio Avenue, Mercedes, Texas be and is hereby approved and adopted as the actual budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024, and that all ordinances or parts of ordinances in conflict herewith are hereby repealed and

That this Ordinance shall become and be effective in accordance with the City Charter of the City of Mercedes, Texas and the laws of the State of Texas.

PASSED, APPROVED, AND ADOPTED ON FIRST READING THIS THE 21ST DAY OF AUGUST, 2023.

PASSED, APPROVED, AND ADOPTED ON SECOND READING THIS THE 21ST DAY OF AUGUST, 2023.

Oscar D. Montoya Sr., Mayor

ATTEST:

APPROVED:

Joselynn Castillo, City Secretary

Martie Garcia-Vela, City Attorney

CONSENT ITEM: YES

DATE: August 1, 2023**FROM:** Orlando Diaz, Lieutenant Mercedes Police Department**ITEM:** **Discussion and Possible Action on Approval of Interlocal Cooperation Agreement Between The City Of Weslaco, Texas And The City Of Mercedes, Texas**

BACKGROUND INFORMATION: This Agreement is made by and between the City of Weslaco, Texas hereinafter referred to as "Weslaco" and the City of Mercedes, Texas; hereinafter referred to as "Mercedes", pursuant to the provisions of the Texas Interlocal Cooperation Act. The purpose of this agreement is for the temporary housing and detention of Mercedes prisoners awaiting arraignment or transfer to the Hidalgo County Jail. Weslaco agrees to make use of their holding cells for prisoners of the City of Mercedes subject to availability of space based on their facility's capacity, and as provided herein.

The term of this agreement is for a period of One (1) year commencing on August 1, 2023, and ending at midnight on August 1, 2024, unless otherwise agreed to by the parties in writing. If any party desires to extend the term of this agreement, said party must notify the other party in writing of such request at least sixty (60) days prior to the expiration of the term. Any agreement to extend must be in writing.

Either party may terminate this Agreement upon (30) days written notice to the non-terminating party for any reason or no reason at all.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: Weslaco agrees to process and temporarily confine persons arrested ("prisoners") by a Mercedes peace officer at a cost of **Fifty-Four Dollars (\$54) per prisoner per day on a twenty-four-hour cycle**. The day the prisoner is "booked in" will be counted and charged as one day. The succeeding days charges will begin after the prisoner has been confined for twenty-four (24) hours. This cost will include detention, transportation and meal costs. Weslaco agrees to provide meals to the temporarily confined prisoners as required by law and pursuant to customary procedures.

Proposed Expenditure/(Revenue):	Account Number(s):
\$54.00 (Each Prisoner)	01-522-2045

Finance Review by:

LEGAL REVIEW:

ATTACHMENTS:

1. Interlocal Cooperation Agreement Between The City Of Weslaco, Texas And The City Of Mercedes, Texas (New)
2. Interlocal Cooperation Agreement Between The City Of Weslaco, Texas And The City Of Mercedes, Texas (Expired)

DRAFT MOTION:

City of Weslaco

"The City on the Grow"



David Suarez, Mayor
Josh Pedraza, Mayor Pro-Tem, District 1
Leo Muñoz, Commissioner, At-Large
Greg Kerr, Commissioner, At-Large
Letty Lopez, Commissioner, District 2
Jose "JP" Rodriguez, Commissioner, District 3
Adrian Farias, Commissioner, District 4

Andrew Muñoz, Interim City Manager

March 09, 2022

CITY OF MERCEDES
City Manager's Office
Attn: Mr. Alberto Perez. City Manager
400 S. Ohio
Mercedes, Texas 78570

Dear Mr. Perez:

At their regular meeting on March 1st, 2022, the Weslaco City Commission approved an Interlocal Agreement between the City of Weslaco and the City of Mercedes regarding the housing of prisoners in the City of Weslaco's municipal jail and authorized the Mayor to execute any related documents.

Enclosed please find the agreement as executed by Mayor David Suarez; kindly execute, retain a copy and return the original agreement to the City for its records.

Please note the city does not consider any agreement effective until filed fully executed.

Should you have any questions, please do not hesitate to call Joel Rivera, Police Chief at (956) 968-3181, Ext. 2002

Sincerely,

Norma A. Cantu
City Secretary

NAC/mv

C: Joel Rivera, Police Chief

STATE OF TEXAS §
COUNTY OF HIDALGO §

**INTERLOCAL COOPERATION AGREEMENT BETWEEN
THE CITY OF WESLACO, TEXAS AND THE CITY OF MERCEDES, TEXAS**

This Agreement is made by and between the City of Weslaco, Texas hereinafter referred to as "Weslaco" and the City of Mercedes, Texas; hereinafter referred to as "Mercedes", pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

WITNESSETH:

WHEREAS, City of Weslaco is a Home Rule municipality created under the State of Texas Constitution and the laws of the State of Texas, and

WHEREAS, City of Mercedes is a Home Rule municipality created under the State of Texas Constitution and the laws of the State of Texas, and

WHEREAS, City of Mercedes is in need of obtaining services for the temporary housing and detention of prisoners awaiting arraignment or transfer to the Hidalgo County Jail, and

WHEREAS, City of Weslaco has located within their Police Department Facility holding cells, and

WHEREAS, both parties recognize the need and have a desire to cooperate with each other on all matters related to Law Enforcement

WHEREAS, City of Weslaco and City of Mercedes are authorized to enter into this Agreement pursuant to the Inter-local Cooperation Act, Texas government Code 791.001 et seq., (the "Act") which authorizes local governments to contract with each other to perform governmental functions and services under the terms of the Act;

NOW THEREFORE, The City of Weslaco and City of Mercedes, in consideration of the mutual covenants expressed hereinafter, agree as follows:

1. Purpose.

- 1.1 The purpose of this agreement is for the temporary housing and detention of Mercedes prisoners awaiting arraignment or transfer to the Hidalgo County Jail. Weslaco agrees to make use of their holding cells for prisoners of the City of Mercedes subject to availability of space based on their facility's capacity, and as provided herein.

2. ***Term and Termination.***

- 2.1 The term of this agreement is for a period of One (1) year commencing on January 1, 2022, and ending at midnight on January 1, 2023, unless otherwise agreed to by the parties in writing. If any party desires to extend the term of this agreement, said party must notify the other party in writing of such request at least sixty (60) days prior to the expiration of the term. Any agreement to extend must be in writing.
- 2.2 Either party may terminate this Agreement upon (30) days written notice to the non-terminating party for any reason or no reason at all.

3. ***Processing and Housing.***

- 3.1 Weslaco agrees to process and temporarily confine persons arrested ("prisoners") by a Mercedes peace officer at a cost of **Fifty-Four Dollars (\$54) per prisoner per day on a twenty-four-hour cycle**. The day the prisoner is "booked in" will be counted and charged as one day. The succeeding days charges will begin after the prisoner has been confined for twenty-four (24) hours. This cost will include detention, transportation, and meal costs. Weslaco agrees to provide meals to the temporarily confined prisoners as required by law and pursuant to customary procedures.
- 3.2 Mercedes agrees to transport prisoners to the Weslaco Police Department Jail and to assist Weslaco Police Department personnel in processing said prisoners.
- 3.3 The length of confinement shall not exceed a forty-eight (48) hour period per prisoner. Within the 48-hour confinement period, Mercedes shall make all necessary arrangements to transport said prisoners out of the Weslaco Police Department Jail Facility.
- 3.4 Weslaco agrees to provide the same level of care and security for Mercedes prisoners as they do for their own prisoners.
- 3.5 Weslaco agrees to notify Mercedes as soon as possible of any issues involving Mercedes prisoners including but not limited to health, safety, and general condition of the prisoners, while housed in the Weslaco jail facility.
- 3.6 City of Mercedes agrees that the Mercedes personnel involved in delivering and retrieving prisoners from the Weslaco facility shall at all times adhere to Weslaco rules and procedures in place pertaining to the detention of prisoners.
- 3.7 City of Mercedes agrees to reimburse Weslaco for any reasonable costs incurred in the care and housing of the prisoners. All reimbursements shall be as provided in this agreement.
- 3.8 If requested by Weslaco, Mercedes will relocate any Mercedes prisoners that the Weslaco Police Department determines is being unruly or disruptive or might cause harm to, or be harmed by, any other prisoner. Mercedes further agrees to relocate any Mercedes prisoners that the Weslaco Police Department is unable to accommodate for health, safety or crowded conditions.

- 3.9 Weslaco reserves the right to refuse to accept for processing or temporary confinement of any prisoner, pursuant to this Agreement, when in its judgment it is unable to perform hereunder by reason of temporary understaffing, temporary overcrowding, the condition of the prisoner, or any other reason as determined by Weslaco.

4. *Use of Intoxilyzer.*

- 4.1 Upon request of Mercedes peace officer, Weslaco agrees to provide use of an intoxilyzer instrument for any prisoner charged with the offense of Driving While Intoxicated. If the Mercedes peace officer is not certified or trained to use the intoxilyzer, Weslaco agrees to provide a certified peace officer to administer the breath test. A Mercedes peace officer shall remain present at all times during the use of the intoxilyzer instrument.

5. *Medical Treatment.*

- 5.1 Weslaco reserves the right to refuse to accept for processing any prisoner who is reasonably believed to be injured or sick until appropriate and necessary treatment has been provided by a physician or hospital and said person has been released thereby and determined to be physically capable of jail confinement. A written medical clearance form must accompany the Mercedes prisoner to the Weslaco Police Jail facility in order to be confined, or to resume confinement. Arrangements for such treatment and the cost thereof shall be the responsibility of Mercedes.
- 5.2 In the event that a prisoner has been accepted for processing pursuant to this Agreement and is thereafter determined to require medical treatment and/or hospitalization, Mercedes agrees that it will make the same available to any such prisoner. Weslaco agrees to notify Mercedes of any such circumstance and in emergency situations, shall transport the prisoner to the proper medical facilities, and Mercedes agrees to relieve Weslaco within thirty (30) minutes of transport. Any such emergency treatment and the cost thereof shall be the responsibility of Mercedes.

6. *Insurance and Indemnification.*

- 6.1 Mercedes agrees to notify the City's Insurance Provider, TML, of this agreement and Mercedes will provide Weslaco proof that TML has been notified. Mercedes further agrees to indemnify and hold harmless the City of Weslaco for any legal action arising from any complaints, lawsuits, or civil complaints brought about by any prisoners housed under the terms and conditions of this agreement, unless a proper investigation determines that any agent or employee of the City of Weslaco acted illegally or contrary to approved Weslaco policies, rules, regulations or commonly accepted practices.

7. *Other Terms.*

- 7.1 Conflict with applicable Law. Nothing in this Agreement shall be construed to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which t

parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

- 7.2 No Waiver. No waiver by any party hereto of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.
- 7.3 Entire Agreement: This Agreement contains the entire contract among the parties hereto, and each party acknowledges that no other party has made (either directly or through any agent or representative) any representation or agreements in connection this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by City of Mercedes and City of Weslaco and not otherwise.
- 7.4 Texas Law to Apply. This Agreement shall be construed under and in accordance with the laws of the State of Texas and all obligation of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.
- 7.5 Notice. Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests, or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid, and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to the City of Weslaco:
255 S. Kansas Ave.
Weslaco, Texas 78596

City of Weslaco Attn: City Manager

If to City of Mercedes:
400 S. Ohio Ave.
Mercedes, Texas 78570

City of Mercedes Attn: City Manager

Any other demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

- 7.6 Additional Documents. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.
- 7.7 Successors. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

- 7.8 Assignment. This Agreement shall not be assignable.
- 7.9 Headings. The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.
- 7.10 Gender and Number. All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.
- 7.11 Authority to Execute. The performance of this Agreement by each of the parties have been duly authorized by all necessary laws, resolutions, ordinances or government body action, and this Agreement constitutes the valid and enforceable obligations of the parties hereto in accordance with its terms.
- 7.12 Governmental Purpose. Each party hereto is entering into this Agreement for the purpose of providing governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.
- 7.13 Severability. Should any phrase, clause, sentence, or section of this Agreement be judicially declared to be invalid, unenforceable, or void, such decision will not have the effect of invalidating or voiding the remainder of this Agreement, and such part of the Agreement will be deemed to have been stricken here from, and the remainder of this Agreement will have the same force and effect if such part or parts had never been included herein.

[Signature Page to Follow]

WITNESS THE HANDS OF THE PARTIES effective as of the 8th day of March 2022.

City of Weslaco, Texas

David Suarez
David Suarez, Mayor
wcc 3/01/22

3/08/22
Date

ATTEST:

Norma A. Cantu
Norma A. Cantu, City Secretary

3/8/2022
Date

APPROVED AS TO FORM:

Juan E. Gonzalez
Juan E. Gonzalez, City Attorney

3-8-22
Date

City of Mercedes, Texas

Oscar D. Montoya, Sr.
Oscar D. Montoya, Sr., Mayor

3/15/22
Date

ATTEST:

Joycelyn Castillo
Joycelyn Castillo, City Secretary

3/15/22
Date

APPROVED AS TO FORM:

Martie Garcia Vela
City Attorney
Martie Garcia Vela

March 15, 2022
Date

STATE OF TEXAS §

COUNTY OF HIDALGO §

**INTERLOCAL COOPERATION AGREEMENT BETWEEN
THE CITY OF WESLACO, TEXAS AND THE CITY OF MERCEDES, TEXAS**

This Agreement is made by and between the City of Weslaco, Texas hereinafter referred to as "Weslaco" and the City of Mercedes, Texas; hereinafter referred to as "Mercedes", pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

WITNESSETH:

WHEREAS, City of Weslaco is a Home Rule municipality created under the State of Texas Constitution and the laws of the State of Texas, and

WHEREAS, City of Mercedes is a Home Rule municipality created under the State of Texas Constitution and the laws of the State of Texas, and

WHEREAS, City of Mercedes is in need of obtaining services for the temporary housing and detention of prisoners awaiting arraignment or transfer to the Hidalgo County Jail, and

WHEREAS, City of Weslaco has located within their Police Department Facility holding cells, and

WHEREAS, both parties recognize the need and have a desire to cooperate with each other on all matters related to Law Enforcement

WHEREAS, City of Weslaco and City of Mercedes are authorized to enter into this Agreement pursuant to the Inter-local Cooperation Act, Texas government Code 791.001 et seq., (the "Act") which authorizes local governments to contract with each other to perform governmental functions and services under the terms of the Act;

NOW THEREFORE, The City of Weslaco and City of Mercedes, in consideration of the mutual covenants expressed hereinafter, agree as follows:

1. Purpose.

- 1.1 The purpose of this agreement is for the temporary housing and detention of Mercedes prisoners awaiting arraignment or transfer to the Hidalgo County Jail. Weslaco agrees to make use of their holding cells for prisoners of the City of Mercedes subject to availability of space based on their facility's capacity, and as provided herein.

2. *Term and Termination.*

- 2.1 The term of this agreement is for a period of One (1) year commencing on January 1, 2023, and ending at midnight on January 1, 2024, unless otherwise agreed to by the parties in writing. If any party desires to extend the term of this agreement, said party must notify the other party in writing of such request at least sixty (60) days prior to the expiration of the term. Any agreement to extend must be in writing.
- 2.2 Either party may terminate this Agreement upon (30) days written notice to the non-terminating party for any reason or no reason at all.

3. *Processing and Housing.*

- 3.1 Weslaco agrees to process and temporarily confine persons arrested ("prisoners") by a Mercedes peace officer at a cost of **Fifty-Four Dollars (\$54) per prisoner per day on a twenty-four-hour cycle.** The day the prisoner is "booked in" will be counted and charged as one day. The succeeding days charges will begin after the prisoner has been confined for twenty-four (24) hours. This cost will include detention, transportation and meal costs. Weslaco agrees to provide meals to the temporarily confined prisoners as required by law and pursuant to customary procedures.
- 3.2 Mercedes agrees to transport prisoners to the Weslaco Police Department Jail and to assist Weslaco Police Department personnel in processing said prisoners.
- 3.3 The length of confinement shall not exceed a forty-eight (48) hour period per prisoner. Within the 48-hour confinement period, Mercedes shall make all necessary arrangements to transport said prisoners out of the Weslaco Police Department Jail Facility.
- 3.4 Weslaco agrees to provide the same level of care and security for Mercedes prisoners as they do for their own prisoners.
- 3.5 Weslaco agrees to notify Mercedes as soon as possible of any issues involving Mercedes prisoners including but not limited to health, safety and general condition of the prisoners, while housed in the Weslaco jail facility.
- 3.6 City of Mercedes agrees that the Mercedes personnel involved in delivering and retrieving prisoners from the Weslaco facility shall at all times adhere to Weslaco rules and procedures in place pertaining to the detention of prisoners.
- 3.7 City of Mercedes agrees to reimburse Weslaco for any reasonable costs incurred in the care and housing of the prisoners. All reimbursements shall be as provided in this agreement.
- 3.8 If requested by Weslaco, Mercedes will relocate any Mercedes prisoners that the Weslaco Police Department determines is being unruly or disruptive or might cause harm to, or be harmed by, any other prisoner. Mercedes further agrees to relocate any Mercedes prisoners that the Weslaco Police Department is unable to accommodate for health, safety or crowded conditions.

- 3.9 Weslaco reserves the right to refuse to accept for processing or temporary confinement of any prisoner, pursuant to this Agreement, when in its judgment it is unable to perform hereunder by reason of temporary understaffing, temporary overcrowding, the condition of the prisoner, or any other reason as determined by Weslaco.

4. *Use of Intoxilyzer.*

- 4.1 Upon request of Mercedes peace officer, Weslaco agrees to provide use of an intoxilyzer instrument for any prisoner charged with the offense of Driving While Intoxicated. If the Mercedes peace officer is not certified or trained to use the intoxilyzer, Weslaco agrees to provide a certified peace officer to administer the breath test. A Mercedes peace officer shall remain present at all times during the use of the intoxilyzer instrument.

5. *Medical Treatment.*

- 5.1 Weslaco reserves the right to refuse to accept for processing any prisoner who is reasonably believed to be injured or sick until appropriate and necessary treatment has been provided by a physician or hospital and said person has been released thereby and determined to be physically capable of jail confinement. A written medical clearance form must accompany the Mercedes prisoner to the Weslaco Police Jail facility in order to be confined, or to resume confinement. Arrangements for such treatment and the cost thereof shall be the responsibility of Mercedes.
- 5.2 In the event that a prisoner has been accepted for processing pursuant to this Agreement and is thereafter determined to require medical treatment and/or hospitalization, Mercedes agrees that it will make the same available to any such prisoner. Weslaco agrees to notify Mercedes of any such circumstance and in emergency situations, shall transport the prisoner to the proper medical facilities, and Mercedes agrees to relieve Weslaco within thirty (30) minutes of transport. Any such emergency treatment and the cost thereof shall be the responsibility of Mercedes.

6. *Insurance and Indemnification.*

- 6.1 Mercedes agrees to notify the City's Insurance Provider, TML, of this agreement and Mercedes will provide Weslaco proof that TML has been notified. Mercedes further agrees to indemnify and hold harmless the City of Weslaco for any legal action arising from any complaints, lawsuits, or civil complaints brought about by any prisoners housed under the terms and conditions of this agreement, unless a proper investigation determines that any agent or employee of the City of Weslaco acted illegally or contrary to approved Weslaco policies, rules, regulations or commonly accepted practices.

7. *Other Terms.*

- 7.1 Conflict with applicable Law. Nothing in this Agreement shall be construed to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this agreement and any present or future law, ordinance or administrative,

executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

- 7.2 No Waiver. No waiver by any party hereto of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.
- 7.3 Entire Agreement: This Agreement contains the entire contract among the parties hereto, and each party acknowledges that no other party has made (either directly or through any agent or representative) any representation or agreements in connection this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by City of Mercedes and City of Weslaco and not otherwise.
- 7.4 Texas Law to Apply. This Agreement shall be construed under and in accordance with the laws of the State of Texas and all obligation of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.
- 7.5 Notice. Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests, or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid, and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to the City of Weslaco:
255 S. Kansas Ave.
Weslaco, Texas 78596

Attn: Martin Garza, City Manager

If to City of Mercedes:
400 S. Ohio Ave.
Mercedes, Texas 78570

City of Mercedes Attn: City Manager

Any other demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

- 7.6 Additional Documents. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

- 7.7 Successors. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.
- 7.8 Assignment. This Agreement shall not be assignable.
- 7.9 Headings. The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.
- 7.10 Gender and Number. All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.
- 7.11 Authority to Execute. The performance of this Agreement by each of the parties have been duly authorized by all necessary laws, resolutions, ordinances or government body action, and this Agreement constitutes the valid and enforceable obligations of the parties hereto in accordance with its terms.
- 7.12 Governmental Purpose. Each party hereto is entering into this Agreement for the purpose of providing governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.
- 7.13 Severability. Should any phrase, clause, sentence, or section of this Agreement be judicially declared to be invalid, unenforceable, or void, such decision will not have the effect of invalidating or voiding the remainder of this Agreement, and such part of the Agreement will be deemed to have been stricken here from, and the remainder of this Agreement will have the same force and effect if such part or parts had never been included herein.

[Signature Page to Follow]

WITNESS THE HANDS OF THE PARTIES effective as of the _____ day of January 2023.

City of Weslaco, Texas

David Suarez, Mayor

Date

ATTEST:

Norma A. Cantu, City Secretary

Date

APPROVED AS TO FORM:

Juan E. Gonzalez, City Attorney

Date

City of Mercedes, Texas

Oscar D. Montoya, Sr., Mayor

Date

ATTEST:

Joycelyn Castillo, City Secretary

Date

APPROVED AS TO FORM:

City Attorney

Date

Choose an item.

DATE: September 5, 2023**FROM:** Javier Ramírez, Assistant City Manager**ITEM:** **Fiscal Year 2023-2024 Interlocal Agreement between the City of Mercedes and the county of Hidalgo Urban County Program**

BACKGROUND INFORMATION: The City of Mercedes' allotment has been set at \$265,071.00. The City and County mutually agree that the City shall have four (4) years to properly expend or cause to be expended, according to all applicable rules and regulations, all funds allocated to the Fiscal Year 2023. In consideration for the same, the City agrees not to have more than 1.5 times its annual allocation in its line of credit by April 30, 2024 funds in excess of the 1.5 standards shall be subject to the Recapture Policy of the Urban County Program, The County shall recapture any and all unobligated funds that a City fails to expend or obligate by June 30, 2024 and shall expend such unobligated funds as it may deem appropriate.

BOARD REVIEW/CITIZEN FEEDBACK: Choose an item.**ALTERNATIVES/OPTIONS:****FISCAL IMPACT:****Proposed Expenditure/(Revenue):****Account Number(s):****Finance Review by:****LEGAL REVIEW:****ATTACHMENTS:** Interlocal Agreement and Code of Conduct forms to be signed**Staff Recommendation:** Approval of the FY 2023-2024 Interlocal Agreement with Hidalgo County Urban County Program

INTERLOCAL AGREEMENT

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

This Interlocal Agreement, made and entered into by and between the County of Hidalgo, a political subdivision of the State of Texas, hereafter referred to as the “County” and the City of Mercedes, a municipal corporation under the laws of the State of Texas, hereafter referred to as “City”.

WITNESSETH

WHEREAS, the Department of Housing and Urban Development made a Determination of Essential Powers on November 16, 1987 which depicts Hidalgo County as having the “essential powers” to carry out community renewal and lower income housing assistance in the County, and

WHEREAS, the Department of Housing and Urban Development formally allocated \$7,727,601.00 of Fiscal Year 2023 Community Development Block Grant (CDBG) Funds under Grant No. B-23-UC-48-0501 to County, and

WHEREAS, the City and County have entered into a Cooperation Agreement which allows the County to use the City’s population as the basis for qualification as an Urban County, and

WHEREAS, both the County and the City need to set out basic administrative understandings for the proper expenditure of CDBG funds as set out in 24 CFR.570 and other related federal rules and regulations as they apply to Subrecipients.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS: That the County and the City do mutually agree as follows:

SECTION I Rules and Regulations

The City agrees to cooperate with the County in respect to the implementation of CDBG activities to be carried out in the City’s jurisdiction as per 24 CFR 570 and other rules, regulations and decisions as may be made by the Department of Housing and Urban Development or any other federal or state agency that may legally exercise its jurisdiction over expenditures of CDBG funds. Both City and County agree and understand that the County is the grantee for the CDBG funds and the City is subject to all rules and regulations governing Subrecipients under 24 CFR 570.

SECTION II Applicability of Uniform Administrative Requirements

The County understands that it is responsible for the maintenance, retention, accessibility and public disclosure of all records, expenditures and files as may be promulgated for the administration of CDBG funds and as may be required by 24 CFR 570 and the “Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local, and Federally Recognized Indian Tribal Governments.” (24 CFR Part 85) or any variation as may be approved by HUD. The City agrees to work with the County to make available all data,

information and records as may be necessary for the proper accounting of all CDBG expenditures and activities. A description of City and County responsibilities can be found in Exhibit B Matrix. City agrees to make all records available to the County and shall not be the custodian of any official records or information.

City agrees to comply with 2 CFR Part 200 and with the following sections of 24 CFR Part 85 "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Government":

- (1) Section 85.3, "Definitions";
- (2) Section 85.6, "Exceptions";
- (3) Section 85.12, Special grant or subgrant conditions for "high-risk grantees";
- (4) Section 85.20, "Standards for financial management systems," except paragraph (a);
- (5) Section 85.21, "Payment," except as modified by SS570.513;
- (6) Section 85.22, "Allowable costs";
- (7) Section 85.26, "Non-federal audits";
- (8) Section 85.32, "Equipment," except in all cases in which the equipment is sold, the proceeds shall be program income;
- (9) Section 85.33, "Supplies";
- (10) Section 85.34, "Copyrights";
- (11) Section 85.35, "Sub-awards to debarred and suspended parties";
- (12) Section 85.36, "Procurement," except paragraph (a);
- (13) Section 85.37, "Subgrants";
- (14) Section 85.40, "Monitoring and reporting program performance," except paragraphs (b)-(d) and (f);
- (15) Section 85.41, "Financial Reporting," except paragraphs (a), (b), and (e);
- (16) Section 85.42, "Retention and access requirements for records";
- (17) Section 85.43, "Enforcement";
- (18) Section 85.44, "Termination for convenience";
- (19) Section 85.51, "Later disallowances and adjustments"; and
- (20) Section 85.52, "Collection of amounts due."

the City agrees to submit a yearly Certified City Financial Audit regardless of the dollar amount expended in that fiscal year in the time and manner prescribed by the County.

SECTION III Other Program Requirements

The City agrees to comply with "Other Program Requirements" as listed in Exhibit D (24 CFR 570.600-611) except for the environmental responsibilities outlined at 24 CFR 570.604 and the review process under Executive Order 12372.

SECTION IV Allocation

The City understands that the Urban County allocation has been set at \$7,727,601.00 for Fiscal Year 2023 and that City's allotment has been set at \$265,071.00. The City agrees to cooperate with the county in the expenditure of these funds for the activities so described in Exhibit A of this Agreement and that Exhibit A is an integral part of this Agreement.

The City further agrees to inform the County on any changes in scope, funding or location of the activities listed on Exhibit A prior to executing any change. Any changes proposed by City must be approved by the County in reference to eligibility, program compliance and citizen

participation requirements.

City and County mutually agree that the City shall have four (4) fiscal years to properly expend or cause to be expended, according to all applicable rules and regulations, all funds allocated to it in **Fiscal Year 2023**. In consideration for the same, the City agrees not to have more than 1.5 times its annual allocation in its line of credit by **April 30, 2024**; Funds in excess of the 1.5 standards shall be subject to the Recapture by the Urban County Program, and/or any applicable Redistribution & Recapture Policy. The County shall recapture any and all unobligated funds that a City fails to expend or obligate, by **June 30, 2024** and shall expend such funds at the discretion of the Hidalgo County Commissioners' Court. The Hidalgo County Commissioners' Court may take any type of remedial action, including but not limited to Recapture, at any time to comply with any and all rules, regulations and decisions, and timeliness requirements as may be made by the Department of Housing and Urban Development or any other federal or state agency that may legally exercise its jurisdiction over expenditures of CDBG funds.

SECTION V

Access

The City and County both agree to give the Department of Housing and Urban Development, the Inspector General, the Comptroller General of the United States, or any of its authorized representatives, access to and the right to examine, excerpt and transcribe all books, accounts, records, reports, files and other papers, things, or property belonging to or in use by the City or County for a period as such records are legally required to be maintained by the City or County.

SECTION VI

Monitoring

The County reserves the right to carry out regular and periodic field inspections to ensure compliance with the requirements of this Agreement. City shall attend a compliance seminar after the award of funds and prior to the first draw. After each monitoring visit, County shall provide City with a written report of the monitor's inspection. If the monitoring report finds deficiencies in City's performance under the terms of this Agreement, the monitoring report shall include requirements for the timely correction of such deficiencies by City. Failure by City to take action as specified in the monitoring report may be cause for suspension or termination of this Agreement, as provided in Section XIV of this Agreement.

SECTION VII

Conflict of Interest

In compliance with 24 CFR 611, the City and County both covenant that no member of their respective governing bodies nor any staff member who exercises influence on the decision making process, presently has or will have any interest, direct or indirect, with any person, corporation, company or association that is hired to carry out any of the activities so listed on Exhibit A or will receive federal assistance from any activity.

The City and County both agree that no person who is an elected official, employee, consultant, or agent of the City or County shall gain any interest in any corporation, company, or association that is hired to carry out any of the activities so listed in Exhibit A during their tenure or for a period of one year thereafter.

No City or County employee, elected official, consultant and/or agent shall solicit nor accept gratuities, favors, or anything of monetary value from any person, corporation, company, or association that has been hired or expects to be hired to perform any of the activities so described on Exhibit A.

Code of Conduct Certification attached to this agreement must be signed by elected officials, employees, consultants, or agents to the City. (See attachment A-1)

SECTION VIII Religious Activities

The City and County both agree that none of the funds expended or activities undertaken shall be used in support of any sectarian or religious activity, nor shall any building or structure funded under this program be used for sectarian or religious activities.

SECTION IX Real and Property Assets

The City and County agree that any property, real or personal, duly acquired with CDBG funds allocated to City shall become property of the City and shall be afforded the same maintenance and protection as other City property. City and County further agree that any real or personal property acquired shall be done in accordance with 24 CFR 570.606, 24 CFR 85 and/or any other federal rules or regulations as may apply.

City agrees not to purchase any real or personal assets unless so permitted by the County and such procurement shall be done in accordance with 24 CFR 570.606, 24 CFR 85 and/or any other federal rules or regulations as may apply.

The City agrees to maintain any real or personal asset in a prudent manner so as to ensure its useful life and to protect the federal government's interest in such real or personal asset from the perils of fire, storm, flood or theft through insurance coverage in the amount as may be deemed prudent by County. Failure to secure such protection shall be cause for termination of this agreement.

Any asset acquired or improved in part or in whole with CDBG funds must be used in an activity that is eligible and meets one of the national objectives listed in 24 CFR 570.208. Any asset acquired or improved in part or in whole with CDBG funds in excess of \$ 25,000 must be used for the CDBG activity so planned including the beneficiaries of such use. Any change in use or beneficiaries must be subject to the citizen participation requirements and approved by the County.

Should any use of an asset not qualify as meeting one of the national objectives or is not an eligible use under 24 CFR 570.200, the City shall reimburse the County the amount of the current fair market value of the asset less any portion thereof attributable to expenditures of non-CDBG funds in the acquisition or improvement of the asset.

The above requirements attributed to assets over \$25,000 shall remain in force for a period of five years after the final closeout of the County's participation in the Urban County Program. The disposition of any asset improved or acquired in part or in whole with CDBG funds by the City must be done with prior approval of the County and the County shall be reimbursed for the asset, if sold, in the full amount of the disposed value of the asset. The County may, at its option, request that such asset be transferred to the County if the asset is no longer being used to meet

one of the national objectives or in any case where the City no longer uses the asset for its intended use.

SECTION X

Jurisdiction

The City and County agree to accept the jurisdiction of the Department of Housing and Urban Development in matters relating to the proper administration of programs and the proper expenditure of CDBG funds.

The City and County agree that the County is responsible for the proper administration of programs and the proper expenditure of CDBG funds and recognize that the County will be responsible for audit or programmatic findings or exceptions made by the HUD or any other agency that may exercise jurisdiction over HUD or any other agency that may exercise jurisdiction over HUD funds or programs.

In cases of an audit finding or exception based on action or inaction, representation or misrepresentation of the City, the City agrees to resolve such audit finding or exception for and on behalf of the County. Remedial actions that may be taken for the resolution of an audit finding or exception are defined in 24 CFR 570.910 and include the withholding of funds to the City for any outstanding finding(s) or exception(s). (See Exhibit-E)

The City understands and agrees this Interlocal Agreement shall remain in full force and effect until the Department of Housing and Urban Development has closed this Program Year (B-23-UC-48-0501) and accepted any resolutions to any and all audit or programmatic finding(s) or concern(s).

SECTION XI

Payment Requests and Program Income

The City agrees to follow administrative directions from the County in the areas of documenting and processing payment requests. The City further agrees to allow the County to make all payments and to account for all program income from any of its CDBG activities that may generate program income as outlined in this Section.

The City and County agree that program income generated from any approved CDBG project shall be retained by the City as long as such City provides the County by the 15th of each month, an accounting as may be required by the County of program income earned, retained, and expended by the City. The City shall be allowed to use the program income for the same or similar activities as generated the program income. Failure of the City to report program income as required shall cause the County to require all program income to be recovered by the County.

SECTION XII

Section 108 Loan Guarantee

County and City both agree that they may implement certain eligible activities as outlined in 24 CFR 570.703 with loan funds from the Section 108 Loan Guarantee Program as described in 24 CFR 570.700-709 approved and adopted November 6, 1991 (Vol. 56, No. 215 Federal Register).

The County and City will be allowed to submit an application for such funds per funding year in an amount less than three times its current allocation. Should the City or County submit more than one application during any combination of years, the cumulative amount of loan funds

requested shall not exceed the total amount of five years of the current allocation. The City agrees that it will bear the full expense of obtaining Section 108 financing for the period of the repayment of Section 108 funds.

The County and City agree that they will maintain a legal binding relationship with each other under the terms of this Agreement and all previously signed Cooperation Agreement if the City wishes to participate in the Section 108 Loan Guarantee Program for the full term of the Section 108 Loan Agreement. The City agrees to pledge its current and future CDBG allocation and other security consideration as may be required, depending on the project risk, as security for the Section 108 Loan and such security pledge shall not bind or affect other cities' allocation in the Urban County Program.

Such legal binding relationship and security pledge shall remain in full force and effect for the full term of the Section 108 Loan Guarantee agreement and this agreement shall survive for the term of the Section 108 Loan. Details of any current Section 108 loan are included herein as Exhibit C, if applicable.

SECTION XIII

Legal Action

The City agrees to notify the County when a problem arises that may lead to any legal action or claim against the City and/or County. The City agrees to furnish to the County any information with respect to such action or claim. The City agrees not to take any action with respect to any legal matter or claim sought against the City and/or County without advice and consent of the County.

SECTION XIV

Suspension and Termination

City understands that this agreement may be suspended or terminated in accordance with 24 CFR 85.43 if the City materially fails to comply with the provisions of this agreement or the provisions so listed on Exhibits A through E. Termination for convenience may be implemented in accordance to the provisions listed in 24 CFR 85.44.

SECTION XV

Changes or Amendments

The City agrees to notify the County on any changes or amendments that it may desire or need to carry out the CDBG program in its area. All changes or amendments must first obtain approval from the County prior to implementation. All changes or amendments must conform to all federal rules and regulations applicable to the CDBG program.

SECTION XVI

Essential Powers

The City agrees that the County has the essential powers to implement any aspect of those activities identified in the 2023-2027 Five-Year Consolidated Plan & Strategy inclusive of specific projects identified in the annual One-Year Action Plan and subsequent amendments. The

City further agrees to allow the County the authority to initiate, undertake and implement said projects within its jurisdictional boundaries without further notice to City by County for all projects identified in the 2023-2027 Five-Year Consolidated Plan & Strategy, Annual Action Plan and subsequent amendments to the Plans herein incorporated by reference.

Approved and signed this _____ Day of _____, 2023.

ATTEST:

Arturo Guajardo, Jr.
County Clerk

Richard F. Cortez,
Hidalgo County Judge

ATTEST:

City Secretary

Mayor

APPROVED AS TO FORM
Hidalgo County Criminal District Attorney's Office
Toribio "Terry" Palacios

By: _____
Victor M. Garza, Asst. District Attorney

Date: _____

**The following Exhibits are incorporated into the
2023 Interlocal Agreement:**

Exhibit A	2023 Proposed Activities
Exhibit A-1	Code of Conduct Enforcement
Exhibit B	Urban County Program Matrix
Exhibit C	Section 108 Loan Guarantee Program
Exhibit D	CDBG Regulations and other Program Requirements
Exhibit E	Audit Finding or Exceptions

Exhibit A

2023 Proposed Activities

2023	MERCEDES	\$265,071.00
21A Exempt 58.34 (a)(3)	GENERAL PROGRAM ADMINISTRATION Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating eligible related projects. Location: City Hall 400 S. Ohio Ave., Mercedes, Texas 78570	\$3,000.00
03K Cat. Excluded Subj. to (B) (1) Converts to Exempt.	STREET IMPROVEMENTS Project consists of street paving (overlay) within the City of Mercedes to include but not limited to adjacent/abutting streets within the same general vicinity. Other expenditures include professional engineering service fees, surveying, geo-technical and construction material testing fees, advertisements and related appurtenances. Locations: 1. Beech Ave. (From Mile 2 E. Rd to Mile 2 ½ E Rd.) 2. Ash Ave. (From Mile 2 E. Rd to Mile 2 ½ E Rd.) 3. S. Virginia Ave. (Bus. 83 to 10 TH St.) 4. 10th St. (From Garza Ave. to Mistletoe Rd (FM 491) Mercedes, Texas 78570 Census Data: 229 (3), 230 (2), 230 (3) & 231.02 (3) National Objective: 57.73% LMA Goal Outcome Indicator: 6,795 Beneficiary Type: People	\$189,571.00
03F Cat. Excluded Subj. to: 58.35 (a)(1)	PARKS, RECREATIONAL FACILITIES Project consists of the purchase and installation of park equipment as listed but not limited to playscapes, picnic tables, benches, services, and all related appurtenances as they pertain to completion. Location: H.E.B Park: 520 E. 2 nd St. Mercedes, TX 78570. Census Data: 230 (2) National Objective: 60.25% LMA Goal Outcome Indicator: 1 Facility / 805 People Beneficiary Type: Public Facilities/People	\$40,000.00

2023	MERCEDES	Continued
05A Exempt 58.34 (a)(4)	SENIOR SERVICES - Amigos del Valle Project expenditures include but are not limited to the reimbursement of expenses related to the delivery of meals to the elderly (62 years or older) residents within the City of Mercedes Location: 334 E. 5 th Street, Mercedes, Texas 78570 National Objective: LMC Goal Outcome Indicator: 14 Beneficiary Type: People	\$15,000.00
05M Exempt 58.34 (a)(4)	HEALTH SERVICES – Nuestra Clinica Del Valle Project expenditures include reimbursement of expenses associated with medical services and procedures to include but not limited to, dental services, support services of pharmacy, radiology, laboratory and sub-specialty referrals for the low income and uninsured residents of the City of Mercedes. Location: 1500 First Street Mercedes, Texas 78570 National Objective: LMC Goal Outcome Indicator: 100 Beneficiary Type: People	\$15,000.00
05N Exempt 58.34 (a)(4)	SERVICES FOR ABUSED AND NEGLECTED CHILDREN – Children’s Advocacy Center Project expenditures include but are not limited to the reimbursement of salaries and fringe benefits for staff, such as Child Forensic Interviewer I & II, Child Advocate, Child Advocate/Crime Victims Liaison, Family Counselor, Nurse and Executive Director, etc. who provide direct services to the youth of the City of Mercedes. Location: 525 W. Wisconsin Rd., Edinburg, TX 78539 National Objective: LMC Goal Outcome Indicator: 20 Beneficiary Type: People	\$2,500.00

Exhibit A-1
Code of Conduct Certifications

CODE OF CONDUCT

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Personal Interest

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Employee, Officer, or Agent Acknowledgment

City of Mercedes

Entity/Organization Name

Alberto Perez, City Manager

Print or Type Name and Position/Title

Date

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Employee, Officer, or Agent Acknowledgment

City of Merced

Entity/Organization Name

Joselynn Castillo, City Secretary

Print or Type Name and Position/Title

Date

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Employee, Officer, or Agent Acknowledgment

City of Merced

Entity/Organization Name

Mary Salinas, Administrative Assistant

Print or Type Name and Position/Title

Date

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Employee, Officer, or Agent Acknowledgment

City of Mercedes

Entity/Organization Name

Oscar Montoya, Mayor

Print or Type Name and Position/Title

Date

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Employee, Officer, or Agent Acknowledgment

City of Mercedes

Entity/Organization Name

Ruben Saldana, Mayor Pro-Tem

Print or Type Name and Position/Title

Date

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Employee, Officer, or Agent Acknowledgment

City of Mercedes

Entity/Organization Name

Jose A. Martinez, Commissioner

Print or Type Name and Position/Title

Date

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Employee, Officer, or Agent Acknowledgment

City of Mercedes

Entity/Organization Name

Jacob Howell, Commissioner

Print or Type Name and Position/Title

Date

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Employee, Officer, or Agent Acknowledgment

City of Mercedes
Entity/Organization Name

Armando Garcia, Commissioner
Print or Type Name and Position/Title

Date

Exhibit B

Urban County Matrix

Pre-Bid Activities

Development of Annual Workplan

This activity is a city responsibility with the county involvement only as is necessary to assure that the individual activities meet one of the three national objectives.

Revisions or Amendments to Annual Workplan

Same as above (only two amendments allowed per fiscal year)

Eligibility Test on Activities

This is a county responsibility working with the cities to assure all activities meet one of the three national objectives. The County will assure that the 51 percent benefit to low and moderate income persons can be verified and that the activities are eligible for funding. The county may request an eligibility determination from HUD should a difference of opinion arise between the City and the County.

Public Hearings

This responsibility will be a shared responsibility between the Cities and the County. In accordance with the adopted Citizen Participation Plan, the Cities will conduct a public hearing in their respective Cities after public notice. The County will then have a second public hearing at the County level on the county-wide workplan, after public notice.

Environmental Assessment

This is a County responsibility with concurrence and assistance by the Cities. The County will determine what level of clearance is needed and will do noise, hazard, historical, floodplain, etc. assessments as may be needed with as much city input as possible. The County Judge will consider the “do nothing” alternative after consultation with the respective Mayors. The County Judge and or UCP Staff will direct all mitigation efforts if necessary. The County Judge will sign all environmental assessment reviews and findings. (A County Signatory may be appointed: UCP Director)

Advertise for Professional Services

This is a County responsibility whereby the County will advertise once a year for all professional services through a statement of qualifications process. The County will provide all data concerning proposed activities and type of services needed. This list will be sent to all Cities so that the Cities may decide on the professional services as they see the need for the services. Should a city need services not available from the list (UC-1 List) of Professional Services, the City shall advertise for the service after consulting with the Urban County Program staff.

Selection of Professional Services Provider

This is a City and County shared responsibility, based on the Texas Local Government code and other applicable laws and regulations. County will make sure that the provider is not a contractor's debarred list by consulting with the System for Award Management (SAM) website (www.sam.gov), prior to recommendation for awarding a contractor to Hidalgo County Commissioner's Court.

Execute Professional Contracts

The City will negotiate the Professional Service Contract, and submit a Best and Final Offer (BAFO) along with Scope of Services, Project Cost Estimate, Certificate of Debarment, CIQ Form and IRS W-9 Form. The County will prepare the Professional Contract Agreement documents and submit to Hidalgo County Commissioner's Court for approval of contract. Any modifications to the County contracts require prior approval of the County Legal Department. Once approved, the County will forward the contracts to the Professional Service Provider for proper signatures, they will return to the County for the County's execution and County will issue Notice to Proceed.

Review of Preliminary Drawings

This is a city responsibility.

Solicit Davis-Bacon Wage Rates

This is a County responsibility. The County will obtain wage rates from HUD for specific projects and will forward wage rates to the respective Cities and the Professional Service Provider to include in the bid specification packages.

Review and Approval of Final Plans and Specifications

This is a City responsibility where by the Mayor's signature will be required on all plans and specifications prior to bidding. Final plans should be forwarded to Urban County Program office prior to bid advertisement for compliance check.

Advertise for Construction Bid

This is a County responsibility. The County will advertise for all construction projects and will instruct bidders as to the availability of plans and specs, (to be picked up at Professional Service Provider's choice of location), and will advise bidders as to who will accept bids. (Hidalgo County Purchasing Department – any given Wednesday at 9:30am)

Pre-Bid Conference

This is a County responsibility. County will conduct a pre-bid conference if necessary at the Urban County program Conference Room, accompanied by the Professional Service Provider and the project's respective City.

Bid Activities

Ten Day Wage Rate Check

This is a County responsibility. Ten days prior to any bid opening, the County will ascertain as to the applicability of the wage rate in the bid documents. Should the wage rate change all appropriate engineers will be notified and instructed to change wage rates.

Accept Construction Bids

This is a County Purchasing Department responsibility. The Hidalgo County Purchasing Department will accept bids as per the conditions set forth in the specification handbook.

Accept and Tabulate Bids

This is a County Purchasing Department responsibility with an Urban County, City, and Professional Service Provider representative at bid opening. The respective Professional Service Provider will review the bids received and make their recommendation to the Urban County Program.

Research Apparent Low Bidder

This is a shared responsibility. The respective Professional Service Provider will research and review apparent low bidder's past performances and their bids. The Urban County program will research the list of Debarred Contractor's and make a finding in the regard.

Bid Recommendation

This is a City responsibility. The respective Professional Service Provider will recommend the lowest and most responsible bid to the City. The city will send a recommendation to the County. County will request approval by Hidalgo County Commissioner's Court for approval of contract.

Contract Award

The County upon approval by Hidalgo County Commissioner's Court will prepare the contract documents and forward them to the approved Contractor for execution.

Pre-Construction Activities

Construction Contract and Bonds

This is a shared responsibility. The Professional Service Provider will coordinate the execution of construction contracts to include Insurance, Payment and Performance Bonds. Once they receive four (4) original set of construction contracts they will submit to the County for execution. Any modifications to the construction contracts require prior review by Legal Department and approval by Hidalgo County Commissioner's Court.

Pre-Construction Conference

The Urban County Program will conduct a Pre-construction conference to inform the contractor of the various federal regulations such as Affirmative Action, Section 3 Compliance, and Davis-Bacon Wage Compliance. The Pre-construction conference will be held at the Urban County

Program Conference Room, with the city and professional service provider representatives present. Once contracts are signed, County will prepare and issue a Notice to Proceed.

Document Posting and Construction Signs

This is a shared responsibility. The city and Professional Service Provider will ensure itself that the appropriate documents are posted at the site and that the construction sign is erected.

Construction Activities

Davis-Bacon Compliance

This is a shared responsibility. The City may be asked to conduct wage rate employee interviews. The County will conduct wage rate interviews and review wage rates on payroll reports submitted with request for payments.

Periodic Project Inspections

This is a shared responsibility. The City, County, and Professional Service Providers will conduct periodic site inspections of the project site.

Payment Request Approval

This is a shared responsibility. The Professional Service Provider will review and sign off on request for payments and forward RFP to the City for signature and approval, and forward the final RFP to the County for review and approval of payment.

Change Orders

This is a shared responsibility. Professional Service Provider will recommend any change orders after negotiating said change order with the contractor. All change orders must have City's approval prior to submission to County for review and approval.

Contract Amendment

This is a shared responsibility. The City will recommend any contract amendments to the County. County will consider and take appropriate action to approve or deny the contract amendment if necessary.

Final Payment Approval

This is a shared responsibility. The City and Professional Service Provider will conduct final project site inspections to ensure that construction has been completed as per plans and specifications prior to submitting final request for payment recommendation to the County. County will ensure that all applicable laws and regulations have been complied with. County will review wage rate compliance, release of liens, certification of construction completion, warranty certification and other pertinent documents.

Exhibit C

Section 108 Loan Guarantee Program

Introduction

Section 108 is the loan guarantee provision of the Community Development Block Grant (CDBG) program. Section 108 provides communities with a source of financing for economic development, housing rehabilitation, public facilities, and large-scale physical development projects. This makes it one of the most potent and important public investment tools that HUD offers to local governments. It allows them to transform a small portion of their CDBG funds into federally guaranteed loans large enough to pursue physical and economic revitalization projects that can renew entire neighborhoods. Such public investment is often needed to inspire private economic activity, providing the initial resources or simply the confidence that private firms and individuals may need to invest in distressed areas. Section 108 loans are not risk-free, however; local governments borrowing funds guaranteed by Section 108 must pledge their current and future CDBG allocations to cover the loan amount as security for the loan.

Regulations governing the Section 108 program may be found at [24 CFR 570](#), Subpart M, Loan Guarantees.

Eligible Applicants

Eligible applicants include the following public entities:

- metropolitan cities and urban counties (i.e. CDBG entitlement recipients);
- nonentitlement communities that are assisted in the submission of applications by States that administer the CDBG program; and
- nonentitlement communities eligible to receive CDBG funds under the HUD-Administered Small Cities CDBG program (Hawaii). The public entity may be the borrower or it may designate a public agency as the borrower.

Eligible Activities

Activities eligible for Section 108 financing include:

- economic development activities eligible under CDBG;
- acquisition of real property;
- rehabilitation of publicly owned real property;
- housing rehabilitation eligible under CDBG;
- construction, reconstruction, or installation of public facilities (including street, sidewalk, and other site improvements);
- related relocation, clearance, and site improvements;
- payment of interest on the guaranteed loan and issuance costs of public offerings;
- debt service reserves;
- public works and site improvements in colonias; and
- in limited circumstances, housing construction as part of community economic development, Housing Development Grant, or Nehemiah Housing Opportunity Grant programs.

For purposes of determining eligibility, the CDBG rules and requirements apply. As with the CDBG program, all projects and activities must either principally benefit low- and moderate-income persons, aid in the elimination or prevention of slums and blight, or meet urgent needs of the community.

Maximum Commitment Amount

Commitments are limited as follows:

1. Entitlement public entities. An entitlement public entity may apply for up to five times the public entity's latest approved CDBG entitlement amount, minus any outstanding Section 108 commitments and/or principal balances of Section 108 loans.
2. State assisted public entities. A nonentitlement public entity may apply for up to five times the latest approved CDBG amount received by its State, minus any outstanding Section 108 commitments and/or principal balances on Section 108 loans for which the State has pledged its CDBG funds as security.
3. Nonentitlement public entities eligible under the HUD administered Small Cities Program. For a public entity in Hawaii, the maximum commitment amount is five times the public entity's latest grant under 24 CFR 570, Subpart F, minus any outstanding Section 108 commitments and/or principal balances on Section 108 loans.

Loan Details

Security: The principal security for the loan guarantee is a pledge by the applicant public entity or the State (in the case of a nonentitlement public entity) of its current and future CDBG funds. Additional security will also be required to assure repayment of guaranteed obligations. The additional security requirements will be determined on a case-by-case basis, but could include assets financed by the guaranteed loan.

Repayment: The maximum repayment period for a Section 108 loan is twenty years. HUD has the ability to structure the principal amortization to match the needs of the project and borrower. Each annual principal amount will have a separate interest rate associated with it.

Financing Source: Section 108 obligations are financed through underwritten public offerings. Financing between public offerings is provided through an interim lending facility established by HUD.

Interest Rates: Interest rates on interim borrowing are priced at the 3 month London Interbank Offered (LIBO) rate plus 20 basis points (0.2%). Permanent financing is pegged to yields on U.S. Treasury obligations of similar maturity to the principal amount. A small additional basis point spread, depending on maturity, will be added to the Treasury yield to determine the actual rate.

Default: To date, there has been no default under Section 108 resulting in a repayment by HUD. In the event of default requiring a payment, HUD would continue to make payments on the loan in accordance with its terms. The source of payments by HUD pursuant to its guarantee would almost always be pledged CDBG funds. However, HUD does have borrowing authority with the U.S. Treasury if the pledged funds are insufficient.

For More Information visit www.hud.gov

Source: http://portal.hud.gov/hudportal/HUD?src=/program_offices/comm_planning/communitydevelopment/programs/108

Exhibit D

CDBG Regulations and Other Program Requirements

Subpart A—General Provisions

SOURCE: 53 FR 34437, Sept. 6, 1988, unless otherwise noted.

§ 570.1 Purpose and primary objective.

(a) This part describes policies and procedures applicable to the following programs authorized under title I of the Housing and Community Development Act of 1974, as amended:

- (1) Entitlement grants program (subpart D);
- (2) Nonentitlement Funds: HUD-administered Small Cities and Insular Area programs (subpart F);
- (3) State program: State-administered CDBG nonentitlement funds (subpart I);
- (4) Special Purpose Grants (subpart E);
- (5) Urban Development Action Grant program (subpart G); and
- (6) Loan Guarantees (subpart M).

(b) Subparts A, C, J, K, and O apply to all programs in paragraph (a) except as modified or limited under the provisions of these subparts or the applicable program regulations. In the application of the subparts to Special Purpose Grants or the Urban Development Action Grant program, the reference to funds in the form of grants in the term “*CDBG funds*”, as defined in § 570.3, shall mean the grant funds under those programs. The subparts do not apply to the State program (subpart I) except to the extent expressly referred to.

(c) The primary objective of the programs authorized under title I of the Housing and Community Development Act of 1974, as amended, is described in section 101(c) of the Act (42 U.S.C. 5301(c)).

[53 FR 34437, Sept. 6, 1988, as amended at 56 FR 56126, Oct. 31, 1991; 61 FR 11475, Mar. 20, 1996; 69 FR 32778, June 10, 2004]

§ 570.3 Definitions.

The terms *HUD* and *Secretary* are defined in 24 CFR part 5. All of the following definitions in this section that rely on data from the United States Bureau of the Census shall rely upon the data available from the latest decennial census.

Act means title I of the Housing and Community Development Act of 1974 as amended (42 U.S.C. 5301 *et seq.*).

Age of housing means the number of year-round housing units, as further defined in section 102(a)(11) of the Act.

Applicant means a State or unit of general local government that makes application pursuant to the provisions of subpart E, F, G or M.

Buildings for the general conduct of government shall have the meaning provided in section 102(a)(21) of the Act.

CDBG funds means Community Development Block Grant funds, including funds received in the form of grants under subpart D, F, or § 570.405 of this part, funds awarded under section 108(q) of the Housing and Community Development Act of 1974, loans guaranteed under subpart M of this part, urban renewal surplus grant funds, and program income as defined in § 570.500(a).

Chief executive officer of a State or unit of general local government means the elected official or the legally designated official, who has the primary responsibility for the conduct of that entity's governmental affairs. Examples of the "chief executive officer" of a unit of general local government are: the elected mayor of a municipality; the elected county executive of a county; the chairperson of a county commission or board in a county that has no elected county executive; and the official designated pursuant to law by the governing body of a unit of general local government.

City means the following:

(1) For purposes of Entitlement Community Development Block Grant and Urban Development Action Grant eligibility:

(i) Any unit of general local government that is classified as a municipality by the United States Bureau of the Census, or

(ii) Any other unit of general local government that is a town or township and that, in the determination of the Secretary:

(A) Possesses powers and performs functions comparable to those associated with municipalities;

(B) Is closely settled (except that the Secretary may reduce or waive this requirement on a case by case basis for the purposes of the Action Grant program); and

(C) Contains within its boundaries no incorporated places as defined by the United States Bureau of the Census that have not entered into cooperation agreements with the town or township for a period covering at least 3 years to undertake or assist in the undertaking of essential community development and housing assistance activities. The determination of eligibility of a town or township to qualify as a city will be based on information available from the United States Bureau of the Census and information provided by the town or township and its included units of general local government.

(2) For purposes of Urban Development Action Grant eligibility only, Guam, the Virgin Islands, American Samoa, the Commonwealth of the Northern Mariana Islands, the counties of Kauai, Maui, and Hawaii in the State of Hawaii, and Indian tribes that are eligible recipients under the State and Local Government Fiscal Assistance Act of 1972 and located on reservations in Oklahoma as determined by the Secretary of the Interior or in Alaskan Native Villages.

Community Development Financial Institution has the same meaning as used in the Community Development Banking and Financial Institutions Act of 1994 (12 U.S.C. 4701 note).

Consolidated plan. The plan prepared in accordance with 24 CFR part 91, which describes needs, resources, priorities and proposed activities to be undertaken with respect to HUD programs, including the CDBG program. An approved consolidated plan means a consolidated plan that has been approved by HUD in accordance with 24 CFR part 91.

Discretionary grant means a grant made from the various Special Purpose Grants in accordance with subpart E of this part.

Entitlement amount means the amount of funds which a metropolitan city is entitled to receive under the Entitlement grant program, as determined by formula set forth in section 106 of the Act.

Extent of growth lag shall have the meaning provided in section 102(a)(12) of the Act.

Extent of housing overcrowding shall have the meaning provided in section 102(a)(10) of the Act.

Extent of poverty means the number of persons whose incomes are below the poverty level based on data compiled and published by the United States Bureau of the Census available from the latest census referable to the same point or period in time and the latest reports from the Office of Management and Budget. For purposes of this part, the Secretary has determined that it is neither feasible nor appropriate to make adjustments at this time in the computations of "extent of poverty" for regional or area variations in income and cost of living.

Family refers to the definition of "family" in 24 CFR 5.403.

Household means all persons occupying a housing unit. The occupants may be a family, as defined in 24 CFR 5.403; two or more families living together; or any other group of related or unrelated persons who share living arrangements, regardless of actual or perceived, sexual orientation, gender identity, or marital status.

Income. For the purpose of determining whether a family or household is low- and moderate-income under subpart C of this part, grantees may select any of the three definitions listed below for each activity, except that integrally related activities of the same type and qualifying under the same paragraph of § 570.208(a) shall use the same definition of income. The option to choose a definition does not apply to activities that qualify under § 570.208(a)(1) (Area benefit activities), except when the recipient carries out a survey under § 570.208(a)(1)(vi). Activities qualifying under § 570.208(a)(1) generally must use the area income data supplied to recipients by HUD. The three definitions are as follows:

(1)(i) "Annual income" as defined under the Section 8 Housing Assistance Payments program at 24 CFR 813.106 (except that if the CDBG assistance being provided is homeowner rehabilitation under § 570.202, the value of the homeowner's primary residence may be excluded from any calculation of Net Family Assets); or

(ii) Annual income as reported under the Census long-form for the most recent available decennial Census. This definition includes:

(A) Wages, salaries, tips, commissions, etc.;

(B) Self-employment income from own nonfarm business, including proprietorships and partnerships;

(C) Farm self-employment income;

(D) Interest, dividends, net rental income, or income from estates or trusts;

(E) Social Security or railroad retirement;

(F) Supplemental Security Income, Aid to Families with Dependent Children, or other public assistance or public welfare programs;

(G) Retirement, survivor, or disability pensions; and

(H) Any other sources of income received regularly, including Veterans' (VA) payments, unemployment compensation, and alimony; or

(iii) Adjusted gross income as defined for purposes of reporting under Internal Revenue Service (IRS) Form 1040 for individual Federal annual income tax purposes.

(2) Estimate the annual income of a family or household by projecting the prevailing rate of income of each person at the time assistance is provided for the individual, family, or household (as applicable). Estimated annual income shall include income from all family or household members, as applicable. Income or asset enhancement derived from the CDBG-assisted activity shall not be considered in calculating estimated annual income.

Insular area shall have the meaning provided in section 102(a)(24) of the Act.

Low- and moderate-income household means a household having an income equal to or less than the Section 8 low-income limit established by HUD.

Low- and moderate-income person means a member of a family having an income equal to or less than the Section 8 low-income limit established by HUD. Unrelated individuals will be considered as one-person families for this purpose.

Low-income household means a household having an income equal to or less than the Section 8 very low-income limit established by HUD.

Low-income person means a member of a family that has an income equal to or less than the Section 8 very low-income limit established by HUD. Unrelated individuals shall be considered as one-person families for this purpose.

Metropolitan area shall have the meaning provided in section 102(a)(3) of the Act.

Metropolitan city shall have the meaning provided in section 102(a)(4) of the Act except that the term "central city" is replaced by "principal city."

Microenterprise shall have the meaning provided in section 102(a)(22) of the Act.

Moderate-income household means a household having an income equal to or less than the Section 8 low-income limit and greater than the Section 8 very low-income limit, established by HUD.

Moderate-income person means a member of a family that has an income equal to or less than the Section 8 low-income limit and greater than the Section 8 very low-income limit, established by HUD. Unrelated individuals shall be considered as one-person families for this purpose.

Nonentitlement amount means the amount of funds which is allocated for use in a State's nonentitlement areas as determined by formula set forth in section 106 of the Act.

Nonentitlement area shall have the meaning provided in section 102(a)(7) of the Act.

Population means the total resident population based on data compiled and published by the United States Bureau of the Census available from the latest census or which has been upgraded by the Bureau to reflect the changes resulting from the Boundary and Annexation Survey, new incorporations and consolidations of governments pursuant to § 570.4, and which reflects, where applicable, changes resulting from the Bureau's latest population determination through its estimating technique using natural changes (birth and death) and net migration, and is referable to the same point or period in time.

Small business means a business that meets the criteria set forth in section 3(a) of the Small Business Act (15 U.S.C. 631, 636, 637).

State shall have the meaning provided in section 102(a)(2) of the Act.

Unit of general local government shall have the meaning provided in section 102(a)(1) of the Act.

Urban county shall have the meaning provided in section 102(a)(6) of the Act. For the purposes of this definition, HUD will determine whether the county's combined population contains the required percentage of low- and moderate-income persons by identifying the number of persons that resided in applicable areas and units of general local government based on data from the most recent decennial census, and using income limits that would have applied for the year in which that census was taken.

Urban Development Action Grant (UDAG) means a grant made by the Secretary pursuant to section 119 of the Act and subpart G of this part.

[53 FR 34437, Sept. 6, 1988; 53 FR 41330, Oct. 21, 1988, as amended at 56 FR 56126, Oct. 31, 1991; 60 FR 1915, 1943, Jan. 5, 1995; 60 FR 56909, Nov. 9, 1995; 61 FR 5209, Feb. 9, 1996; 61 FR 11475, Mar. 20, 1996; 61 FR 18674, Apr. 29, 1996; 68 FR 69582, Dec. 12, 2003; 69 FR 32778, June 10, 2004; 77 FR 5675, Feb. 3, 2012]

§ 570.4 Allocation of funds.

(a) The determination of eligibility of units of general local government to receive entitlement grants, the entitlement amounts, the allocation of appropriated funds to States for use in nonentitlement areas, the reallocation of funds, the allocation of appropriated funds to insular areas, and the allocation of appropriated funds for discretionary grants under the Secretary's Fund shall be governed by the policies and procedures described in sections 106 and 107 of the Act, as appropriate.

(b) The definitions in § 570.3 shall govern in applying the policies and procedures described in sections 106 and 107 of the Act.

(c) In determining eligibility for entitlement and in allocating funds under section 106 of the Act for any federal fiscal year, HUD will recognize corporate status and geographical boundaries and the status of metropolitan areas and principal cities effective as of July 1 preceding such federal fiscal year, subject to the following limitations:

(1) With respect to corporate status as certified by the applicable State and available for processing by the Census Bureau as of such date;

(2) With respect to boundary changes or annexations, as are used by the Census Bureau in preparing population estimates for all general purpose governmental units and are available for processing by the Census Bureau as of such date, except that any such boundary changes or annexations which result in the population of a unit of general local government reaching or exceeding 50,000 shall be recognized for this purpose whether or not such changes are used by the Census Bureau in preparing such population estimates; and

(3) With respect to the status of Metropolitan Statistical Areas and principal cities, as officially designated by the Office of Management and Budget as of such date.

(d) In determining whether a county qualifies as an urban county, and in computing entitlement amounts for urban counties, the demographic values of population, poverty, housing overcrowding, and age of housing of any Indian tribes located within the county shall be excluded. In allocating amounts to States for use in nonentitlement areas, the demographic values of population, poverty, housing overcrowding and age of housing of all Indian tribes located in all non-entitled areas shall be excluded. It is recognized that all

such data on Indian tribes are not generally available from the United States Bureau of the Census and that missing portions of data will have to be estimated. In accomplishing any such estimates the Secretary may use such other related information available from reputable sources as may seem appropriate, regardless of the data's point or period of time and shall use the best judgement possible in adjusting such data to reflect the same point or period of time as the overall data from which the Indian tribes are being deducted, so that such deduction shall not create an imbalance with those overall data.

(e) Amounts remaining after closeout of a grant which are required to be returned to HUD under the provisions of § 570.509, Grant closeout procedures, shall be considered as funds available for reallocation unless the appropriation under which the funds were provided to the Department has lapsed.

[53 FR 34437, Sept. 6, 1988, as amended at 68 FR 69582, Dec. 12, 2003; 69 FR 32778, June 10, 2004]

§ 570.5 *Waivers.*

HUD's authority for the waiver of regulations and for the suspension of requirements to address damage in a Presidentially declared disaster area is described in 24 CFR part 5 and in section 122 of the Act, respectively.

[61 FR 11476, Mar. 20, 1996]

Subpart B [Reserved]

Subpart C—Eligible Activities

SOURCE: 53 FR 34439, Sept. 6, 1988, unless otherwise noted.

§ 570.200 *General policies.*

(a) *Determination of eligibility.* An activity may be assisted in whole or in part with CDBG funds only if all of the following requirements are met:

(1) *Compliance with section 105 of the Act.* Each activity must meet the eligibility requirements of section 105 of the Act as further defined in this subpart.

(2) *Compliance with national objectives.* Grant recipients under the Entitlement and HUD-administered Small Cities programs and recipients of insular area funds under section 106 of the Act must certify that their projected use of funds has been developed so as to give maximum feasible priority to activities which will carry out one of the national objectives of benefit to low- and moderate-income families or aid in the prevention or elimination of slums or blight. The projected use of funds may also include activities that the recipient certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs. Consistent with the foregoing, each recipient under the Entitlement or HUD-administered Small Cities programs, and each recipient of insular area funds under section 106 of the Act must ensure and maintain evidence that each of its activities assisted with CDBG funds meets one of the three national objectives as contained in its certification. Criteria for determining whether an activity addresses one or more of these objectives are found in § 570.208.

(3) *Compliance with the primary objective.* The primary objective of the Act is described in section 101(c) of the Act. Consistent with this objective, entitlement recipients, non-entitlement CDBG grantees in Hawaii, and recipients of insular area funds under section 106 of the Act must ensure that, over a period of time specified in their certification not to exceed three years, not less than 70 percent of the aggregate of CDBG fund expenditures shall be for activities meeting the criteria under § 570.208(a) or under

§ 570.208(d)(5) or (6) for benefiting low- and moderate-income persons. For grants under section 107 of the Act, insular area recipients must meet this requirement for each separate grant. See § 570.420(d)(3) for additional discussion of the primary objective requirement for insular areas funded under section 106 of the Act. The requirements for the HUD-administered Small Cities program in New York are at § 570.420(d)(2). In determining the percentage of funds expended for such activities:

(i) Cost of administration and planning eligible under § 570.205 and § 570.206 will be assumed to benefit low and moderate income persons in the same proportion as the remainder of the CDBG funds and, accordingly shall be excluded from the calculation;

(ii) Funds deducted by HUD for repayment of urban renewal temporary loans pursuant to § 570.802(b) shall be excluded;

(iii) Funds expended for the repayment of loans guaranteed under the provisions of subpart M shall also be excluded;

(iv) Funds expended for the acquisition, new construction or rehabilitation of property for housing that qualifies under § 570.208(a)(3) shall be counted for this purpose but shall be limited to an amount determined by multiplying the total cost (including CDBG and non-CDBG costs) of the acquisition, construction or rehabilitation by the percent of units in such housing to be occupied by low and moderate income persons.

(v) Funds expended for any other activities qualifying under § 570.208(a) shall be counted for this purpose in their entirety.

(4) *Compliance with environmental review procedures.* The environmental review procedures set forth at 24 CFR part 58 must be completed for each activity (or project as defined in 24 CFR part 58), as applicable.

(5) *Cost principles.* Costs incurred, whether charged on a direct or an indirect basis, must be in conformance with 2 CFR PART 200 ¹ All items of cost listed in Attachment B of these Circulars that require prior Federal agency approval are allowable without prior approval of HUD to the extent they comply with the general policies and principles stated in Attachment A of such circulars and are otherwise eligible under this subpart C, except for the following:

¹ These circulars are available from the American Communities Center by calling the following toll-free numbers: (800) 998-9999 or (800) 483-2209 (TDD).

(i) Depreciation methods for fixed assets shall not be changed without HUD's specific approval or, if charged through a cost allocation plan, the Federal cognizant agency.

(ii) Fines and penalties (including punitive damages) are unallowable costs to the CDBG program.

(iii) Pre-award costs are limited to those authorized under paragraph (h) of this section.

(b) *Special policies governing facilities.* The following special policies apply to:

(1) *Facilities containing both eligible and ineligible uses.* A public facility otherwise eligible for assistance under the CDBG program may be provided with CDBG funds even if it is part of a multiple use building containing ineligible uses, if:

(i) The facility which is otherwise eligible and proposed for assistance will occupy a designated and discrete area within the larger facility; and

(ii) The recipient can determine the costs attributable to the facility proposed for assistance as separate and distinct from the overall costs of the multiple-use building and/or facility.

Allowable costs are limited to those attributable to the eligible portion of the building or facility.

(2) *Fees for use of facilities.* Reasonable fees may be charged for the use of the facilities assisted with CDBG funds, but charges such as excessive membership fees, which will have the effect of precluding low and moderate income persons from using the facilities, are not permitted.

(c) *Special assessments under the CDBG program.* The following policies relate to special assessments under the CDBG program:

(1) *Definition of special assessment.* The term "special assessment" means the recovery of the capital costs of a public improvement, such as streets, water or sewer lines, curbs, and gutters, through a fee or charge levied or filed as a lien against a parcel of real estate as a direct result of benefit derived from the installation of a public improvement, or a one-time charge made as a condition of access to a public improvement. This term does not relate to taxes, or the establishment of the value of real estate for the purpose of levying real estate, property, or ad valorem taxes, and does not include periodic charges based on the use of a public improvement, such as water or sewer user charges, even if such charges include the recovery of all or some portion of the capital costs of the public improvement.

(2) *Special assessments to recover capital costs.* Where CDBG funds are used to pay all or part of the cost of a public improvement, special assessments may be imposed as follows:

(i) Special assessments to recover the CDBG funds may be made only against properties owned and occupied by persons not of low and moderate income. Such assessments constitute program income.

(ii) Special assessments to recover the non-CDBG portion may be made provided that CDBG funds are used to pay the special assessment in behalf of all properties owned and occupied by low and moderate income persons; except that CDBG funds need not be used to pay the special assessments in behalf of properties owned and occupied by moderate income persons if the grant recipient certifies that it does not have sufficient CDBG funds to pay the assessments in behalf of all of the low and moderate income owner-occupant persons. Funds collected through such special assessments are not program income.

(3) *Public improvements not initially assisted with CDBG funds.* The payment of special assessments with CDBG funds constitutes CDBG assistance to the public improvement. Therefore, CDBG funds may be used to pay special assessments provided:

(i) The installation of the public improvements was carried out in compliance with requirements applicable to activities assisted under this part including environmental, citizen participation and Davis-Bacon requirements;

(ii) The installation of the public improvement meets a criterion for national objectives in § 570.208(a)(1), (b), or (c); and

(iii) The requirements of § 570.200(c)(2)(ii) are met.

(d) *Consultant activities.* Consulting services are eligible for assistance under this part for professional assistance in program planning, development of community development objectives, and other general professional guidance relating to program execution. The use of consultants is governed by the following:

(1) *Employer-employee type of relationship.* No person providing consultant services in an employer-employee type of relationship shall receive more than a reasonable rate of compensation for personal services paid with CDBG funds. In no event, however, shall such compensation exceed the equivalent of

the daily rate paid for Level IV of the Executive Schedule. Such services shall be evidenced by written agreements between the parties which detail the responsibilities, standards, and compensation.

(2) *Independent contractor relationship.* Consultant services provided under an independent contractor relationship are governed by the procurement requirements in 24 CFR 85.36, and are not subject to the compensation limitation of Level IV of the Executive Schedule.

(e) *Recipient determinations required as a condition of eligibility.* In several instances under this subpart, the eligibility of an activity depends on a special local determination. Recipients shall maintain documentation of all such determinations. A written determination is required for any activity carried out under the authority of §§ 570.201(f), 570.201(i)(2), 570.201(p), 570.201(q), 570.202(b)(3), 570.206(f), 570.209, 570.210, and 570.309.

(f) *Means of carrying out eligible activities.* (1) Activities eligible under this subpart, other than those authorized under § 570.204(a), may be undertaken, subject to local law:

(i) By the recipient through:

(A) Its employees, or

(B) Procurement contracts governed by the requirements of 24 CFR 85.36; or

(ii) Through loans or grants under agreements with subrecipients, as defined at § 570.500(c); or

(iii) By one or more public agencies, including existing local public agencies, that are designated by the chief executive officer of the recipient.

(2) Activities made eligible under § 570.204(a) may only be undertaken by entities specified in that section.

(g) *Limitation on planning and administrative costs.* No more than 20 percent of the sum of any grant, plus program income, shall be expended for planning and program administrative costs, as defined in §§ 570.205 and 507.206, respectively. Recipients of entitlement grants under subpart D of this part shall conform with this requirement by limiting the amount of CDBG funds obligated for planning plus administration during each program year to an amount no greater than 20 percent of the sum of its entitlement grant made for that program year (if any) plus the program income received by the recipient and its subrecipients (if any) during that program year.

(h) *Reimbursement for pre-award costs.* The effective date of the grant agreement is the program year start date or the date that the consolidated plan is received by HUD, whichever is later. For a Section 108 loan guarantee, the effective date of the grant agreement is the date of HUD execution of the grant agreement amendment for the particular loan guarantee commitment.

(1) Prior to the effective date of the grant agreement, a recipient may incur costs or may authorize a subrecipient to incur costs, and then after the effective date of the grant agreement pay for those costs using its CDBG funds, provided that:

(i) The activity for which the costs are being incurred is included, prior to the costs being incurred, in a consolidated plan action plan, an amended consolidated plan action plan, or an application under subpart M of this part, except that a new entitlement grantee preparing to receive its first allocation of CDBG funds may incur costs necessary to develop its consolidated plan and undertake other administrative actions necessary to receive its first grant, prior to the costs being included in its consolidated plan;

(ii) Citizens are advised of the extent to which these pre-award costs will affect future grants;

(i) Providing credit, including, but not limited to, grants, loans, loan guarantees, and other forms of financial support, for the establishment, stabilization, and expansion of microenterprises;

(ii) Providing technical assistance, advice, and business support services to owners of microenterprises and persons developing microenterprises; and

(iii) Providing general support, including, but not limited to, peer support programs, counseling, child care, transportation, and other similar services, to owners of microenterprises and persons developing microenterprises.

(2) Services provided this paragraph (o) shall not be subject to the restrictions on public services contained in paragraph (e) of this section.

(3) For purposes of this paragraph (o), "persons developing microenterprises" means such persons who have expressed interest and who are, or after an initial screening process are expected to be, actively working toward developing businesses, each of which is expected to be a microenterprise at the time it is formed.

(4) Assistance under this paragraph (o) may also include training, technical assistance, or other support services to increase the capacity of the recipient or subrecipient to carry out the activities under this paragraph (o).

(p) *Technical assistance.* Provision of technical assistance to public or nonprofit entities to increase the capacity of such entities to carry out eligible neighborhood revitalization or economic development activities. (The recipient must determine, prior to the provision of the assistance, that the activity for which it is attempting to build capacity would be eligible for assistance under this subpart C, and that the national objective claimed by the grantee for this assistance can reasonably be expected to be met once the entity has received the technical assistance and undertakes the activity.) Capacity building for private or public entities (including grantees) for other purposes may be eligible under § 570.205.

(q) *Assistance to institutions of higher education.* Provision of assistance by the recipient to institutions of higher education when the grantee determines that such an institution has demonstrated a capacity to carry out eligible activities under this subpart C.

[53 FR 34439, Sept. 6, 1988, as amended at 53 FR 31239, Aug. 17, 1988; 55 FR 29308, July 18, 1990; 57 FR 27119, June 17, 1992; 60 FR 1943, Jan. 5, 1995; 60 FR 56911, Nov. 9, 1995; 61 FR 18674, Apr. 29, 1996; 65 FR 70215, Nov. 21, 2000; 67 FR 47213, July 17, 2002; 71 FR 30034, May 24, 2006]

§ 570.202 *Eligible rehabilitation and preservation activities.*

(a) *Types of buildings and improvements eligible for rehabilitation assistance.* CDBG funds may be used to finance the rehabilitation of:

(1) Privately owned buildings and improvements for residential purposes; improvements to a single-family residential property which is also used as a place of business, which are required in order to operate the business, need not be considered to be rehabilitation of a commercial or industrial building, if the improvements also provide general benefit to the residential occupants of the building;

(2) Low-income public housing and other publicly owned residential buildings and improvements;

(3) Publicly or privately owned commercial or industrial buildings, except that the rehabilitation of such buildings owned by a private for-profit business is limited to improvement to the exterior of the building, abatement of asbestos hazards, lead-based paint hazard evaluation and reduction, and the correction of code violations;

(4) Nonprofit-owned nonresidential buildings and improvements not eligible under § 570.201(c); and

(5) Manufactured housing when such housing constitutes part of the community's permanent housing stock.

(b) *Types of assistance.* CDBG funds may be used to finance the following types of rehabilitation activities, and related costs, either singly, or in combination, through the use of grants, loans, loan guarantees, interest supplements, or other means for buildings and improvements described in paragraph (a) of this section, except that rehabilitation of commercial or industrial buildings is limited as described in paragraph (a)(3) of this section.

(1) Assistance to private individuals and entities, including profit making and nonprofit organizations, to acquire for the purpose of rehabilitation, and to rehabilitate properties, for use or resale for residential purposes;

(2) Labor, materials, and other costs of rehabilitation of properties, including repair directed toward an accumulation of deferred maintenance, replacement of principal fixtures and components of existing structures, installation of security devices, including smoke detectors and dead bolt locks, and renovation through alterations, additions to, or enhancement of existing structures and improvements, abatement of asbestos hazards (and other contaminants) in buildings and improvements that may be undertaken singly, or in combination;

(3) Loans for refinancing existing indebtedness secured by a property being rehabilitated with CDBG funds if such financing is determined by the recipient to be necessary or appropriate to achieve the locality's community development objectives;

(4) Improvements to increase the efficient use of energy in structures through such means as installation of storm windows and doors, siding, wall and attic insulation, and conversion, modification, or replacement of heating and cooling equipment, including the use of solar energy equipment;

(5) Improvements to increase the efficient use of water through such means as water savings faucets and shower heads and repair of water leaks;

(6) Connection of residential structures to water distribution lines or local sewer collection lines;

(7) For rehabilitation carried out with CDBG funds, costs of:

(i) Initial homeowner warranty premiums;

(ii) Hazard insurance premiums, except where assistance is provided in the form of a grant; and

(iii) Flood insurance premiums for properties covered by the Flood Disaster Protection Act of 1973, pursuant to § 570.605.

(8) Costs of acquiring tools to be lent to owners, tenants, and others who will use such tools to carry out rehabilitation;

(9) Rehabilitation services, such as rehabilitation counseling, energy auditing, preparation of work specifications, loan processing, inspections, and other services related to assisting owners, tenants, contractors, and other entities, participating or seeking to participate in rehabilitation activities authorized under this section, under section 312 of the Housing Act of 1964, as amended, under section 810 of the Act, or under section 17 of the United States Housing Act of 1937;

(10) Assistance for the rehabilitation of housing under section 17 of the United States Housing Act of 1937; and

(11) Improvements designed to remove material and architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons to buildings and improvements eligible for assistance under paragraph (a) of this section.

(c) *Code enforcement.* Costs incurred for inspection for code violations and enforcement of codes (e.g., salaries and related expenses of code enforcement inspectors and legal proceedings, but not including the cost of correcting the violations) in deteriorating or deteriorated areas when such enforcement together with public or private improvements, rehabilitation, or services to be provided may be expected to arrest the decline of the area.

(d) *Historic preservation.* CDBG funds may be used for the rehabilitation, preservation or restoration of historic properties, whether publicly or privately owned. Historic properties are those sites or structures that are either listed in or eligible to be listed in the National Register of Historic Places, listed in a State or local inventory of historic places, or designated as a State or local landmark or historic district by appropriate law or ordinance. Historic preservation, however, is not authorized for buildings for the general conduct of government.

(e) *Renovation of closed buildings.* CDBG funds may be used to renovate closed buildings, such as closed school buildings, for use as an eligible public facility or to rehabilitate such buildings for housing.

(f) *Lead-based paint activities.* Lead-based paint activities pursuant to § 570.608.

[53 FR 34439, Sept. 6, 1988; 53 FR 41330, Oct. 21, 1988, as amended at 60 FR 1944, Jan. 5, 1995; 60 FR 56911, Nov. 9, 1995; 64 FR 50225, Sept. 15, 1999; 71 FR 30035, May 24, 2006]

§ 570.203 *Special economic development activities.*

A recipient may use CDBG funds for special economic development activities in addition to other activities authorized in this subpart that may be carried out as part of an economic development project. Guidelines for selecting activities to assist under this paragraph are provided at § 570.209. The recipient must ensure that the appropriate level of public benefit will be derived pursuant to those guidelines before obligating funds under this authority. Special activities authorized under this section do not include assistance for the construction of new housing. Activities eligible under this section may include costs associated with project-specific assessment or remediation of known or suspected environmental contamination. Special economic development activities include:

(a) The acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures, and other real property equipment and improvements, including railroad spurs or similar extensions. Such activities may be carried out by the recipient or public or private nonprofit subrecipients.

(b) The provision of assistance to a private for-profit business, including, but not limited to, grants, loans, loan guarantees, interest supplements, technical assistance, and other forms of support, for any activity where the assistance is appropriate to carry out an economic development project, excluding those described as ineligible in § 570.207(a). In selecting businesses to assist under this authority, the recipient shall minimize, to the extent practicable, displacement of existing businesses and jobs in neighborhoods.

(c) Economic development services in connection with activities eligible under this section, including, but not limited to, outreach efforts to market available forms of assistance; screening of applicants; reviewing and underwriting applications for assistance; preparation of all necessary agreements; management of assisted activities; and the screening, referral, and placement of applicants for employment opportunities generated by CDBG-eligible economic development activities, including the costs of providing necessary training for persons filling those positions.

[53 FR 34439, Sept. 6, 1988, as amended at 60 FR 1944, Jan. 5, 1995; 71 FR 30035, May 24, 2006]

§ 570.204 Special activities by Community-Based Development Organizations (CBDOs).

(a) *Eligible activities.* The recipient may provide CDBG funds as grants or loans to any CBDO qualified under this section to carry out a neighborhood revitalization, community economic development, or energy conservation project. The funded project activities may include those listed as eligible under this subpart, and, except as described in paragraph (b) of this section, activities not otherwise listed as eligible under this subpart. For purposes of qualifying as a project under paragraphs (a)(1), (a)(2), and (a)(3) of this section, the funded activity or activities may be considered either alone or in concert with other project activities either being carried out or for which funding has been committed. For purposes of this section:

(1) Neighborhood revitalization project includes activities of sufficient size and scope to have an impact on the decline of a geographic location within the jurisdiction of a unit of general local government (but not the entire jurisdiction) designated in comprehensive plans, ordinances, or other local documents as a neighborhood, village, or similar geographical designation; or the entire jurisdiction of a unit of general local government which is under 25,000 population;

(2) Community economic development project includes activities that increase economic opportunity, principally for persons of low- and moderate-income, or that stimulate or retain businesses or permanent jobs, including projects that include one or more such activities that are clearly needed to address a lack of affordable housing accessible to existing or planned jobs and those activities specified at 24 CFR 91.1(a)(1)(iii); activities under this paragraph may include costs associated with project-specific assessment or remediation of known or suspected environmental contamination;

(3) Energy conservation project includes activities that address energy conservation, principally for the benefit of the residents of the recipient's jurisdiction; and

(4) To carry out a project means that the CBDO undertakes the funded activities directly or through contract with an entity other than the grantee, or through the provision of financial assistance for activities in which it retains a direct and controlling involvement and responsibilities.

(b) *Ineligible activities.* Notwithstanding that CBDOs may carry out activities that are not otherwise eligible under this subpart, this section does not authorize:

(1) Carrying out an activity described as ineligible in § 570.207(a);

(2) Carrying out public services that do not meet the requirements of § 570.201(e), except that:

(i) Services carried out under this section that are specifically designed to increase economic opportunities through job training and placement and other employment support services, including, but not limited to, peer support programs, counseling, child care, transportation, and other similar services; and

(ii) Services of any type carried out under this section pursuant to a strategy approved by HUD under the provisions of 24 CFR 91.215(e) shall not be subject to the limitations in § 570.201(e)(1) or (2), as applicable;

(3) Providing assistance to activities that would otherwise be eligible under § 570.203 that do not meet the requirements of § 570.209; or

(4) Carrying out an activity that would otherwise be eligible under § 570.205 or § 570.206, but that would result in the recipient's exceeding the spending limitation in § 570.200(g).

(c) *Eligible CBDOs.* (1) A CBDO qualifying under this section is an organization which has the following characteristics:

(i) Is an association or corporation organized under State or local law to engage in community development activities (which may include housing and economic development activities) primarily within an identified geographic area of operation within the jurisdiction of the recipient, or in the case of an urban county, the jurisdiction of the county; and

(ii) Has as its primary purpose the improvement of the physical, economic or social environment of its geographic area of operation by addressing one or more critical problems of the area, with particular attention to the needs of persons of low and moderate income; and

(iii) May be either non-profit or for-profit, provided any monetary profits to its shareholders or members must be only incidental to its operations; and

(iv) Maintains at least 51 percent of its governing body's membership for low- and moderate-income residents of its geographic area of operation, owners or senior officers of private establishments and other institutions located in and serving its geographic area of operation, or representatives of low- and moderate-income neighborhood organizations located in its geographic area of operation; and

(v) Is not an agency or instrumentality of the recipient and does not permit more than one-third of the membership of its governing body to be appointed by, or to consist of, elected or other public officials or employees or officials of an ineligible entity (even though such persons may be otherwise qualified under paragraph (c)(1)(iv) of this section); and

(vi) Except as otherwise authorized in paragraph (c)(1)(v) of this section, requires the members of its governing body to be nominated and approved by the general membership of the organization, or by its permanent governing body; and

(vii) Is not subject to requirements under which its assets revert to the recipient upon dissolution; and

(viii) Is free to contract for goods and services from vendors of its own choosing.

(2) A CBDO that does not meet the criteria in paragraph (c)(1) of this section may also qualify as an eligible entity under this section if it meets one of the following requirements:

(i) Is an entity organized pursuant to section 301(d) of the Small Business Investment Act of 1958 (15 U.S.C. 681(d)), including those which are profit making; or

(ii) Is an SBA approved Section 501 State Development Company or Section 502 Local Development Company, or an SBA Certified Section 503 Company under the Small Business Investment Act of 1958, as amended; or

(iii) Is a Community Housing Development Organization (CHDO) under 24 CFR 92.2, designated as a CHDO by the HOME Investment Partnerships program participating jurisdiction, with a geographic area of operation of no more than one neighborhood, and has received HOME funds under 24 CFR 92.300 or is expected to receive HOME funds as described in and documented in accordance with 24 CFR 92.300(e).

(3) A CBDO that does not qualify under paragraph (c)(1) or (2) of this section may also be determined to qualify as an eligible entity under this section if the recipient demonstrates to the satisfaction of HUD, through the provision of information regarding the organization's charter and by-laws, that the organization is sufficiently similar in purpose, function, and scope to those entities qualifying under paragraph (c)(1) or (2) of this section.

[60 FR 1944, Jan. 5, 1995, as amended at 71 FR 30035, May 24, 2006]

§ 570.205 Eligible planning, urban environmental design and policy-planning-management-capacity building activities.

(a) Planning activities which consist of all costs of data gathering, studies, analysis, and preparation of plans and the identification of actions that will implement such plans, including, but not limited to:

(1) Comprehensive plans;

(2) Community development plans;

(3) Functional plans, in areas such as:

(i) Housing, including the development of a consolidated plan;

(ii) Land use and urban environmental design;

(iii) Economic development;

(iv) Open space and recreation;

(v) Energy use and conservation;

(vi) Floodplain and wetlands management in accordance with the requirements of Executive Orders 11988 and 11990;

(vii) Transportation;

(viii) Utilities; and

(ix) Historic preservation.

(4) Other plans and studies such as:

(i) Small area and neighborhood plans;

(ii) Capital improvements programs;

(iii) Individual project plans (but excluding engineering and design costs related to a specific activity which are eligible as part of the cost of such activity under §§ 570.201-570.204);

(iv) The reasonable costs of general environmental, urban environmental design and historic preservation studies; and general environmental assessment- and remediation-oriented planning related to properties with known or suspected environmental contamination. However, costs necessary to comply with 24 CFR part 58, including project specific environmental assessments and clearances for activities eligible for assistance under this part, are eligible as part of the cost of such activities under §§ 570.201-570.204. Costs for such specific assessments and clearances may also be incurred under this paragraph but would then be considered planning costs for the purposes of § 570.200(g);

(v) Strategies and action programs to implement plans, including the development of codes, ordinances and regulations;

(vi) Support of clearinghouse functions, such as those specified in Executive Order 12372; and

(vii) Analysis of impediments to fair housing choice.

(viii) Developing an inventory of properties with known or suspected environmental contamination.

(5) [Reserved]

(6) Policy—planning—management—capacity building activities which will enable the recipient to:

(1) Determine its needs;

(2) Set long-term goals and short-term objectives, including those related to urban environmental design;

(3) Devise programs and activities to meet these goals and objectives;

(4) Evaluate the progress of such programs and activities in accomplishing these goals and objectives; and

(5) Carry out management, coordination and monitoring of activities necessary for effective planning implementation, but excluding the costs necessary to implement such plans.

[53 FR 34439, Sept. 6, 1988, as amended at 56 FR 56127, Oct. 31, 1991; 60 FR 1915, Jan. 5, 1995; 71 FR 30035, May 24, 2006]

§ 570.206 Program administrative costs.

Payment of reasonable administrative costs and carrying charges related to the planning and execution of community development activities assisted in whole or in part with funds provided under this part and, where applicable, housing activities (described in paragraph (g) of this section) covered in the recipient's housing assistance plan. This does not include staff and overhead costs directly related to carrying out activities eligible under § 570.201 through § 570.204, since those costs are eligible as part of such activities.

(a) *General management, oversight and coordination.* Reasonable costs of overall program management, coordination, monitoring, and evaluation. Such costs include, but are not necessarily limited to, necessary expenditures for the following:

(1) Salaries, wages, and related costs of the recipient's staff, the staff of local public agencies, or other staff engaged in program administration. In charging costs to this category the recipient may either include the entire salary, wages, and related costs allocable to the program of each person whose *primary* responsibilities with regard to the program involve program administration assignments, or the pro rata share of the salary, wages, and related costs of each person whose job includes *any* program administration assignments. The recipient may use only one of these methods during the program year (or the grant period for grants under subpart F). Program administration includes the following types of assignments:

(i) Providing local officials and citizens with information about the program;

(ii) Preparing program budgets and schedules, and amendments thereto;

(iii) Developing systems for assuring compliance with program requirements;

(iv) Developing interagency agreements and agreements with subrecipients and contractors to carry out program activities;

- (v) Monitoring program activities for progress and compliance with program requirements;
 - (vi) Preparing reports and other documents related to the program for submission to HUD;
 - (vii) Coordinating the resolution of audit and monitoring findings;
 - (viii) Evaluating program results against stated objectives; and
 - (ix) Managing or supervising persons whose primary responsibilities with regard to the program include such assignments as those described in paragraph (a)(1)(i) through (viii) of this section.
- (2) Travel costs incurred for official business in carrying out the program;
 - (3) Administrative services performed under third party contracts or agreements, including such services as general legal services, accounting services, and audit services; and
 - (4) Other costs for goods and services required for administration of the program, including such goods and services as rental or purchase of equipment, insurance, utilities, office supplies, and rental and maintenance (but not purchase) of office space.
- (b) *Public information.* The provisions of information and other resources to residents and citizen organizations participating in the planning, implementation, or assessment of activities being assisted with CDBG funds.
 - (c) *Fair housing activities.* Provision of fair housing services designed to further the fair housing objectives of the Fair Housing Act (42 U.S.C. 3601-20) by making all persons, without regard to race, color, religion, sex, national origin, familial status or handicap, aware of the range of housing opportunities available to them; other fair housing enforcement, education, and outreach activities; and other activities designed to further the housing objective of avoiding undue concentrations of assisted persons in areas containing a high proportion of low and moderate income persons.
 - (d) [Reserved]
 - (e) *Indirect costs.* Indirect costs may be charged to the CDBG program under a cost allocation plan prepared in accordance with 2 CFR PART 200 as applicable.
 - (f) *Submission of applications for federal programs.* Preparation of documents required for submission to HUD to receive funds under the CDBG and UDAG programs. In addition, CDBG funds may be used to prepare applications for other Federal programs where the recipient determines that such activities are necessary or appropriate to achieve its community development objectives.
 - (g) *Administrative expenses to facilitate housing.* CDBG funds may be used for necessary administrative expenses in planning or obtaining financing for housing as follows: for entitlement recipients, assistance authorized by this paragraph is limited to units which are identified in the recipient's HUD approved housing assistance plan; for HUD-administered small cities recipients, assistance authorized by the paragraph is limited to facilitating the purchase or occupancy of existing units which are to be occupied by low and moderate income households, or the construction of rental or owner units where at least 20 percent of the units in each project will be occupied at affordable rents/costs by low and moderate income persons. Examples of eligible actions are as follows:
 - (1) The cost of conducting preliminary surveys and analysis of market needs;
 - (2) Site and utility plans, narrative descriptions of the proposed construction, preliminary cost estimates, urban design documentation, and "sketch drawings," but excluding architectural, engineering, and other

details ordinarily required for construction purposes, such as structural, electrical, plumbing, and mechanical details;

(3) Reasonable costs associated with development of applications for mortgage and insured loan commitments, including commitment fees, and of applications and proposals under the Section 8 Housing Assistance Payments Program pursuant to 24 CFR parts 880-883;

(4) Fees associated with processing of applications for mortgage or insured loan commitments under programs including those administered by HUD, Farmers Home Administration (FmHA), Federal National Mortgage Association (FNMA), and the Government National Mortgage Association (GNMA);

(5) The cost of issuance and administration of mortgage revenue bonds used to finance the acquisition, rehabilitation or construction of housing, but excluding costs associated with the payment or guarantee of the principal or interest on such bonds; and

(6) Special outreach activities which result in greater landlord participation in Section 8 Housing Assistance Payments Program-Existing Housing or similar programs for low and moderate income persons.

(h) *Section 17 of the United States Housing Act of 1937.* Reasonable costs equivalent to those described in paragraphs (a), (b), (e) and (f) of this section for overall program management of the Rental Rehabilitation and Housing Development programs authorized under section 17 of the United States Housing Act of 1937, whether or not such activities are otherwise assisted with funds provided under this part.

(i) Whether or not such activities are otherwise assisted by funds provided under this part, reasonable costs equivalent to those described in paragraphs (a), (b), (e), and (f) of this section for overall program management of:

(1) A Federally designated Empowerment Zone or Enterprise Community; and

(2) The HOME program under title II of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 12701 note).

[53 FR 34439, Sept. 6, 1988; 53 FR 41330, Oct. 21, 1988, as amended at 54 FR 37411, Sept. 8, 1989; 60 FR 56912, Nov. 9, 1995; 69 FR 32778, June 10, 2004]

§ 570.207 *Ineligible activities.*

The general rule is that any activity that is not authorized under the provisions of §§ 570.201-570.206 is ineligible to be assisted with CDBG funds. This section identifies specific activities that are ineligible and provides guidance in determining the eligibility of other activities frequently associated with housing and community development.

(a) The following activities may not be assisted with CDBG funds:

(1) *Buildings or portions thereof, used for the general conduct of government* as defined at § 570.3(d) cannot be assisted with CDBG funds. This does not include, however, the removal of architectural barriers under § 570.201(c) involving any such building. Also, where acquisition of real property includes an existing improvement which is to be used in the provision of a building for the general conduct of government, the portion of the acquisition cost attributable to the land is eligible, provided such acquisition meets a national objective described in § 570.208.

(2) *General government expenses.* Except as otherwise specifically authorized in this subpart or under 2 CFR PART 200—expenses required to carry out the regular responsibilities of the unit of general local government are not eligible for assistance under this part.

(3) *Political activities.* CDBG funds shall not be used to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration. However, a facility originally assisted with CDBG funds may be used on an incidental basis to hold political meetings, candidate forums, or voter registration campaigns, provided that all parties and organizations have access to the facility on an equal basis, and are assessed equal rent or use charges, if any.

(b) The following activities may not be assisted with CDBG funds unless authorized under provisions of § 570.203 or as otherwise specifically noted herein or when carried out by an entity under the provisions of § 570.204.

(1) *Purchase of equipment.* The purchase of equipment with CDBG funds is generally ineligible.

(i) *Construction equipment.* The purchase of construction equipment is ineligible, but compensation for the use of such equipment through leasing, depreciation, or use allowances pursuant to 2 CFR PART 200 as applicable for an otherwise eligible activity is an eligible use of CDBG funds. However, the purchase of construction equipment for use as part of a solid waste disposal facility is eligible under § 570.201(c).

(ii) *Fire protection equipment.* Fire protection equipment is considered for this purpose to be an integral part of a public facility and thus, purchase of such equipment would be eligible under § 570.201(c).

(iii) *Furnishings and personal property.* The purchase of equipment, fixtures, motor vehicles, furnishings, or other personal property not an integral structural fixture is generally ineligible. CDBG funds may be used, however, to purchase or to pay depreciation or use allowances (in accordance with 2 CFR PART 200 as applicable) for such items when necessary for use by a recipient or its subrecipients in the administration of activities assisted with CDBG funds, or when eligible as firefighting equipment, or when such items constitute all or part of a public service pursuant to § 570.201(e).

(2) *Operating and maintenance expenses.* The general rule is that any expense associated with repairing, operating or maintaining public facilities, improvements and services is ineligible. Specific exceptions to this general rule are operating and maintenance expenses associated with public service activities, interim assistance, and office space for program staff employed in carrying out the CDBG program. For example, the use of CDBG funds to pay the allocable costs of operating and maintaining a facility used in providing a public service would be eligible under § 570.201(e), even if no other costs of providing such a service are assisted with such funds. Examples of ineligible operating and maintenance expenses are:

(i) Maintenance and repair of publicly owned streets, parks, playgrounds, water and sewer facilities, neighborhood facilities, senior centers, centers for persons with a disabilities, parking and other public facilities and improvements. Examples of maintenance and repair activities for which CDBG funds may not be used include the filling of pot holes in streets, repairing of cracks in sidewalks, the mowing of recreational areas, and the replacement of expended street light bulbs; and

(ii) Payment of salaries for staff, utility costs and similar expenses necessary for the operation of public works and facilities.

(3) *New housing construction.* For the purpose of this paragraph, activities in support of the development of low or moderate income housing including clearance, site assemblage, provision of site improvements and provision of public improvements and certain housing pre-construction costs set forth in § 570.206(g), are not considered as activities to subsidize or assist new residential construction. CDBG funds may not be used for the construction of new permanent residential structures or for any program to subsidize or assist such new construction, except:

(i) As provided under the last resort housing provisions set forth in 24 CFR part 42;

(ii) As authorized under § 570.201(m) or (n);

(iii) When carried out by an entity pursuant to § 570.204(a);

(4) *Income payments.* The general rule is that CDBG funds may not be used for income payments. For purposes of the CDBG program, "income payments" means a series of subsistence-type grant payments made to an individual or family for items such as food, clothing, housing (rent or mortgage), or utilities, but excludes emergency grant payments made over a period of up to three consecutive months to the provider of such items or services on behalf of an individual or family.

[53 FR 34439, Sept. 6, 1988; 53 FR 41330, Oct. 21, 1988, as amended at 60 FR 1945, Jan. 5, 1995; 60 FR 56912, Nov. 9, 1995; 65 FR 70215, Nov. 21, 2000]

§ 570.208 *Criteria for national objectives.*

The following criteria shall be used to determine whether a CDBG-assisted activity complies with one or more of the national objectives as required under § 570.200(a)(2):

(a) *Activities benefiting low- and moderate-income persons.* Activities meeting the criteria in paragraph (a) (1), (2), (3), or (4) of this section as applicable, will be considered to benefit low and moderate income persons unless there is substantial evidence to the contrary. In assessing any such evidence, the full range of direct effects of the assisted activity will be considered. (The recipient shall appropriately ensure that activities that meet these criteria do not benefit moderate income persons to the exclusion of low income persons.)

(1) *Area benefit activities.* (i) An activity, the benefits of which are available to all the residents in a particular area, where at least 51 percent of the residents are low and moderate income persons. Such an area need not be coterminous with census tracts or other officially recognized boundaries but must be the entire area served by the activity. An activity that serves an area that is not primarily residential in character shall not qualify under this criterion.

(ii) For metropolitan cities and urban counties, an activity that would otherwise qualify under § 570.208(a)(1)(i), except that the area served contains less than 51 percent low- and moderate-income residents, will also be considered to meet the objective of benefiting low- and moderate-income persons where the proportion of such persons in the area is within the highest quartile of all areas in the recipient's jurisdiction in terms of the degree of concentration of such persons. This exception is inapplicable to non-entitlement CDBG grants in Hawaii. In applying this exception, HUD will determine the lowest proportion a recipient may use to qualify an area for this purpose, as follows:

(A) All census block groups in the recipient's jurisdiction shall be rank ordered from the block group of highest proportion of low and moderate income persons to the block group with the lowest. For urban counties, the rank ordering shall cover the entire area constituting the urban county and shall not be done separately for each participating unit of general local government.

(B) In any case where the total number of a recipient's block groups does not divide evenly by four, the block group which would be fractionally divided between the highest and second quartiles shall be considered to be part of the highest quartile.

(C) The proportion of low and moderate income persons in the last census block group in the highest quartile shall be identified. Any service area located within the recipient's jurisdiction and having a proportion of low and moderate income persons at or above this level shall be considered to be within the highest quartile.

(D) If block group data are not available for the entire jurisdiction, other data acceptable to the Secretary may be used in the above calculations.

(iii) An activity to develop, establish, and operate for up to two years after the establishment of, a uniform emergency telephone number system serving an area having less than the percentage of low- and moderate-income residents required under paragraph (a)(1)(i) of this section or (as applicable) paragraph (a)(1)(ii) of this section, provided the recipient obtains prior HUD approval. To obtain such approval, the recipient must:

(A) Demonstrate that the system will contribute significantly to the safety of the residents of the area. The request for approval must include a list of the emergency services that will participate in the emergency telephone number system;

(B) Submit information that serves as a basis for HUD to determine whether at least 51 percent of the use of the system will be by low- and moderate-income persons. As available, the recipient must provide information that identifies the total number of calls actually received over the preceding 12-month period for each of the emergency services to be covered by the emergency telephone number system and relates those calls to the geographic segment (expressed as nearly as possible in terms of census tracts, block numbering areas, block groups, or combinations thereof that are contained within the segment) of the service area from which the calls were generated. In analyzing this data to meet the requirements of this section, HUD will assume that the distribution of income among the callers generally reflects the income characteristics of the general population residing in the same geographic area where the callers reside. If HUD can conclude that the users have primarily consisted of low- and moderate-income persons, no further submission is needed by the recipient. If a recipient plans to make other submissions for this purpose, it may request that HUD review its planned methodology before expending the effort to acquire the information it expects to use to make its case;

(C) Demonstrate that other Federal funds received by the recipient are insufficient or unavailable for a uniform emergency telephone number system. For this purpose, the recipient must submit a statement explaining whether the lack of funds is due to the insufficiency of the amount of the available funds, restrictions on the use of such funds, or the prior commitment of funds by the recipient for other purposes; and

(D) Demonstrate that the percentage of the total costs of the system paid for by CDBG funds does not exceed the percentage of low- and moderate-income persons in the service area of the system. For this purpose, the recipient must include a description of the boundaries of the service area of the emergency telephone number system, the census divisions that fall within the boundaries of the service area (census tracts or block numbering areas), the total number of persons and the total number of low- and moderate-income persons within each census division, the percentage of low- and moderate-income persons within the service area, and the total cost of the system.

(iv) An activity for which the assistance to a public improvement that provides benefits to all the residents of an area is limited to paying special assessments (as defined in § 570.200(c)) levied against residential properties owned and occupied by persons of low and moderate income.

(v) For purposes of determining qualification under this criterion, activities of the same type that serve different areas will be considered separately on the basis of their individual service area.

(vi) In determining whether there is a sufficiently large percentage of low- and moderate-income persons residing in the area served by an activity to qualify under paragraph (a)(1) (i), (ii), or (vii) of this section, the most recently available decennial census information must be used to the fullest extent feasible, together with the section 8 income limits that would have applied at the time the income information was collected by the Census Bureau. Recipients that believe that the census data does not reflect current relative income levels in an area, or where census boundaries do not coincide sufficiently well with the service area of an activity, may conduct (or have conducted) a current survey of the residents of the area to determine the percent of such persons that are low and moderate income. HUD will accept information obtained through such surveys, to be used in lieu of the decennial census data, where it determines that the survey was conducted in such a manner that the results meet standards of statistical reliability that are comparable to that of the decennial census data for areas of similar size. Where there is substantial evidence that provides a clear basis to believe that the use of the decennial census data would substantially overstate the

proportion of persons residing there that are low and moderate income, HUD may require that the recipient rebut such evidence in order to demonstrate compliance with section 105(c)(2) of the Act.

(vii) Activities meeting the requirements of paragraph (d)(5)(i) of this section may be considered to qualify under this paragraph, provided that the area covered by the strategy is either a Federally-designated Empowerment Zone or Enterprise Community or primarily residential and contains a percentage of low- and moderate-income residents that is no less than the percentage computed by HUD pursuant to paragraph (a)(1)(ii) of this section or 70 percent, whichever is less, but in no event less than 51 percent. Activities meeting the requirements of paragraph (d)(6)(i) of this section may also be considered to qualify under paragraph (a)(1) of this section.

(2) *Limited clientele activities.* (i) An activity which benefits a limited clientele, at least 51 percent of whom are low- or moderate-income persons. (The following kinds of activities may not qualify under paragraph (a)(2) of this section: activities, the benefits of which are available to all the residents of an area; activities involving the acquisition, construction or rehabilitation of property for housing; or activities where the benefit to low- and moderate-income persons to be considered is the creation or retention of jobs, except as provided in paragraph (a)(2)(iv) of this section.) To qualify under paragraph (a)(2) of this section, the activity must meet one of the following tests:

(A) Benefit a clientele who are generally presumed to be principally low and moderate income persons. Activities that exclusively serve a group of persons in any one or a combination of the following categories may be presumed to benefit persons, 51 percent of whom are low- and moderate-income: abused children, battered spouses, elderly persons, adults meeting the Bureau of the Census' Current Population Reports definition of "severely disabled," homeless persons, illiterate adults, persons living with AIDS, and migrant farm workers; or

(B) Require information on family size and income so that it is evident that at least 51 percent of the clientele are persons whose family income does not exceed the low and moderate income limit; or

(C) Have income eligibility requirements which limit the activity exclusively to low and moderate income persons; or

(D) Be of such nature and be in such location that it may be concluded that the activity's clientele will primarily be low and moderate income persons.

(ii) An activity that serves to remove material or architectural barriers to the mobility or accessibility of elderly persons or of adults meeting the Bureau of the Census' Current Population Reports definition of "severely disabled" will be presumed to qualify under this criterion if it is restricted, to the extent practicable, to the removal of such barriers by assisting:

(A) The reconstruction of a public facility or improvement, or portion thereof, that does not qualify under paragraph (a)(1) of this section;

(B) The rehabilitation of a privately owned nonresidential building or improvement that does not qualify under paragraph (a)(1) or (4) of this section; or

(C) The rehabilitation of the common areas of a residential structure that contains more than one dwelling unit and that does not qualify under paragraph (a)(3) of this section.

(iii) A microenterprise assistance activity carried out in accordance with the provisions of § 570.201(o) with respect to those owners of microenterprises and persons developing microenterprises assisted under the activity during each program year who are low- and moderate-income persons. For purposes of this paragraph, persons determined to be low and moderate income may be presumed to continue to qualify as such for up to a three-year period.

(iv) An activity designed to provide job training and placement and/or other employment support services, including, but not limited to, peer support programs, counseling, child care, transportation, and other similar services, in which the percentage of low- and moderate-income persons assisted is less than 51 percent may qualify under this paragraph in the following limited circumstance:

(A) In such cases where such training or provision of supportive services assists business(es), the only use of CDBG assistance for the project is to provide the job training and/or supportive services; and

(B) The proportion of the total cost of the project borne by CDBG funds is no greater than the proportion of the total number of persons assisted who are low or moderate income.

(3) *Housing activities.* An eligible activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low- and moderate-income households. This would include, but not necessarily be limited to, the acquisition or rehabilitation of property by the recipient, a subrecipient, a developer, an individual homebuyer, or an individual homeowner; conversion of nonresidential structures; and new housing construction. If the structure contains two dwelling units, at least one must be so occupied, and if the structure contains more than two dwelling units, at least 51 percent of the units must be so occupied. Where two or more rental buildings being assisted are or will be located on the same or contiguous properties, and the buildings will be under common ownership and management, the grouped buildings may be considered for this purpose as a single structure. Where housing activities being assisted meet the requirements of paragraph § 570.208 (d)(5)(ii) or (d)(6)(ii) of this section, all such housing may also be considered for this purpose as a single structure. For rental housing, occupancy by low and moderate income households must be at affordable rents to qualify under this criterion. The recipient shall adopt and make public its standards for determining “affordable rents” for this purpose. The following shall also qualify under this criterion:

(i) When less than 51 percent of the units in a structure will be occupied by low and moderate income households, CDBG assistance may be provided in the following limited circumstances:

(A) The assistance is for an eligible activity to reduce the development cost of the new construction of a multifamily, non-elderly rental housing project;

(B) Not less than 20 percent of the units will be occupied by low and moderate income households at affordable rents; and

(C) The proportion of the total cost of developing the project to be borne by CDBG funds is no greater than the proportion of units in the project that will be occupied by low and moderate income households.

(ii) When CDBG funds are used to assist rehabilitation eligible under § 570.202(b)(9) or (10) in direct support of the recipient's Rental Rehabilitation program authorized under 24 CFR part 511, such funds shall be considered to benefit low and moderate income persons where not less than 51 percent of the units assisted, or to be assisted, by the recipient's Rental Rehabilitation program overall are for low and moderate income persons.

(iii) When CDBG funds are used for housing services eligible under § 570.201(k), such funds shall be considered to benefit low- and moderate-income persons if the housing units for which the services are provided are HOME-assisted and the requirements at 24 CFR 92.252 or 92.254 are met.

(4) *Job creation or retention activities.* An activity designed to create or retain permanent jobs where at least 51 percent of the jobs, computed on a full time equivalent basis, involve the employment of low- and moderate-income persons. To qualify under this paragraph, the activity must meet the following criteria:

(i) For an activity that creates jobs, the recipient must document that at least 51 percent of the jobs will be held by, or will be available to, low- and moderate-income persons.

(ii) For an activity that retains jobs, the recipient must document that the jobs would actually be lost without the CDBG assistance and that either or both of the following conditions apply with respect to at least 51 percent of the jobs at the time the CDBG assistance is provided:

(A) The job is known to be held by a low- or moderate-income person; or

(B) The job can reasonably be expected to turn over within the following two years and that steps will be taken to ensure that it will be filled by, or made available to, a low- or moderate-income person upon turnover.

(iii) Jobs that are not held or filled by a low- or moderate-income person may be considered to be available to low- and moderate-income persons for these purposes only if:

(A) Special skills that can only be acquired with substantial training or work experience or education beyond high school are not a prerequisite to fill such jobs, or the business agrees to hire unqualified persons and provide training; and

(B) The recipient and the assisted business take actions to ensure that low- and moderate-income persons receive first consideration for filling such jobs.

(iv) For purposes of determining whether a job is held by or made available to a low- or moderate-income person, the person may be presumed to be a low- or moderate-income person if:

(A) He/she resides within a census tract (or block numbering area) that either:

(1) Meets the requirements of paragraph (a)(4)(v) of this section; or

(2) Has at least 70 percent of its residents who are low- and moderate-income persons; or

(B) The assisted business is located within a census tract (or block numbering area) that meets the requirements of paragraph (a)(4)(v) of this section and the job under consideration is to be located within that census tract.

(v) A census tract (or block numbering area) qualifies for the presumptions permitted under paragraphs (a)(4)(iv)(A)(1) and (B) of this section if it is either part of a Federally-designated Empowerment Zone or Enterprise Community or meets the following criteria:

(A) It has a poverty rate of at least 20 percent as determined by the most recently available decennial census information;

(B) It does not include any portion of a central business district, as this term is used in the most recent Census of Retail Trade, unless the tract has a poverty rate of at least 30 percent as determined by the most recently available decennial census information; and

(C) It evidences pervasive poverty and general distress by meeting at least one of the following standards:

(1) All block groups in the census tract have poverty rates of at least 20 percent;

(2) The specific activity being undertaken is located in a block group that has a poverty rate of at least 20 percent; or

(3) Upon the written request of the recipient, HUD determines that the census tract exhibits other objectively determinable signs of general distress such as high incidence of crime, narcotics use, homelessness, abandoned housing, and deteriorated infrastructure or substantial population decline.

(vi) As a general rule, each assisted business shall be considered to be a separate activity for purposes of determining whether the activity qualifies under this paragraph, except:

(A) In certain cases such as where CDBG funds are used to acquire, develop or improve a real property (e.g., a business incubator or an industrial park) the requirement may be met by measuring jobs in the aggregate for all the businesses which locate on the property, provided such businesses are not otherwise assisted by CDBG funds.

(B) Where CDBG funds are used to pay for the staff and overhead costs of an entity making loans to businesses exclusively from non-CDBG funds, this requirement may be met by aggregating the jobs created by all of the businesses receiving loans during each program year.

(C) Where CDBG funds are used by a recipient or subrecipient to provide technical assistance to businesses, this requirement may be met by aggregating the jobs created or retained by all of the businesses receiving technical assistance during each program year.

(D) Where CDBG funds are used for activities meeting the criteria listed at § 570.209(b)(2)(v), this requirement may be met by aggregating the jobs created or retained by all businesses for which CDBG assistance is obligated for such activities during the program year, except as provided at paragraph (d)(7) of this section.

(E) Where CDBG funds are used by a Community Development Financial Institution to carry out activities for the purpose of creating or retaining jobs, this requirement may be met by aggregating the jobs created or retained by all businesses for which CDBG assistance is obligated for such activities during the program year, except as provided at paragraph (d)(7) of this section.

(F) Where CDBG funds are used for public facilities or improvements which will result in the creation or retention of jobs by more than one business, this requirement may be met by aggregating the jobs created or retained by all such businesses as a result of the public facility or improvement.

(1) Where the public facility or improvement is undertaken principally for the benefit of one or more particular businesses, but where other businesses might also benefit from the assisted activity, the requirement may be met by aggregating only the jobs created or retained by those businesses for which the facility/improvement is principally undertaken, provided that the cost (in CDBG funds) for the facility/improvement is less than \$10,000 per permanent full-time equivalent job to be created or retained by those businesses.

(2) In any case where the cost per job to be created or retained (as determined under paragraph (a)(4)(vi)(F)(1) of this section) is \$10,000 or more, the requirement must be met by aggregating the jobs created or retained as a result of the public facility or improvement by all businesses in the service area of the facility/improvement. This aggregation must include businesses which, as a result of the public facility/improvement, locate or expand in the service area of the facility/improvement between the date the recipient identifies the activity in its action plan under part 91 of this title and the date one year after the physical completion of the facility/improvement. In addition, the assisted activity must comply with the public benefit standards at § 570.209(b).

(b) *Activities which aid in the prevention or elimination of slums or blight.* Activities meeting one or more of the following criteria, in the absence of substantial evidence to the contrary, will be considered to aid in the prevention or elimination of slums or blight:

(1) *Activities to address slums or blight on an area basis.* An activity will be considered to address prevention or elimination of slums or blight in an area if:

(i) The area, delineated by the recipient, meets a definition of a slum, blighted, deteriorated or deteriorating area under State or local law;

(ii) The area also meets the conditions in either paragraph (A) or (B):

(A) At least 25 percent of properties throughout the area experience one or more of the following conditions:

(1) Physical deterioration of buildings or improvements;

(2) Abandonment of properties;

(3) Chronic high occupancy turnover rates or chronic high vacancy rates in commercial or industrial buildings;

(4) Significant declines in property values or abnormally low property values relative to other areas in the community; or

(5) Known or suspected environmental contamination.

(B) The public improvements throughout the area are in a general state of deterioration.

(iii) Documentation is to be maintained by the recipient on the boundaries of the area and the conditions and standards used that qualified the area at the time of its designation. The recipient shall establish definitions of the conditions listed at § 570.208(b)(1)(ii)(A), and maintain records to substantiate how the area met the slums or blighted criteria. The designation of an area as slum or blighted under this section is required to be re-determined every 10 years for continued qualification. Documentation must be retained pursuant to the recordkeeping requirements contained at § 570.506 (b)(8)(ii).

(iv) The assisted activity addresses one or more of the conditions which contributed to the deterioration of the area. Rehabilitation of residential buildings carried out in an area meeting the above requirements will be considered to address the area's deterioration only where each such building rehabilitated is considered substandard under local definition before rehabilitation, and all deficiencies making a building substandard have been eliminated if less critical work on the building is undertaken. At a minimum, the local definition for this purpose must be such that buildings that it would render substandard would also fail to meet the housing quality standards for the Section 8 Housing Assistance Payments Program-Existing Housing (24 CFR 882.109).

(2) *Activities to address slums or blight on a spot basis.* The following activities may be undertaken on a spot basis to eliminate specific conditions of blight, physical decay, or environmental contamination that are not located in a slum or blighted area: acquisition; clearance; relocation; historic preservation; remediation of environmentally contaminated properties; or rehabilitation of buildings or improvements. However, rehabilitation must be limited to eliminating those conditions that are detrimental to public health and safety. If acquisition or relocation is undertaken, it must be a precursor to another eligible activity (funded with CDBG or other resources) that directly eliminates the specific conditions of blight or physical decay, or environmental contamination.

(3) *Activities to address slums or blight in an urban renewal area.* An activity will be considered to address prevention or elimination of slums or blight in an urban renewal area if the activity is:

(i) Located within an urban renewal project area or Neighborhood Development Program (NDP) action area; i.e., an area in which funded activities were authorized under an urban renewal Loan and Grant Agreement or an annual NDP Funding Agreement, pursuant to title I of the Housing Act of 1949; and

(ii) Necessary to complete the urban renewal plan, as then in effect, including *initial* land redevelopment permitted by the plan.

NOTE: Despite the restrictions in (b) (1) and (2) of this section, any rehabilitation activity which benefits low and moderate income persons pursuant to paragraph (a)(3) of this section can be undertaken without regard to the area in which it is located or the extent or nature of rehabilitation assisted.

(c) *Activities designed to meet community development needs having a particular urgency.* In the absence of substantial evidence to the contrary, an activity will be considered to address this objective if the recipient certifies that the activity is designed to alleviate existing conditions which pose a serious and immediate threat to the health or welfare of the community which are of recent origin or which recently became urgent, that the recipient is unable to finance the activity on its own, and that other sources of funding are not available. A condition will generally be considered to be of recent origin if it developed or became critical within 18 months preceding the certification by the recipient.

(d) *Additional criteria.* (1) Where the assisted activity is acquisition of real property, a preliminary determination of whether the activity addresses a national objective may be based on the planned use of the property after acquisition. A final determination shall be based on the actual use of the property, excluding any short-term, temporary use. Where the acquisition is for the purpose of clearance which will eliminate specific conditions of blight or physical decay, the clearance activity shall be considered the actual use of the property. However, any subsequent use or disposition of the cleared property shall be treated as a "change of use" under § 570.505.

(2) Where the assisted activity is relocation assistance that the recipient is required to provide, such relocation assistance shall be considered to address the same national objective as is addressed by the displacing activity. Where the relocation assistance is voluntary on the part of the grantee the recipient may qualify the assistance either on the basis of the national objective addressed by the displacing activity or on the basis that the recipients of the relocation assistance are low and moderate income persons.

(3) In any case where the activity undertaken for the purpose of creating or retaining jobs is a public improvement and the area served is primarily residential, the activity must meet the requirements of paragraph (a)(1) of this section as well as those of paragraph (a)(4) of this section in order to qualify as benefiting low and moderate income persons.

(4) CDBG funds expended for planning and administrative costs under § 570.205 and § 570.206 will be considered to address the national objectives.

(5) Where the grantee has elected to prepare an area revitalization strategy pursuant to the authority of § 91.215(e) of this title and HUD has approved the strategy, the grantee may also elect the following options:

(i) Activities undertaken pursuant to the strategy for the purpose of creating or retaining jobs may, at the option of the grantee, be considered to meet the requirements of this paragraph under the criteria at paragraph (a)(1)(vii) of this section in lieu of the criteria at paragraph (a)(4) of this section; and

(ii) All housing activities in the area for which, pursuant to the strategy, CDBG assistance is obligated during the program year may be considered to be a single structure for purposes of applying the criteria at paragraph (a)(3) of this section.

(6) Where CDBG-assisted activities are carried out by a Community Development Financial Institution whose charter limits its investment area to a primarily residential area consisting of at least 51 percent low- and moderate-income persons, the grantee may also elect the following options:

(i) Activities carried out by the Community Development Financial Institution for the purpose of creating or retaining jobs may, at the option of the grantee, be considered to meet the requirements of this paragraph under the criteria at paragraph (a)(1)(vii) of this section in lieu of the criteria at paragraph (a)(4) of this section; and

(ii) All housing activities for which the Community Development Financial Institution obligates CDBG assistance during the program year may be considered to be a single structure for purposes of applying the criteria at paragraph (a)(3) of this section.

(7) Where an activity meeting the criteria at § 570.209(b)(2)(v) may also meet the requirements of either paragraph (d)(5)(i) or (d)(6)(i) of this section, the grantee may elect to qualify the activity under either the area benefit criteria at paragraph (a)(1)(vii) of this section or the job aggregation criteria at paragraph (a)(4)(vi)(D) of this section, but not both. Where an activity may meet the job aggregation criteria at both paragraphs (a)(4)(vi)(D) and (E) of this section, the grantee may elect to qualify the activity under either criterion, but not both.

[53 FR 34439, Sept. 6, 1988; 53 FR 41330, Oct. 21, 1988, as amended at 60 FR 1945, Jan. 5, 1995; 60 FR 17445, Apr. 6, 1995; 60 FR 56912, Nov. 9, 1995; 61 FR 18674, Apr. 29, 1996; 71 FR 30035, May 24, 2006; 72 FR 46370, Aug. 17, 2007]

§ 570.209 Guidelines for evaluating and selecting economic development projects.

The following guidelines are provided to assist the recipient to evaluate and select activities to be carried out for economic development purposes. Specifically, these guidelines are applicable to activities that are eligible for CDBG assistance under § 570.203. These guidelines also apply to activities carried out under the authority of § 570.204 that would otherwise be eligible under § 570.203, were it not for the involvement of a Community-Based Development Organization (CBDO). (This would include activities where a CBDO makes loans to for-profit businesses.) These guidelines are composed of two components: guidelines for evaluating project costs and financial requirements; and standards for evaluating public benefit. The standards for evaluating public benefit are *mandatory*, but the guidelines for evaluating projects costs and financial requirements are not.

(a) *Guidelines and objectives for evaluating project costs and financial requirements.* HUD has developed guidelines that are designed to provide the recipient with a framework for financially underwriting and selecting CDBG-assisted economic development projects which are financially viable and will make the most effective use of the CDBG funds. These guidelines, also referred to as the underwriting guidelines, are published as appendix A to this part. The use of the underwriting guidelines published by HUD is not mandatory. However, grantees electing not to use these guidelines would be expected to conduct basic financial underwriting prior to the provision of CDBG financial assistance to a for-profit business. Where appropriate, HUD's underwriting guidelines recognize that different levels of review are appropriate to take into account differences in the size and scope of a proposed project, and in the case of a microenterprise or other small business to take into account the differences in the capacity and level of sophistication among businesses of differing sizes. Recipients are encouraged, when they develop their own programs and underwriting criteria, to also take these factors into account. The objectives of the underwriting guidelines are to ensure:

- (1) That project costs are reasonable;
- (2) That all sources of project financing are committed;
- (3) That to the extent practicable, CDBG funds are not substituted for non-Federal financial support;
- (4) That the project is financially feasible;
- (5) That to the extent practicable, the return on the owner's equity investment will not be unreasonably high; and
- (6) That to the extent practicable, CDBG funds are disbursed on a pro rata basis with other finances provided to the project.

(b) *Standards for evaluating public benefit.* The grantee is responsible for making sure that at least a minimum level of public benefit is obtained from the expenditure of CDBG funds under the categories of eligibility governed by these guidelines. The standards set forth below identify the types of public benefit that will be recognized for this purpose and the minimum level of each that must be obtained for the amount of CDBG funds used. Unlike the guidelines for project costs and financial requirements covered under paragraph (a) of this section, the use of the standards for public benefit is mandatory. Certain public facilities and improvements eligible under § 570.201(c) of the regulations, which are undertaken for economic development purposes, are also subject to these standards, as specified in § 570.208(a)(4)(vi)(F)(2).

(1) *Standards for activities in the aggregate.* Activities covered by these guidelines must, in the aggregate, either:

(i) Create or retain at least one full-time equivalent, permanent job per \$35,000 of CDBG funds used; or

(ii) Provide goods or services to residents of an area, such that the number of low- and moderate-income persons residing in the areas served by the assisted businesses amounts to at least one low- and moderate-income person per \$350 of CDBG funds used.

(2) *Applying the aggregate standards.* (i) A metropolitan city, an urban county, a non-entitlement CDBG grantee in Hawaii, or an Insular Area shall apply the aggregate standards under paragraph (b)(1) of this section to all applicable activities for which CDBG funds are first obligated within each single CDBG program year, without regard to the source year of the funds used for the activities. For Insular Areas, the preceding sentence applies to grants received in program years after Fiscal Year 2004. A grantee under the HUD-administered Small Cities Program, or Insular Areas CDBG grants prior to Fiscal Year 2005, shall apply the aggregate standards under paragraph (b)(1) of this section to all funds obligated for applicable activities from a given grant; program income obligated for applicable activities will, for these purposes, be aggregated with the most recent open grant. For any time period in which a community has no open HUD-administered or Insular Areas grants, the aggregate standards shall be applied to all applicable activities for which program income is obligated during that period.

(ii) The grantee shall apply the aggregate standards to the number of jobs to be created/retained, or to the number of persons residing in the area served (as applicable), as determined at the time funds are obligated to activities.

(iii) Where an activity is expected both to create or retain jobs and to provide goods or services to residents of an area, the grantee may elect to count the activity under either the jobs standard or the area residents standard, but not both.

(iv) Where CDBG assistance for an activity is limited to job training and placement and/or other employment support services, the jobs assisted with CDBG funds shall be considered to be created or retained jobs for the purposes of applying the aggregate standards.

(v) Any activity subject to these guidelines which meets one or more of the following criteria may, at the grantee's option, be excluded from the aggregate standards described in paragraph (b)(1) of this section:

(A) Provides jobs exclusively for unemployed persons or participants in one or more of the following programs:

(1) Jobs Training Partnership Act (JTPA);

(2) Jobs Opportunities for Basic Skills (JOBS); or

(3) Aid to Families with Dependent Children (AFDC);

- (B) Provides jobs predominantly for residents of Public and Indian Housing units;
 - (C) Provides jobs predominantly for homeless persons;
 - (D) Provides jobs predominantly for low-skilled, low- and moderate-income persons, where the business agrees to provide clear opportunities for promotion and economic advancement, such as through the provision of training;
 - (E) Provides jobs predominantly for persons residing within a census tract (or block numbering area) that has at least 20 percent of its residents who are in poverty;
 - (F) Provides assistance to business(es) that operate(s) within a census tract (or block numbering area) that has at least 20 percent of its residents who are in poverty;
 - (G) Stabilizes or revitalizes a neighborhood that has at least 70 percent of its residents who are low- and moderate-income;
 - (H) Provides assistance to a Community Development Financial Institution that serve an area that is predominantly low- and moderate-income persons;
 - (I) Provides assistance to a Community-Based Development Organization serving a neighborhood that has at least 70 percent of its residents who are low- and moderate-income;
 - (J) Provides employment opportunities that are an integral component of a project designed to promote spatial deconcentration of low- and moderate-income and minority persons;
 - (K) With prior HUD approval, provides substantial benefit to low-income persons through other innovative approaches;
 - (L) Provides services to the residents of an area pursuant to a strategy approved by HUD under the provisions of § 91.215(e) of this title;
 - (M) Creates or retains jobs through businesses assisted in an area pursuant to a strategy approved by HUD under the provisions of § 91.215(e) of this title.
 - (N) Directly involves the economic development or redevelopment of environmentally contaminated properties.
- (3) *Standards for individual activities.* Any activity subject to these guidelines which falls into one or more of the following categories will be considered by HUD to provide insufficient public benefit, and therefore may under no circumstances be assisted with CDBG funds:
- (i) The amount of CDBG assistance exceeds either of the following, as applicable:
 - (A) \$50,000 per full-time equivalent, permanent job created or retained; or
 - (B) \$1,000 per low- and moderate-income person to which goods or services are provided by the activity.
 - (ii) The activity consists of or includes any of the following:
 - (A) General promotion of the community as a whole (as opposed to the promotion of specific areas and programs);
 - (B) Assistance to professional sports teams;

(C) Assistance to privately-owned recreational facilities that serve a predominantly higher-income clientele, where the recreational benefit to users or members clearly outweighs employment or other benefits to low- and moderate-income persons;

(D) Acquisition of land for which the specific proposed use has not yet been identified; and

(E) Assistance to a for-profit business while that business or any other business owned by the same person(s) or entity(ies) is the subject of unresolved findings of noncompliance relating to previous CDBG assistance provided by the recipient.

(4) *Applying the individual activity standards.* (i) Where an activity is expected both to create or retain jobs and to provide goods or services to residents of an area, it will be disqualified only if the amount of CDBG assistance exceeds both of the amounts in paragraph (b)(3)(i) of this section.

(ii) The individual activity standards in paragraph (b)(3)(i) of this section shall be applied to the number of jobs to be created or retained, or to the number of persons residing in the area served (as applicable), as determined at the time funds are obligated to activities.

(iii) Where CDBG assistance for an activity is limited to job training and placement and/or other employment support services, the jobs assisted with CDBG funds shall be considered to be created or retained jobs for the purposes of applying the individual activity standards in paragraph (b)(3)(i) of this section.

(c) *Amendments to economic development projects after review determinations.* If, after the grantee enters into a contract to provide assistance to a project, the scope or financial elements of the project change to the extent that a significant contract amendment is appropriate, the project should be reevaluated under these and the recipient's guidelines. (This would include, for example, situations where the business requests a change in the amount or terms of assistance being provided, or an extension to the loan payment period required in the contract.) If a reevaluation of the project indicates that the financial elements and public benefit to be derived have also substantially changed, then the recipient should make appropriate adjustments in the amount, type, terms or conditions of CDBG assistance which has been offered, to reflect the impact of the substantial change. (For example, if a change in the project elements results in a substantial reduction of the total project costs, it may be appropriate for the recipient to reduce the amount of total CDBG assistance.) If the amount of CDBG assistance provided to the project is increased, the amended project must still comply with the public benefit standards under paragraph (b) of this section.

(d) *Documentation.* The grantee must maintain sufficient records to demonstrate the level of public benefit, based on the above standards, that is actually achieved upon completion of the CDBG-assisted economic development activity(ies) and how that compares to the level of such benefit anticipated when the CDBG assistance was obligated. If the grantee's actual results show a pattern of substantial variation from anticipated results, the grantee is expected to take all actions reasonably within its control to improve the accuracy of its projections. If the actual results demonstrate that the recipient has failed the public benefit standards, HUD may require the recipient to meet more stringent standards in future years as appropriate.

[60 FR 1947, Jan. 5, 1995, as amended at 60 FR 17445, Apr. 6, 1995; 71 FR 30035, May 24, 2006; 72 FR 12535, Mar. 15, 2007; 72 FR 46370, Aug. 17, 2007]

§ 570.210 Prohibition on use of assistance for employment relocation activities.

(a) *Prohibition.* CDBG funds may not be used to directly assist a business, including a business expansion, in the relocation of a plant, facility, or operation from one LMA to another LMA if the relocation is likely to result in a significant loss of jobs in the LMA from which the relocation occurs.

(b) *Definitions.* The following definitions apply to this section:

(1) *Directly assist.* Directly assist means the provision of CDBG funds for activities pursuant to:

(i) § 570.203(b); or

(ii) §§ 570.201(a)-(d), 570.201(l), 570.203(a), or § 570.204 when the grantee, subrecipient, or, in the case of an activity carried out pursuant to § 570.204, a Community Based Development Organization (CDBO) enters into an agreement with a business to undertake one or more of these activities as a condition of the business relocating a facility, plant, or operation to the grantee's LMA. Provision of public facilities and indirect assistance that will provide benefit to multiple businesses does not fall under the definition of "directly assist," unless it includes the provision of infrastructure to aid a specific business that is the subject of an agreement with the specific assisted business.

(2) *Labor market area (LMA).* For metropolitan areas, an LMA is an area defined as such by the BLS. An LMA is an economically integrated geographic area within which individuals can live and find employment within a reasonable distance or can readily change employment without changing their place of residence. In addition, LMAs are non-overlapping and geographically exhaustive. For metropolitan areas, grantees must use employment data, as defined by the BLS, for the LMA in which the affected business is currently located and from which current jobs may be lost. For non-metropolitan areas, an LMA is either an area defined by the BLS as an LMA, or a state may choose to combine non-metropolitan LMAs. States are required to define or reaffirm prior definitions of their LMAs on an annual basis and retain records to substantiate such areas prior to any business relocation that would be impacted by this rule. Metropolitan LMAs cannot be combined, nor can a non-metropolitan LMA be combined with a metropolitan LMA. For the HUD-administered Small Cities Program, each of the three participating counties in Hawaii will be considered to be its own LMA. Recipients of Fiscal Year 1999 Small Cities Program funding in New York will follow the requirements for State CDBG recipients.

(3) *Operation.* A business operation includes, but is not limited to, any equipment, employment opportunity, production capacity or product line of the business.

(4) *Significant loss of jobs.* (i) A loss of jobs is significant if: The number of jobs to be lost in the LMA in which the affected business is currently located is equal to or greater than one-tenth of one percent of the total number of persons in the labor force of that LMA; or in all cases, a loss of 500 or more jobs. Notwithstanding the aforementioned, a loss of 25 jobs or fewer does not constitute a significant loss of jobs.

(ii) A job is considered to be lost due to the provision of CDBG assistance if the job is relocated within three years of the provision of assistance to the business; or the time period within which jobs are to be created as specified by the agreement between the business and the recipient if it is longer than three years.

(c) *Written agreement.* Before directly assisting a business with CDBG funds, the recipient, subrecipient, or a CDBO (in the case of an activity carried out pursuant to § 570.204) shall sign a written agreement with the assisted business. The written agreement shall include:

(1) *Statement.* A statement from the assisted business as to whether the assisted activity will result in the relocation of any industrial or commercial plant, facility, or operation from one LMA to another, and, if so, the number of jobs that will be relocated from each LMA;

(2) *Required information.* If the assistance will not result in a relocation covered by this section, a certification from the assisted business that neither it, nor any of its subsidiaries, has plans to relocate jobs at the time the agreement is signed that would result in a significant job loss as defined in this rule; and

(3) *Reimbursement of assistance.* The agreement shall provide for reimbursement of any assistance provided to, or expended on behalf of, the business in the event that assistance results in a relocation prohibited under this section.

(d) *Assistance not covered by this section.* This section does not apply to:

(1) *Relocation assistance.* Relocation assistance required by the Uniform Assistance and Real Property Acquisition Policies Act of 1970, (URA) (42 U.S.C. 4601-4655);

(2) *Microenterprises.* Assistance to microenterprises as defined by Section 102(a)(22) of the Housing and Community Development Act of 1974; and

(3) *Arms-length transactions.* Assistance to a business that purchases business equipment, inventory, or other physical assets in an arms-length transaction, including the assets of an existing business, provided that the purchase does not result in the relocation of the sellers' business operation (including customer base or list, goodwill, product lines, or trade names) from one LMA to another LMA and does not produce a significant loss of jobs in the LMA from which the relocation occurs.

[70 FR 76369, Dec. 23, 2005]

Subpart K—Other Program Requirements

SOURCE: 53 FR 34456, Sept. 6, 1988, unless otherwise noted.

§ 570.600 General.

(a) This subpart K enumerates laws that the Secretary will treat as applicable to grants made under section 106 of the Act, other than grants to states made pursuant to section 106(d) of the Act, for purposes of the Secretary's determinations under section 104(e)(1) of the Act, including statutes expressly made applicable by the Act and certain other statutes and Executive Orders for which the Secretary has enforcement responsibility. This subpart K applies to grants made under the Insular Areas Program in § 570.405 and § 570.440 with the exception of § 570.612. The absence of mention herein of any other statute for which the Secretary does not have direct enforcement responsibility is not intended to be taken as an indication that, in the Secretary's opinion, such statute or Executive Order is not applicable to activities assisted under the Act. For laws that the Secretary will treat as applicable to grants made to states under section 106(d) of the Act for purposes of the determination required to be made by the Secretary pursuant to section 104(e)(2) of the Act, see § 570.487.

(b) This subpart also sets forth certain additional program requirements which the Secretary has determined to be applicable to grants provided under the Act as a matter of administrative discretion.

(c) In addition to grants made pursuant to section 106(b) and 106(d)(2)(B) of the Act (subparts D and F, respectively), the requirements of this subpart K are applicable to grants made pursuant to sections 107 and 119 of the Act (subparts E and G, respectively), and to loans guaranteed pursuant to subpart M.

[53 FR 34456, Sept. 6, 1988, as amended at 61 FR 11477, Mar. 20, 1996; 72 FR 12536, Mar. 15, 2007]

§ 570.601 Public Law 88-352 and Public Law 90-284; affirmatively furthering fair housing; Executive Order 11063.

(a) The following requirements apply according to sections 104(b) and 107 of the Act:

(1) Public Law 88-352, which is title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d *et seq.*), and implementing regulations in 24 CFR part 1.

(2) Public Law 90-284, which is the Fair Housing Act (42 U.S.C. 3601-3620). In accordance with the Fair Housing Act, the Secretary requires that grantees administer all programs and activities related to housing and community development in a manner to affirmatively further the policies of the Fair Housing Act. Furthermore, in accordance with section 104(b)(2) of the Act, for each community receiving a grant under subpart D of this part, the certification that the grantee will affirmatively further fair housing shall specifically require the grantee to assume the responsibility of fair housing planning by conducting an

analysis to identify impediments to fair housing choice within its jurisdiction, taking appropriate actions to overcome the effects of any impediments identified through that analysis, and maintaining records reflecting the analysis and actions in this regard.

(b) Executive Order 11063, as amended by Executive Order 12259 (3 CFR, 1959-1963 Comp., p. 652; 3 CFR, 1980 Comp., p. 307) (Equal Opportunity in Housing), and implementing regulations in 24 CFR part 107, also apply.

[61 FR 11477, Mar. 20, 1996]

§ 570.602 Section 109 of the Act.

Section 109 of the Act requires that no person in the United States shall on the grounds of race, color, national origin, religion, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance made available pursuant to the Act. Section 109 also directs that the prohibitions against discrimination on the basis of age under the Age Discrimination Act and the prohibitions against discrimination on the basis of disability under Section 504 shall apply to programs or activities receiving Federal financial assistance under Title I programs. The policies and procedures necessary to ensure enforcement of section 109 are codified in 24 CFR part 6.

[64 FR 3802, Jan. 25, 1999]

§ 570.603 Labor standards.

(a) Section 110(a) of the Act contains labor standards that apply to non-volunteer labor financed in whole or in part with assistance received under the Act. In accordance with section 110(a) of the Act, the Contract Work Hours and Safety Standards Act (40 U.S.C. 327 *et seq.*) also applies. However, these requirements apply to the rehabilitation of residential property only if such property contains not less than 8 units.

(b) The regulations in 24 CFR part 70 apply to the use of volunteers.

[61 FR 11477, Mar. 20, 1996]

§ 570.604 Environmental standards.

For purposes of section 104(g) of the Act, the regulations in 24 CFR part 58 specify the other provisions of law which further the purposes of the National Environmental Policy Act of 1969, and the procedures by which grantees must fulfill their environmental responsibilities. In certain cases, grantees assume these environmental review, decision making, and action responsibilities by execution of grant agreements with the Secretary.

[61 FR 11477, Mar. 20, 1996]

§ 570.605 National Flood Insurance Program.

Notwithstanding the date of HUD approval of the recipient's application (or, in the case of grants made under subpart D of this part or HUD-administered small cities recipients in Hawaii, the date of submission of the grantee's consolidated plan, in accordance with 24 CFR part 91), section 202(a) of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4106) and the regulations in 44 CFR parts 59 through 79 apply to funds provided under this part 570.

[61 FR 11477, Mar. 20, 1996]

§ 570.606 Displacement, relocation, acquisition, and replacement of housing.

(a) *General policy for minimizing displacement.* Consistent with the other goals and objectives of this part, grantees (or States or state recipients, as applicable) shall assure that they have taken all reasonable steps to minimize the displacement of persons (families, individuals, businesses, nonprofit organizations, and farms) as a result of activities assisted under this part.

(b) *Relocation assistance for displaced persons at URA levels.* (1) A displaced person shall be provided with relocation assistance at the levels described in, and in accordance with the requirements of 49 CFR part 24, which contains the government-wide regulations implementing the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA) (42 U.S.C. 4601-4655).

(2) *Displaced person.* (i) For purposes of paragraph (b) of this section, the term “ *displaced person* ” means any person (family, individual, business, nonprofit organization, or farm) that moves from real property, or moves his or her personal property from real property, permanently and involuntarily, as a direct result of rehabilitation, demolition, or acquisition for an activity assisted under this part. A permanent, involuntary move for an assisted activity includes a permanent move from real property that is made:

(A) After notice by the grantee (or the state recipient, if applicable) to move permanently from the property, if the move occurs after the initial official submission to HUD (or the State, as applicable) for grant, loan, or loan guarantee funds under this part that are later provided or granted.

(B) After notice by the property owner to move permanently from the property, if the move occurs after the date of the submission of a request for financial assistance by the property owner (or person in control of the site) that is later approved for the requested activity.

(C) Before the date described in paragraph (b)(2)(i)(A) or (B) of this section, if either HUD or the grantee (or State, as applicable) determines that the displacement directly resulted from acquisition, rehabilitation, or demolition for the requested activity.

(D) After the “initiation of negotiations” if the person is the tenant-occupant of a dwelling unit and any one of the following three situations occurs:

(1) The tenant has not been provided with a reasonable opportunity to lease and occupy a suitable decent, safe, and sanitary dwelling in the same building/complex upon the completion of the project, including a monthly rent that does not exceed the greater of the tenant's monthly rent and estimated average utility costs before the initiation of negotiations or 30 percent of the household's average monthly gross income; or

(2) The tenant is required to relocate temporarily for the activity but the tenant is not offered payment for all reasonable out-of-pocket expenses incurred in connection with the temporary relocation, including the cost of moving to and from the temporary location and any increased housing costs, or other conditions of the temporary relocation are not reasonable; and the tenant does not return to the building/complex; or

(3) The tenant is required to move to another unit in the building/complex, but is not offered reimbursement for all reasonable out-of-pocket expenses incurred in connection with the move.

(ii) Notwithstanding the provisions of paragraph (b)(2)(i) of this section, the term “ *displaced person* -” does not include:

(A) A person who is evicted for cause based upon serious or repeated violations of material terms of the lease or occupancy agreement. To exclude a person on this basis, the grantee (or State or state recipient, as applicable) must determine that the eviction was not undertaken for the purpose of evading the obligation to provide relocation assistance under this section;

(B) A person who moves into the property after the date of the notice described in paragraph (b)(2)(i)(A) or (B) of this section, but who received a written notice of the expected displacement before occupancy.

(C) A person who is not displaced as described in 49 CFR 24.2(g)(2).

(D) A person who the grantee (or State, as applicable) determines is not displaced as a direct result of the acquisition, rehabilitation, or demolition for an assisted activity. To exclude a person on this basis, HUD must concur in that determination.

(iii) A grantee (or State or state recipient, as applicable) may, at any time, request HUD to determine whether a person is a displaced person under this section.

(3) *Initiation of negotiations.* For purposes of determining the type of replacement housing assistance to be provided under paragraph (b) of this section, if the displacement is the direct result of privately undertaken rehabilitation, demolition, or acquisition of real property, the term “ *initiation of negotiations* ” means the execution of the grant or loan agreement between the grantee (or State or state recipient, as applicable) and the person owning or controlling the real property.

(c) *Residential anti-displacement and relocation assistance plan.* The grantee shall comply with the requirements of 24 CFR part 42, subpart B.

(d) *Optional relocation assistance.* Under section 105(a)(11) of the Act, the grantee may provide (or the State may permit the state recipient to provide, as applicable) relocation payments and other relocation assistance to persons displaced by activities that are not subject to paragraph (b) or (c) of this section. The grantee may also provide (or the State may also permit the state recipient to provide, as applicable) relocation assistance to persons receiving assistance under paragraphs (b) or (c) of this section at levels in excess of those required by these paragraphs. Unless such assistance is provided under State or local law, the grantee (or state recipient, as applicable) shall provide such assistance only upon the basis of a written determination that the assistance is appropriate (see, e.g., 24 CFR 570.201(i), as applicable). The grantee (or state recipient, as applicable) must adopt a written policy available to the public that describes the relocation assistance that the grantee (or state recipient, as applicable) has elected to provide and that provides for equal relocation assistance within each class of displaced persons.

(e) *Acquisition of real property.* The acquisition of real property for an assisted activity is subject to 49 CFR part 24, subpart B.

(f) *Appeals.* If a person disagrees with the determination of the grantee (or the state recipient, as applicable) concerning the person's eligibility for, or the amount of, a relocation payment under this section, the person may file a written appeal of that determination with the grantee (or state recipient, as applicable). The appeal procedures to be followed are described in 49 CFR 24.10. In addition, a low- or moderate-income household that has been displaced from a dwelling may file a written request for review of the grantee's decision to the HUD Field Office. For purposes of the State CDBG program, a low- or moderate-income household may file a written request for review of the state recipient's decision with the State.

(g) *Responsibility of grantee or State.* (1) The grantee (or State, if applicable) is responsible for ensuring compliance with the requirements of this section, notwithstanding any third party's contractual obligation to the grantee to comply with the provisions of this section. For purposes of the State CDBG program, the State shall require state recipients to certify that they will comply with the requirements of this section.

(2) The cost of assistance required under this section may be paid from local public funds, funds provided under this part, or funds available from other sources.

(3) The grantee (or State and state recipient, as applicable) must maintain records in sufficient detail to demonstrate compliance with the provisions of this section.

(Approved by the Office of Management and Budget under OMB control number 2506-0102)

[61 FR 11477, Mar. 20, 1996, as amended at 61 FR 51760, Oct. 3, 1996]

§ 570.607 Employment and contracting opportunities.

To the extent that they are otherwise applicable, grantees shall comply with:

(a) Executive Order 11246, as amended by Executive Orders 11375, 11478, 12086, and 12107 (3 CFR 1964-1965 Comp. p. 339; 3 CFR, 1966-1970 Comp., p. 684; 3 CFR, 1966-1970., p. 803; 3 CFR, 1978 Comp., p. 230; 3 CFR, 1978 Comp., p. 264 (Equal Employment Opportunity), and Executive Order 13279 (Equal Protection of the Laws for Faith-Based and Community Organizations), 67 FR 77141, 3 CFR, 2002 Comp., p. 258; and the implementing regulations at 41 CFR chapter 60; and

(b) Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR part 135.

[68 FR 56405, Sept. 30, 2003]

§ 570.608 Lead-based paint.

The Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821-4846), the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851-4856), and implementing regulations at part 35, subparts A, B, J, K, and R of this part apply to activities under this program.

[64 FR 50226, Sept. 15, 1999]

§ 570.609 Use of debarred, suspended or ineligible contractors or subrecipients.

The requirements set forth in 24 CFR part 5 apply to this program.

[61 FR 5209, Feb. 9, 1996]

§ 570.610 Uniform administrative requirements and cost principles.

The recipient, its agencies or instrumentalities, and subrecipients shall comply with the policies, guidelines, and requirements of 24 CFR part 85 and 2 CFR PART 200 as applicable, as they relate to the acceptance and use of Federal funds under this part. The applicable sections of 24 CFR parts 84 and 85 are set forth at § 570.502.

² See footnote 1 at § 570.200(a)(5).

[60 FR 56916, Nov. 9, 1995]

§ 570.611 Conflict of interest.

(a) *Applicability.* (1) In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the conflict of interest provisions in 24 CFR 85.36 and 24 CFR 84.42, respectively, shall apply.

(2) In all cases not governed by 24 CFR 85.36 and 84.42, the provisions of this section shall apply. Such cases include the acquisition and disposition of real property and the provision of assistance by the recipient or by its subrecipients to individuals, businesses, and other private entities under eligible activities

that authorize such assistance (e.g., rehabilitation, preservation, and other improvements of private properties or facilities pursuant to § 570.202; or grants, loans, and other assistance to businesses, individuals, and other private entities pursuant to § 570.203, 570.204, 570.455, or 570.703(i)).

(b) *Conflicts prohibited.* The general rule is that no persons described in paragraph (c) of this section who exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under this part, or who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a CDBG-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a CDBG-assisted activity, or with respect to the proceeds of the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter. For the UDAG program, the above restrictions shall apply to all activities that are a part of the UDAG project, and shall cover any such financial interest or benefit during, or at any time after, such person's tenure.

(c) *Persons covered.* The conflict of interest provisions of paragraph (b) of this section apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the recipient, or of any designated public agencies, or of subrecipients that are receiving funds under this part.

(d) *Exceptions.* Upon the written request of the recipient, HUD may grant an exception to the provisions of paragraph (b) of this section on a case-by-case basis when it has satisfactorily met the threshold requirements of (d)(1) of this section, taking into account the cumulative effects of paragraph (d)(2) of this section.

(1) *Threshold requirements.* HUD will consider an exception only after the recipient has provided the following documentation:

(i) A disclosure of the nature of the conflict, accompanied by an assurance that there has been public disclosure of the conflict and a description of how the public disclosure was made; and

(ii) An opinion of the recipient's attorney that the interest for which the exception is sought would not violate State or local law.

(2) *Factors to be considered for exceptions.* In determining whether to grant a requested exception after the recipient has satisfactorily met the requirements of paragraph (d)(1) of this section, HUD shall conclude that such an exception will serve to further the purposes of the Act and the effective and efficient administration of the recipient's program or project, taking into account the cumulative effect of the following factors, as applicable:

(i) Whether the exception would provide a significant cost benefit or an essential degree of expertise to the program or project that would otherwise not be available;

(ii) Whether an opportunity was provided for open competitive bidding or negotiation;

(iii) Whether the person affected is a member of a group or class of low- or moderate-income persons intended to be the beneficiaries of the assisted activity, and the exception will permit such person to receive generally the same interests or benefits as are being made available or provided to the group or class;

(iv) Whether the affected person has withdrawn from his or her functions or responsibilities, or the decision making process with respect to the specific assisted activity in question;

(v) Whether the interest or benefit was present before the affected person was in a position as described in paragraph (b) of this section;

(vi) Whether undue hardship will result either to the recipient or the person affected when weighed against the public interest served by avoiding the prohibited conflict; and

(vii) Any other relevant considerations.

[60 FR 56916, Nov. 9, 1995]

§ 570.612 Executive Order 12372.

(a) *General.* Executive Order 12372, Intergovernmental Review of Federal Programs, and the Department's implementing regulations at 24 CFR part 52, allow each State to establish its own process for review and comment on proposed Federal financial assistance programs.

(b) *Applicability.* Executive Order 12372 applies to the CDBG Entitlement program and the UDAG program. The Executive Order applies to all activities proposed to be assisted under UDAG, but it applies to the Entitlement program only where a grantee proposes to use funds for the planning or construction (reconstruction or installation) of water or sewer facilities. Such facilities include storm sewers as well as all sanitary sewers, but do not include water and sewer lines connecting a structure to the lines in the public right-of-way or easement. It is the responsibility of the grantee to initiate the Executive Order review process if it proposes to use its CDBG or UDAG funds for activities subject to review.

§ 570.613 Eligibility restrictions for certain resident aliens.

(a) *Restriction.* Certain newly legalized aliens, as described in 24 CFR part 49, are not eligible to apply for benefits under covered activities funded by the programs listed in paragraph (e) of this section. "Benefits" under this section means financial assistance, public services, jobs and access to new or rehabilitated housing and other facilities made available under covered activities funded by programs listed in paragraph (e) of this section. "Benefits" do not include relocation services and payments to which displacees are entitled by law.

(b) *Covered activities.* "Covered activities" under this section means activities meeting the requirements of § 570.208(a) that either:

(1) Have income eligibility requirements limiting the benefits exclusively to low and moderate income persons; or

(2) Are targeted geographically or otherwise to primarily benefit low and moderate income persons (excluding activities serving the public at large, such as sewers, roads, sidewalks, and parks), and that provide benefits to persons on the basis of an application.

(c) *Limitation on coverage.* The restrictions under this section apply only to applicants for new benefits not being received by covered resident aliens as of the effective date of this section.

(d) *Compliance.* Compliance can be accomplished by obtaining certification as provided in 24 CFR 49.20.

(e) *Programs affected.* (1) The Community Development Block Grant program for small cities, administered under subpart F of part 570 of this title until closeout of the recipient's grant.

(2) The Community Development Block Grant program for entitlement grants, administered under subpart D of part 570 of this title.

(3) The Community Development Block Grant program for States, administered under subpart I of part 570 of this title until closeout of the unit of general local government's grant by the State.

(4) The Urban Development Action Grants program, administered under subpart G of part 570 of this title until closeout of the recipient's grant.

[55 FR 18494, May 2, 1990]

§ 570.614 Architectural Barriers Act and the Americans with Disabilities Act.

(a) The Architectural Barriers Act of 1968 (42 U.S.C. 4151-4157) requires certain Federal and Federally funded buildings and other facilities to be designed, constructed, or altered in accordance with standards that insure accessibility to, and use by, physically handicapped people. A building or facility designed, constructed, or altered with funds allocated or reallocated under this part after December 11, 1995, and that meets the definition of "residential structure" as defined in 24 CFR 40.2 or the definition of "building" as defined in 41 CFR 101-19.602(a) is subject to the requirements of the Architectural Barriers Act of 1968 (42 U.S.C. 4151-4157) and shall comply with the Uniform Federal Accessibility Standards (appendix A to 24 CFR part 40 for residential structures, and appendix A to 41 CFR part 101-19, subpart 101-19.6, for general type buildings).

(b) The Americans with Disabilities Act (42 U.S.C. 12131; 47 U.S.C. 155, 201, 218 and 225) (ADA) provides comprehensive civil rights to individuals with disabilities in the areas of employment, public accommodations, State and local government services, and telecommunications. It further provides that discrimination includes a failure to design and construct facilities for first occupancy no later than January 26, 1993, that are readily accessible to and usable by individuals with disabilities. Further, the ADA requires the removal of architectural barriers and communication barriers that are structural in nature in existing facilities, where such removal is readily achievable—that is, easily accomplishable and able to be carried out without much difficulty or expense.

[60 FR 56917, Nov. 9, 1995]

UPDATE: Effective March 2015

2 CFR Part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Final Guidance supersedes, consolidates and streamlines requirements from 8 OMB Circulars referenced in Exhibit D - CDBG Regulations and Other Program Requirements:

A - 21	A - 110
A - 87	A - 122
A - 89	A - 133
A - 102	A - 50

To view Notice SD-2015-01 Issued by the U.S. Department of Housing and Urban Development, please visit the following link:

www.hudexchange.info/resources/documents/Notice-DC-2015-01-Transition-to-2-CFR-Part-200-Guidance.pdf

Exhibit E

Audit Findings or Exceptions

(N/A - No audit findings or exceptions)

Item 10



Memo

To: Alberto Perez, City Manager
From: Marisol Vidales, Library Director & Historic Preservation Officer
CC: Javier Ramirez, Assistant City Manager
Date: August 7, 2023
Re: Library Department Monthly Report

Attached you will find the Library Department's monthly statistical report, please let me know if you have any questions regarding the information. Also, Library Staff participated in the following meetings, trainings, and events during the month of July 2023.

Meetings

- Children's Programming Meeting (7/3) – Marisol Vidales, Michelle Muniz, and Frank Rivas
- National Night Out/RGVLS Fall Fest (7/5) – Marisol Vidales & Michelle Muniz
- City Commission Meeting (7/5) – Marisol Vidales, Tristan Garza, and Anthony Cardenas
- Back to School Bash (7/6) – Marisol Vidales & Michelle Muniz
- Department Head Meeting (7/6) – Marisol Vidales
- University of Michigan (7/7) – Marisol Vidales, Michelle Muniz, Frank Rivas, Anthony Cardenas, and Mary Jane Hernandez
- City Manager Meeting (7/10) – Marisol Vidales
- Verizon Meeting (7/11) – Marisol Vidales, Michelle Muniz, and Anthony Cardenas
- Digital Navigator Meeting (7/12) – Michelle Muniz, Tristan Garza, and Anthony Cardenas
- Children's Programming Meeting (7/13) – Marisol Vidales, Michelle Muniz, and Frank Rivas
- Back to School Bash (7/17) – Marisol Vidales & Michelle Muniz
- Texas Broadband Development Office Public Meeting (7/18) – Tristan Garza and Anthony Cardenas
- City Manager Meeting (7/18) – Marisol Vidales
- Historic Preservation Meeting (7/18) – Marisol Vidales & Michelle Muniz
- Historic Preservation Meeting (7/19) – Marisol Vidales & Michelle Muniz
- Grant Meeting with Finance Department (7/19) – Marisol Vidales & Michelle Muniz
- South Texas College Partnership Meeting (7/19) – Marisol Vidales, Michelle Muniz, & Tristan Garza

- Department Head Meeting (7/19) – Marisol Vidales
- Marketing Meeting (7/19) – Marisol Vidales, Michelle Muniz, Dana Moreno, and Daniela Alejo
- Hidalgo County Library System Meeting (7/20) – Marisol Vidales
- National Digital Inclusion Alliance Monthly Community Call (7/21) – Michelle Muniz & Anthony Cardenas
- Marketing Meeting (7/24) – Marisol Vidales, Michelle Muniz, and Dabney Nilo
- Historic Preservation Meeting (7/25) – Marisol Vidales & Michelle Muniz

Trainings

- Booklist's Great Graphic Novels! (7/11) – Michelle Muniz
- Managing Difficult Conversations (7/12) – Frank Rivas
- Delegitimizing Censorship: Countering Anti-Democratic Rhetoric (7/18) – Michelle Muniz
- Benton's ACP Enrollment Performance Tool – Ask Me Anything (7/19) – Tristan Garza & Anthony Cardenas
- Internet for All – Data Collection Tools to Support the Digital Equity Act (7/26) – Michelle Muniz
- Reproductive Health and the Reference Desk: How libraries can provide information in a post-Roe country (7/31) – Michelle Muniz

Events/Programming

Adult Programming

- Basic Digital Skills (7/5) – The class curriculum is taught by Digital Navigators Tristan Garza & Anthony Cardenas
Adults: 4
- Delta Independent Living Center Story Time (7/13)
Adults: 15
- Book Club (7/26) – The discussion, crafts and snacks are prepared by Michelle Muniz. The book was The Child by Fiona Barton provided by a donation.
Adults: 5

Teen Programming

- Career Skills Workshop (7/26) – The workshop was led by Anthony Cardenas & Tristan Garza
Teens: 4
- Crochet Club (7/27) – A new crochet club has been started by our Children's Librarian, Frank Rivas.
Teens: 1 Adults: 1

Children's Programming – The majority of the children's programming is planned and executed by Frank Rivas.

- IMAS (7/6)
Children: 12 Adults: 6
- Story Time & Craft with Miss Latina Galaxy, Janelle Madellin. She read "This Beach is Loud!" (7/11)
Children: 10 Adults: 2
- Movie Day – "Lyle, Lyle Crocodile" (7/13)
Children: 4 Teens: 1 Adults: 1
- Story Time with Author Dr. Isaías C. Rodríguez, he read his book, "Mom, Are You Ready?" (7/18)
Children: 9 Adults: 3
- Craft Day hosted by Behavioral Health Solutions of South Texas (7/20)
Children: 14 Adults: 5
- Story Time with Author Tessie Ledesma, she read her book, "Polly the Possum" (7/25)
Children: 14 Adults: 31
- Movie Marathon for Harry Potter's Birthday (7/31)
Children: 6 Adults: 4

Outreach – The library visits and participates in different festivals & events outside of library grounds to promote library services.

- Recreational Center Story Time & Craft – Read "Bear Came Along," and played a memory game (7/5)
Children: 32 Adults: 1
- Recreational Center Story Time & Craft – Read "Trevor," and made a cloud of kindness (7/12)
Children: 31 Adults: 2
- Recreational Center Story Time & Craft – Read "A Hat for Mrs. Goldman," and had a bookmark craft (7/19)
Children: 40 Adults: 1
- Recreational Center Story Time & Craft – Read "Pig the Pug," and made a brown bag puppet craft (7/26)
Children: 33 Adults: 2

Events

- Food Distribution (7/12) – Dabney Nilo
- 8th Annual Safety Rally (7/12) – Marisol Vidales, Michelle Muniz, Mary Jane Hernandez, Frank Rivas, Isabel Mendoza, Janie Palacios, Daniela Alejo, Tristan Garza, Anthony Cardenas, Dana Moreno, and Dabney Nilo

Other Projects/Duties

Café

- We sold 460 individual items for the 20 days that we were open and we made \$1,845.24 in sales.

Marketing (The majority of these items involve the creation of flyers, taking and posting photos, filming and editing videos, responding to citizens via direct message, and interacting with the public on social media platforms. At the start of February, the Library has temporarily taken over the duties of all social media & website updates for the City.)

- Created 3 newsletters which were the July Newsletter, Gallery 434- Moises Barly, and New Arrivals.
- Created a total of 41 flyers for the Library, Café, City, and HCLS.
- Posted 263 items for the library, 26 for the café, 63 for the city, and 3 for HCLS across all three platforms.
- Created a total of 60 stories for the Library and Cafe
- Responded to 8 library direct messages, 8 café direct messages, and 2 city direct messages.
- A total of 31 updates were done to the city website.
- Created 1 video regarding the McDonald's signage for the City socials.
- Updated the Library banner on Facebook with Good Vibes Summer and Twitter to Shark Week.
- Created 2 book rivers on TLC Catalog to honor monthly observances highlighting our collection, which were: Cool Books for Hot Days and Self Care Month.
- Created 4 shelves in cloudLibrary in honor of monthly observances highlighting our collection, which were: Culinary Arts Month, Graphic Novels in the Library Month, Disability Pride Month, & Let's Hear it for the Sharks.
- Created 2 book displays in the adult section for the month of July: Red, White & Blue Covers and Books Set at the Lake.
- Created 1 book displays in the Juvenile area to honor monthly observances highlighting our collection, which were: Texas Library Association Donated Titles.

Administration/Collection Management/Development

- Our Senior Cataloger, has been concentrating on encoding items in our collection to finish the RFID transition by end of September.
- The Assistant Library Director, reviewed and edited the Halloween Costume Contest rules and age categories and sent all the information to the Police Department for their approval in preparation for National Night Out.
- The Assistant Library Director, worked with the Digital Navigators to create a new course aimed at teens for career skills. A new curriculum, PowerPoint, and corresponding handouts were created for the class by our Navigators.
- Devoted time to revamping our monthly newsletter so that it is more concise and easy to read for our patrons.
- As Historic Preservation Officer, there was a concern over violations by both 300 S. Missouri Avenue and 224 S. Texas Avenue. Various emails and meetings were held to discuss our local landmark ordinance and its definitions in order to determine the proper avenue to take. An agenda outlining the various concerns was created and a meeting with three board members, the City Manager, City Secretary, Finance Director, and Chief Accountant was held. It was determined that a notice stating the violation and the fee needs to be mailed to both property owners for doing exterior work to the properties without board approval for the changes. I also worked with the City Secretary and the Assistant Library Director to determine how to record the historic property zoning at the county level. Finally, I met with the owner of 300 S. Missouri to discuss her concern over the stop work order on her

home and her continued desire to have her property undesignated. The next steps will be to mail out the violation letters, work on a certificate of appropriateness, and records all the ordinances with the county by the end of August.

- Completed the necessary agreements for the Verizon and MiCTA membership as well as placed the order for 15 hotspots. The hotspots should arrive in August. The next steps are to redo the agreement forms, catalog the hotspots, and start promoting their return for circulation.
- Reviewed errors on the annual report for the Texas State Library and Archives Commission and corrected the various issues. One of the corrections involved the circulation totals for our HCLS electronic library. A custom report had to be run and all the information exported and sorted to determine the circulation by location and by type. The Assistant Library Director ran the reports for the entire 2022-2023 fiscal year to avoid the error in the future. As well as submitted an Indirect Cost letter approved by the City Manager in order to meet the Maintenance of Effort for accreditation for the library for the 2021-2022 fiscal year.
- Evaluated the existing magazine collection and cut various titles while adding a few others. Worked with our renewal vendor to get the pricing and submitted the renewal for payment.
- Worked with Attorney Amador Garcia, cousin of Dr. Hector P. Garcia, to establish a date and time to accept the donation of a portrait of Dr. Garcia and plan a small ceremony.
- Met with Lt. Diaz and Investigator Lopez to file charges and attempt to recover café furniture from Marine Upholstery. The furniture was recovered and is currently being stored at Public Works. None of the upholstery work was begun.
- Met with Project Manager of Noble Builders regarding plumbing repairs and received a detailed invoice to present to the City Manager. Also went to Edinburg to meet with Performance Mechanical plumber and obtained footage of our plumbing from his phone for review by our City Manager. Still undergoing a billing dispute which should be resolved by the end of August.
- Created a marketing meeting agenda which included a list of marketing responsibilities for the month of August along with deadlines as well as areas of improvement.
- Completed and submitted a grant application for Bilingual Solar Science Kits from NASA @my library. This was a group effort and it involved Anthony Cardenas, Frank Rivas, Michelle Muniz, Tristan Garza, and myself.
- Completed and submitted grant application for the 2024 Methodist Healthcare Ministries Digital Equity Request for Proposals. This was a group effort with the lead being Michelle Muniz but included Tristan Garza, Anthony Cardenas, and myself.
- Continued working on the Library budget and made various cuts to proposed 2023-2024 budget as well as the IT Library budget and provided all that information to the Finance Department.
- Selected titles for cloudLibrary collection with our funds for the 2023 budget year after settling all billing issues and concerns.
- The Library Director is aiding with the Commission Report by requesting information for article, taking photos and providing edits on occasion.

Dr. Hector P. Garcia Memorial Library Statistical Report

Jul-23

Circulation	2023	2022
Check-Outs & Renewals:	753	892
Year to Date Total:	6,583	6,818
In-House Book Circulation:	302	288
Year to Date Total:	1,798	1,551
In-House Magazine Circulation:	21	30
Year to Date Total:	168	261
In-House Newspaper Circulation:	35	54
Year to Date Total:	407	451
New Borrowers:	39	18
Year to Date Total:	342	220

Digital Resources	2023	2022
cloudLibrary Checkouts:	173	146
Year to Date Total:	1705	897
NewsStand Checkouts:	422	313
Year to Date Total:	3488	2566

Interlibrary Loans (ILL's)	2023	2022
Items Requested:	78	89
Year to Date Total:	791	769
Items Sent:	53	44
Year to Date Total:	477	395

Book & Media Donations	2023	2022
Donations Received:	88	44
Year to Date Total:	1063	463
Donations Selected:	47	39
Year to Date Total:	126	112

Reference Assistance	2023	2022
By Phone:	178	101
Year to Date Total:	1,134	1,082
In-Person:	140	75
Year to Date Total:	916	918

Reference Services	2023	2022
Directional/Basic Questions:	290	82
Year to Date Total:	1,113	711
Research Questions:	138	24
Year to Date Total:	441	288
Computer Questions:	98	14
Year to Date Total:	396	313
Fax Assistance:	40	82
Year to Date Total:	733	623
Copy Assistance:	111	85
Year to Date Total:	3,587	738
Scan Assistance:	10	7
Year to Date Total:	165	99
Print Outs:	2535	2057
Year to Date Total:	17182	12681

Computer Sessions	2023	2022
Adult Lab Sessions:	461	380
Year to Date Total:	3,921	3,740
Juvenile Lab Sessions:	141	206
Year to Date Total:	989	521
WiFi:	1,040	3213
Year to Date Total:	22,741	30,475

Meeting Room Sessions	2023	2022
Sessions:	33	40
Year to Date Total:	371	299

Technical Services	2023	2022
New Items Added:	110	20
Year to Date Total:	1896	733
Items Processed:	72	44
Year to Date Total:	777	523
Items Withdrawn:	207	7
Year to Date Total:	1978	234
Items Recataloged:	131	81
Year to Date Total:	598	688
Items Repaired:	12	11
Year to Date Total:	66	74

Dr. Hector P. Garcia Memorial Library Statistical Report

Jul-23

Adult Programming	2023	2022
Adult Events:	3	11
Year to Date Total:	74	39
Adults in Attendance:	24	119
Year to Date Total:	467	367
Live Views:	0	0
Year to Date Total:	0	1
Recorded Counts:	0	0
Year to Date Total:	0	0

Teen Programming	2023	2022
Teen Events:	2	6
Year to Date Total:	7	26
Teens in Attendance:	6	46
Year to Date Total:	27	127
Live Views:	0	0
Year to Date Total:	0	0
Recorded Counts:	0	0
Year to Date Total:	0	0

Children's Programming	2023	2022
Children Events:	6	7
Year to Date Total:	61	56
Children in Attendance:	64	166
Year to Date Total:	779	656
Adults in Attendance:	48	72
Year to Date Total:	291	249
Live Views:	0	0
Year to Date Total:	5	62
Recorded Views:	0	0
Year to Date Total:	260	644

Toddler Programming	2023	2022
Children Events:	0	0
Year to Date Total:	4	18
Children in Attendance:	0	0
Year to Date Total:	9	10
Adults in Attendance:	0	0
Year to Date Total:	6	6
Live Views:	0	0
Year to Date Total:	0	41
Recorded Views:	0	0
Year to Date Total:	0	247

General Programming	2023	2022
Events:	1	0
Year to Date Total:	9	8
Toddlers in Attendance:	0	0
Year to Date Total:	93	22
Children in Attendance:	6	0
Year to Date Total:	296	392
Teens in Attendance:	0	0
Year to Date Total:	92	47
Adults in Attendance:	4	0
Year to Date Total:	223	201
Live Views:	0	0
Year to Date Total:	0	0
Recorded Views:	0	0
Year to Date Total:	0	0

Outreach Programming	2023	2022
Events:	4	5
Year to Date Total:	23	19
Toddlers in Attendance:	0	0
Year to Date Total:	205	83
Children in Attendance:	136	166
Year to Date Total:	1,258	611
Teens in Attendance:	0	0
Year to Date Total:	226	0
Adults in Attendance:	6	23
Year to Date Total:	539	247

Reading Programs	2023	2022
Toddler Reading Logs:	0	0
Children Reading Logs:	0	0
Teen Reading Logs:	0	0
Adult Reading Logs:	0	0
Total:	0	0

Volunteer Hours	2023	2022
Total:	222	25.75
Year to Date Total:	1855	1679

Dr. Hector P. Garcia Memorial Library Statistical Report

Jul-23

Curbside Services	2023	2022
Curbside Café:	11	8
Year to Date Total:	152	252
Curbside Circulation:	1	0
Year to Date Total:	21	24
Curbside Crafts:	0	0
Year to Date Total:	0	65
Curbside Other Services:	3	3
Year to Date Total:	31	42

Library Visits	2023	2022
Visits:	2,405	1791
Year to Date Total:	22,293	20,731

Café Visits	2023	2022
Visits:	580	551
Year to Date Total:	5487	4710

Café Sales	2023	2022
Net Sales:	\$ 1,704.45	\$ 2,282.03
Year to Date Total:	\$ 16,209.19	\$ 20,970.08
Sales Tax:	\$ 140.12	\$ 188.54
Year to Date Total:	\$ 1,337.22	\$ 1,714.90

Social Media	2023	2022
Library Posts:	263	215
Year to Date Total:	2324	2126
Library DMs:	8	0
Year to Date Total:	52	14
Cafe Posts:	26	54
Year to Date Total:	460	326
Café DMs:	2	0
Year to Date Total:	5	2
City Posts:	63	15
Year to Date Total:	497	100
City DMs:	2	0
Year to Date Total:	11	22
Videos Created:	1	0
Year to Date Total:	3	10
Website Updates:	31	0
Year to Date Total:	246	158
HCLS Posts:	3	3
Year to Date:	22	21

CITY OF MERCEDES
 Budget vs Actual FY 2022-2023 (UNAUDITED)
 As at 7/31/2023

01 GENERAL FUND

Budget Completed 83.33%				
REVENUES	Budget	YTD Actual	Budget Balance	% of Budget
Taxes	9,103,950	8,293,215	810,735	91.09%
Licenses & Permits	2,019,000	450,797	1,568,203	22.33%
Fines & Services	2,357,460	1,965,304	392,156	83.37%
Intergovernmental	18,600	41,233	(22,633)	221.69%
Miscellaneous	1,782,890	412,755	1,370,135	23.15%
	15,281,900	11,163,304	4,118,596	73.05%
EXPENDITURES				
Commission	35,200	32,829	2,371	93.26%
Exe. Adm	283,110	220,583	62,527	77.91%
Human Resources	66,447	44,989	21,458	67.71%
City Secretary	135,175	69,997	65,178	51.78%
Mun. Court	139,774	116,335	23,439	83.23%
Finance	229,173	178,765	50,408	78.00%
IT	418,962	327,523	91,439	78.17%
Planning	438,999	346,787	92,212	78.99%
Police	3,418,315	2,488,984	929,331	72.81%
Animal Control	96,591	53,418	43,173	55.30%
Fire	1,480,914	1,200,553	280,361	81.07%
PW	139,096	79,461	59,635	57.13%
Streets	882,576	528,116	354,460	59.84%
Build. Maint.	376,396	263,748	112,648	70.07%
Veh. Maint.	379,486	337,231	42,255	88.87%
Parks & Rec	485,500	370,487	115,013	76.31%
Rec. Center	107,548	71,431	36,117	66.42%
Library	551,796	456,540	95,256	82.74%
Projects	-	8,376	(8,376)	#DIV/0!
Sanitation	1,555,807	1,218,191	337,616	78.30%
Dome Shelter	296,931	183,147	113,784	61.68%
Non-Departmental	3,764,104	1,837,466	1,926,638	48.82%
	15,281,900	10,434,958	4,846,942	68.28%
Rev. Over/Under	-	728,346	(728,346)	

NOTE: Vehicle Maint-123K attributed to new vehicle leases.

CITY OF MERCEDES
 Budget vs Actual FY 2022-2023 (UNAUDITED)
 As at 7/31/2023

02 UTILITY FUND

Budget Completed 83.33%				
REVENUES	Budget	YTD Actual	Budget Balance	% of Budget
Water & Sewer Sales	5,892,000	4,571,196	1,320,804	77.58%
Fees & Penalties	1,260,140	382,138	878,002	30.33%
Miscellaneous	2,700	12,735	(10,035)	471.68%
	7,154,840	4,966,069	2,188,771	69.41%
EXPENDITURES				
Information Tech	98,539	109,014	(10,475)	110.63%
Utility Billing	146,357	133,717	12,640	91.36%
Meter Readers	153,469	98,895	54,574	64.44%
W/S Field Crew	1,104,412	696,232	408,180	63.04%
W/S Treatment Plant	3,563,500	2,923,187	640,313	82.03%
Debt Service Int.	947,583	858,701	88,882	90.62%
Non-Departmental	1,140,980	98,412	1,042,568	8.63%
	7,154,840	4,918,158	2,236,682	68.74%
Revenue Over/Under	-	47,911	(47,911)	

NOTE:

CITY OF MERCEDES
 Budget vs Actual FY 2022-2023 (UNAUDITED)
 As at 7/31/2023

15 INTEREST & SINKING FUND

Budget Completed 83.33%				
REVENUES	Budget	YTD Actual	Budget Balance	% of Budget
Property Taxes	2,296,070	2,382,737	(86,667)	103.77%
Intergovernmental	-	-	-	0.00%
Miscellaneous	2,000	32,099	(30,099)	1604.97%
	2,298,070	2,414,836	(116,766)	105.08%
EXPENDITURES				
Debt Service	2,298,070	2,023,306	274,764	88.04%
	2,298,070	2,023,306	274,764	88.04%
Revenue Over/Under	-	391,530	(391,530)	

NOTE:

16 HOTEL/MOTEL FUND

Budget Completed 83.33%				
REVENUES	Budget	YTD Actual	Budget Balance	% of Budget
Taxes	120,000	149,139	(29,139)	124.28%
Reserves/Misc.	95,970	20,456	75,514	21.32%
	215,970	169,595	46,375	78.53%
EXPENDITURES				
Advertisement	138,940	42,264	96,676	30.42%
Historic Preservation	50,000	16,925	33,075	33.85%
Arts Promotion	12,900	60,000	(47,100)	465.12%
Signage	14,130	-	14,130	0.00%
Bank/Credit Card Fees	-	2	(2)	#DIV/0!
	215,970	119,191	96,781	55.19%
Revenue Over/Under	-	50,403	(50,406)	

NOTE:

CITY OF MERCEDES
Budget vs Actual FY 2022-2023 (UNAUDITED)
As at 7/31/2023

43 43-Series 2018 CO

REVENUES	Budget	JTD Actual	Budget Balance
Bond Revenue	9,991,085	9,991,085	-
Interest Income	129,793	131,956	(2,163)
Miscellaneous	34,602	34,602	-
	10,155,480	10,157,643	(2,163)
EXPENDITURES			
			99.48%
Ambulance Services	519,644	519,644	-
PD Vehicles	534,243	534,243	-
PW Vehicles	670,119	670,119	-
Rescue Vehicles	33,165	33,165	-
Drainage Improv.	513,612	461,310	52,302
Sewer Improv.	1,484,309	1,484,309	-
Lift Station Improv.	1,352,229	1,352,229	-
Street Overlays	3,460,085	3,460,085	-
Street Improvements	104,946	104,946	-
Water Improv.	1,281,911	1,281,911	-
Non-Departmental	201,218	201,218	-
	10,155,480	10,103,178	52,302
Revenue Over/Under	(0)	54,465	(54,465)

NOTE: This fund is reported as Job to Date.

CITY OF MERCEDES
Budget vs Actual FY 2022-2023 (UNAUDITED)
As at 7/31/2023

46 EMS FUND

Budget Completed 83.33%				
REVENUES	Budget	YTD Actual	Budget Balance	% of Budget
EMS Service Fees	716,800	505,763	211,037	70.56%
Intergovernmental	90,000	52,103	37,897	57.89%
Misc	-	947	(947)	#DIV/0!
	806,800	558,813	247,987	69.26%
EXPENDITURES				
Personnel Costs	128,000	61,220	66,780	47.83%
Contractual Sev. & Other	185,300	169,719	15,581	91.59%
Maintenance	58,000	21,368	36,632	36.84%
Supplies	115,500	69,303	46,197	60.00%
Paramedic Course	70,000	74,907	(4,907)	107.01%
Capital Outlay	-	40,529	(40,529)	0.00%
Non-Departmental	250,000	167,577	82,423	67.03%
	806,800	604,621	202,179	74.94%
Revenue Over/Under	-	(45,808)	45,808	

NOTE:

51 AMERICAN RESCUE PLAN

REVENUES	Budget	JTD Actual	Budget Balance
Intergovernmental	4,118,303	1,928,211	2,190,093
Miscellaneous	123,927	129,947	(6,020)
	4,242,230	2,058,157	2,184,073
EXPENDITURES			
Contractual Services	123,427	123,427	-
Drainage Improvements	488,000	53,760	434,240
Water Rate Study	37,725	37,725	-
Impact Fee Study	31,500	9,450	22,050
TCEQ Comp. Self Audit	49,250	21,591	27,659
Revenue Loss	1,030,000	1,030,000	-
PD Renovation	780,843	529,002	251,841
Mile 1 East	270,000	206,703	63,297
Utility Improvements	1,307,478	46,499	1,260,978
Street Improvements	124,007	-	124,007
	4,242,230	2,058,157	2,184,073
Revenue Over/Under	-	0	-

NOTE: This fund is reported as Job to Date.

CITY OF MERCEDES
Budget vs Actual FY 2022-2023 (UNAUDITED)
As at 7/31/2023

52 SERIES 2021 CO

REVENUES	Budget	JTD Actual	Budget Balance
Bond Revenue-Other Financ	8,250,000	8,250,000	-
Interest Income	68,981	227,187	(158,207)
Miscellaneous	-	350,982	(350,982)
	8,318,981	8,828,169	(509,189)
EXPENDITURES			55.12%
EMS/FIRE Equipment	796,765	789,240	7,525
PD Vehicles/Renovation	1,341,445	1,544,853	(203,408)
PW Equipment	607,618	607,618	0
Planning Equipment		91,108	(91,108)
Library	17,586	25,254	(7,668)
Other Equipment	273,089		273,089
Build. Improvements	70,000	77,041	(7,041)
Water/Sewer Utility Improv	3,577,633	190,022	3,387,611
Lift Station Improv.	495,000	493,826	1,174
Street Improvements	400,000	400,620	(620)
Drainage Imprprov.	218,000	194,045	23,955
Other Infrastructure Imp	350,260		350,260
Non-Departmental	171,585	171,585	-
	8,318,981	4,585,210	3,733,771
Revenue Over/Under	(0)	4,242,959	(4,242,959)

NOTE: This fund is reported as Job to Date.

**CITY OF MERCEDES
SALES TAX COMPARATIVE ANALYSIS
BY MONTH RECEIVED**

FY 2021-2022

Recvd	Period	State Comptroller	EDC (25%)	Outlet Mall	Mth % Inc/Dec	City (75%)	Outlet Mall	Mth % Inc/Dec
Oct	Aug	532,219.32	126,355.59	6,699.24	-0.47%	379,066.78	20,097.71	-0.47%
Nov	Sept	587,652.79	140,871.36	6,041.84	11.49%	422,614.08	18,125.51	11.49%
Dec	Oct	437,734.09	86,028.38	23,405.14	-38.93%	241,523.79	86,776.78	-42.85%
Jan	Nov	697,918.59	124,014.84	50,464.81	44.16%	481,772.27	41,666.67	99.47%
Feb	Dec	1,038,314.60	171,132.45	88,446.20	37.99%	737,069.28	41,666.67	52.99%
Mar	Jan	520,940.96	100,115.16	30,120.08	-41.50%	349,039.06	41,666.66	-52.65%
Apr	Feb	521,262.12	98,145.09	32,170.44	-1.97%	349,279.92	41,666.67	0.07%
May	Mar	736,963.37	140,542.60	43,698.24	43.20%	511,055.86	41,666.67	46.32%
Jun	Apr	661,168.76	118,195.39	47,096.80	-15.90%	454,209.91	41,666.66	-11.12%
Jul	May	586,740.98	112,926.95	33,758.30	-4.46%	398,389.07	41,666.67	-12.29%
		6,320,915.58	1,218,327.81	361,901.09	1.37%	4,324,020.02	416,666.67	19.93%

FY 2022-2023

State Comptroller	EDC (25%)	Outlet Mall	Mth % Inc/Dec	City (75%)	Outlet Mall	Mth % Inc/Dec
664,414.83	123,909.52	42,194.19	0.39%	456,644.45	41,666.67	-0.36%
616,158.09	119,350.90	34,688.62	-3.68%	420,451.90	41,666.67	-7.93%
565,272.27	108,481.38	32,836.69	-9.11%	382,287.54	41,666.66	-9.08%
745,641.02	130,152.48	56,257.78	19.98%	517,564.10	41,666.67	35.39%
1,049,157.09	178,300.34	83,988.93	36.99%	745,201.15	41,666.67	43.98%
564,062.91	111,994.65	29,021.08	-37.19%	381,380.52	41,666.66	-48.82%
579,258.68	110,918.33	33,896.34	-0.96%	392,777.34	41,666.67	2.99%
721,359.85	137,855.67	42,484.29	24.29%	499,353.22	41,666.67	27.13%
646,327.57	118,664.87	42,917.02	-13.92%	443,079.02	41,666.66	-11.27%
625,862.92	156,465.73		31.86%	427,730.52	41,666.67	-3.46%
6,777,515.23	1,296,093.87	398,284.94	6.38%	4,666,469.76	416,666.67	7.92%

NOTE: OUTLET MALL REPORT FOR JULY IS PENDING FROM STATE COMPTROLLER.

Yearly Total Sales Tax Comparison

	2021-2022	2022-2023	Yr % Inc/Dec
Oct	532,219.32	664,414.83	24.84%
Nov	587,652.79	616,158.09	4.85%
Dec	437,734.09	565,272.27	29.14%
Jan	697,918.59	745,641.02	6.84%
Feb	1,038,314.60	1,049,157.09	1.04%
Mar	520,940.96	564,062.91	8.28%
Apr	521,262.12	579,258.68	11.13%
May	736,963.37	721,359.85	-2.12%
Jun	661,168.76	646,327.57	-2.24%
Jul	586,740.98	625,862.92	6.67%
	6,320,915.58	6,777,515.23	7.22%

FY 22-23

Gain/(Loss) 456,600

Yearly City Sales Tax Comparison

	2021-2022	2022-2023	Yr % Inc/Dec
Oct	379,066.78	456,644.45	20.47%
Nov	422,614.08	420,451.90	-0.51%
Dec	241,523.79	382,287.54	58.28%
Jan	481,772.27	517,564.10	7.43%
Feb	737,069.28	745,201.15	1.10%
Mar	349,039.06	381,380.52	9.27%
Apr	349,279.92	392,777.34	12.45%
May	511,055.86	499,353.22	-2.29%
Jun	454,209.91	443,079.02	-2.45%
Jul	398,389.07	427,730.52	7.37%
	4,324,020.02	4,666,469.76	7.92%

FY 22-23

Gain/(Loss) 342,450

BUDGET 4,927,428

% OF BUDGET 32.24%
TO EDC 1,642,476
Total Projection 6,569,904

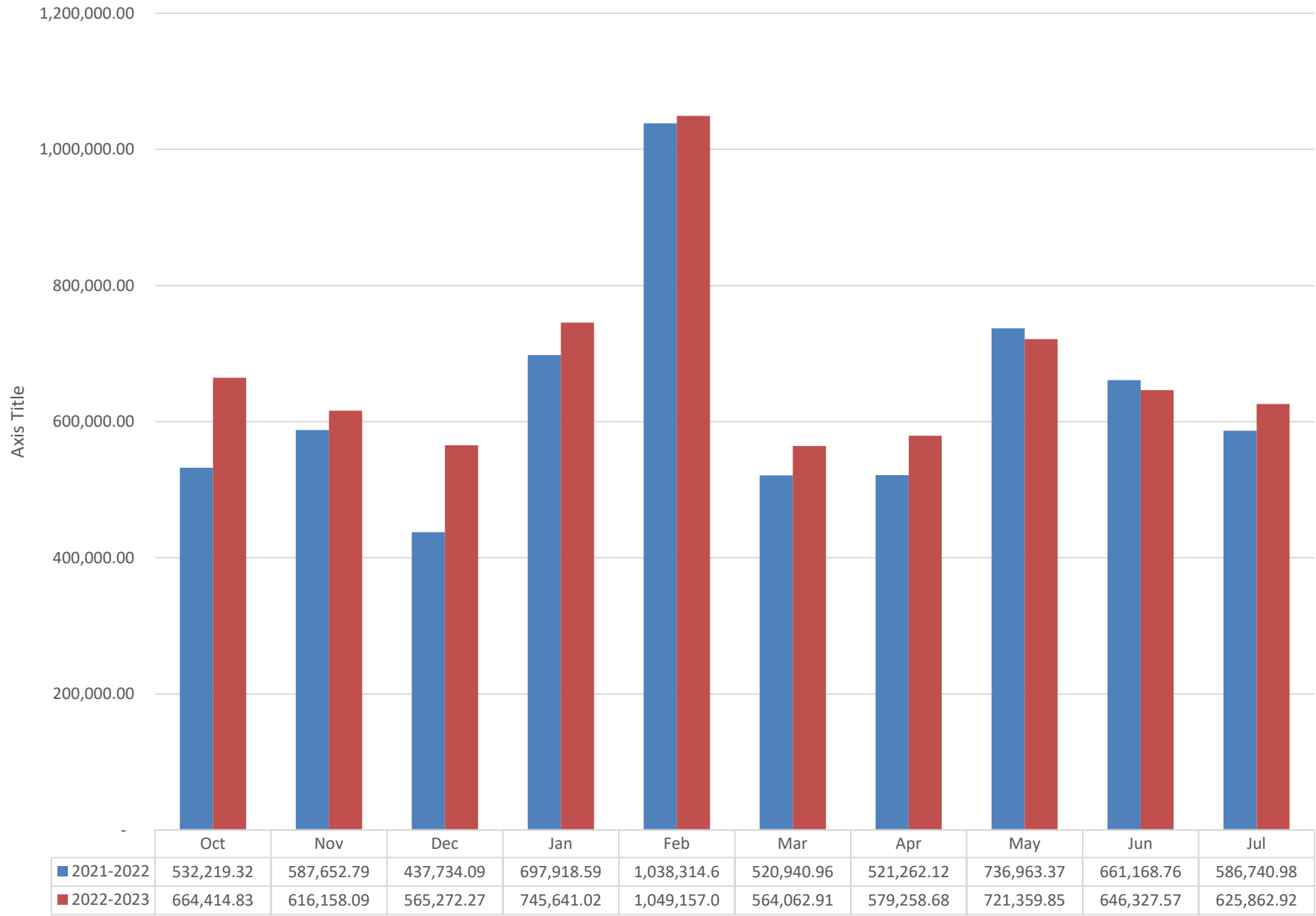
Note: Mth % Inc /Dec compared to prior month.

Note: Yr % Inc /Dec compared to prior year.

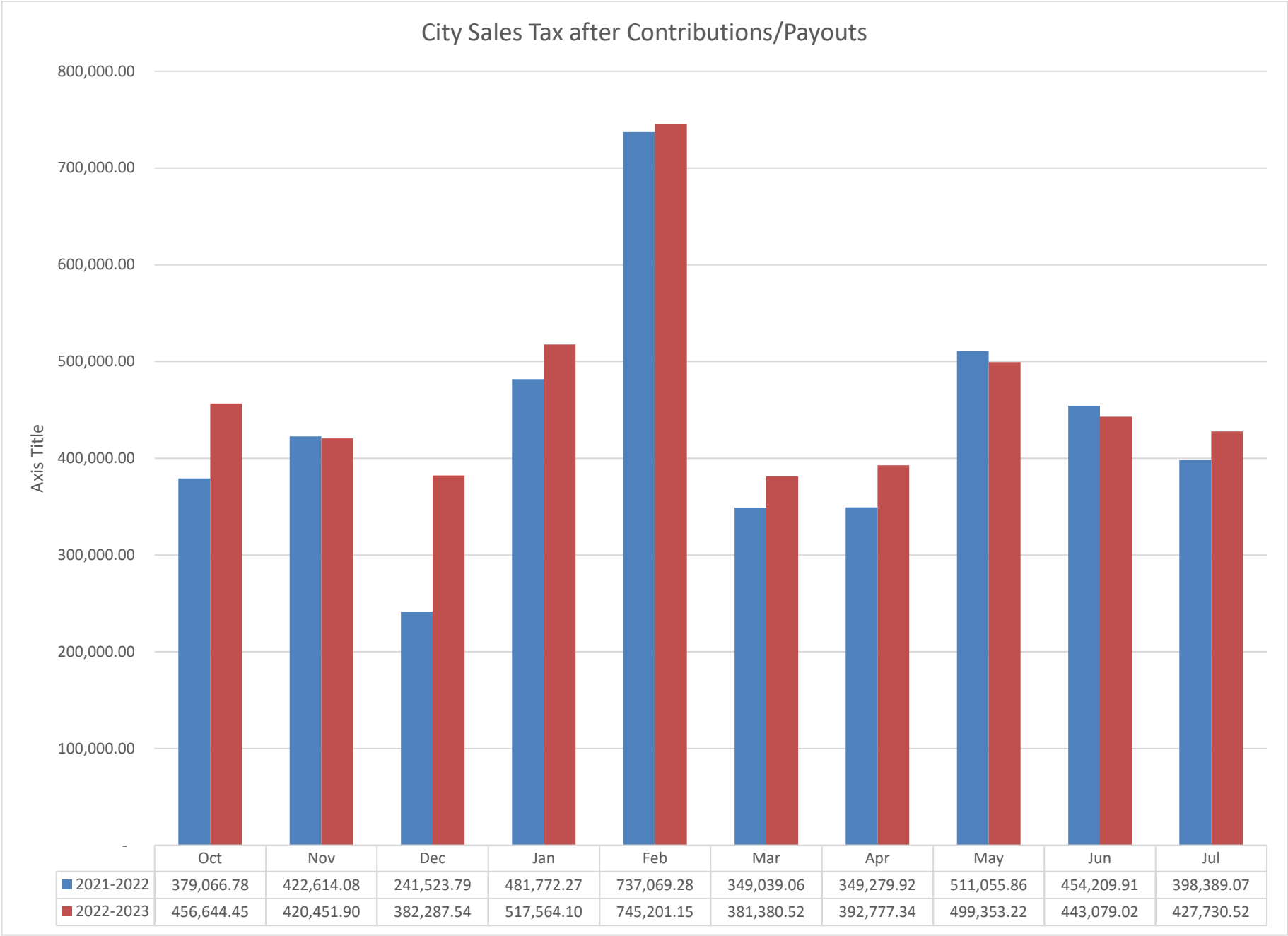
Note: Revenue generated 2 months prior receipt. Ex: Generated in Oct will be received Dec

Received	Generated
October	August
November	September
December	October
January	November
February	December
March	January
April	February
May	March
June	April
July	May
August	June
September	July

Total City Sales Tax Received



City Sales Tax after Contributions/Payouts



**Monthly Statistics Report
FY 2022-2023**

Finance

<i>Invoices</i>	<i>FY 2021-2022 Totals</i>	<i>FY 2022-2023 1st Qtr</i>	<i>FY 2022-2023 2nd Qtr</i>	<i>FY 2022-2023 3rd Qtr</i>	<i>July</i>	<i>FY 2022-2023 Totals</i>
Invoices Received	3,222	779	689	581	162	2,211
Payment Requests Received	2,481	596	581	568	263	2,008
Emergency Payment Requests			9	10	1	20
Total	5,703	1,375	1,279	1,159	426	4,239

<i>Payments Processed</i>	2,638	598	799	651	259	2,307
<i>Total Paid</i>	\$ 21,530,131.74	\$ 4,808,628.57	\$ 8,294,406.80	\$ 5,028,227.68	\$ 1,634,005.80	\$ 19,765,268.85
(01) General Fund	\$ 10,762,818.74	\$ 2,824,263.29	\$ 3,107,997.62	\$ 2,652,873.81	\$ 723,992.77	\$ 9,309,127.49
(02) Utility Fund	\$ 5,166,272.07	\$ 1,051,574.66	\$ 2,210,310.84	\$ 883,778.63	\$ 362,695.31	\$ 4,508,359.44
(03) Municipal Court	\$ 3,451.67	\$ 2,164.80	\$ -	\$ 438.96	\$ 150.00	\$ 2,753.76
(05) Library Fund	\$ 5,693.27	\$ 1,500.00	\$ 37.90	\$ 2,665.89	\$ 537.99	\$ 4,741.78
(07) Special Rev/Grants	\$ 237,279.44	\$ 20,854.07	\$ 91,534.83	\$ 80,047.61	\$ 2,059.56	\$ 194,496.07
(10) Local Forfeiture	\$ 832.04	\$ 4,169.70	\$ 1,516.06	\$ 1,429.93	\$ -	\$ 7,115.69
(12) KMB	\$ 5,501.29	\$ 20.29	\$ 210.72	\$ 3,372.67	\$ 191.50	\$ 3,795.18
(15) I & S	\$ 2,274,584.23	\$ -	\$ 1,950,428.79	\$ -	\$ 600.00	\$ 1,951,028.79
(16) Hotel Motel	\$ 211,615.95	\$ 12,500.00	\$ 14,390.00	\$ 77,024.00	\$ 13,275.00	\$ 117,189.00
(30) TIRZ				\$ 700,000.00	\$ -	\$ 700,000.00
(43) Series 2018	\$ 343,844.56	\$ -	\$ -	\$ -	\$ -	\$ -
(46) EMS	\$ 392,336.87	\$ 84,156.92	\$ 123,968.90	\$ 101,779.34	\$ 62,346.50	\$ 372,251.66
(49) Emergency Manage.	\$ 576.61	\$ -	\$ -	\$ -	\$ -	\$ -
(51) ARPA	\$ 315,272.44	\$ 157,021.35	\$ 19,409.21	\$ 314,002.47	\$ 247,989.02	\$ 738,422.05
(52) Series 2021	\$ 1,810,052.56	\$ 650,403.49	\$ 774,106.93	\$ 209,743.07	\$ 220,022.12	\$ 1,854,275.61
(54) Parks Fund			\$ 495.00	\$ 1,071.30	\$ 146.03	\$ 1,712.33

**Monthly Statistics Report
FY 2022-2023**

Finance

	<i>FY 2021-2022</i>	<i>FY 2022-2023</i>	<i>FY 2022-2023</i>	<i>FY 2022-2023</i>		<i>FY 2022-2023</i>
<i>Purchase Orders</i>	<i>Totals</i>	<i>1st Qtr</i>	<i>2nd Qtr</i>	<i>3rd Qtr</i>	<i>July</i>	<i>Totals</i>
PO Requisitions Received	1,525	413	383	344	76	1,216
Emergency PO Requisitions		58	70	94	21	243
Total	1,525	471	453	438	97	1,459
Purchase Orders Issued	1,525	465	440	413	79	1,397
Purchase Orders Issued	\$ 4,117,535.26	\$ 900,699.17	\$ 644,661.39	\$ 734,574.14	\$ 176,122.24	\$ 2,456,056.94
Purchase Orders Received	\$ 2,901,261.64	\$ 496,008.36	\$ 493,269.15	\$ 553,110.22	\$ 17,472.27	\$ 1,559,860.00
Purchase Orders Voided	\$ 1,216,273.62	\$ 193,055.08	\$ 103,816.21	\$ 5,538.56	\$ 1,789.09	\$ 304,198.94
Purchase Orders Outstanding	\$ -	\$ 211,635.73	\$ 47,576.03	\$ 175,925.36	\$ 156,860.88	\$ 591,998.00

	<i>FY 2021-2022</i>	<i>FY 2022-2023</i>	<i>FY 2022-2023</i>	<i>FY 2022-2023</i>		<i>FY 2022-2023</i>
<i>Budget Amedments</i>	<i>Totals</i>	<i>1st Qtr</i>	<i>2nd Qtr</i>	<i>3rd Qtr</i>	<i>July</i>	<i>Totals</i>
Budget Amendments Received		8	17	36	7	68
<i>Approved</i>						
General Fund		8	13	32	7	60
Utility Fund		0	3	4	0	7
EMS Fund		0	1	0	0	1
Total		8	17	36	7	68

Monthly Statistics Report July 2023

Total of Work Orders:**753**

Job Code	Total Completed	Total outstandig (pending)	Total Void
Regular connects (on)	47	20	2
Reinstate (reins)	74	0	62
Regular disconnects (off)	48	0	0
Meter swap (swap)	15	1	0
Disconnects no paymet (lock)	91	0	205
Miscellaneous (misc)	0	0	0
Ert replacement (entre & mxu)	0	0	0
High reads (gt-rd)	0	0	0
Get Missed Meter Read (gt-rd)	169	0	0
Service change (srvch)	4	1	0
Miscellaneous Public Works (mech)	11	1	1
Account on Temporary H (hold)	0	0	0
Occupant change (tran)	0	0	0
Re-read Meer After	1	0	0
Mechanical inspection	0	0	0
TOTAL OF CODES	460	23	270

Disconnects no paymet (voided)

They are usually customers who makes their payments before close their meter

144 Unread meters (SENSUS) read manually

Meter Blank (screen)	16
Parts	71
Meter Low Battery	0
Meter covered	12
MXU damaged	0
Disconnected	12
Under water	1
Everything ok (no read)	29
Meter inside property	3
	144

25 Unread meters (Kamstrup)

Broken antenna	1
Meter covered	9
Meter reprogramed	15
Meter OFF (no connected)	0
	25
Traveling meters	6
La Herencia Apparts.	7

Monthly Statistics Report
FY 2022-2023
July 31, 2023

Municipal Court

<i>Citation By Violation</i>	<i>FYE 2022 Totals</i>	<i>1st Qtr Totals</i>	<i>2nd Qtr Totals</i>	<i>3rd Qtr Totals</i>	<i>July</i>	<i>FYE 2023 Totals</i>
Defective Equipment	7	5	10	4	3	22
Driving W/O Stop Lamps				1		1
Failed to Display Vehicle Registration	1		1	0		1
Failed to ID Truthfully	1		0	0		0
Failed to Obey Traffic Control Sign	8		0	0		0
Expired Registration-Moto Vehicle	174	71	55	26	4	156
License Plate Registration-Fictitious	1		0	0		0
License Plate Registration-Trailer	1		0	0	1	1
No Cover on Load	1		0	0		0
No Front License Plate	10	3	3	1		7
No Rear License Plate	1		0	0		0
Wrong License Plate	10	5	1	1	1	8
No Tail Light(s)	1	1	0	0		1
Parking Violation			1	0		1
Parking-Fire Lane	1		0	0		0
U-Turn Between Street Intersection	1		0	0		0
Speeding	58	20	10	6		36
Speeding in a School	3	1	2	0		3
Failed To Yield Right of Way	8	2	0	2		4
Ran Stop Sign	134	42	34	8	3	87
Ran Red Light	33	10	7	6		23
Change Lane when Unsafe	14	4	2	0		6
Turned Left From Wrong Lane	1		0	0		0
Turned Right From Wrong Lane		1	0	0		1
Improper Turn	1		0	1		1
Drove Wrong Way On One-Way Roadway	15	1	0	0		1
Following Too Closely	3	2	1	0		3
Unsafe Start from Park or Stopped Positio			1	0	1	2
Child Passenger Safety Seat Off	26	3	2	2		7
No Seat Belt-Driver	121	51	13	17	2	83
No Seat Belt-Passenger				2		2
Child (4-14) Not Secured by Safety Belt	9		0	1		1
Possession of Alcoholic Beverage in Vehicle			1	0	1	2
Operate Vehicle with Child in Open Bed	1		0	0		0
Driving Under the Influence-Minor				1		1
Use of Wireless Device By Motorist	4		0	0		0
Failed to Maintain Financial Resp	272	91	72	40	5	208
Failed to Control Speed	5	1	1	0		2
Failed to Yield at Stop	3		0	1		1
Failed to Yield Row at Open Intersection				1		1
Failed to Yield Row at Open Intersection	1		0	0		0
Failed to Yield Row Leaving Private Drive	3		0	0		0
Failed to Yield Row to Emergency Veh			1	0		1
Disregard Traffic Control Device		1	1	0		2
Failed to Stop-Designated Point At Stop Sign	7	3	1	0		4
Failed to Stop at Flashing Red Light			1	0		1
Failed to Drive in Single Lane	7	9	1	3		13
Turned Right Too Wide	1	1	0	0		1
Turned When Unsafe	1		0	0		0
Failed to Signal Lane Change	7	6	6	3		15
Failed to Give One Half of Roadway		1	0	0		1
Illegally Passed Street Car	1		0	0		0

Monthly Statistics Report
FY 2022-2023
July 31, 2023

Municipal Court

<i>Citation By Violation</i>	<i>FYE 2022 Totals</i>	<i>1st Qtr Totals</i>	<i>2nd Qtr Totals</i>	<i>3rd Qtr Totals</i>	<i>July</i>	<i>FYE 2023 Totals</i>
Failed to Signal Turn	13	12	6	3	1	22
No Drivers License	301	95	84	52	5	236
Driving While License Invalid	8		0	0		0
Reckless Driving	6	1	0	0		1
No Head Lamp(s)-Not Equipped	4	1	1	1		3
Defective Head Lamp(s)	3	1	1	2		4
No Tail Lamp(s)-Not Equipped	4	2	1	2		5
Defective Tail Lamp(s)		1	2	0		3
No Stop Lamp(s)	2		2	0		2
Defective Stop Lamp(s)	2	2	1	1		4
Driving W/O Head Lights	4		0	1		1
Motor Vehicle Inspection Violation		2	2	1		5
Expired Operators License	38	7	2	1		10
Failed to Display DL	8	1	4	2		7
No License Plate Light	7		4	0		4
Illegal Backing (Unsafe Backing)	1		0	0		0
Open Container In Vehicle	11	2	1	1		4
Unauthorized Glass Coating Material	9		1	0		1
Driving While Impaired	1		0	0		0
Driving Under the Influence	1		0	1		1
Stopping in Prohibited Area			0	1		1
Speeding>10% Above Posted Limit	191	43	24	20		87
Minor In Possession	8	3	3	1		7
Failed to Secure Load	1		0	0	1	1
Assault-Physical Contact	30	9	3	9	2	23
Assault-Threat	2		1	0		1
Assault-Family Violence	12	5	0	2	1	8
Criminal Mischief	2		0	1		1
Disorderly Conduct	11	2	0	2		4
Disorderly Conduct-Urinating	1		0	0		0
Disorderly Conduct-Abusive Language	1		0	0		0
Disorderly Conduct-Noise (Public)	1		0	0		0
Failure to Identify-False Info.		0	0	1		1
Minor In Possession of Alcohol		1	1	0		2
Leaving A Child In A Vehicle	2		0	0		0
Theft	16	3	1	6	1	11
Criminal Trespass			1	0		1
Possession of Drug Paraphernalia	39	18	42	24	3	87
Public Intoxication	26	9	7	5	8	29
Consuming Alcoholic Beverage		0	0	1		1
Solicitation W/O A Permit		1	0	1		2
Tabacco Products Law	1		0	0		0
City Code (Dog At Large)	6	1	2	0		3
City Code (Vaccination Required)	6		0	0		0
City Code (Dog Tags)	5	1	0	0		1
Dog Bite	6	2	1	0		3
Violation of City Ordinance #10	2	1	0	1		2
City Code (Abandoned & Junked Vehicle)	7		5	2	1	8
City Code (Vendors Permit)					1	1
City Code Vilation (Nuisance)	3		0	0		0
City Code (Register Dangerous Dog)	2	1	0	0		1
Illegal Dumping	3		1	0		1

Monthly Statistics Report

FY 2022-2023

July 31, 2023

Municipal Court

<i>Citation By Violation</i>	<i>FYE 2022 Totals</i>	<i>1st Qtr Totals</i>	<i>2nd Qtr Totals</i>	<i>3rd Qtr Totals</i>	<i>July</i>	<i>FYE 2023 Totals</i>
Curfew Violation	9		2	1	5	8
Violation of City Ord. 83-16	30	3	7	10	4	24
Violation of City Ord. 99-22 (Weedy Lot)	8	3	0	2		5
Violation of City Ord. #26 (Zoning-Running a Bus	1		0	0		0
Ordinance 2000-03 (Signs)	1		0	0		0
City Ordinance (Junked Vehicle)	11	3	0	5	1	9
Total	1,824	571	441	290	55	1,357

Dismissals	237	61	69	19	12	161
	\$ 68,853.61	\$ 13,462.36	\$ 17,008.36	\$ 5,378.20	\$ 4,186.23	\$ 40,035.15

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AGUAWORKS PIPE & SUPPLY, LLC	7/03/23	KAMSTRUP READY COLLECTOR	UTILITY FUND	INFORMATION TECHNOLOGY	10,462.35
				TOTAL:	10,462.35
AM UTILITIES & CONSTRUCTION, LLC	7/28/23	720 LABOR/EQUIPMENT TO INS	GENERAL FUND	STREETS	19,909.20
				TOTAL:	19,909.20
BLUECROSS AND BLUE SHIELD OF TEXAS	7/28/23	AUGUST 2023 HEALTH/DENTAL	GENERAL FUND	POLICE	16,361.13
	7/19/23	JULY 2023 BXBS CITY EMP IN	GENERAL FUND	POLICE	18,186.81
				TOTAL:	34,547.94
COMPTROLLER OF PUBLIC ACCOUNTS	7/28/23	2ND QTR 2023 STATE CRIMINA	GENERAL FUND	NON-DEPARTMENTAL	10,173.97
				TOTAL:	10,173.97
DEVELOPMENT CORPORATION OF MERCEDES	7/07/23	#61 VTX NOTE PMT JULY 2023	GENERAL FUND	NON-DEPARTMENTAL	10,416.67
				TOTAL:	10,416.67
FERGUSON ENTERPRISES, INC	7/31/23	440 SWG COMBO AIR VL	UTILITY FUND	WATER/SEWER TREATMENT	11,287.06
				TOTAL:	11,287.06
LLANO GRANDE MHRV LLC	7/20/23	RENTAL AND MENU	GENERAL FUND	NON-DEPARTMENTAL	10,870.47
				TOTAL:	10,870.47
NOBLE TEXAS BUILDERS	7/20/23	LIBRARY WASTE LINE REPAIR	GENERAL FUND	LIBRARY	25,885.00
				TOTAL:	25,885.00
RAYBEC INVESTMENTS CO., LTD.	7/03/23	1002 PMT DUE PER PERFORMAN	GENERAL FUND	NON-DEPARTMENTAL	50,000.00
				TOTAL:	50,000.00
SHELL ENERGY	7/31/23	1923033 ELECTRICAL CHARGES	GENERAL FUND	NON-DEPARTMENTAL	16,731.14
	7/31/23	1923033 ELECTRICAL CHARGES	UTILITY FUND	WATER/SEWER TREATMENT	22,091.16
				TOTAL:	38,822.30
SOUTHERN TRENCHLESS SOLUTIONS	7/03/23	MANHOLE FRAME/COVER	UTILITY FUND	WATER/SEWER FIELD CREW	12,000.00
				TOTAL:	12,000.00
SPIKES MOTOR COMPANY INC	7/07/23	2023 FORD F150 COLOR WHIT	SERIES 2021	PLANNING EQUIPMENT	45,553.75
	7/07/23	2023 FORD F150 COLOR AVAL	SERIES 2021	PLANNING EQUIPMENT	45,553.75
				TOTAL:	91,107.50
TEXAS MUNICIPAL RET. SYST	7/10/23	PENSION PLAN PAYABLE	GENERAL FUND	NON-DEPARTMENTAL	13,131.34
	7/10/23	PENSION PLAN PAYABLE	GENERAL FUND	NON-DEPARTMENTAL	12,468.03
	7/10/23	PENSION PLAN PAYABLE	GENERAL FUND	POLICE	11,720.40
	7/10/23	PENSION PLAN PAYABLE	GENERAL FUND	POLICE	10,323.73
				TOTAL:	47,643.50
TEXAS NATIONAL BANK	7/11/23	FEDERAL W/H	GENERAL FUND	NON-DEPARTMENTAL	11,695.46
	7/25/23	FEDERAL W/H	GENERAL FUND	NON-DEPARTMENTAL	10,773.94
	7/11/23	FICA W/H	GENERAL FUND	NON-DEPARTMENTAL	11,607.29
	7/25/23	FICA W/H	GENERAL FUND	NON-DEPARTMENTAL	11,174.70
				TOTAL:	45,251.39
TRI-GEN CONSTRUCTION LLC	7/11/23	06/26/23 MERCEDES POLICE	AMERICAN RESCUE FU	PD RENOVATION	240,793.68
	7/11/23	006 MERCEDES PD RENOVATION	SERIES 2021	POLICE	128,914.62
				TOTAL:	369,708.30
U.S. WATER SERVICES CORPORATION	7/24/23	S175621 MTH COMP WATER TRE	UTILITY FUND	WATER/SEWER TREATMENT	99,090.21

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/24/23	S175626 MTH COMP WASTEWATE	UTILITY FUND	WATER/SEWER TREATMENT	112,670.87
				TOTAL:	211,761.08
WASTE CONNECTIONS OF TEXAS	7/03/23	2169354V113 GARBAGE COLLEC	GENERAL FUND	SANITATION DEPARTMENT	116,202.07
				TOTAL:	116,202.07
ZOLL MEDICAL CORPORATION	7/31/23	Z-VENT PORTABLE VENTILATO	EMS FUND	EMERGENCY MEDICAL SERV	30,887.64
				TOTAL:	30,887.64

===== FUND TOTALS =====

01	GENERAL FUND	387,631.35
02	UTILITY FUND	267,601.65
46	EMS FUND	30,887.64
51	AMERICAN RESCUE FUND	240,793.68
52	SERIES 2021	220,022.12

GRAND TOTAL: 1,146,936.44

TOTAL PAGES: 2

**MONTHLY REPORT
JULY 2023
(INTERNAL WORK ORDERS)**

		Work Orders	Closed Work Orders	Pending Work Orders
CATEGORY	PAGE #	TOTAL	TOTAL	TOTAL
ALLEY	1	2	2	0
ANGLE STOP	1	1	1	0
ANIMAL BITE	1	3	3	0
ANIMAL CRUELTY IVESTIGATION	1	1	1	0
ANIMAL IN CAGE	1	9	9	0
ANIMAL RUNNING AT LARGE	2-4	25	25	0
ANIMAL SURRENDER	4	2	2	0
BRUSH PICKUP	4	6	6	0
BUILDING MAINT	4	2	1	1
BUILDING REPAIR	5	4	1	3
CAGE REQUEST	5	4	4	0
CLOSE METER	5	1	1	0
CUT GRASS	5-8	22	22	0
CUT TREE ON ROW	8	2	2	0
DAILY PREP/CHECK	8-9	6	6	0
DEAD ANIMAL PICK UP	9-10	8	8	0
DECEASED ANIMAL PICK UP	10	1	1	0
EQUIPMENT MAINTANCE	10-11	12	12	0
EVENT PREPARATION	11-12	8	8	0
FIRE HYDRANT REPAIR	12	1	1	0
FIRE HYDRANT FLUSH	12-13	4	4	0
LOCATE METER	13	1	1	0
LOCATE WATER/SEWER/TAP	13-14	16	16	0
LOW WATER PRESSURE	14	2	2	0
MANHOLE MAINTENANCE	14	1	1	0
MANHOLE REPLACEMENT	14	2	2	0
PARKS MAINTENANCE	14-18	25	25	0
PARK TRASH PICK UP	18-22	36	36	0
PARKS RESTROOM CLEAN	22-24	10	10	0
POT HOLE PATCHING	24	4	4	0
RECYCLE BINS	24-25	4	4	0
RELOCATE WATER METER	25	2	2	0
REPAIR METER	25	1	1	0
REPLACE CUT OFF	25	7	7	0
SEWER MAINTENANCE	25-26	4	4	0
SEWER SMELL	26	1	1	0
SEWER STOP/BACKUP	26-27	14	13	1
SIDEWALK REPAIR	27	1	0	1
SPEED BUMP REQUEST	27	2	1	1
STORM SEWER CLEAN UP	27	2	2	0
STREET ISSUES	27	3	2	1
STREET SWEEPING	28	1	1	0
TRAFFIC SIGNS REPLACEMENT	28	2	2	0
TRASH PICK UP	28-29	11	11	0
VEHICLE MAINTENANCE	18	12	11	1
UTILITY PATCH	29	1	1	0
VEHICLE MAINTENANCE	29-48	132	129	3
WATER BREAK REPAIRS	48-50	28	23	5
WATER LEAK (METER)	50-52	12	10	2
WATER TAP OR SEWER TAP SERVICES	51-52	5	2	3
GRAND TOTALS		459	437	22

**JULY 2023
REQUEST (EXTERNAL)**

	Request	Closed Request	Acknowledged Request	Pending Request
ANIMAL CONTROL	5	5	0	0
FACILITIES MAINT.	1			1
OTHER REQUEST NOT LISTED	3	2	1	139

STREET ISSUE		2			2
WATER & SEWER LOCATE		2			2
WATER BREAK		3	2		1
GRAND TOTALS		16	9	1	6

INTERNAL WORK ORDERS

JULY 2023

	ID	Category	Address	Created	Closed	Details
1	104416	Alley	W 12th St & S Georgia Ave, Mercedes, TX, 78570, USA	2023-07-31 08:17:47	2023-07-31 08:17:47	FERMIN UNIT 323 LEVELLED THE DIRT FROM A PREVIOUS WATER BREAK.
2	104417	Alley	W 10th St & S Missouri Ave, Mercedes, TX, 78570, USA	2023-07-31 08:20:05	2023-07-31 08:20:05	FFERMIN UNIT 323 LEVELING THE DIRT FROM A PREVIOUS WATER BREAK
1	103783	ANGLE STOP	1425 S Virginia Ave, Mercedes, TX, 78570, USA	2023-07-25 09:35:17	2023-07-25 15:37:02	PLEASE REPLACE THE ANGLE STOP
1	101007	ANIMAL BITE	524 Cedar St, Mercedes, TX, 78570, USA	2023-07-03 08:42:31	2023-07-07 12:57:20	City manager call for us to go and pick up a pitbull that bite a person 2 days before friday on 06-28-23 was the dog bite
2	103096	ANIMAL BITE	300 S Washington Ave, Mercedes, TX, 78570, USA	2023-07-19 11:21:24	2023-07-20 10:12:47	300-400 BLOCK S. WASHINGTON DOG BIT; GRAY P. BULL MIX RUNNING LOOSE PD. CALLED IT IN. CASE # 2315785
3	103945	ANIMAL BITE	230 N Texas Ave, Mercedes, TX, 78570, USA	2023-07-26 09:42:51	2023-07-27 15:47:27	TWO PIT BULLS RUNNING LOOSE ATTACKED RESIDENTS DOG RESIDENT: GUITERREZ CONTACT: 956-377-9039
1	101838	Animal Cruelty Investigation	1151 S Texas Ave, Mercedes, TX, 78570, USA	2023-07-10 09:39:54	2023-07-10 14:47:43	Big dog tied up to a fence is not berry healthy need food and water
1	101015	Animal in a cage	935 Tangerine Ave, Mercedes, TX, 78570, USA	2023-07-03 09:11:57	2023-07-03 16:41:29	Nieto called to report Opossum in Cage trapped Please pick up
2	101020	Animal in a cage	1325 S Virginia Ave, Mercedes, TX, 78570, USA	2023-07-03 09:18:03	2023-07-03 16:41:20	Willy Cooper 478-394-5888 Opossum trapped in cage Please pick up
3	101024	Animal in a cage	174 S Georgia Ave, Mercedes, TX, 78570, USA	2023-07-03 09:25:30	2023-07-03 16:40:23	Ricardo Gonzalez 956-472-3526 called to report a cat in a trap Please pick up
4	101031	Animal in a cage	1100 Anaquitas St, Mercedes, TX, 78570, USA	2023-07-03 09:34:52	2023-07-03 13:49:22	Ralph at Anaquitas Manor called to report a trapped dog in a cage please pick up
5	101548	Animal in a cage	1500 N Mile 1 1/2 E, Mercedes, TX, 78570, USA	2023-07-06 14:57:03	2023-07-10 09:35:39	STRAY DOG TIED UP RESIDENT: GUERRERO CONTACT: 956-472-3522
6	103113	Animal in a cage	1600 Oakridge, Mercedes, TX, 78570, USA	2023-07-19 12:01:23	2023-07-20 10:11:04	RENE VILLARREAL 956-903-4445 STRAY KITTEN IS AT HIS HOUSE. HE WILL HOLD THE KITTEN IN A BOX SO THAT ANIMAL CONTROL CAN PICK UP THE CAT.
7	103228	Animal in a cage	103 Cindy Ln, Mercedes, TX, 78570, USA	2023-07-20 08:56:33	2023-07-20 10:11:32	ENRIQUE GARZA 956-520-6038 OPOSSUM IS IN THE TRAP OUTSIDE THE GATE. PLEASE PICK UP.
8	103743	Animal in a cage	728 S Georgia Ave, Mercedes, TX, 78570, USA	2023-07-25 08:25:32	2023-07-25 13:07:39	Possum on a cage
9	104323	Animal in a cage	933 S Indiana Ave, Mercedes, TX, 78570, USA	2023-07-28 15:40:34	2023-07-28 15:45:38	possum in the cage.
1	101023	Animal Running at Large	Mile 6 3/4 N, Mercedes, TX, 78570, USA	2023-07-03 09:24:13	2023-07-03 16:40:51	customer called to report large dogs running around and causing a problem with trash cans and messing with property.

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2	101026	Animal Running at Large	1100 Anaquitas St, Mercedes, TX, 78570, USA	2023-07-03 09:28:31	2023-07-03 13:50:11	Ralph at Anaquitas Manor called to report 3 Stray dogs they are hanging around the front office area and need to be picked up
3	101029	Animal Running at Large	Avenue C & Nevada Ave, Mercedes, TX, 78570, USA	2023-07-03 09:33:35	2023-07-03 13:50:45	customer called to report 5 small stray dogs running around.
4	101079	Animal Running at Large	10223 W Mercedes Dr, Mercedes, TX, 78570, USA	2023-07-03 13:18:30	2023-07-05 16:08:25	4 dogs are running @ large
5	101492	Animal Running at Large	728 S Colorado Ave, Mercedes, TX, 78570, USA	2023-07-06 10:43:25	2023-07-13 08:03:16	DOG WITH PUPPIES RESIDENT: ROBERT GARCIA CONTACT: 956-854-3066 CALL WHEN ON THE WAY
6	101688	Animal Running at Large	1041 S Georgia Ave, Mercedes, TX, 78570, USA	2023-07-07 11:58:36	2023-07-12 08:19:59	TONY ALEJANDRO 956-463-3805 MEDIUM BROWN FEMALE DOG, WHITE MARKING ON HER NECK. IS IN THIER YARD/AREA THE DOG IS NOT THIERS, THEY ARE REQUESTING FOR YOU TO PICK HER UP.
7	101839	Animal Running at Large	360 Dawson Rd, Mercedes, TX, 78570, USA	2023-07-10 09:41:00	2023-07-10 09:42:43	Owner has 3 dogs on his yards
8	101861	Animal Running at Large	1417 S Missouri Ave, Mercedes, TX, 78570, USA	2023-07-10 10:37:05	2023-07-26 07:59:23	BLACK STRAY DOG GETTING ON RESIDENTS PROPERITY NEEDS TO BE PICKED UP RESIDENT: OLIVIA CONTACT: 956-659-8126
9	102004	Animal Running at Large	437 S Washington Ave, Mercedes, TX, 78570, USA	2023-07-11 08:29:49	2023-07-12 08:16:23	4 Dogs by the property
10	102193	Animal Running at Large	4544 Mile 8 N, Mercedes, TX, 78570, USA	2023-07-12 08:22:18	2023-07-13 08:02:37	Black dog on back yard
11	102198	Animal Running at Large	841 6th St, Mercedes, TX, 78570, USA	2023-07-12 08:25:27	2023-07-12 14:19:14	2 stray dogs by the house
12	102204	Animal Running at Large	155 N Georgia Ave, Mercedes, TX, 78570, USA	2023-07-12 08:55:36	2023-07-18 15:43:35	VERONICA GARCIA 956-472-5015 CALLED TO REPORT HER NEIGHBOR ACROSS THE STREET, JESUS NAVARRO HE HAS 2 LARGE DOGS THAT BELONG TO HIM THAT ARE NOW ROAMING AROUND THE STREETS. HE LOCKS HIS GATE TO NOT ALLOW THEM TO GO BACK TO HIS PROPERTY. THEY ARE NOW SEEKING SHADE AROUND THE NEIGHBORS HOUSES AND CARPORTS. SHE SAYS THAT MR. NAVARRO IS ALSO NOT FEEDING THE DOGS OR GIVING THEM WATER DURING THESE HOT DAYS.
13	102519	Animal Running at Large	941 S Indiana Ave, Mercedes, TX, 78570, USA	2023-07-14 11:09:34	2023-07-20 10:13:26	GERMAN SHEP. WITH 3 PUPPIES AND A BLACK FEMALE DOG RUNNING AT LARGE ON THEIR PROPERTY. RESIDENT SAYS THE DOGS BELONG TO THE RESIDENT IN BACK RESIDENT: ASHLEY CONTACT: 956-616-8445
14	102719	Animal Running at Large	Mercedes, TX, USA	2023-07-17 11:34:45	2023-07-17 16:48:24	PD Call about two dogs ruiny by the expressway in front of the outlets
15	102871	Animal Running at Large	1419 S Vermont Ave, Mercedes, TX, 78570, USA	2023-07-18 09:20:07	2023-07-18 15:42:09	MEDIUM SIZED FEMALE DOG, RED AND WHITE COAT. VERY SKINNY AND FRAIL, IS LEANING AGAIN FENCE IN THE SIDE ALLEY AREA. SEEMS TO BE STRUGGLING. RAMIRO ESCANDON 956-975-8999

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16	102877	Animal Running at Large	N Baseline Rd, Mercedes, TX, 78570, USA	2023-07-18 09:39:18	2023-07-18 15:33:43	640 N. BASELINE ISLA VIDALES 956-272-2961 GROWN CAT, BLACK AND WHITE IN COLOR STRAY WAS DUMPED IN HER AREA AND THE CAT IS JUST WAITING FOR LADY TO COME OUT. HE DID SCRATCH HER LAST NIGHT WHEN SHE STEPPED OUT OF THE HOUSE. SHE IS REQUESTING THAT YOU PICK UP THE CAT.
17	102951	Animal Running at Large	8001 E Expressway 83, Mercedes, TX, 78570, USA	2023-07-18 11:49:45	2023-07-18 15:33:25	CRISelda GONZALEZ- 956-903-5364 MANAGER OF PILOT TRUCK STOP CALLED TO REPORT 2 WHITE PITBULLS (FRIENDLY) HANGING OUT ON THE BACK PARKING LOT AREA OF THE TRUCK STOP. THEY HAVE BEEN THERE FOR A FEW DAYS AND HAVE NOT GONE AWAY. AT THE MOMENT THEY ARE UNDER THE BENCHES BY THE ENTRY DOOR. PLEASE SEE IF ANIMALS CAN BE REMOVED.
18	103017	Animal Running at Large	428 Heidrick Ave, Mercedes, TX, 78570, USA	2023-07-18 16:12:50	2023-07-20 10:13:06	BLANCA GARCIA 956-246-6210 BEHIND Q&A STORE LOTS OF SMALL CATS RUNNING AROUND AND ARE LIVING BEHIND THE STORE.
19	103741	Animal Running at Large	Mile 1 E, Mercedes, TX, 78570, USA	2023-07-25 08:24:19	2023-07-25 13:08:24	Resident Call about a dog that running on apartment building call Mercedes Place Apartments on mile 1
20	103744	Animal Running at Large	657 Garcia Ave, Mercedes, TX, 78570, USA	2023-07-25 08:26:58	2023-07-25 13:06:44	Resident call about a dog that he trap on his yard
21	103772	Animal Running at Large	1202 Mile 1 E, Mercedes, TX, 78570, USA	2023-07-25 09:12:18	2023-07-25 13:05:05	1202 N MILE 1 E AT THE MERCEDES PLACE APARTMENTS DOG IS IN FENCED AREA TRYING TO GET OUT. RESIDENT SAYS IT DOES NOT BELONG THERE. RESIDENT: ADNREW CONTACT: 224-627-2007
22	103802	Animal Running at Large	1225 FM-491, Mercedes, TX, 78570, USA	2023-07-25 10:46:12	2023-07-27 15:50:16	Christopher Barrera 956-520-0103 Pack of 6 Dogs running at large. At the time of the call the dogs were to the right side of the apartment complex around the pool area. customer said these dogs are an issue and have killed various small animals and cats and continue to bark or try to charge at little kids.
23	103858	Animal Running at Large	685 Chapman St, Mercedes, TX, 78570, USA	2023-07-25 14:20:27	2023-07-28 15:38:46	STACY CRUZ 956-302-2848 MERCEDES PALM APARTMENTS SMALL-MEDIUM MALE DOG BROWN AND WHITE HANGING AROUND APARTMENT COMPLEX AND CHASING VEHICLES, BARKING AT RESIDENTS AND DOES NOT HAVE AN OWNER.
24	103979	Animal Running at Large	4463 Pedro Martinez, Mercedes, TX, 78570, USA	2023-07-26 12:40:40	2023-07-27 15:48:22	DANIEL GONZALEZ 956-280-2031 MEDIUM-FEMALE-GERMAN SHEPARD MIX STRAY DOG IS HANGING AROUND HIS HOUSE AND IS REQUESTING IT TO GET PICKED UP HAS FLEA AND TICK INFESTATION, AROUND EARS. CALM DOG SITTING BY FRONT DOOR PORCH AREA
25	104638	Animal Running at Large	324 W 2nd St Mercedes, Texas, 78570	2023-07-31 15:15:47	2023-07-31 16:26:09	NEED TO PICK UP POSSUM RESIDENT: LETTIE CONTRACT: 956-565-2481

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	ID	Category	Address	Created	Closed	Details
1	101858	Animal Surrender	327 S Washington Ave, Mercedes, TX, 78570, USA	2023-07-10 10:33:56	2023-07-10 13:04:15	2 pit bulls need to be picked up. Does not belong to resident Resident: Veronica Contact: 956-734-6482
2	103487	Animal Surrender	1303 W 2nd St, Mercedes, TX, 78570, USA	2023-07-21 16:27:06	2023-07-21 16:35:08	two dogs to pick from the house owner to old to take the dogs
1	101390	BRUSH PICKUP	1100-1198 Vermont Ave, Mercedes, TX, 78570, USA	2023-07-06 08:34:23	2023-07-06 08:34:23	J. TAMEZ, PABLO, ROSENDO N.W. VERMONT/FED EX WATER TOWERS START 8:53AM FINISH 9:08AM PICKED UP LOTS OF PALM LEAVES TOOK THEM TO THE DROP AT 4TH ST. DUMP BEHIND BASEBALL PARK #1
2	101398	BRUSH PICKUP	701 Mathis St, Mercedes, TX, 78570, USA	2023-07-06 08:48:52	2023-07-06 08:48:52	J. TAMEZ, PABLO, ROSENDO BOYS/GIRLS CLUB PARK #1 START 2:38PM FINISH 2:57PM A BIG BRANCH WAS BROKEN, WE TOOK IT OFF DRAGGED IT TO THE BACK DUMP PICKED UP SOME TRASH
3	101436	BRUSH PICKUP	Mile 1 1/2 E, Mercedes, TX, 78570, USA	2023-07-06 09:30:46	2023-07-06 09:30:46	J. TAMEZ START 7:10AM FINISH 7:38AM MILE 1 1/2 SOUTH PICKED UP SOME BRUSH, BRANCHES IN CANAL AREA DRAINAGE
4	101440	BRUSH PICKUP	118 Carlos Ave, Mercedes, TX, 78570, USA	2023-07-06 09:32:47	2023-07-06 09:32:47	J. TAMEZ S.M. HINOJOSA PARK AT MELTON PARK PICKED UP 10 TIRES, AND SOME BRANCHES TOOK THEM TO THE CCS. DUMPSITE THEN WENT TO THE SHOP TO DROP OFF THE BIG TRACTOR
5	101482	BRUSH PICKUP	1306 Anaquitas St, Mercedes, TX, 78570, USA	2023-07-06 10:26:39	2023-07-06 10:26:39	J. TAMEZ, PABLO FED EX WATER TOWER START 8:44AM FINISHED 9:09AM PICKED UP PALM LEAVES AND TRASH
6	103580	BRUSH PICKUP	1910 S Mile 2 W Mercedes, TX, 78570, USA	2023-07-24 08:43:56		old request, please go by and check status.
7	102948	BUILDING MAINTENANCE	2413 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-18 11:42:51	2023-07-18 11:42:51	J. TAMEZ, PABLO, SAMMY SHOP CLEANED THE RESTROOM, TOOK OUT THE TRASH, MOPPED AND SWEEP 6:30AM
8	104077	BUILDING MAINTENANCE	1202 N Vermont Ave Mercedes, Texas, 78570	2023-07-27 10:40:45		NEED TO REPLACE AC FILTERS AT THE DOME AND REC RESIDENT: RICHARD MORIN CONTACT: 956-586-0190
1	101456	Building Repair	434 S Ohio Ave, Mercedes, TX, 78570, USA	2023-07-06 09:55:01	2023-07-06 09:55:01	J. TAMEZ START 6:35AM FINISH 6:46AM BEHIND LIBRARY OPEN UP THE SPRINKLERS
2	102253	Building Repair	400 S Ohio Ave, Mercedes, TX, 78570, USA	2023-07-12 11:05:42		Change out air filters in City Hall

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3	102703	Building Repair	105 N Ohio Ave, Mercedes, TX, 78570, USA	2023-07-17 10:48:15		ONLY HOT WATER AT THE FIRE STATION. PLEASE CHECK.
4	103073	Building Repair	434 S Ohio Ave, Mercedes, TX, 78570, USA	2023-07-19 10:04:12		REPAIR FAUCIT AT THE LIBRARY RESIDENT: M. VIDALES CONTACT: 956-565-2371
1	101700	Cage Request	941 N Indiana Ave, Mercedes, TX, 78570, USA	2023-07-07 13:05:05	2023-07-14 08:08:51	Eduardo Gomez Need a dog cage on 07-12-23 941 Indiana Ave # B
2	101885	Cage Request	408 San Jacinto St, Mercedes, TX, 78570, USA	2023-07-10 12:35:36	2023-07-12 08:17:00	Priscilla Garza 956-246-6280 lives behind the address reported. It is her mom's house and the dog keeps going around that area and her yard. She says her husband catches the dog and then he escapes. They called on Sunday but no animal control was available at that time to pick up the dog. They are requesting a cage to catch the dog and remove him from the area.
3	103122	Cage Request	1216S Garza St, Mercedes, TX, 78570, USA	2023-07-19 12:33:43	2023-07-20 10:12:37	ALICIA VALDERAS 956-678-0207 HAS LOTS OF SMALL DOGS THAT ARE AROUND HER HOUSE, THEY GO ONTO THE PROPERTY. INTRESTED IN PLACING A TRAP SO THAT ANIMAL CONTROL CAN REMOVE THE STRAYS FROM THE AREA. **PLEASE CALL
4	103746	Cage Request	942 S Indiana Ave, Mercedes, TX, 78570, USA	2023-07-25 08:30:37	2023-07-25 13:06:03	Resident call requesting a trap to catch dogs,
1	104515	CLOSE METER	249 S Vermont Ave, Mercedes, TX, 78570, USA	2023-07-31 10:41:46	2023-08-02 07:53:39	OPEN METER!! CUSTOMER TURNED OFF VALVE AND DID A REPAIR INSIDE THE BUILDING. NOW IT IS STUCK AND HE IS UNABLE TO OPEN IT. IT IS AN OIL METER AND HE IS AFRAID THAT IT MIGHT BREAK. ***PLEASE CALL CUSTOMER WHEN YOU ARE THERE*** CORRECT ADDRES IS 1002 WEST 2ND STREET; METER IS OPEN BY JJ. DANIEL, JOEL UNIT 3121 RAPHAEL PEREZ 817-274-7920 MER-TEX
1	101091	Cut Grass	400 S Ohio Ave, Mercedes, TX, 78570, USA	2023-07-03 14:02:58	2023-07-03 14:02:58	CITY HALL/LIBRARY 6:53AM-7:55AM J. TAMEZ - UNIT 311 CUT GRASS WEED EAT PICKED UP SOME TRASH
2	101380	Cut Grass	701 Mathis St, Mercedes, TX, 78570, USA	2023-07-06 08:21:26	2023-07-06 08:21:26	J. TAMEZ UNIT 311 START 7:08AM FINISH 11:45AM 10TH STREET- #4 BASEBALL PARK START 1:18PM FINISH 3:10PM CUT GRASS WEED EAT PICKED UP TRASH

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	ID	Category	Address	Created	Closed	Details
3	101397	Cut Grass	S Mile 1 E, Mercedes, TX, 78570, USA	2023-07-06 08:46:54	2023-07-06 08:46:54	J. TAMEZ, PABLO, ROSENDO WATER TOWER START 1:58PM FINISH 2:20PM CHECK THE WATER TOWER, GRASS AND PICKED UP THE TRASH
4	101417	Cut Grass	450 Patricia Ave, Mercedes, TX, 78570, USA	2023-07-06 09:14:11	2023-07-06 09:14:11	J. TAMEZ, PABLO SALADINO'S PARK START 8:14AM FINISH 9:02AM CUT GRASS WEED EAT PICKED UP SOME TRASH
5	101419	Cut Grass	S Mile 1 E, Mercedes, TX, 78570, USA	2023-07-06 09:15:26	2023-07-06 09:15:26	J. TAMEZ, PABLO WATER TOWER START 9:12AM FINISH 10:00AM CUT GRASS WEED EAT PICKED UP SOME TRASH
6	101421	Cut Grass	3811 Cenizo St, Mercedes, TX, 78570, USA	2023-07-06 09:16:46	2023-07-06 09:16:46	J. TAMEZ, PABLO LAS FLORES DEL VALLE PARK START 10:15AM FINISH 10:56AM CUT GRASS PICKED UP TRASH
7	101444	Cut Grass	Camino de Verdad Rd & Mile 2 Rd W, Mercedes, TX, 78596, USA	2023-07-06 09:36:47	2023-07-06 09:36:47	J. TAMEZ START 1:30PM FINISH 2:25PM CUT GRASS CORNER, SIDE CURVE ROAD PICKED UP TRASH
8	101461	Cut Grass	Mile 1 1/2 E, Mercedes, TX, 78570, USA	2023-07-06 09:59:21	2023-07-06 09:59:21	J. TAMEZ START 7:45AM FINISH 11:08AM MILE 1 1/2 FRONTAGE E/W MILE 2 1/2 FRONTAGE CUT GRASS, PICKED UP SOME TRASH WENT TO THE CIVIC CENTER TO DUMP OFF BAGS OF TRASH, DEBRI, CARDBOARD 11:30AM
9	101462	Cut Grass	E 5th St & FM-491, Mercedes, TX, 78570, USA	2023-07-06 10:00:37	2023-07-06 10:00:37	J. TAMEZ START 1:18AM FINISH 3:32PM CUT GRASS PICKED UP LOTS OF TRASH TWO TIRES

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10	101565	Cut Grass	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-06 15:44:27	2023-07-06 15:44:27	J. TAMEZ START 1:00PM FINISH 3:15PM HOOKED ON THE SHREDDER WITH IZZY, JAVIER TRIED IT OUT, CUTTING GRASS, BROUGHT IT BACK TO THE SHOP WENT WITH IZZY TO CIVIC CENTER TO LOCATE SOME SPRINKLERS WATER LINE BRENKS, SHOVELUP SOME DIRT
11	102919	Cut Grass	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-18 10:58:04	2023-07-18 10:58:04	J. TAMEZ, IZZY, PABLO THE DOME CUT GRASS, SOCCER FIELD WEED EAT PICKED UP TRASH FIXED SOME SPRINKLERS 7:58-11:39AM
12	102941	Cut Grass	105 N Ohio Ave, Mercedes, TX, 78570, USA	2023-07-18 11:26:15	2023-07-18 11:26:15	J. TAMEZ FIRE DEPT CUT GRASS, WEED EAT, PICKED UP SOME TRASH 6:55AM-8:00
13	102942	Cut Grass	520 W 2nd St, Mercedes, TX, 78570, USA	2023-07-18 11:27:27	2023-07-18 11:27:27	J. TAMEZ CIVIC CENTER CUT GRASS WEED EAT PICKED UP TRASH 8:06-11:08AM
14	102944	Cut Grass	450 Patricia Ave, Mercedes, TX, 78570, USA	2023-07-18 11:29:53	2023-07-18 11:29:53	J. TAMEZ SALADINO PARK CUT GRASS, PICKED UP TRASH 1:08-2:00PM
15	102949	Cut Grass	2413 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-18 11:45:56	2023-07-18 11:45:56	J. TAMEZ, PABLO, SAMMY CUT GRASS, WEED EAT, PICKED UP TRASH 6:38-8:42AM
16	103254	Cut Grass	637 Mathes Ave, Mercedes, TX, 78570, USA	2023-07-20 10:17:07	2023-07-20 10:17:07	J. TAMEZ, PABLO UNIT 311 BnG PARKS #3 & #4 CUT GRASS, WEED EAT, PICKED UP TRASH WEED EAT PARK 1&2 PICKED UP TRASH AND SIDEWALK AREA 1:38PM-4:30PM
17	103701	Cut Grass	312 Duval St, Mercedes, TX, 78570, USA	2023-07-24 15:42:28	2023-07-24 16:55:26	Mr Jose Luis Garcia called saying he called Public Works about 3 months ago for a work order in reference to a house who Mr Garcia believes its address is 312 duval st, he mentions that the grass outside of that house is already as tall as the wood fence and that the tree is covering the light pole, Mr Garcia mentioned that in that house he has about 3 or 4 trailers as well. Mr Garcia is asking for information and to please return his call at (956) 405 - 2100. Please advise.
18	103868	Cut Grass	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-25 14:35:57	2023-07-25 14:35:57	J. TAMEZ, PABLO CLEANED AROUND THE SHOP CUT THE GRASS AND WEED EAT MOVED, CLEANED AROUND THE UTILITY AREA 8:30-3:50PM

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19	104458	Cut Grass	400 S Ohio Ave, Mercedes, TX, 78570, USA	2023-07-31 09:31:53	2023-07-31 09:31:53	J. TAMEZ, PABLO CITY HALL/ LIBRARY CUT GRASS, WEED EAT, PICKED UP SOME TRASH 7:15AM-8:00AM
20	104470	Cut Grass	I-2 W & N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-31 09:47:39	2023-07-31 09:47:39	J. TAMEZ, PABLO UNIT 324 7:15AM-8:59AM PICKED UP TRASH ON BOTH SIDES OF EXPRESSWAY 4 BIG BLACK BAGS FULL CUT GRASS, WEED EAT TOOK THE BAGS OF TRASH TO THE BOYS/GIRLS CLUB TRASH BIN
21	104472	Cut Grass	I-2 W, Mercedes, TX, 78570, USA	2023-07-31 09:49:15	2023-07-31 09:49:15	J. TAMEZ, PABLO UNIT 324 9:28AM-11:37AM 1:20PM-3:30PM PICKED UP LOTS OF TRASH CUT GRASS, WEED EAT TOOK THE BAGS OF TRASH TO N. VERMONT DOME. FULL OF TRASH 8 BIG BLACK BAGS, TRASH BINS.
22	104571	Cut Grass	601-799 Mathes Ave, Mercedes, TX, 78570, USA	2023-07-31 12:40:03	2023-07-31 12:40:03	J. TAMEZ, PABLO UNIT 324 CUT GRASS, WEED EAT PICKED UP SOME TRASH
1	102361	Cut Trees on ROW	700-1290 Mile 2 Rd W, Mercedes, TX, 78570, USA	2023-07-13 09:33:25		MARY FROM PLANNING CALLED TO REPORT OVERGROWN TREES AND BRUSH GOING DOWN MILE 2 WEST. STARTING AROUND CAMINO DE VERDAD GOING SOUTH TO LLANO GRANDE. RESIDENTS ARE HAVING TO DRIVE IN THE MIDDLE OF THE STREET TO AVOID GETTING HIT BY TREES AND BRUSH
2	103773	Cut Trees on ROW	Frances Ave & W 4th St, Mercedes, TX, 78570, USA	2023-07-25 09:14:42	2023-07-25 09:14:42	PEDRO QUIROZ, PABLO ESCOBEDO, ISIDRO ALVARADO UNIT 319 CUT BRANCHES BLOCKING STOP SIGN ON FRANCES & 4TH CUT BRANCHES ON FRANCES & 12TH
1	104208	DAILY PREP/CHECK	Mercedes, TX, USA	2023-07-28 08:48:44	2023-07-28 08:48:44	J. TAMEZ, PABLO SHOP 7:55AM LOAD UP Z TURNS, GREASED THEM ALSO LOADED UP WEED EATERS PUT AIR N TRAILER TIRE. WAS LOW PASSENGER BACKSIDE FILLED THE Z TURNS WITH FUEL
2	104454	DAILY PREP/CHECK	Mercedes, TX, USA	2023-07-31 09:21:16	2023-07-31 09:21:16	J. TAMEZ, UNIT 324 HELPED OUT, TAKE OUT TRASH, CLEANED UP THE BREAK ROOM (WAS VERY DIRTY) CHECKED THE #324 FLUIDS WERE OK. CLEANED THE SHOP ARE, PICKED UP TRASH, MOVED THINGS AROUND. 8:00AM-11:50AM

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	ID	Category	Address	Created	Closed	Details
3	104457	DAILY PREP/CHECK	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-31 09:30:40	2023-07-31 09:30:40	J. TAMEZ, PABLO UNIT 365 6:55AM-7:10AM CHECKED THE TRUCK FLUIDS LOADED UP Z TURNS, WEED EATERS, AND BLOWERS
4	104459	DAILY PREP/CHECK	Mercedes, TX, USA	2023-07-31 09:33:14	2023-07-31 09:33:14	J. TAMEZ, PABLO UNIT 365 8:10AM-8:25AM PICKED UP HITCH, UNLOAD THE WEED EATERS. BLOWERS FILLED THE TRUCK W/ FUEL
5	104469	DAILY PREP/CHECK	Mercedes, TX, USA	2023-07-31 09:45:54	2023-07-31 09:45:54	J. TAMEZ, PABLO UNIT 324 6:55AM SHOP LOADED UP Z TURNS, WEED EATERS, BLOWER CHECKED THE TRUCK FLUIDS. OK.
6	104569	DAILY PREP/CHECK	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-31 12:37:24	2023-07-31 12:37:24	J. TAMEZ, PABLO UNIT 324 8:00AM CHECKED THE TRUCK FLUIDS LOADED UP Z TURNS, WEED EATERS, BLOWER CAME TO JOE'S TIRE SHOP TO FIX FLAT TRAILER #P67
1	101011	Dead Animal Pick Up	Garza Ave, Mercedes, TX, 78570, USA	2023-07-03 08:59:39	2023-07-03 16:42:33	Alicia 956-678-0207 Dead dog inside her yard go through the alley 416 S. GARZA ST.
2	101012	Dead Animal Pick Up	1107 Valle Verde Dr, Mercedes, TX, 78570, USA	2023-07-03 09:09:15	2023-07-03 16:42:13	Bobby Garcia Called to report dead cat
3	101013	Dead Animal Pick Up	405 S Georgia Ave, Mercedes, TX, 78570, USA	2023-07-03 09:10:25	2023-07-03 16:41:39	Yolanda Garza called to report Dead Opossum
4	101025	Dead Animal Pick Up	Beech Ave, Mercedes, TX, 78570, USA	2023-07-03 09:26:56	2023-07-03 16:40:12	Dalia Vela called to report a dead dog on Beech Ave.
5	102478	Dead Animal Pick Up	133 E 17th St, Mercedes, TX, 78570, USA	2023-07-14 08:04:18	2023-07-14 16:28:15	small kitten in the street Customer is requesting that it get picked up as soon as possible to avoid it getting run over.
6	104074	Dead Animal Pick Up	1119 S Colorado Ave Mercedes, Texas, 78570	2023-07-27 10:33:33	2023-07-27 15:45:49	Need to pick up dead animal resident: Ytszel contact: 956-472-7408
7	104075	Dead Animal Pick Up	244 N Missouri Ave Mercedes, Texas, 78570	2023-07-27 10:37:09	2023-07-27 15:45:18	dead possum resident: Brianna contact: 956-474-7750
8	104239	Dead Animal Pick Up	Expressway 83 W Mercedes, Texas, 78570	2023-07-28 10:55:57	2023-07-28 15:35:42	DEAD DOG AT THE BRIDGE OF OLD 83 MERCEDES, TEXAS RESIDENT: GAYLE CONTACT: 956-472-7838
1	101698	Deceased Animal Pick Up	2-198 Vermont Ave, Mercedes, TX, 78570, USA	2023-07-07 13:02:32	2023-07-10 09:30:56	Pick up a possum

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	ID	Category	Address	Created	Closed	Details
1	101378	EQUIPMENT MAINT.	2314 N Baseline Rd, Mercedes, TX, 78570, USA	2023-07-06 08:19:04	2023-07-06 08:19:04	J. TAMEZ UNIT 311 START 6:38AM FINISH 6:57AM CHECK THE 2 ZERO TURNS, FLUIDS, ALL OKAY LOAD UP ZERO TURNS ON TRAILER LOAD UP WEED EATERS AND BLOWERS
2	101381	EQUIPMENT MAINT.	2314 N Baseline Rd, Mercedes, TX, 78570, USA	2023-07-06 08:23:24	2023-07-06 08:23:24	J. TAMEZ, PABLO, ROSENDO START 6:35AM FINISH 6:56AM CHECKED THE TRUCK FLUIDS, ALL WAS OK LOAD UP SUPPLY FOR RESTROOMS LOAD UP THE BROOM AND EQUIPMENT
3	101403	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-06 08:53:43	2023-07-06 08:53:43	J. TAMEZ 6:35AM CHECK THE ZERO TURNS LOADED UP THE ZERO TURNS ON TRAILER LOAD UP WEED EATERS, BLOWERS
4	101412	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-06 09:06:48	2023-07-06 09:06:48	J. TAMEZ, PABLO START 6:38AM FINISH 7:53AM CLEANED AROUND THE SHOP AREA INSIDE AND OUTSIDE PARKING LOT CHECK THE TRUCK FLUIDS, EVERYTHING OKAY LOAD UP TRAILER, HOOKED UP ZERO TURNS FILLED W/FUEL WAS LOW LOAD UP WEED EATERS AND BLOWER
5	101433	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-06 09:29:31	2023-07-06 09:29:31	J. TAMEZ START 6:40AM FINISH 6:53AM BIG TRACTOR CHECKED THE TRACTOR, CLEANED THE FILTERS
6	101453	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-06 09:48:36	2023-07-06 09:48:36	J. TAMEZ, PABLO START 6:35AM FINISH 6:48AM CHECKED THE TRUCK FLUIDS OIL WAS EMPTY, ANTIFREEZE WAS LOW LOADED UP PRESSURE WASHER, BLOWERS AND SUPPLIES FOR THE RESTROOMS
7	101458	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-06 09:57:26	2023-07-06 09:57:26	J. TAMEZ START 7:10AM FINISH 7:30AM CHECKED THE P006 TRACTOR FLUIDS FILLED WITH FUEL, GREASED IT.

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	ID	Category	Address	Created	Closed	Details
8	101467	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-06 10:08:24	2023-07-06 10:08:24	J. TAMEZ, PABLO START 6:33AM FINISH 6:46AM CHECKED THE TRUCKS, FLUIDS LOAD UP SUPPLY
9	101558	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-06 15:36:56	2023-07-06 15:36:56	J. TAMEZ START 6:38AM FINISH 6:42AM CHECKED THE TRUCK FLUIDS, OK. LOAD UP WEED EATERS
10	102038	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-11 09:55:39	2023-07-11 09:55:38	J. TAMEZ UNIT 311 START 3:00PM FINISH 3:15PM WASHED THE Z TURNS, SOMEBODY LEFT THEM FULL OF GRASS (SAMMY)
11	102918	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-18 10:56:46	2023-07-18 10:56:46	J. TAMEZ, IZZY, PABLO LOADED UP TRACTORS, WEED EATERS HAS A MEETING (GROUP) AT THE OFFICE 6:30AM-7:42AM
12	103250	EQUIPMENT MAINT.	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-20 10:09:48	2023-07-20 10:09:48	J. TAMEZ, PABLO UNLOAD SUPPLY AND OTHER ITEMS FROM TRUCK 8:08-8:31AM UNIT 311
1	101126	EVENT PREPERATION/PICKUP	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-03 15:15:22	2023-07-03 15:15:22	J. TAMEZ AND PABLO UNIT 311 1:25PM-3:45PM AT CIVIC CENTER, LOAD UP 12 TABLES LOADED UP 50 CHAIRS, TOOK THEM TO CITY HALL SET UP TENT AS WELL, HELPED OUT TEAM WORK
2	101129	EVENT PREPERATION/PICKUP	300 S Ohio Ave, Mercedes, TX, 78570, USA	2023-07-03 15:18:03	2023-07-03 15:18:03	J. TAMEZ AND PABLO CITY HALL EVENT 8:00PM-11:15PM HELPED OUT TAKE OFF TENT LOAD UP CHAIRS, TABLES TOOK TEM TO CIVIC CENTER AND UNLOAD
3	101443	EVENT PREPERATION/PICKUP	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-06 09:34:56	2023-07-06 09:34:56	J. TAMEZ, START 8:35AM FINISH 11:45AM LOADED UP FIFTH WHEEL FOR THE STAGE WORKED SOME STAFF FOR THE ACTION WENT TO THE CIVIC CENTER TO PICK UP 2 TRASHCANS FOR LITTLE NASHVILLE

INTERNAL WORK ORDERS

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	ID	Category	Address	Created	Closed	Details
4	102491	EVENT PREPERATION/PICKUP	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-14 08:46:34	2023-07-17 08:51:05	KEEP MERCEDES BEAUTIFUL - ADOPT A HIGHTWAY SATURDAY 7:30AM 2 mile cleanup on 491 *NEED 2 WORKERS *TRUCK WITH TRAILER *ICE CHEST FILLED 1/2 WAY WITH ICE. please pick up the black storage container with KMB items from the planning department with Mary.
5	102952	EVENT PREPERATION/PICKUP	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-18 11:54:47	2023-07-18 11:54:47	J. TAMEZ, PABLO, SAMMY HELPED OUT GIVING AWAY FOOD FROM THE FOOD BANK PICKED UP ALL THE LEFT OVER PALLETS, CARDBOARD BOXES. TRASH AND LOADED IT ONTO TRAILERS TOOK TO CCS TO DUMP. 8:55-11:28AM
6	103251	EVENT PREPERATION/PICKUP	520 W 2nd St, Mercedes, TX, 78570, USA	2023-07-20 10:11:40	2023-07-20 10:11:40	J. TAMEZ, PABLO UNIT 311 CIVIC CENTER SWEEPED, MOPPED FLOORS TOOK OUT TRASH SETUP CHAIRS, TABLES FOR THE EVENT 8:39AM-11:37AM
7	103252	EVENT PREPERATION/PICKUP	520 W 2nd St, Mercedes, TX, 78570, USA	2023-07-20 10:13:06	2023-07-20 10:13:06	J. TAMEZ, PABLO UNIT 311 CIVIC CENTER TOOK OUT TRASH, CLEANED THE RESTROOMS 1:07-1:33PM
8	103869	EVENT PREPERATION/PICKUP	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-25 14:39:35	2023-07-25 14:39:35	J. TAMEZ, PABLO, IZZY BEHIND THE OFFICE AT THE UTILITY AREA CLEANED, MOVED THINGS AROUND CHECKED THE FLUIDS, FIELLED WITH DIESEL WAS LOW STACKED BRICKS ON PALLETS, PICKED UP TRASH RACKED UP, WEED EAT AND HELPED OUT PUT UP THE BIG TENT 8:55-11:48 AM 1:07-4:40PM
1	102040	Fire Hydrant Repair	216 S Texas Ave, Mercedes, TX, 78570, USA	2023-07-11 09:57:09	2023-07-11 09:57:09	JJ, JOEL, DANIEL, EDI, NELSON UNIT 3130, UNIT 3124, UNIT 3121 VACUUMED THE WATER ON THE CORNER AND CLOSED THE FIRE HYDRANT
1	102223	Flush Fire Hydrant	1032 Florida St, Mercedes, TX, 78570, USA	2023-07-12 09:48:59	2023-07-13 12:42:15	WATER IS COMING OUT BROWN RESIDENT: MARTINEZ CONTACT: 956-373-0744
2	102946	Flush Fire Hydrant	3803 Mirasol St, Mercedes, TX, 78570, USA	2023-07-18 11:33:39	2023-07-19 11:06:13	SYLVIA SALAZAR 956-261-9220 REPORTING THAT WATER IS COMING OUT YELLOW COLORED. Please check and flush hydrant if needed.
3	104021	Flush Fire Hydrant	750 S Texas Ave, Mercedes, TX, 78570, USA	2023-07-26 16:13:28	2023-07-28 08:38:12	Yellow Water is being reported. Please check.

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	ID	Category	Address	Created	Closed	Details
4	104216	Flush Fire Hydrant	84 Dogwood St Mercedes, Texas, 78570	2023-07-28 09:02:34	2023-07-31 08:12:16	WATER IS COMING OUT WHITE; NEED TO FLUSH FIRE HYDRANT RESIDENT: ROSAUREA MOLINA CONTACT: 956-707-5966
1	102199	LOCATE METER	7834 Vera Ln, Mercedes, TX, 78570, USA	2023-07-12 08:30:35	2023-07-18 09:25:48	LOCATE METER RESIDENT: EDUARDO BRISENO CONTACT: N/A SERVICE ORDER# 234115
1	101144	Locate Water & Sewer //Tap	1200-3890 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-03 16:06:47	2023-07-20 11:44:55	WATER / SEWER LOCATE RESIDENT: 802 OLIVIA DRIVE CONTRACTOR: LINETEC SERVICE PHONE: 318-321-9369 PERMIT # 2315523
2	101186	Locate Water & Sewer //Tap	221 N Missouri Ave, Mercedes, TX, 78570, USA	2023-07-05 08:44:41	2023-07-20 11:45:54	WATER/SEWER LOCATE CONTRACTOR: SALCON UTILITES CONTACT: 956-564-9876 PERMIT # 2315589
3	101320	Locate Water & Sewer //Tap	Hidalgo St, Mercedes, TX, 78570, USA	2023-07-05 16:09:18	2023-07-20 11:45:24	WATER/SEWER LOCATED CONTACT: RUBEN TORRES CONTACT: 956-438/-3158 PERMIT # 2315591
4	102636	Locate Water & Sewer //Tap	622 N Texas Ave, Mercedes, TX, 78570, USA	2023-07-17 08:19:32	2023-07-18 09:23:48	Please locate water and sewer tap. Permit # 2315662
5	102638	Locate Water & Sewer //Tap	620 S Indiana Ave, Mercedes, TX, 78570, USA	2023-07-17 08:22:03	2023-07-18 09:24:15	Please locate water and sewer tap. Permit # 2315663
6	103066	Locate Water & Sewer //Tap	650 Iowa Ave, Mercedes, TX, 78570, USA	2023-07-19 09:27:53	2023-07-21 11:45:54	PERMIT#231590
7	103067	Locate Water & Sewer //Tap	218 N Virginia Ave, Mercedes, TX, 78570, USA	2023-07-19 09:28:55	2023-07-21 11:48:20	PERMIT#2315689
8	103148	Locate Water & Sewer //Tap	S Mile 1 E & E Business 83, Mercedes, TX, 78570, USA	2023-07-19 14:29:38	2023-07-20 15:06:12	TEX-DOT: OSCAR GARCIA 956-490-3427 REQUESTING THAT WATER AND SEWER LINES BE MARKED. PROJECT IS TO UPGRADE/UPDATE THE TRAFFIC LIGHT AND RAIL ROAD CROSSING SIGNAL BOX
9	103207	Locate Water & Sewer //Tap	9254 Mile 2 1/2 W, Mercedes, TX, 78570, USA	2023-07-20 08:00:04	2023-07-20 15:09:01	SAMES INC. PERMIT#2315687
10	103217	Locate Water & Sewer //Tap	303 Mistletoe Ave, Mercedes, TX, 78570, USA	2023-07-20 08:36:45	2023-07-20 15:08:01	SALCON UTILITIES PERMIT# 2315697
11	103218	Locate Water & Sewer //Tap	837 S Virginia Ave, Mercedes, TX, 78570, USA	2023-07-20 08:38:20	2023-07-21 11:45:06	SALCON UTILITIES 956-551-6309 PERMIT# 2315698
12	103221	Locate Water & Sewer //Tap	1046 Hidalgo St, Mercedes, TX, 78570, USA	2023-07-20 08:41:23	2023-07-21 11:47:43	SALCON UTILITIES 956-551-6309 PERMIT#2315696
13	103222	Locate Water & Sewer //Tap	408 San Jacinto St, Mercedes, TX, 78570, USA	2023-07-20 08:42:25	2023-07-21 11:46:48	SALCON UTILITIES 956-551-6309 PERMIT#2315695
14	103786	Locate Water & Sewer //Tap	248 N Indiana Ave, Mercedes, TX, 78570, USA	2023-07-25 09:38:36	2023-07-25 15:34:27	PLEASE LOCATE WATER AND SEWER TAP SALCON UTILITIES- 956-551-6309 PERMIT# 2315715
15	104095	Locate Water & Sewer //Tap	138 Palmetto Ave Mercedes, Texas, 78570	2023-07-27 11:36:28	2023-07-28 08:25:04	WATER/SEWER LOCATE RESIDENT: RAFAEL GARZA CONTACT: 956-756-4923 PERMIT # 2315746

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16	104117	Locate Water & Sewer //Tap	S Mile 2 W Mercedes, Texas, 78570	2023-07-27 13:10:27	2023-07-28 08:27:29	WATER SEWER LOCATE RESIDENT: RUDY CONTRACTOR: SALAZAR UTILITY CONSTRUCTION CONTACT: 956-271-5775 PERMIT # 2315747
1	101712	LOW WATER PRESSURE / NO WATER	7013 WB Frontage Rd, Mercedes, TX, 78570, USA	2023-07-07 13:30:36	2023-07-20 11:56:49	JOSE RAMOS 956-532-0238 CALLED TO REPORT THAT THERE IS NO WATER AT HIS PLACE OF BUSINESS OR AT THE LA QUINTA HOTEL NEXT TO THE SHOPPING STRIP CENTER PLEASE CHECK OUT.
2	104531	LOW WATER PRESSURE / NO WATER	2414 Camino Real Viejo, Mercedes, TX, 78570, USA	2023-07-31 11:39:41	2023-08-02 07:55:22	LISA CANO 956-373-8022 402 COBBLESTONE AVE. CUSTOMER IS REPORTING LOW WATER PRESSURE CORRECT ADDRESS 1012 WEST 4TH STREET; ON CUSTOMER SIDE, WATER PLANT WENT TO GO CHECK THE PRESSURE IT WAS AT 60 PSI IT WAS GOOD ON 7/31/2023 BY JJ, DANIEL, JOEL
1	102917	MANHOLE MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-18 10:53:57	2023-07-18 10:53:57	J. TAMEZ-PABLO UNIT 324 PAINTING WALLS UNDER BBQ AREA AT CIVIC CENTER PICKED UP TRASH START 1:38PM FINISH 2:41PM
1	101289	Manhole Replacement	Garza Ave & W 10th St, Mercedes, TX, 78570, USA	2023-07-05 14:35:05	2023-07-05 14:35:30	J.J., Fermin, Joel Unit 3124 and Unit 323 Diesel and small truck. Replaced a Manhole ring and cover added dirt to the alley
2	103421	Manhole Replacement	S Mile 2 W & Camino Real Viejo, Mercedes, TX, 78570, USA	2023-07-21 11:50:19	2023-07-21 11:50:31	ARI, EDI UNIT 3121 REPLACED MANHOLE COVER USED A 48"MANHOLE COVER
1	101392	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-06 08:38:53	2023-07-06 08:38:53	J. TAMEZ, PABLO, ROSENDO CIVIC CENTER START 10:00AM FINISH 10:58AM LOAD UP THE OLD PICNIC TABLES 3 LOAD UP 1 BENCH TOOK THEM TO THE SHOP BESIDE THE OFFICE TO UNLOAD

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	ID	Category	Address	Created	Closed	Details
2	101411	PARK MAINTENANCE	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-06 09:00:50	2023-07-06 09:00:50	J. TAMEZ THE DOME START 7:55AM FINISH 11:40AM CUT GRASS, WEED EAT PICKED UP TRASH CLEANED RESTROOMS, TOOK OUT TRASH TOOK OUT TRASH FROM BLUE TRASHCANS START 1:20PM FINISH 3:02PM
3	101427	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-06 09:22:42	2023-07-06 09:22:42	J. TAMEZ, ROSENDO 6:38 AM, LOADED UP ICE AND WATER AT THE SHOP. START 5:53AM FINISH 11:22AM CIVIC CENTER PRESURE WASHING THE CIELINGS AND UNDER TH CIVIC CENTER BESIDE BBQ AREA CLEANED THE PARK, PICKED UP TRASH, TOOK OUT TRASH FROM THE BLUE CANS. CLEANED THE RESTROOM, TOOK OUT THE TRASH PICKED UP PALM TREE LEAVES
4	101432	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-06 09:28:16	2023-07-06 09:28:16	J. TAMEZ, ROSENDO CIVIC CENTER START 1:57PM FINISHED 3:15PM SWEEPED, MOPPED FLOORS RESTROOMS, TOOK OUT TRASH
5	101446	PARK MAINTENANCE	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-06 09:38:08	2023-07-06 09:38:08	J. TAMEZ THE DOME START 2:29PM FINISH 2:50PM CLOSED THE WATER SPRINKLERS CHECKED THE RESTROOMS, EVERYTHING WAS OKAY
6	101455	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-06 09:51:53	2023-07-06 09:51:53	J. TAMEZ, PABLO START 6:58AM FINISH 11:45AM CIVIC CENTER BBQ AREA BLEW ALL THE DIRT WITH BLOWER PICKED UP ALOT OF TRASH PRESSURE WASH BBQ AREA , FLOORS, RAILS, WALLS, CIELINGS AND BURGLER BARS CLEANED THE RESTROOM, TOOK OUT TRASH, PUT IN 2 TOILET PAPER ROLLS AND 2 PAPER TOWELS
7	101457	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-06 09:56:18	2023-07-06 09:56:18	J. TAMEZ CIVIC CENTER START 6:51AM FINISH 7:00AM CLEANED THE RESTROOMS, SWEEPED, WASHED FLOORS TOOK OUT THE TRASH PUT IN 2 ROLLS OF PAPER TOWELS

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	ID	Category	Address	Created	Closed	Details
8	101464	PARK MAINTENANCE	118 Carlos Ave, Mercedes, TX, 78570, USA	2023-07-06 10:04:00	2023-07-06 10:04:00	J. TAMEZ MELTON PARK 2 S.M. HINOJOSA PARK START 1:10PM FINISH 1:23PM CLOSED THE WATER SPRINKLERS TOOK OFF 4 SPRINKLERS
9	101465	PARK MAINTENANCE	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-06 10:05:47	2023-07-06 10:05:47	J. TAMEZ, PABLO THE DOME START 1:30PM FINISH 1:40 PM CLOSE UP THE WATER FOR SPRINKLERS
10	101466	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-06 10:07:10	2023-07-06 10:07:10	J. TAMEZ, PABLO CIVIC CENTER START 2:42PM FINISH 2:50PM CLOSED WATER HOSE IN THE LITTLE ISLAND IN FRONT OF THE CIVIC CENTER ACTION SPOT TOOK OFF HOSE, SPRINKLER
11	101478	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-06 10:18:26	2023-07-06 10:18:26	J. TAMEZ, PABLO CIVIC CENTER START 7:29AM FINISHED 8:03AM CLEANED THE RESTROOM, WASHED AND SWEPT FILLED WITH SUPPLIES 3 TOILET PAPERS AND PAPER TOWELS TOOK OUT TRASH, PICKED UP TRASH AROUND PARK CLEANED OUT BLUE TRASHCANS
12	101488	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-06 10:38:00	2023-07-06 10:38:00	KENNY SILVA CIVIC CENTER UNIT P006 START 10:00AM FINISH 11:30AM PICKED UP OLD PARK BENCHES AND TABLES FROM CIVIC CENTER, LOADED ONTO TRAILER TO BRING BACK TO SHOP
13	102706	PARK MAINTENANCE	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-17 10:54:52		SET UP SOCCER GOALS FOR THE DOME SOCCER FIELDS. (ANCHOR GOALS W/ CEMENT)
14	102910	PARK MAINTENANCE	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-18 10:48:13	2023-07-18 10:48:13	J. TAMEZ- PABLO UNIT 324 PICKED UP A POLE SAW TO CUT A BRANCH AT MELTON PARK TOOK THE CUT OFF BRANCH TO C.C.S. TO DUMP OFF START:8:10AM FINISH 8:40AM
15	102915	PARK MAINTENANCE	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-18 10:52:40	2023-07-18 10:52:40	J. TAMEZ-PABLO UNIT 324 THE DOME CLOSED UP THE SPRINKLERS IN THE FRONT AND BACK SOCCER FIELD START:1:20PM FINISH 1:28PM

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16	102920	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-18 10:59:47	2023-07-18 10:59:47	J. TAMEZ, IZZY, PABLO CHECKED CIVIC CENTER FOR GRAFFITI, ALL IS OK. 1:10-1:30PM
17	102923	PARK MAINTENANCE	637 Mathis St, Mercedes, TX, 78570, USA	2023-07-18 11:02:59	2023-07-18 11:02:59	J. TAMEZ, IZZY, PABLO CHECKED OUT PARK, CLOSED UP THE WATER IRRIGATION 1:45-1:58PM
18	102927	PARK MAINTENANCE	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-18 11:11:17	2023-07-18 11:11:17	J. TAMEZ, IZZY, PABLO THE DOME CLOSED UP THE WATER HEATER SPRINKLER 2:02PM-2:21PM
19	102966	PARK MAINTENANCE	520 W 2nd St, Mercedes, TX, 78570, USA	2023-07-18 13:14:42	2023-07-18 13:14:42	J. TAMEZ, SAMMY, PABLO UNIT 324 CIVIC CENTER- PAINTING THE THEATER ACTION SPOT. 7:16-11:44AM
20	102967	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-18 13:15:45	2023-07-18 13:15:45	J. TAMEZ, SAMMY, PABLO CIVIC CENTER SWEEP, MOP THE TOP PART OF BUILDING 1:15PM-3:20PM
21	102969	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-18 13:19:27	2023-07-18 13:19:27	J. TAMEZ, SAMMY, PABLO CIVIC CENTER UNIT 324 TOOK THE TRASH OUT THE OUTSIDE RESTROOM PAINTING IN THE BBQ AREA 7:50-11:45AM
22	102972	PARK MAINTENANCE	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-18 13:24:28	2023-07-18 13:24:28	J. TAMEZ, SAMMY, PABLO CIVIC CENTER KEPT ON PAINTING UNDER BBQ AREA 1:45PM-3:25PM
23	103762	PARK MAINTENANCE	637 Mathes Ave, Mercedes, TX, 78570, USA	2023-07-25 09:00:37	2023-07-25 09:08:30	FERMIN, J.J. FEDEX-TO-COLLIER PARK& FIRE DEPARTMENT UNIT 323 UNIT 3112 DUMP TRUCK WE TOOK 2 LOADS OF DIRT TO FED EX 1 LOAD OF DIRT TO FIRE DEPARTMENT
24	103861	PARK MAINTENANCE	3811 Esperanza St, Mercedes, TX, 78570, USA	2023-07-25 14:27:55	2023-07-25 14:31:56	J. TAMEZ, PABLO UNIT 365 LAS FLORES DEL VALLE PARK CHECKED THE PARK, EVERYTHING LOOKED OK. 7:20-7:26AM
25	103862	PARK MAINTENANCE	118 Carlos Ave, Mercedes, TX, 78570, USA	2023-07-25 14:29:49	2023-07-25 14:29:49	J. TAMEZ, PABLO UNIT 365 S.M. HINOJOSA PARK PICKED UP SOME TRASH 7:28-7:46AM

INTERNAL WORK ORDERS

JULY 2023

	ID	Category	Address	Created	Closed	Details
1	101092	Park Trash Pick Up	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-03 14:04:46	2023-07-03 14:04:46	J. TAMEZ UNIT 311 8:00AM-8:30AM CIVIC CENTER CLEANED THE RESTROOM TOOK OUT TRASH PICKED UP SOME TRASH TOOK BRANCHES, 1 TIRE,BAGS OF TRASH TO THE CITIZEN COLLECTION STATION.
2	101100	Park Trash Pick Up	701 Mathis St, Mercedes, TX, 78570, USA	2023-07-03 14:20:17	2023-07-03 14:20:17	J. TAMEZ UNIT 311 9:02AM-10:15AM BOYS AND GIRLS CLUB AROUND THE POOL AREA INSIDE THE PORTABLE BUILDING CUT GRASS WEED EAT PICKED UP SOME TRASH
3	101102	Park Trash Pick Up	945-999 Garza Ave, Mercedes, TX, 78570, USA	2023-07-03 14:26:00	2023-07-03 14:26:00	8:53AM-9:00AM J. TAMEZ UNIT 311 PARK #4-10TH ST. PICKED UP LOTS OF TRASH CLEANED OUT TRASH FROM THE TRASH CAN
4	101104	Park Trash Pick Up	601-799 Mathes Ave, Mercedes, TX, 78570, USA	2023-07-03 14:33:35	2023-07-03 14:33:35	J. TAMEZ UNIT 311 10ST. & 4TH BASEBALL PARK 10:18AM-11:10AM CUT GRASS- PLAYGROUND AREA WEED EAT PICKED UP TRASH
5	101383	Park Trash Pick Up	3811 Cenizo St, Mercedes, TX, 78570, USA	2023-07-06 08:25:48	2023-07-06 08:25:48	J. TAMEZ, PABLO,ROSENDO START 7:00AM FINISH 7:05AM LAS FLORES DEL VALLE PARK PICKED UP SOME TRASH CHECKED THE PARK, EVERYTHING LOOKED OK CHECK THE BLUE CAN
6	101384	Park Trash Pick Up	118 Carlos Ave, Mercedes, TX, 78570, USA	2023-07-06 08:27:49	2023-07-06 08:27:49	J. TAMEZ, PABLO, ROSENDO START 7:07AM FINISH 7:18AM MELTON PARK 1 & 2 S.M. HINOJOSA PARK PICKED UP SOME TRASH CHECKED BLUE CANS, EVERYTHING WAS OKAY
7	101388	Park Trash Pick Up	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-06 08:31:54	2023-07-06 08:31:54	J. TAMEZ, PABLO, ROSENDO START 8:20AM FINISH 8:50AM THE DOME TOO OUT TRASH FROM RESTROOM AND BLUE CANS PICKED UP TRASH FROM PLAY GROUNDS SOCCER FIELDS LOTS OF TRASH

INTERNAL WORK ORDERS

JULY 2023

	ID	Category	Address	Created	Closed	Details
8	101391	Park Trash Pick Up	450 Patricia Ave, Mercedes, TX, 78570, USA	2023-07-06 08:36:28	2023-07-06 08:36:28	J. TAMEZ, PABLO, ROSENDO SALADINO PARK START 9:20AM FINISH 9:28AM CHECKING FOR TRASH AND THE CHECKING THE BLUE CANS
9	101406	Park Trash Pick Up	118 Carlos Ave, Mercedes, TX, 78570, USA	2023-07-06 08:55:34	2023-07-06 08:55:34	J. TAMEZ S.M. HINOJOSA PARK START 6:56AM FINISH 7:10AM PICKED UP TRASH
10	101408	Park Trash Pick Up	3811 Cenizo St, Mercedes, TX, 78570, USA	2023-07-06 08:56:47	2023-07-06 08:56:47	J. TAMEZ LAS FLORES DEL VALLE PARK START 7:13AM FINISH 7:19AM PICKED UP TRASH
11	101422	Park Trash Pick Up	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-06 09:19:25	2023-07-06 09:19:25	J. TAMEZ, PABLO THE DOME START 11:18AM FINISH 11:31AM CHECKED THE PARK PICKED UP SOME TRSH CHECKED THE RESTROOMS CHECKED THE BLUE TRASH CANS FOR TRSH
12	101430	Park Trash Pick Up	W 4th St & Francis Ave, Mercedes, TX, 78570, USA	2023-07-06 09:24:40	2023-07-06 09:24:40	J. TAMEZ, ROSENDO START 11:28AM FINISH 11:52AM CLEANED OUT ALL TRASHCSANS, THEY WERE FULL OF TRASH, PICKED UP PALM TREE BRANCHES
13	101431	Park Trash Pick Up	701 Mathis St, Mercedes, TX, 78570, USA	2023-07-06 09:26:15	2023-07-06 09:26:15	J. TAMEZ, ROSENDO BASEBALL PARKS START 1:30PM FINISH 1:53PM TOOK OUT TRASH FROM THE TRASH CANS CLOSED UP THE WATER IRRIGATION HOSE
14	101463	Park Trash Pick Up	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-06 10:02:00	2023-07-06 10:02:00	J. TAMEZ, PABLO START 10:37AM FINISH 11:26AM CIVIC CENTER PICKED UP SOME TRASH CARD BOARD BOXES
15	101468	Park Trash Pick Up	3811 Cenizo St, Mercedes, TX, 78570, USA	2023-07-06 10:09:43	2023-07-06 10:09:43	J. TAMEZ, PABLO LAS FLORES DEL VALLE PARK START 6:53AM FINISH 7:00AM PICKED UP SOME TRASH TOOK OUT TRASH FROM THE BLUE CAN

INTERNAL WORK ORDERS

JULY 2023

	ID	Category	Address	Created	Closed	Details
16	101471	Park Trash Pick Up	118 Carlos Ave, Mercedes, TX, 78570, USA	2023-07-06 10:11:16	2023-07-06 10:11:16	J. TAMEZ, PABLO S.M. HINOJOSA PARK START 7:02AM FINISH 7:18AM PICKED UP TRASH CLEANED OUT TRASH OF BLUE CANS
17	101475	Park Trash Pick Up	450 Patricia St, Mercedes, TX, 78570, USA	2023-07-06 10:13:35	2023-07-06 10:13:35	J. TAMEZ, PABLO LOS SALADINO'S PARK START 7:21AM FINISH 7:27AM PICKED UP SOME TRASH
18	102026	Park Trash Pick Up	3811 Cenizo St, Mercedes, TX, 78570, USA	2023-07-11 09:43:33	2023-07-11 09:43:33	J. TAMEZ UNIT 311 START 6:58AM FINISH 7:10AM LAS FLORES DEL VALLE PARK CHECKED THE PARK PICKED UP SOME TRASH
19	102027	Park Trash Pick Up	118 Carlos Ave, Mercedes, TX, 78570, USA	2023-07-11 09:45:26	2023-07-11 09:45:26	J. TAMEZ UNIT 311 START 7:12AM FINISH 7:48AM PICKED UP SOME TRASH PUT ON SOME PLUGS, EXTENSIONS FOR SPRINKLERS FIXED THE WATER LEAK
20	102030	Park Trash Pick Up	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-11 09:50:32	2023-07-11 09:50:32	J. TAMEZ UNIT 311 START 1:40PM FINISH 2:08PM CLEANED THE RESTROOMS, TOOK OUT THE TRASH PICKED UP TRASH AROUND PARK
21	102031	Park Trash Pick Up	450 Patricia Ave, Mercedes, TX, 78570, USA	2023-07-11 09:51:30	2023-07-11 09:51:30	J. TAMEZ UNIT 311 START 2:10PM FINISH 2:20PM SALADINO PARK PICKED UP SOME TRASH
22	102032	Park Trash Pick Up	637 Mathis St, Mercedes, TX, 78570, USA	2023-07-11 09:52:34	2023-07-11 09:52:34	J. TAMEZ, UNIT 311 START 2:24PM FINISH 2:32PM CHECKED PARK FOR TRASH
23	102898	Park Trash Pick Up	3811 Esperanza St, Mercedes, TX, 78570, USA	2023-07-18 10:25:30	2023-07-18 10:25:30	J. TAMEZ, PABLO UNIT 324 LAS FLORES DEL VALLE CHECKED THE PARK FOR TRASH START 7:10AM FINISH 7:15AM

INTERNAL WORK ORDERS

JULY 2023

	ID	Category	Address	Created	Closed	Details
24	102906	Park Trash Pick Up	118 Carlos Ave, Mercedes, TX, 78570, USA	2023-07-18 10:42:58	2023-07-18 10:42:58	J. TAMEZ, PABLO UNIT 324 CHECKED THE PARK FOR TRASH START 7:17AM FINISH 7:25AM
25	102908	Park Trash Pick Up	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-18 10:44:55	2023-07-18 10:44:55	J. TAMEZ, PABLO UNIT 324 THE DOME OPEN SPRINKLERS CLEANED THE RESTROOMS, TOOK OUT THE TRASH TAKE OUT THE TRASH FROM THE OUTSIDE CANS START: 7:32AM FINISH 8:01AM
26	102913	Park Trash Pick Up	450 Patricia Ave, Mercedes, TX, 78570, USA	2023-07-18 10:49:25	2023-07-18 10:49:25	J. TAMEZ- PABLO UNIT 324 LOS SALDINOS PARK TOOK OUT TRASH FROM BLUE CAN START 8:43AM FINISH 8:47AM
27	102936	Park Trash Pick Up	450 Patricia Ave, Mercedes, TX, 78570, USA	2023-07-18 11:22:16	2023-07-18 11:22:16	J. TAMEZ, IZZY, PABLO CHECKED THE PARK FOR TRASH LOS SALADINOS 2:58-3:05PM
28	102937	Park Trash Pick Up	3811 Esperanza St, Mercedes, TX, 78570, USA	2023-07-18 11:23:31	2023-07-18 11:23:31	J. TAMEZ, IZZY, PABLO LAS FLORES DEL VALLE PARK CHECKED THE PARK FOR TRASH, ALL LOOKED OK. 3:10-3:15PM
29	102943	Park Trash Pick Up	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-18 11:28:20	2023-07-18 11:28:20	J. TAMEZ THE DOME PICKED UP SOME TRASH 11:13-11:40AM
30	102962	Park Trash Pick Up	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-18 13:12:17	2023-07-18 13:12:17	J. TAMEZ, PABLO, SAMMY CIVIC CENTER CLEANED AND MOVED THE TABLES, CHAIRS TOOK OUT TRASH HELPED OUT FIX A WATER LEAK BESIDE PD. 1:00-3:33PM
31	103863	Park Trash Pick Up	450 Patricia Ave, Mercedes, TX, 78570, USA	2023-07-25 14:31:41	2023-07-25 14:31:41	J. TAMEZ, PABLO UNIT 365 LOS SALADINOS PARK CHECK PARK FOR TRASH- OK. 7:50-7:55AM

INTERNAL WORK ORDERS

JULY 2023

	ID	Category	Address	Created	Closed	Details
32	103866	Park Trash Pick Up	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-25 14:34:11	2023-07-25 14:34:11	J. TAMEZ, PABLO UNIT 365 CIVIC CENTER PICKED UP TRASH TOOK OUT TRASH FROM THE BLUE TRASHCANS CLEAN OUT SIDE R.R. TOOK OUT TRASH PUT IN 6 ROLLS OF TOILET PAPER 7:57-8:21 AM
33	104461	Park Trash Pick Up	183 N Melton Park Dr, Mercedes, TX, 78570, USA	2023-07-31 09:37:25	2023-07-31 09:37:25	J. TAMEZ, PABLO UNIT 365 MELTON PARK II 1:28PM-2:08PM CUT GRASS, WEED EAT, PICKED UP SOME TRASH PALM LEAVES
34	104463	Park Trash Pick Up	532-598 E 2nd St, Mercedes, TX, 78570, USA	2023-07-31 09:39:14	2023-07-31 09:39:14	J. TAMEZ, PABLO UNIT 365 2:26PM-2:40PM CLEANED THE RESTROOMS PUT IN 6 ROLLS OF TOILET PAPER 2 HAND TOWELS TOOK OUT THE TRASH, IT WAS FULL.
35	104465	Park Trash Pick Up	127-199 Melton Park Dr W, Mercedes, TX, 78570, USA	2023-07-31 09:40:57	2023-07-31 09:40:57	J. TAMEZ, PABLO UNIT 365 2:10PM-2:20PM MELTON PARK 1 PICKED UP SOME TRASH, CHECKED THE PARK .
36	104468	Park Trash Pick Up	3815 Mirasol St, Mercedes, TX, 78570, USA	2023-07-31 09:43:21	2023-07-31 09:43:21	J. TAMEZ, PABLO 2:45PM-2:58PM LAS FLORES DEL VALLE PARK WENT TO CHECK, THERE WAS A WATER LEAK REPORT. SAMMY, IZZY HAD PUT ON THE WATER HOSE TO IRRIGATE THE GRASS.
1	101123	Parks Restroom Clean Up	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-03 15:07:14	2023-07-03 15:07:14	J. TAMEZ UNIT 311 11:15AM-11:40AM THE DOME CLEANED THE RESTR ROOMS TOOK OUT TRASH PICKED UP SOME TRASHED - CLEANED OUT W/ TRASH THE BLUE CANS TURNED ON SPRIKLES IN FRONT OF SOCCER FIELD AREA
2	101385	Parks Restroom Clean Up	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-06 08:30:01	2023-07-06 08:30:01	J. TAMEZ, PABLO, ROSENDO START 7:24AM FINISH 7:50AM CIVIC CENTER CLEANED THE RESTROOMS TOOK OUT THE TRASH PUT IN 3 ROLLS OF TOILET PAPER PICKED UP TRASH AROUND PARK TOOK OUT TRASH FROM THE OUTSIDE BLUE CANS

INTERNAL WORK ORDERS

JULY 2023

	ID	Category	Address	Created	Closed	Details
3	101394	Parks Restroom Clean Up	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-06 08:42:09	2023-07-06 08:42:09	J. TAMEZ, PABLO, ROSENDO THE DOME PARK START: 1:15PM FINISH 1:22PM CHECK THE RESTROOMS PUT IN 2 ROLLS OF TOILET PAPER PUT IN 1 ROLL OF PAPER TOWELS
4	101395	Parks Restroom Clean Up	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-06 08:44:00	2023-07-06 08:44:00	J. TAMEZ, PABLO, ROSENDO CIVIC CENTER START 1:30PM FINISH 1:48PM CHECKED RESTROOMS, THEY WERE OKAY PUT IN 2 ROLLS OF TOILET PAPER PICKED UP TRASH
5	101409	Parks Restroom Clean Up	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-06 08:58:53	2023-07-06 08:58:53	J. TAMEZ CIVIC CENTER START 7:26AM FINISH 7:45AM CLEANED THE RESTROOM, TOOK OUT THE TRASH TOOK OUT THE TRASH FROM BLUE CANS PICKED UP SOME TRASH AROUND PARK
6	101415	Parks Restroom Clean Up	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-06 09:12:40	2023-07-06 09:12:40	J. TAMEZ, PABLO CIVIC CENTER START 8:03AM FINISH 8:12AM CLEANED THE RESTROOMS TOOK OUT THE TRASH
7	101479	Parks Restroom Clean Up	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-06 10:23:13	2023-07-06 10:23:13	J. TAMEZ, PABLO THE DOME START 8:13AM FINISH 8:38AM CLEANED THE RESTROOM, TOOK OUT TRASH PICKED UP TRASH
8	102914	Parks Restroom Clean Up	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-18 10:51:20	2023-07-18 10:51:19	J. TAMEZ-PABLO UNIT 324 PAINTING UNDER BBQ AREA CLEANED THE OUTSIDE RESTROOM TOOK OUT TRASH, CLEANED PICKING UP TRASH PUT IN RESTROOM 4 ROLLS OF TOILET PAPER START: 8:49AM FINISH 11:28AM
9	102933	Parks Restroom Clean Up	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-18 11:17:33	2023-07-18 11:17:33	J. TAMEZ, IZZY, PABLO CIVIC CENTER CLEANED THE RESTROOMS AND TOOK OUT THE TRASH 2:45PM-2:56PM
10	102947	Parks Restroom Clean Up	520 W 2nd St, Mercedes, TX, 78570, USA	2023-07-18 11:35:24	2023-07-18 11:35:24	J. TAMEZ- CIVIC CENTER TOOK OUT TRASH FROM RESTROOM CLEANED RESTROOM PICKED UP PALM LEAVES AND BRANCHES DUMPED TRASH IN THE DUMPSTER

INTERNAL WORK ORDERS

JULY 2023

	ID	Category	Address	Created	Closed	Details
1	101221	Pot Hole Patching	997-999 2 Mile Rd W Mercedes, TX, 78570, USA	2023-07-05 10:57:00	2023-07-24 09:29:01	REQUEST FROM 08.18.2021 PLEASE CHECK OUT AND UPDATE OR CLOSE REQUEST OR WORKORDER. The potholes , and overhanging branches on the road S of the expressway, are still in horrible disrepair. Soon winter Texans will return I big RVs we're their roofs can become damaged by the branches. My alignment on my car is horrid solely due to the conditions of 2 Mil Rd W
2	102047	Pot Hole Patching	836-1002 Dawson Rd Mercedes TX 78570, United States	2023-07-11 10:38:36	2023-07-11 12:37:28	customer reported, pot holes, uneven road surface, road too narrow and too much vegetation growing on the side of the road
3	102716	Pot Hole Patching	Mercedes TX, USA	2023-07-17 11:23:53	2023-07-25 08:26:06	MILE 1/2 E RD AND OAK TREE DR. PLEASE CHECK OUT POTHOLES AND BUMPS.
4	103856	Pot Hole Patching	Camino Real Viejo, Mercedes, TX, 78570, USA	2023-07-25 13:49:38		POT HOLE PATCHING ON THE WEST SIDE OF CAMINO REAL VIEJO GOING TOWARDS WESLACO. RESIDENT: LAURE HERNANDEZ CONTACT: 956-733-6588
1	102028	Recycle Bins	321 S Illinois St, Mercedes, TX, 78570, USA	2023-07-11 09:47:56	2023-07-11 09:47:56	J. TAMEZ UNIT 311 START 8:00AM FINISH 11:45AM HOOKED ON THE RECYLCE TRAILER PICKED UP SOME TRASH TOOK THE RECYCLE TRAILER TO THE MCALLEN RECYCLE BROUGHT THE TRAILER TO SHOP SO ALBERT COULD CHECK IT. LIGHTS NOT WORKING.
2	103771	Recycle Bins	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-25 09:11:47	2023-07-25 09:11:47	PEDRO QUIROZ, PABLO ESCOBEDO, ISIDRO ALVARADO LOAD SHOP EQUIPMENT UNIT 319 8:00AM OPEN CCS REDFISH RECYCLE FIX FLAT TIRE ON TRUCK 319 CLEAN YARD, SHOP, TAKE OLD TIRES TO DUMP AT CCS PICKED UP WOOD PALLETS AT SHOP DUMPED AT CCS
3	103789	Recycle Bins	434 S Ohio Ave, Mercedes, TX, 78570, USA	2023-07-25 09:49:06	2023-07-25 14:13:19	OLD LIBRARY BOOKS TO BE SENT TO RECYCLING RESIDENT: MARISOL CONTACT: 956-565-2371
4	104460	Recycle Bins	321 S Illinois St, Mercedes, TX, 78570, USA	2023-07-31 09:35:09	2023-07-31 09:35:09	J. TAMEZ, PABLO 8:35AM-11:42AM BEHIND CITY HALL- RECYCLE LOCATION HOOKED ON THE RECYCLE TRAILER TOOK THEM TO MCALLEN RECYCLE LOCATION TO UNLOAD BROUGHT THEM BACK. UNHOOK THEM. RECYCLE LOCATION. HAD A FLAT TIRE, HAD TO FIX IT.
1	101918	RELOCATE WATER METER	Mile 2 1/2 Rd W, Mercedes, TX, 78570, USA	2023-07-10 14:14:41	2023-07-17 11:40:59	REQUEST TO RELOCATE METER RESIDENT: OSCAR GONZALEZ CONTACT: 956-565-3114
2	102024	RELOCATE WATER METER	216 N Texas Ave, Mercedes, TX, 78570, USA	2023-07-11 09:28:07	2023-07-11 09:38:39	RELOCATE 2 WATER METERS RESIDENT: JJ MARTINEZ CONTACT: 956-565-6147

INTERNAL WORK ORDERS

JULY 2023

	ID	Category	Address	Created	Closed	Details
1	101088	Repair Meter	301 S Texas Ave, Mercedes, TX, 78570, USA	2023-07-03 13:57:21	2023-07-05 14:21:40	DONE Ari, Edi, Kevin, Kenny Unit 336 Residents side already fixed, water was open
1	101271	Replace Cut-Off	301 S Texas Ave, Mercedes, TX, 78570, USA	2023-07-05 14:04:55	2023-07-20 11:54:51	Fred Gonzalez from Texas Rio Grande Legal Aid 956-909-9499 The shut off valve does not close the water lines to the building. Please replace as requested and needed.
2	101553	Replace Cut-Off	315 Mistletoe Ave, Mercedes, TX, 78570, USA	2023-07-06 15:17:12	2023-07-21 11:43:05	REPLACE CUT OFF RESIDENT: GUSTAVO SALINAS SERVICE ORDER 233953
3	102403	Replace Cut-Off	12921 Santawan Dr, Mercedes, TX, 78570, USA	2023-07-13 13:14:48	2023-07-20 12:05:58	Please replace cutoff as soon as possible. ***keep meter locked!!!*** delinquent account
4	102889	Replace Cut-Off	7003 Fresno Rd, Mercedes, TX, 78570, USA	2023-07-18 10:08:31	2023-07-18 10:08:31	FERMIN, JJ, CHRIS EMERGENCY TICKET: 2369865306 RELOCATE A WATER CUT-OFF AND JOE PEDRAZA, INSTALLED A WATER METER
5	104282	Replace Cut-Off	844 David Ave, Mercedes, TX, 78570, USA	2023-07-28 13:38:15	2023-07-28 13:38:30	REPLACE CUTOFF
6	104337	Replace Cut-Off	1012 W 4th St, Mercedes, TX, 78570, USA	2023-07-28 16:01:54		PLEASE REPLACE CUTOFF KEEP METER LOCKED. DELIQUENT ACCOUNT.
7	104376	Replace Cut-Off	1408 12th St, Mercedes, TX, 78570, USA	2023-07-28 16:51:13	2023-07-31 08:56:48	REPLACE BROKEN CUT OFF 1407 12TH STREET
1	103071	SEWER MAINTENANCE	1410 Angus St, Mercedes, TX, 78570, USA	2023-07-19 09:53:29	2023-07-19 09:54:04	SEWER PLANT-OMI WATER PLANT FERMIN, J.J. UNIT 3124 AND EXCAVATOR LOADED SOME SEWER DEBRIS ONTO A SEWER CONTAINER. AS PER CASTILLO
2	103093	SEWER MAINTENANCE	240 S Virginia Ave, Mercedes, TX, 78570, USA	2023-07-19 11:08:23	2023-07-19 11:08:31	J.J., FERMIN, CHRIS UNIT 3124 - UNIT 323 REPAIRED THE SEWER LINE USED: 1 PVC FRANCO 1CLAY TO PVC FRANCO 1-(Y) 1-SPIGIT 10-FEET OF SEWER PIPE 1HUB 1CAP ALL 4 INCH PARTS.
3	103618	SEWER MAINTENANCE	E 10th St, Mercedes, TX, 78570, USA	2023-07-24 10:35:15	2023-07-25 08:23:31	PUMP OUT LIFT STATION #35 ON TENTH ST, AND DISPOSE OF ON A MANHOLE.
4	103766	SEWER MAINTENANCE	225-405 Mile 2 Rd W, Mercedes, TX, 78570, USA	2023-07-25 09:08:10	2023-07-25 09:08:10	J.J., FERMIN, CHRIS SEWER PLANT TO MILE 2 WEST, BEHIND MAGIC VALLEY UNIT 3124 UNIT 3111 EXCAVATOR TOOK THE ESCAVATOR TO THE JOB SITE

INTERNAL WORK ORDERS

JULY 2023

	ID	Category	Address	Created	Closed	Details
1	102378	SEWER SMELL	1500 W 1st St, Mercedes, TX, 78570, USA	2023-07-13 10:56:59	2023-07-13 15:04:46	WATER COMING OUT OF THE FAUCETS HAS A SEWER SMELL RESIDENT: NUESTRA CLINICA (ANNA GARCIA) CONTACT: 956-403-5431
1	101033	Sewer Stop	1033 S Texas Ave, Mercedes, TX, 78570, USA	2023-07-03 09:38:04	2023-07-06 10:42:21	Lisa Irby 956-345-1092 Sewer Back-up, check Main Line
2	101037	Sewer Stop	1033 S Texas Ave, Mercedes, TX, 78570, USA	2023-07-03 09:51:19	2023-07-06 10:43:13	CHECK SEWER MAIN LINE. RESIDENT: LISA IRBY CONTACT: 956-345-1092
3	101038	Sewer Stop	1221 Garza Ave, Mercedes, TX, 78570, USA	2023-07-03 09:54:56	2023-07-06 10:44:00	CHECK CLEAN OUT RESIDENT: MICHAEL VASQUEZ CONTACT: 650-533-9315
4	101168	Sewer Stop	1033 S Texas Ave, Mercedes, TX, 78570, USA	2023-07-05 08:06:13	2023-07-21 09:24:48	SEWER ON PROPERTY BACKING UP RESIDENT: LISA IRBY CONTACT: 956-345-1092
5	101817	Sewer Stop	141N Matamoros Ave, Mercedes, TX, 78570, USA	2023-07-10 09:15:43	2023-07-10 14:02:57	GUADALUPE YBARRA 956-503-4766 141 N. MATAMOROS CALLED AND REPORTED SEWER BACKUP. STUFF IS COMING BACK UP FROM TOILET AND SHOWER DRAINS.
6	102100	Sewer Stop	359 N Texas Ave, Mercedes, TX, 78570, USA	2023-07-11 14:10:24	2023-07-13 13:30:24	SEWER BACKING UP RESIDENT: SAMANTHA RESIDENT: 956-314-3148
7	102996	Sewer Stop	105 S Georgia Ave, Mercedes, TX, 78570, USA	2023-07-18 15:28:34	2023-07-18 16:25:03	VICTOR NAVA 956-803-6442 CALLED TO REPORT SEWER IS CLOGGED UP. PLEASE CHECK.
8	103151	Sewer Stop	685 Chapman St, Mercedes, TX, 78570, USA	2023-07-19 14:58:53	2023-07-20 10:19:33	SEWER WATER COMING OUT; DO NOT KNOW FROM WHERE RESIDENT: N/A CONTACT: N/A
9	103152	Sewer Stop	438 San Jacinto St, Mercedes, TX, 78570, USA	2023-07-19 14:59:54	2023-07-21 09:17:55	SEWER BACK UP RESIDENT: GONZALEZ CONTACT: 956-454-7764
10	103247	Sewer Stop	746 W 3rd St, Mercedes, TX, 78570, USA	2023-07-20 09:57:30	2023-07-21 09:20:59	ROSA AGUILERA 956-854-0137 PLEASE CHECK BACKED UP SEWER LINES. PLUMBER WAS CALLED AND SAID TO NOTIFY THE CITY
11	103329	Sewer Stop	1011 Tangerine Ave, Mercedes, TX, 78570, USA	2023-07-20 16:05:37	2023-07-21 09:24:35	JULIAN ZEPEDA 956-314-3063 SEWER TO BACKING UP.
12	103573	Sewer Stop	W Expressway 83, Mercedes, TX, 78570, USA	2023-07-24 08:37:49	2023-07-25 08:21:33	7001 W EXPY 83 (STISD ADMIN. BUILDING) SEWER BACK RESIDENT: EDDIE GUERRA CONTACT: 956-491-9056 OR 956-514-4234
13	104434	Sewer Stop	10219 W Mercedes Dr, Mercedes, TX, 78570, USA	2023-07-31 08:56:29		FIDEL DE LA CRUZ 956-272-7048 10220 E. MERCEDES DR. SEWER IS CLOGGED UP AND NEEDS TO BE FLUSHED.
14	104448	Sewer Stop	4411 J a Garcia St, Mercedes, TX, 78570, USA	2023-07-31 09:18:12	2023-07-31 09:18:12	STANDBY CREW J.J., JESSIE, DANIEL UNIT 3130 UNIT 3124 SEWER STOP- FLUSHED THE CLEAN OUT CUSTOMER'S SIDE.

INTERNAL WORK ORDERS

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	ID	Category	Address	Created	Closed	Details
1	101222	Sidewalk Repair	717 S Texas Ave Mercedes, TX, 78570, USA	2023-07-05 10:59:14		REQUEST FROM 11.21.2021 PLEASE CHECK AREA AND SEE IF ISSUE WAS RESOLVED. PLEASE UPDATE OR CLOSE OUT REQUEST/WORK ORDER
1	101273	Speed Bump Request	641 E 10th St Mercedes, TX 78570, USA	2023-07-05 14:10:13	2023-07-11 09:39:42	please check the speed bump reported. repair or replace as needed.
2	104092	Speed Bump Request	S Washington Ave Mercedes, Texas, 78570	2023-07-27 11:22:29		SPEED BUMP REQ. 13TH BLOCK TO 14TH ST ON S. WASHINGTON ST. RESIDENT: PEDRO GARZA CONTACT: 956-706-1001
1	101039	Storm Sewer Clean up	1221 Garza Ave, Mercedes, TX, 78570, USA	2023-07-03 10:03:54	2023-07-10 14:02:22	Received complaint of damage to the clean out at this address.
2	102718	Storm Sewer Clean up	344 S Maryland Ave Mercedes TX 78570, United States	2023-07-17 11:27:37		BRUSH IS CONTINUALLY BLOCKING THE CURB GUTTERS.
1	101219	STREET ISSUES	129 Lyon St Mercedes, TX, 78570, USA	2023-07-05 10:50:03	2023-07-06 07:02:49	REQUEST FROM 2021, PLEASE CHECK ADDRESS AND STREET ISSUE PLEASE UPDATE OR CLOSE IF POSSIBLE.
2	101220	STREET ISSUES	201-441 Mile 2 Rd W Mercedes, TX, 78570, USA	2023-07-05 10:51:51	2023-07-17 11:40:14	REQUEST FROM 09.14.2023, PLEASE CHECK ADDRESS AND POTHOLES REPORTED. PLEASE UPDATE OR CLOSE WORK ORDER IF POSSIBLE.
3	104576	STREET ISSUES	1003 W 14th St, Mercedes, TX, 78570, USA	2023-07-31 12:50:45		JOSE CASTILLO 956-376-3898 1033 W. 14 ST. RECENT WATER BREAK AND LOTS OF DIRT/MUD WAS PLACED ASIDE TO FIX THE PROBLEM. JUST WANTS TO REMIND PW THAT THEY NEED TO GO AND SPREAD THE DIRT AND EVEN OUT THE AREA AND MAKE SURE IT IS NOT BLOCKING ANY DRAINS OR SIDEWALKS.
1	102046	Street Sweeping	650 Iowa Ave S Mercedes, TX 78570, USA	2023-07-11 10:37:14	2023-07-11 12:39:00	please check location for grass and clippings that need to be cleaned on the street. scrape if needed.
1	101224	Traffic Sign Replacement	1498-1070 N Washington Ave Mercedes, TX 78570, USA	2023-07-05 11:11:17	2023-07-11 12:38:10	request from 2022, please check area to see if illegal dumping is still happening. if so, can a "no illegal dumping" sign be put in place to help control the situation. Please update request or work order
2	102048	Traffic Sign Replacement	Dawson Rd, Mercedes, TX, 78570, USA	2023-07-11 10:45:48		NEED TO REPLACE STOP SIGN ON DAWSON AND MILE 8 RESIDENT: A. GONZALEZ CONTACT: 956-565-6147
1	101089	TRASH PICK-UP	105 N Ohio Ave, Mercedes, TX, 78570, USA	2023-07-03 14:00:34	2023-07-03 14:00:34	DONE, 06/29/2023 FERMIN, JJ, JOEL UNIT 323 AND UNIT 3124 CLEANING THE DEBRIS AND DIRT AT THE FIRE DEPARTMENT
2	101484	TRASH PICK-UP	S Capisallo Rd, Mercedes, TX, 78570, USA	2023-07-06 10:29:21	2023-07-06 10:29:21	J. TAMEZ, PABLO S FLORIDA AND 4 CORNERS OF CAPISSALLO START 9:15AM FINISH 9:38AM PICK UP TRASH

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	ID	Category	Address	Created	Closed	Details
3	101486	TRASH PICK-UP	E Expressway 83, Mercedes, TX, 78570, USA	2023-07-06 10:32:50	2023-07-06 10:32:50	J. TAMEZ, PABLO FRONTAGE EXP 83 START 9:50AM FINISH 10:28AM PICKED UP TRASH TOOK TRASH TO THE CIVIC CENTER DUMPSTERS
4	101559	TRASH PICK-UP	327 N Virginia Ave, Mercedes, TX, 78570, USA	2023-07-06 15:38:41	2023-07-06 15:38:41	J. TAMEZ START 6:50AM FINISH 8:00AM EMPTY LOT ON FRONTAGE CORNER WEED EAT PICKED UP SOME TRASH
5	101564	TRASH PICK-UP	321 S Illinois St, Mercedes, TX, 78570, USA	2023-07-06 15:42:12	2023-07-06 15:42:12	J. TAMEZ START 8:05AM FINISH 11:38AM BEHIND CITY HALL/ PD RECYCLE BINS HOOKED ON THE RECYCLE TRAILERS (PILED UP TRASH TOOK THEM TO MCALLEN RECYCLE CLEANED ALL AROUND THE RECYCLE TRAILERS TOOK LOTS OF CARD BOARD BOX'S, CARD BOARD TO CCS TO UNLOAD
6	102037	TRASH PICK-UP	1202 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-11 09:53:51	2023-07-11 09:53:51	J. TAMEZ UNIT 311 START 2:35PM FINISH 2:52PM THE DOME CHECKED THE RESTROOMS TOOK OUT SOME TRASH PICKED UP TRASH AROUND PARK
7	102971	TRASH PICK-UP	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-18 13:23:22	2023-07-18 13:23:22	J. TAMEZ, SAMMY, PABLO SHOP LOAD UP PAINT, UNLOAD WEED EATERS, BLOWER, AND OTHER SUPPLIES. THROW TRASH FROM TRUCK 324
8	104211	TRASH PICK-UP	N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-28 08:51:00	2023-07-28 08:51:09	J. TAMEZ, PABLO 07/26/2023 7:55AM N. VERMONT & FRONTAGE/EXPRESSWAY PICKED UP TRASH AND CARD BOARDS CUT GRASS, WEED EAT USED 6 BLACK TRASH BAGS OF TRASH 8:40AM-11:52AM
9	104212	TRASH PICK-UP	I-2 W & N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-28 08:53:00	2023-07-28 08:53:00	J. TAMEZ, PABLO 07/26/2023 2:25PM-4:38PM CUT GRASS, PICKED UP TRASH WEED EAT TOOK THE BAGS FULL OF TRASH TO THE DOME TRASH DUMPSTER

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	ID	Category	Address	Created	Closed	Details
10	104572	TRASH PICK-UP	Mercedes, TX, USA	2023-07-31 12:41:23	2023-07-31 12:41:23	J. TAMEZ, PABLO UNIT 324 1:20PM-1:40PM WENT TO CHECK THE PARK (SAMMY SENT US)
11	104574	TRASH PICK-UP	Mercedes, TX, USA	2023-07-31 12:46:11	2023-07-31 12:46:11	J. TAMEZ, PABLO UNIT #324 1:48PM-4:37PM HELPED OUT IZZY, SAMMY, ROLLIE LOAD UP JUNK ON THE TRAILER AND TOOK IT TO THE C.C.S. DUMP.
1	101859	Utility Patch	1027 Garza St, Mercedes, TX, 78570, USA	2023-07-10 10:35:25		NEED TO LEVEL THE DIRT WHERE A WATER LEAK WAS REPAIRD IN BACK OF GARZA ON MARYLAND STREET RESIDENT: RUBEN CONTACT: 956-684-7156
1	101124	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-03 15:09:28	2023-07-03 15:09:28	J. TAMEZ UNIT -324 AND UNIT -311 CLEANED OUT VEHICLES IN AND OUT AND THROW TRASH
2	101393	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-06 08:40:06	2023-07-06 08:40:06	J. TAMEZ, PABLO ROSENDO START 1:02PM FINISH 1:09PM PUT FUEL IN TRUCK UNIT 365
3	101663	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-07 10:19:45	2023-07-07 10:19:45	JJ, CHRIS, DANIEL, JOEL UNIT 332 INSTALLED THE MUD FLAP ON THIS TRUCK, IT WAS MISSING ONE.
4	102025	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-11 09:41:39	2023-07-11 09:41:39	J. TAMEZ UNIT 311 6:33AM CHECKED THE TRUCK FLUIDS PUT IN 2QTS OF ENGINE OIL. WAS LOW
5	102897	Vehicle Maintenance (City Mechanics)	2413 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-18 10:23:47	2023-07-18 10:23:47	J. TAMEZ, PABLO 6:38AM LOADED UP SUPPLIES FOR RESTROOMS LOADED UP WATERS, ICE, ICE CHEST FILLED TRUCK WITH FUEL CHECKED THE TRUCK FLUIDS
6	102931	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-18 11:16:30	2023-07-18 11:16:30	J. TAMEZ, IZZY, PABLO UNLOAD Z TURNS AND PUT THEM INSIDE THE SHOP 2:29-2:38PM
7	102940	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-18 11:24:49	2023-07-18 11:24:49	J. TAMEZ LOADED UP Z TURNS, WEED EATERS AND BLOWER 6:30-6:50AM
8	102964	Vehicle Maintenance (City Mechanics)	2413 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-18 13:13:39	2023-07-18 13:13:39	J. TAMEZ, SAMMY, PABLO UNIT 324 CHECKED THE TRUCK FLUIDS LOADED UP PAINT AND LADDER 6:35-7:10AM

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	ID	Category	Address	Created	Closed	Details
9	102968	Vehicle Maintenance (City Mechanics)	2413 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-18 13:17:59	2023-07-18 13:17:59	J. TAMEZ, SAMMY, PABLO UNIT 324 TOOK OUT TRASH FROM THE RESTROOM AND LUNCH ROOM LOADED UP PAINT, ROLLS, BRUSHES FILLED UP TRUCK WITH FUEL. 6:38-7:08AM
10	103860	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-25 14:25:48	2023-07-25 14:25:48	J. TAMEZ, PABLO UNIT 365 CHECK THE TRUCK FLUIDS- OK. UN HOOKED THE TRAILER 7:00AM-7:18AM
11	104132	Vehicle Maintenance (City Mechanics)	2314 N Base Line Rd Mercedes, Texas, 78570	2023-07-27 13:36:57	2023-07-27 14:11:12	fix unit 000 flat tire
12	104157	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-27 14:37:18	2023-07-27 14:37:37	test 1 trying out operation of SeeClickFix
13	104275	Vehicle Maintenance (City Mechanics)	11000-11168 FM-491, Mercedes, TX, 78570, USA	2023-07-28 13:13:31	2023-07-28 13:13:31	unit #300 police cruiser 2019 Dodge charger, license plate number 140-8237 milage 61,472 unit #300 was patrolling when radiator fan shattered and punctured radiator. being that unit #350 was totaled we used its radiator and fan on unit #300. once installed vehicle was test driven and heat cycled verifying radiator and fans are fully operational.
14	104294	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-28 14:18:56	2023-07-28 14:18:56	UNIT 324 2009 FORD F-150 106-0638 MILEAGE 118567 UNIT HAS A VERY SMALL LEAK. ONE CAN WAS ADDED. IT LASTED OVER 3 WEEKS. HAD TO FIND THE LEAK 1 CAN 13YFRE-ON
15	104295	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-28 14:25:35	2023-07-28 14:25:35	UNIT#364 2008 FORD F-150 RHY-9737 MILEAGE 153862 CHECK FOR LEAK SIDE VAL LEAKED 2 CANS 134 FRE-ON
16	104296	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-28 14:29:04	2023-07-28 14:29:04	P.O. 23-69930 INVOICE 712070 PORTABLE DIESLE TANK. 100 GALLS REPLACED FUEL BOWL. IT HAS A CRACK. FUEL WOULD SPRAY OUT WHEN PUMP TURNED ON. 1 REPLACEMENT BOWLGOL-4954
17	104297	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-28 14:31:46	2023-07-28 14:31:46	UNIT#300 2019 DODGE CHARGER 140-8237 MILEAGE 61472 OUT OF TWO ELECTRIC FANS, I MADE ONE. CAM OUT OF UNIT 350. UNIT WAS WRECKED. TOTAL LOSS. BOTH ELECTRIC FAN AND RADIATOR WERE FROM 350 1 USED ELECTRIC RADIATOR FAN 1 USED RADIATOR

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	ID	Category	Address	Created	Closed	Details
18	104299	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-28 14:35:05	2023-07-28 14:35:05	UNIT#333 2010 INTERNATIONAL 140-8159 MILEAGE 62570 TENSIONOR AND IDLE PULLY FROZE. THAT'S WHY SURPENTINE BELT BROKE. 088. ALL PARTS REPLACED AND ONE GALLON OF ANTI-FREEZE ADDED 1SURPENZINE BELT 1TENSIONOR PULLY 1 IDLER PULLY 1 GALLON ANTI-FREEZE
19	104300	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-28 14:37:21	2023-07-28 14:37:21	UNIT#3125 2014 FORD F-250 116-6323 MILEAGE 110813 REPLACED SHORT OUT GAS PEDLE ALSO ADDED 6 STROBE LIGHTS 1 NAPA 2-80377 ACCELERATOR GAS PEDLE 6 STROBE WARNING LIGHTS
20	104301	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-28 14:39:42	2023-07-28 14:39:42	UNIT#318 2009 FORD F-150 106-0625 MILEAGE 103681 REMOVED BLOWER MOTOR AND RESISTOR, CLEAN BOTH EVAPORATOR IS CLOGGING UP. CHANGED OIL AND FILTER 1 WIX 51372 OIL FILTER 6 1/2 QUARTS 5W20 OIL
21	104303	Vehicle Maintenance (City Mechanics)	400 S Ohio Ave, Mercedes, TX, 78570, USA	2023-07-28 14:42:15	2023-07-28 14:42:15	SERVICE CALL ON UNIT 322 AT CITY HALL. PARKING LOT- DEAD BATTERY
22	104304	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-28 14:49:12	2023-07-28 14:49:12	UNIT#400 2019 DODGE CHARGER 140-8238 MILEAGE 70290 OFFICER SAID UNIT WAS OVERHEATING. ONE FAN WASN'T TURNING ON. REPLACED ASSEMBLY WITH A NEW ONE. TEST DROVE UNIT. (GOOD TO GO) 1 ELECTRIC RADIATOR FAN ASSEMBLY.
23	104305	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-28 14:51:04	2023-07-28 14:51:04	UNIT#359 2007 FORD F-150 132-0301 MILEAGE 71337 ADDED ONE CAN OF FRE-ON 1 CAN 134 FRE-ON
24	104306	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-28 14:53:26	2023-07-28 14:53:26	N/A PRO-TAINER TRAILER 900-6833 INSTALLED ONE STROBE WARNING LIGHT ON THE REAR OF THE TRAILER. ALSO REWIRE CONNECTOR FROM TRAILER TO UNIT NOTE: WAS TOLD THAT TRAILER CAME UNHOOKED FROM UNIT 311 1 STROBE WARNING LIGHT 3FEET REFLECTOR TAPE
25	104307	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-28 14:55:36	2023-07-28 14:55:36	UNIT#320 2002 FORD F-150 132-0303 CHECKED UNIT A/C SAID IT WAS NOT COOLING ENOUGH. ADDED A 1/2 CAN OF FRE-ON UNITS AIR FLOW THROUGH THE VENTS IS LOW. EVAPORATOR MAY BE CLOSING 1 CAN 134 FRE-ON

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	ID	Category	Address	Created	Closed	Details
26	104308	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-28 14:58:04	2023-07-28 14:58:04	UNIT#365 2008 FORD F-150 145-2885 MILEAGE 214119 REPLACED (LEAKING) A/C CONDENSOR WITH NEW 134 FRE-ON 1 A/C CONDENSOR 3 CANS 134 FRE-ON
27	104309	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-28 15:04:29	2023-07-28 15:04:29	UNIT#SG8 2019 FORD PICKUP 140-8155 MILEAGE 75092 CHANGED OIL AND FILTER ADDED WASHER FLUID REMOVED TIRES- CHECKED BRAKE PADS (STILL GOOD) TIRES WERE ROTATED 8QUARTS 5W20 OIL 1 WIX 57502 OIL FILTER 1 GALLON WATER
28	104311	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-28 15:09:45	2023-07-28 15:09:45	UTILITY 1 2008 FORD F-150 2008 132-0304 MILEAGE 95148 REPLACED BROKEN DRIVER SIDE OUTSIDE MIRROR 1 9L3Z-17683-AA1X OUTSIDE DRIVER MIRROR
29	104313	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-28 15:11:49	2023-07-28 15:11:49	UNIT#3129 CASE EXCAVATOR P.O.# 23-69887 INVOICE 5847813 REPLACED AIR FILTER AND CAB FILTERS 1 84221831 AIR FILTER 2 PH20M00015009 CAB FILTERS
30	104316	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-28 15:13:54	2023-07-28 15:13:54	UNIT#503 2020 FORD EXPLORER 142-3982 MILEAGE 72874 CHANGED OIL AND FILTER RESET TO 100% UNIT CAME BACK FROM BOSWELL FORD. REPAIR WAS UNDER WARRANTY. 6 1/2 QUARTS 5W20 OIL 1 WIX 57060 FILTER
31	104325	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-28 15:48:32	2023-07-28 15:48:32	LICENSE PLATES AND INSPECTION STICKERS WERE INSTALED AND MOUNTED ON ALL NEW FORD UNITS.
32	104327	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-28 15:51:14	2023-07-28 15:51:14	REAR CAGE OF NEW F150 TRUCK PD UNIT WAS REMJOVED AND INSTALLED WHEN TINT FOR REAR BACK GLASS WAS INSTALLED.
33	104330	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-28 15:54:14	2023-07-28 15:54:14	UNIT#030 WAS ON PATROL WHEN IT DIED. VEHICLE WAS TOWED BACK TO THE SHOP. UPON MY DIAGNOSIS I FOUND THE FUEL PUMP RELAY BEHIND PASSENGER REAR SEAT TO BE FAULTY CAUSING VEHICLE TO BE INOPERABLE. ONCE REPLACEMENT PART WAS RECEIVE4D AND INSTALLED, VEHICLE WAS TEST DRIVEN AND GIVEN BACK TO PD
34	104333	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-28 15:55:59	2023-07-28 15:55:59	BLACK MALIBU PD UNIT WAS BROUGHT IN FOR A CHECK ENGINE LIGHT. UPON MY DIAGNOSIS, THE ENGINES OIL CONTROL VALVE WAS FOUND TO BE FAULTY CAUSING THE CHECK ENGINE LIGHT TO COME ON. ONCE REPLACEMENT PART WAS OBTAINED AND INSTALLED VEHICLE WAS TEST DRIVEN AND FOUND TO BE WITH SPEC FOR RESUMED OPERATION WITH PD.

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	ID	Category	Address	Created	Closed	Details
35	104335	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-28 15:58:48	2023-07-28 15:58:48	2016 JEEP CHEROKEE WAS BROUGHT IN FOR A "SERVICE SHIFTER BOOT" LIGHT WAS ON. UPON FURTHER DIAGNOSIS THE SHIFTER BEZEL MODULE WAS INTERNALLY SHORTED CAUSING THE SERVICE SHIFTER BOOT LIGHT TO COME ON. PARTS WERE REQUESTED BUT NO P.O. WAS GIVEN PARTS. CURRENTLY PENDING/WAITING FOR P.O. TO COME THROUGH.
36	104340	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-28 16:11:33	2023-07-28 16:11:33	PD EXPLORER UNIT WAS FOUND WITH A FLAT TIRE IN THE MORNING. TIRE AND WHEEL WAS REMOVED AND SENT TO TIRE SHOP FOR REPLACEMENT. ONCE NEW TIRE WAS MOUNTED AND BALANCED IT WAS REINSTALED ON EXPLORER AND RESUMED FULL OPERATIONAL DUTY.
37	104344	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-28 16:17:27	2023-07-28 16:17:27	UNIT #030 WAS BROUGHT IN FOR INOPERABLE RED AND BLUE LIGHTS. SPENT MULTIPLE HOURS FOLLOWING WIRES AND DIAGNOSING VEHICLE. UPON MY DIAGNOSES MULTIPLE FOULED OUT FUSES WERE FOUND TO BE THE ROOT CAUSE OF INOPERABLE LIGHTS. ONCE FUSES WERE REPLACED AND PANELS WERE PLACED BACK INTO PLACE ALL LIGHTS WERE BACK AND UP TO FULL OPERATION.
38	104349	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-28 16:24:38	2023-07-28 16:24:37	UNIT 501 WAS BROUGHT IN FOR A/C COMPLAINT "NOT COOLING PROPERLY" DIAGNOSIS REVELED THAT THE COMPRESSOR WAS PERFORMING BELOW SPEC NOT BUILDING UP THE PROPER PRESSURES NEEDED TO COOL A/C REFRIGERANT. A/C COMPRESSOR/ CONDENSOR/ORIFICE TUBE AND EXPANSION VALVE WERE REPLACED. WHILE DIAGNOSING VEHICLE IT WAS FOUND THAT ACCESSORY BSATTERY WAS NOT RECEIVING CHARGE FROM ALTERNATOR CAUSING 1 BATTERY TO DIE OUT WHILE FLASHING LIGHTS WERE FLASHING. ALL GROUNDS AND CONTACT POINTS WERE REMOVED AND CLEANED. BOTH BATTERIES WERE WIRED IN SERIES ALLOWING BOTH BATTERIES TO RECEIVE CHARGE FROM ALTERNATOR WHILE RUNNING. THE DRIVER FRONT TIRE WAS FOUND TO HAVE A NAIL IN IT'S TREAD CAUSING IT TO LEAK. CURRENTLY PENDING P.O. TO REPAIR TIRE. ALL 4 ROTORS WERE SHAVED AND REINSTALLED.
39	104355	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-28 16:33:31	2023-07-28 16:33:31	UNIT#502 WAS BROUGHT IN WITH THE ORIGINAL COMPLAINT OF "A/C NOT BLOWING COLD ENOUGH" AND EXHAUST IS MAKING SQUEAKING RATTTLING UPON FURTHER DIAGNOSIS IT WAS FOUND THAT THE A/C COMPRESSOR WAS NOT PRODUCING ADEQUATE PRESSURE IN ORDER TO COOL THE A/C REFRIGERANT. THE A/C COMPRESSOR, CONDENSER AND ORIFICE TUBE WERE REPLACED. WHEN TESTED AGAIN THE NEW COMPRESSOR WAS DEFECTIVE AS WELL AND WAS WARRANTIED OUT FOR NEW OEM COMPRESSOR. WHILE TEST DRIVING VEHICLE IT WAS FOUND THAT THE FUEL PUMP WAS PRODUCING LOW FUEL PRESSURE. AND EVNTUALLY SHORT CIRCUITED INTERNALLY. FUEL PUMP WAS REMOVED AND REPLACED. WHEN DIAGNOSING AND TESTING FUEL PUMP O2 SENSORS WERE REPLACED. AND NOW FUEL INJECTORS WILL BE CLEANED NEXT. TO ADDRESS THE EXHAUST SQUEAK/RATTLE AL EXHAUST HANGERS WERE ALL LUBED UP AND THUS STOPPED RATTTLING/SQUEAKING. ALL 4 ROTORS WERE SHAVED AND REINSTALLED.
40	104357	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-28 16:36:39	2023-07-28 16:36:39	UNIT#400 PD WAS BROUGHT IN FOR THE COMPLAINT "ITS GETTING HOT" REFERRING TO THE ENGINE TEMPERATURE. UPON DIAGNOSIS THE RADIATOR FAN WAS FOUND TO BE FAULTY. PARTS WERE REQUESTED AND EVENTUALLY REPLACED. AND IS NOW CURRENTLY WAITING FOR THE ROTORS.
41	104360	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-28 16:38:58	2023-07-28 16:38:58	UNIT#350 PD WAS DRIVING WHEN RADIATOR FAN SHATTERED DUE TO WEAR AND TEAR. THE DAMAGED CAUSED BY THE RADIATOR FAN SHATTERING DAMAGED AND PUNCTURED THE RADIATOR. RADIATOR AND FAN HAVE BEEN REPLACED AND WE ARE CURRENTLY TESTING OUT SYSTEM.

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42	104369	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-28 16:44:56	2023-07-28 16:44:56	UNIT#503 WAS SENT TO WESLACO FORD COLLISION CENTER DUE TO PURSUIT CHACE. ENDING WITH VEHICLE HAVING UNDER CHASSIS DAMAGE. THE COLLISION CENTER FIXED AND STRAIGHTENED ALL FRONT END SUSPENSION, AND FRONT END SUB FRAME. VEHICLE WAS PICKED UP BY ALBERT WHO WAS DROPPED OFF BY JUNIOR AT THE COLLISION CENTER. THERE WAS AN AUDIBLE SQUEAKING NOISSE COMING FROM DRIVER FRONT WHEEL WELL. VEHICLE WAS RETURNED TO COLLISION CENTER AND THEY FOUND THE DRIVER FRONT LOWER A ARM TO HAVE LOOSE BOLT CAUSING THE AUDIBLE SQUEAK. BOLT WAS TIGHTENED AND RETURNED TO US. UNIT#503 IS STILL UNDER OBSERVATION AND IN TESTING TRAILS.
43	104421	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 08:29:10	2023-07-31 08:29:10	P003 ZERO TURN TURN JD TRACTOR INSPECTS TRACTOR AND PERFORMES. OIL CHANGE ALONG WITH BLADE REPLACEMENT. AFTER BLADE REPLACEMENT AND OIL CHANGE ALL FITTINGS WERE GREASED. 1 M806419 OIL FILTER 1 GALLON OIL MOTOR OIL 3 BLADES GRASS BLADES GREASED FITTINGS - GREASE
44	104422	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 08:31:39	2023-07-31 08:31:39	UNIT-SG-6 2016 CHEVY TAHOE 133-0958 MILEAGE 135427 CHANGED OIL AND FILTER, REPLACED BOTH OUTER TIRE RODS NOTE: NO TOOL TO REPLACE 02 SENSORS. TRIED WITH A WRENCH BUT IT WOULD SLIP. 1 WL10255 FILTER 8 QUARTS OF OIL 2 OUTER TIRE RODS
45	104477	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 10:07:24	2023-07-31 10:07:24	UNIT#375 2014 CHEVY CAPRICE 117-7928 MILEAGE 94394 CHARGE A/C UNIT WITH ONE CAN OF FRE-ON 1CAN 134 FRE-ON
46	104478	Vehicle Maintenance (City Mechanics)	11170-11246 FM-491, Mercedes, TX, 78570, USA	2023-07-31 10:07:25	2023-07-31 10:07:25	unit SG7 came in with the complaint of wiper blades are dull. wiper blades were replaced.
47	104482	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 10:13:48	2023-07-31 10:13:48	UNIT#P003 J.D. ZERO TURN 997 365 HOURS REPLACED BOTH AIR FILTERS 1 WIX 542985 INNER AIR FILTER 1 WIX 46438 OUTTER AIR FILTER
48	104483	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 10:15:39	2023-07-31 10:15:39	UNIT 3120 2014 FORD F-150 145-2096 MILEAGE 61966 UNIT WAS LOW ON FRE-ON ADDED A CAN. GOOD TO GO 1 CAN 134 FRE-ON

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49	104485	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-31 10:17:46	2023-07-31 10:17:46	SG-10 2022 CHEVY TAHOE 155-2794 MILEAGE 14567 CHANGED OIL FILTER 1 WIX WL10255 FILTER 8 QUARTS 0W-20 OIL
50	104486	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 10:20:00	2023-07-31 10:20:00	BRUSH#2 2006 FORD F-550 132-0305 MILEAGE 37080 CHANGED OIL AND FILTER NOTE: UNIT CAME INFOR NO A/C REMOVED RIGHT FRONT TIRE AND FENDER SKIRT. TO GET TO THE A/C COMPRESSOR. UNIT HAS A BACK COMPRESSOR. I CAN'T WORK ON IT. ALSO DANNY TALK TO CAMPOS TO TAKE IT TO THE DEALER. 1 WIX 57312 OIL FILTER 3 GALS DIESAL OIL
51	104487	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 10:21:50	2023-07-31 10:21:50	UNIT#502 2019 CHEVY TAHOE 140-8235 MILEAGE 124676 CHANGED OIL AND FILTER NOTE: WILL CALL FOR A QUOTE. FOR TIRES. WILL NEED THEM SOON. 1 WIX WL102055 OIL FILTER 8 QUARTS DIESAL OIL .
52	104489	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-31 10:23:10	2023-07-31 10:23:10	UNIT#610 2014 CHEVY MALIBU DLY-4629 REPLACED CLOG CABIN FILTER A/C SYSTEM. 1 WIX CABIN FILTER 24590
53	104490	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-31 10:24:27	2023-07-31 10:24:27	LONDON MOSQUITO FOGGER 12:20 HOURS. 1 WIX 51056 OIL FILTER 2 QUARTS MOTOR OIL
54	104491	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 10:26:17	2023-07-31 10:26:17	UNIT#322 2009 FORD RANGER 106-0627 MILEAGE 142889 CHANGED OIL AND FILTER REMOVED TIRES, CHECKED BRAKES, STILL GOOD TIRES WERE ROTATED. 1 WIX 51372 FILTER 5 QUARTS 5W20 OIL
55	104498	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 10:28:41	2023-07-31 10:28:41	UNIT#319 2009 FORD F-150 106-0626 MILEAGE 89158 REMOVED STRUT TO GET TO BOLTS AND NUTS HOLDING UPPER CONTROL ARM. REMOVED KNUCKLE AND BRAKE ASSEMBLY TO GET TO THE BOTTOM BALL JOINT. NOTE: UNIT WAS DONE IN ABOUT 4 HOURS. REMOVED AND REPLACE PARTS. WITH PAPERWORK DONE. IT TOOK ALMOST 2 WEEKS TO GET A PO# 1 8CB40099 UPPER CONTROL ARM. 1 K500008 BOTTOM BALL JOINT

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56	104505	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 10:32:33	2023-07-31 10:32:33	UNIT#3125 2014 FORD F-250 116-6323 MILEAGE 110795 REMOVED THRODDLE BODY. SPRAYED IT CLEAN WITH CARB CLEANER. REPLACED AIR FILTER RELEAN O.B.C. WHEN REMOVING BATTERY 1 WIX 49883 AIR FILTER 2 CANS CARB CLEANER
57	104506	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 10:34:24	2023-07-31 10:34:24	UNIT#505 2020 FORD EXPLORER MILEAGE 73022 REPLACED A/C COMPRESSOR UNIT'S A/C SYSTEM WAS CONVERTED TO 134A/C SYSTEM. FRE-ON IS CHEAPER THE R-1234YF SYSTEM. A/C FRE-ON COST ABOUT \$60.00 A CAN. 1 NEW A/C COMPRESSOR
58	104509	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 10:36:06	2023-07-31 10:36:06	UNIT#300 2019 DODGE CHARGER 140-8237 MILEAGE 60821 CHANGED OIL AND FILTER REMOVED TIRES TO CHECK BRAKE PADS, STILL GOOD TIRES WERE ROTATED LEFT REAR SHOCK IS LEAKING 1 A/C OIL FILTER PF64 8 QUARTS 5W20 OIL
59	104535	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 11:48:57	2023-07-31 11:48:57	PRIOR TO AUCTION PUBLIC WORKS CROWN VICTORIA HAD AN INADEQUATE AC SYSTEM. NOT COOLING CABIN AS INTENDED. A/C COMPRESSOR WAS REPLACED ALONGSIDE WITH THE BLOWER MOTOR. AFTER PART REPLACEMENTS A/C WORKED PROPERLY BUT VEHICLE WAS SENT TO BE AUCTIONED.
60	104537	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 11:51:48	2023-07-31 11:51:48	UNIT#365 WAS BROUGHT TO US WITH THE INITIAL CONCERN OF " A/C NOT BLOWING COLD" UPON DIAGNOSIS THE CONDENSER WAS FOUND TO BE DAMAGED AND IS THE CAUSE OF THE A/C REFRIGERANT LEAKING NOT ALLOWING TO A/C SYSTEM TO OPERATE CORRECTLY ONCE CONDENSER WAS REPLACED THE A/C COMPRESSOR WAS FOUND TO HAVE TINY PINHOLE LEAK DUE TO IT'S O RING BEING WORN DOWN. COMPRESSOR KIT WAS ORDERED FOR VEHICLE AND WE ARE CURRENTLY WAITING FOR P.O. TO REPAIR VEHICLE.
61	104541	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 11:54:30		need keys for p d new units to install GPS dvice
62	104543	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 11:58:16	2023-07-31 11:58:16	UNIT#311 HAD ALL 4 TIRES REPLACED DUE TO BEING EXCESSIVELY WORN DOWN. VEHICLE WAS LATER BROUGHT IN WITH THE COMPLAINT OF "A/C INTERMEDIATELY CUTS OUT" VEHICLE WAS TEST DRIVEN AND SUJUGATED TO REAR WORLD DRIVING WHEN IT WAS FOUND WHEN DRIVING OVER BUMPS. A/C BLOWER MOTOR WOULD INTERMEIDATELY CUT OUT AND IN. ONCE BACK IN THE SHOP ALL CONNECTIONS WERE INSPECTED AND IT WAS FOUND THE BLOWER MOTOR MALE PLUG WAS WORN DOWN AND IS THE CAUSE OF THE INTERMEIDATE FAILURES. MALE PLUG WAS MODIFIED BY TECHNICIAN TO HAVE FULL TIME CONTACT WITH THE FEMALE PLUG. ALONG WITH THE COMPLAINT OF A/C CUTTING OUT THE BLINKERS WOULD ONLY FLASH ON THE LEFT SIDE AND THE RIGHT SIDE FLASHERS WOULD FLASH WHEN EMERGENCE HAZARD WERE PRESSED. MY DIAGNOSIS CONCLUDED WITH THE BLINKER MODULE SWITCH INTERNAL FAULTY CAUSING PARTIAL CONTACT TO NOT OPERATE CORRECTLY WHEN DRIVING TRUCK. BLINKER MODULE WAS REPLACED AND FLASHERS ARE NOW FULLY OPERATIONAL.

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63	104544	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 12:00:03	2023-07-31 12:00:03	UNIT#3132 WAS DECOMMISSIONED BY PD AND GIVEN TO PUBLIC WORKS. VEHICLE HAD ALL PD EQUIPMENT REMOVED AND ALL STICKERS WERE REMOVED AND REPLACED WITH "CITY OF MERCEDES" STICKERS. SPARK PLUGS WERE CLEANED AND OIL CHANGE WAS PERFORMED ON VEHICLE.
64	104547	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 12:02:54	2023-07-31 12:02:54	UNIT#AC2 WAS BROUGHT TO US WITH THE INITIAL CONCERN OF "LACK OF PERFORMANCE" UPON FURTHER DIAGNOSIS A CHECK ENGINE LIGHT WAS ON WITH THE CODES FOR A "EGR INSUFFICIENT FLOW"AND "CATALYTIC CONVERTER PERFORMANCE" A PARTS REQUEST FOR EGR AND CATALYTIC CONVERTER REPLACEMENT WAS SENT CURRENTLY AWAITING P.O.
65	104548	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 12:04:53	2023-07-31 12:04:53	UNIT#P002 JOHN DEER ZERO TURN TRACTOR WAS BROUGHT IN WITH THE INITIAL CONCERN OF GRASS IS NOT BEING CUT PRPERLY AND IT NEEDED AN OIL CHANGE. I BEGAN WITH INSPECTING AND ASSESSING WHY THE BLADES WEREN'T CUTTING PROPERLY AND THE ROOT OF THE PROBLEM WAS THE BLADES WERE DULL AND THE BLADE HOUSING WAS JAMMED UP WITH OIL AND DRY STUCK GRASS. ONCE GRASS WAS REMOVED AND THE BLADES WERE SWAPPED AND I REGREASED ALL FITTINGS AND PERFORMED THE OIL CHANGE.
66	104550	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 12:05:53	2023-07-31 12:05:53	UNIT#P006 HAS HAD BOTH FRONT TIRES REPAIRED AND PATCHED BY SOUTHERN TIRE MART.
67	104551	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 12:07:05	2023-07-31 12:07:05	UNIT#3123 NEEDS A HEADLIGHT. THE HEADLIGHT CURRENTLY ON THE TRUCK IS CRACKED AND NEEDS TO BE REPLACED. WAITING ON P.O. FOR TRUCK.
68	104552	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 12:08:57	2023-07-31 12:08:57	UNIT#3125 WAS BROUGHT TO US WITH THE INITIAL CONCERN OF NO THROTTLE RESPONSE. UPON FURTHER DIAGNOSIS IT WAS FOUND THAT THE ACCELERATOR PEDAL MODULE WAS INTERNALLY SHORTED. PART WAS ORDERED AND INSTALLED. WHILE VEHICLE WAS IN THE SHOP MULTIPLE TIMES THE BATTERY WOULD DIE OUT. TO PREVENT THIS FROM HAPPENING ALBERT INSTALLED A MANUAL KILL SWITCH TO STOP THE BATTERIES FROM COMPLETLY DYING OUT.
69	104553	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-31 12:10:05	2023-07-31 12:10:05	UNIT#3111 HAD A DEAD BATTERY ONE MORNING SO THE BATTERY WAS REMOVED AND WAS PUT ON A SLOW CHARGER FOR A DAY AND HALF. THE BATTERY WAS REINSTALLED AND WORKED.
70	104554	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 12:13:15	2023-07-31 12:13:15	OUR NEWER BACKHOE WS BROUGHT TO THE SHOP WHEN IT BEGAN TO OVERHEAT. UPON EXAMINATION I FOUND A DENT IN THE FRONT RADIATOR AND IT WAS PACKED WITH DIRT AND DRY GRASS IMPEDING AIRFLOW CAUSING THE TRACTOR TO OVERHEAT. RADIATOR GRILL WAS REMOVED IN ORDER TO CLEAN AND STRAIGHTEN OUT THE RADIATOR FINS. RADIATOR WAS CLEANED AND ALL DEBRIS AND FINS WERE STRAIGHTENED OUT. THEN GRILL WAS REINSTALLED. DAYS LATER THE TRACTOR WAS BROUGHT BACK WITH THE COMPLAINT OF "FRONT BUCKET HYDRAULIC LINES LEAKING" UPON MY INSPECTION I FOUND 3 HYDRAULIC LINES WERE LOOSE. ALL LINES WERE CHECKED AND TIGHTENED, THEN TESTED AND LEAKS WERE SEALED. BACKHOE IS NOW AT FULL OPERATION.

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71	104556	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 12:15:15	2023-07-31 12:15:15	UNIT#332 WAS DRIVING BACK TO THE PUBLI WORKS GARAGE WHEN THE SERPENTINE BELT TORE APART. UPON INSPECTION SERPENTINE BELT TENSIONER WAS FOUND TO BE WORN DOWN AND DAMAGED AS WELL. A BELT TENSIONER ALONG WITH A SERPENTINE BELT WERE REQUESTED AND REPLACED. ONCE REPLACED ALL SQUEAKS AND RATTLES WRE ADDRESSED AND NOW OPERATING AND INTENDED FROM FACTORY.
72	104558	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 12:17:09	2023-07-31 12:17:09	UNIT#3130 OUT VACUUM DIGGING TRUCK WAS BROUGHT TO OUR ATTENTION WHEN A WORKER SAID WHILE THE TRUCK IS IN VACUUM THERE IS AN OIL LEAK COMING FROM THE PTO UNDER LOAD. WHEN INSPECTING VEHICLE VISIBLE OIL LEAK TRAIL COULD BE SEEN COMING FROM THE PTO. CAUSE OF THE LEAK IS STILL TO BE DETERMINED BUT WERE SEARCHING FOR OEM GASKET IN ORDER TO REPLACE.
73	104559	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 12:18:51	2023-07-31 12:18:51	STREET SWEEPER UNIT WAS IN OPERATION WHEN IT SUDDENLY DIED. VEHICLE WAS TOWED IN AND UPON DIAGNOSIS A DEAD BATTERY AND A LOW OUTPUT PRODUCING ALTERNATOR WERE DEEMED THE CAUSE OF FAILURE. CURRENTLY STILL RUNNING TESTS AND DIAGNOSTICS AS TO WHY THE ALTERNATOR IS PERFORMING POORLY.
74	104562	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 12:28:49	2023-07-31 12:28:49	BRUSH TRUCK UNIT WAS BROUGHT IN WITH THE INITIAL CONCERN OF "VEHICLE UPON STARTUP WAS POPPING AND BANGING SPORADICALLY THEN WENT AWAY. WHILE DIAGNOSING CHECK ENGINE LIGHT WAS ON. MULTIPLE CODES WERE SHOWING UP AND AMONG THEM THERE WAS MISFIRE CODES. TURBO VEINS INOPERABLE. CYLINDER #5 AND #7 WERE MISFIRING UP ON RESTART THEN WENT AWAY AFTER 6 SECONDS. WHEN TESTING AND COMMANDING TURBO VEINS THEY WERE OPERABLE BUT SLOW TO REACT. WHEN TESTING FUEL INJECTOR CYLINDER #5 AND #7 WERE FLOWING LESS FUEL THEN THE REST. I CAME TO THE CONCLUSION OF TRYING FUEL TREATMENT TO CLEAN AND DELOG GUNK TRAPPED IN FUEL SYSTEM. WHEN TREATMENT WAS APPLIED VEHICLE WAS COMMANDED BY SCANNER TO HOLD ENGINE SPEED AT 2200 RPM GETTING THE ENGINE HOT TO GELIFY THE GUNK AND PUSH THE GUNK OUT. VEHICLE HELP RPM FOR 1HR AND WHEN TEST DRIVEN AFTER VEHICLE HAD NOTABLE CHANGES AND FELT MORE RESPONSIVE. FUEL INJECTORS WERE CHECK ONCE AGAIN AND ALL 8 CYLINDERS WERE FLOWING THE SAME AMOUNT OF FUEL. ALL SYSTEMS CHECK OUT ON VEHICLE.
75	104563	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 12:30:56	2023-07-31 12:30:56	UNIT MEDIC 1 WAS BROUGHT TO US WITH THE INITIAL CONCERN OF THE DASH LIGHTS TURNED OFF WHILE DRIVING. UPON DIAGNOSIS NO FUSE WAS BLOWN BUT A FEW HAD HEAT MARKS, CONNECTIONS WERE CLEANED BUT TO NO AVAIL. WHEN PROBING WIRES POWER WAS PRESENT BUT DASH WOULDN'T ILLUMINATE. AMBULANCE WAS NEEDED AND TAKEN BEFORE SOLUTION COULD BE FOUND.
76	104564	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 12:32:54	2023-07-31 12:32:54	FIRE TRUCK TANK 3 WAS BROUGHT IN FOR AN OIL CHANGE. OIL CHANGE WAS PERFORMED AND COMPLETED.
77	104566	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 12:34:26	2023-07-31 12:34:26	SERVICE CALL, 2007 F150 STRANDED AT VIDA AND FRONTAGE 83. VEHICLE WOULDN'T START AND UPON DIAGNOSIS IT WAS FOUND TO BE A BURNT OUT STARTER. STARTER WAS LATER REPLACED IN THE SHOP. VEHICLE IS NOW FULLY OPERATIONAL.

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78	104567	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 12:35:44	2023-07-31 12:35:44	16 UNITS WERE TAKEN FOR VEHICLE SAFETY INSPECTION SG-6 SG-9 320 3133 3131 333 318 307 020 359 324 319 3117 3132 3123 110
79	104598	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 14:16:23	2023-07-31 14:16:23	UNIT#324 2010 FORD F-150 106-0638 MILEAGE 117681 REPLACED A/C HOSE. REMOVED A/C HOSE FROM COMPRESSOR TO CONDENSER. HAD IT REPAIRED AT BILL BUNTON. REPLACED A/ CONDENSOR. VACUUM SYSTEM ADDED NEW FRE-ON 1 A/C HOSE 2 CANS 134 FRE-ON 1 A/C CONDENSER
80	104600	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 14:18:18	2023-07-31 14:18:18	UNIT#318 2009 FORD F-150 106-0625 MILEAGE 102975 UNIT WAS PULL TO CITY SHOP. WOULDN'T START OR CRANK OVER. FUSE BOXES HAVE BAD CONNECTOR OR CONNECTION. CLEANED ALL CONNECTORS WITH ELECTRICAL CLEANER. UNIT STARTED.
81	104601	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 14:21:14	2023-07-31 14:21:14	UNIT#3111 580 SUPER M. CASE BACKHOE REPLACED RUSTED OUT HYDRAULIC HOSE. PULLED UNIT TO CITY SHOP FROM 10TH AND VIRGINIA. RUSTED HYDRAULIC HOSE. COULD NOT MOVE UNIT. REMOVED DRIVE SHAFT. REMOVED EXHAUST SYSTEM. FLOOD PANEL AND TRANSMISSION FILTER TO GET TO THE HOSE CONNECTIONS. INSTALL A HOSE ALL PARTS BACK IN PLACE REFILLED WITH OIL. 1 HYDRAULIC HOSE 4 GALLONS FLUIS.
82	104603	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-31 14:24:03	2023-07-31 14:24:03	UNIT#400 2019 DODGE CHARGER 140-8238 MILEAGE 67587 CHANGED OIL AND FILTER NOTE: LAST OILCHANGE 03/27/2023 MILEAGE 62767 TODAY: 05/19/2023 67587 1 WIX WL102055 OIL FILTER 8 QUARTS 5W20 OIL

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83	104606	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 14:25:44	2023-07-31 14:25:44	A.C.2 2005 FORD F-150 LRB-7472 MILEAGE 210535 REPLACED BROKEN SHIFTER CABLE FROM STEERING SHIFTER LEVER TO CONNECTOR ON TRANSMISSION NOTE: HAD TO ADJUST CABLE. 1 905-606 DORMAN SHIFTER CABLE
84	104608	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 14:27:14	2023-07-31 14:27:14	UNIT#365 2008 FORD F-150 145-2885 MILEAGE 134085 REPLACED BURN OUT LIGHT BULB. REAR LEFT SIDE STOP AND TURN SIGNAL 1 3157 LIGHT BULB.
85	104611	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 14:29:52	2023-07-31 14:29:52	UNIT#501 2019 CHEVY TAHOE 140-8234 MILEAGE 145746 REPLACED BOTH BATTERIES UNIT TAKES TWO BATTERIES PRIMARY AND SECONDARY BATTERY. 1 PRIMARY BATTERY 1 SECONDARY BATTERY
86	104612	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 14:31:57	2023-07-31 14:31:57	UNIT#311 2003 CHEVY CHEYENNE 129-0942 O.S.B. UNIT HAD NO HORN. NEED HORN ASSEMBLY ON SCREENING WHEEL- REPLACED IT WITH A HORN BUTTON. ALSO NO RIGHT REAR TURN SIGNAL ON TRAILER. REPAIRED WIRE GOING TO TRAILER 1 HP5160 PUSH BUTTON SWITCH.
87	104614	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 14:34:20	2023-07-31 14:34:20	UNIT#318 2009 FORD F-150 106-0625 MILEAGE 102632 REMOVE FRONT STRUDS TO REMOVE UPPER CONTROL ARMS. REMOVED KNOCKEL ASSEMBLY AND BRAKE ASSEMBLY TO REMOVE BOTTOM BALL JOINTS. ALL PARTS INSTALLED GOOD TO GO. NOTES: TWO WEEKS TO GET A P.O.# 4 HOURS TO REMOVE AND REPLACE PARTS. 1 M00GRK80306 1M00GRK0308 UPPER CONTROL ARM ASSEMBLYS 2 K50008 LOWER BALL JOINTS
88	104616	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 14:36:18	2023-07-31 14:36:18	UNIT#552 2014 CHEVY CAPRICE 117-7929 UNIT WAS REMOVED OF ALL PD. LIGHTING AND ALL DECALS REMOVED. PUSH GUARD WAS REMOVED HAD TO REMOVE FRONT BUMPER TO GET TO BRAKES.
89	104617	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 14:38:52	2023-07-31 14:38:52	UNIT#375 X550 2014 CHEVY CAPRICE 117-7928 MILEAGE 94362 REMOVED AIR CLEANER ASSEMBLY, ELECTRIC FAN ASSEMBLY, DRAIN WATER FROM RADIATOR, REMOVED HOSES. TO GET TO A/C HOSE ASSEMBLY. HOSE WAS REPAIRED INSTALLED BACK. ALL OTHER PARTS ALSO INSTALLED. VACUUMED SYSTEM. WAITED 2 HRS. NO VACUUM LOST. RECHARGED WITH NEW FRE-ON 1 A/C HOSE ASSEMBLY 2 CANS 134 FRE-ON 4 A/C SEALS 1 AIR FILTER

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90	104620	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 14:48:08	2023-07-31 14:48:08	BRUSH 1 2014 FORD F-150 136-0748 MILEAGE 21664 CHANGED OIL AND FILTER 3 GALLONS 5W40 DIESEL OIL 1 WIX 57151 OIL FILTER
91	104621	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 14:49:29	2023-07-31 14:49:29	BERTHA 2023 POWER STROKE 156-7680 MILEAGE 01086 REPLACED BOTH BROKEN REAR LENS 2 REAR TAIL LIGHTS LAMP ASSEMBLY.
92	104622	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 14:51:24	2023-07-31 14:51:24	UNIT#319 2009 FORD F-150 106-0626 MILEAGE 88825 REPLACED BURNOUT A/C BLOWER MOTOR 1 A/C BLOWER MOTOR
93	104624	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 14:57:37	2023-07-31 14:57:37	UNIT#S-36 MINI SWEEPER UNIT STALLED AT PIZZA HUT PARKING LOT. WOULD NOT MOVE OR START. ALTERNATOR BELT WAS GONE FROM ALTERNATOR. REPLACED IT AND CHARGED BATTERY INSTALLED 3 STROBE LAMPS ONE ON THE REAR AND TWO ON THE SIDE OF UNIT. 1 ALTERNATOR BELT 3 USED STROBES WARNING LAMPS.
94	104631	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 15:11:34	2023-07-31 15:11:34	UNIT#325 2011 CROWN VICTORIA 136-0662 MILEAGE 129271 INSTALLED ANOTHER USED A/C BLOWER MOTOR. WILL SUBMIT A QUOTE FOR A NEW ONE. 1 USED A/C BLOWER MOTOR
95	104639	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 15:16:25	2023-07-31 15:16:25	UNIT#375 2014 CHEVY CAPRICE 117-7928 CHECKED OUT UNIT A/C NOT COOLING ENOUGH. UNIT IS LOW ON FRE-ON ADED ON CAN... GOOD TO GO NOTE: UNIT HAS A VERY SMALL PIN HOLE LEAK. HARD TO FIND. 1 CAN 134 FRE-ON
96	104640	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 15:19:18	2023-07-31 15:19:18	UNIT#3124 2014 FORD F-250 116-6322 MILEAGE 73965 WIRE CONNECTOR FROM A/C COMPRESSOR IS WIRE HARDNESS HAD A BAD CONNECTION. CUTOFF CONNECTOR AND CONNECTED WIRES TOGETHER A/C COMPRESSOR NOW IS IN GAGING... GOOD TO GO. 1 ZIP TIE 2 WIRE CONNECTORS
97	104645	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 15:21:52	2023-07-31 15:21:52	UNIT#SG7 2009 FORD F-150 140-8155 MILEAGE 10464 CHANGED OIL AND FILTER 1 FL-500S OIL FILTER 8 QUARTZ 5W20 OIL

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98	104647	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 15:23:59	2023-07-31 15:23:58	UNIT#S36 SWEEP MASTER 400 REPLACED BROKEN THROTTLE CABLE FROM INJECTION PUMP INSIDE CAB 1 4699171 THROTTLE CABLE ASSEMBLY
99	104652	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 15:29:41	2023-07-31 15:29:41	UNIT#P003 JOHN DEER Z997R 350 HRS. REPLACED ALL 3 MOWING BLADES GREASED ALL GREASE FITTINGS READJUST PULLY BELT TENTIONER. CLEANED DEBRIS FROM DECK. 3 BLADES GREASE FITTINGS ADJUSTED BELT.
100	104654	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 15:34:02	2023-07-31 15:34:02	UNIT#SG5 2014 CHEVY TAHOE 118-0832 MILEAGE 155626 REMOVED ALL DECALS LIGHTING AND ELECTRICAL WIRING.
101	104658	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 15:36:28	2023-07-31 15:36:28	MED 2 2017 F-450 140-8156 MILEAGE 49270 ENGINE HOURS 5222 ENGINE IDLE 3703 CHANGED OIL REST % 1 FL-2124 FILTER 3 GALLON DIESEL OIL
102	104663	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 15:38:50	2023-07-31 15:38:50	MED-1 2017 F-450 140-8157 MILEAGE 56656 ENGINE HOURS 6133 ENGINE IDLE HOURS 4375 CHANGED OIL AND FILTER RESET OIL % 1 FL21245 FILTER 3 GALLON DIESEL OIL
103	104665	Vehicle Maintenance (City Mechanics)	11170-11246 FM-491, Mercedes, TX, 78570, USA	2023-07-31 15:43:55	2023-07-31 15:43:55	unit SG7 requested to replace windshield wiper blades due to them being worn out. wipers were inspected and wipers were confirmed to be worn out. replacement wipers were installed.
104	104666	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 15:44:58	2023-07-31 15:44:58	UNIT#300-10 2019 DODGE CHARGER 140-8237 MILEAGE 56686 CHANGED OIL AND FILTER LUST OIL CHANGE 11-03-22 ADDED ANTI-FREEZE AND WASHER 8 FLUID CHECK RIGHT SIDE TINGS BRAKE PADS STILL GOOD 1 A/C DELCO PF48 OIL FILTER 6 QUARTS 5W20 OIL 1 GALLON WASHER 1/2 GALLON ANTI-FREEZE
105	104669	Vehicle Maintenance (City Mechanics)	213 N Texas Ave, Mercedes, TX, 78570, USA	2023-07-31 15:45:13	2023-07-31 15:45:13	unit SG7 had GPS installed by Albert. all systems were operational.
106	104670	Vehicle Maintenance (City Mechanics)	11000-11168 FM-491, Mercedes, TX, 78570, USA	2023-07-31 15:47:54		unit SG-11 had GPS installed. Albert installed GPS and all systems were fully operational.

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107	104672	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 15:49:21	2023-07-31 15:49:21	SG-6 2016 CHEVY TAHOE 133-0958 MILEAGE 134210 REMOVED AIR CLEANER ASSEMBLY TO GET TO TURN SIGNAL SOCKET REPLACED SUCKER WITH A NEW ONE. REMOVE BATTERY ON THE LEFT SIDE AND BRACKET TO GET TO THE LIGHT SOCKET REPLACED IT WITH A NEW ONE. NOTE: SG-6 WAS PICKED UP AT THE BUS BARN. WOULD NOT START. WITH HELP FROM VEGA JR. AND POWER PACK UNIT STARTED. SOMTHING WAS LEFT ON. UNIT IS STARTING HERE ALWAYS. 2 LIGHT SOCKETS 4 FEET 14 GAUGE WIRE 2 1157 AMBER BULBS
108	104673	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 15:53:01	2023-07-31 15:53:01	UNIT#110 2009 FORD F-150 106-0628 MILEAGE 86091 DRILL HOLES AND INSTALLED REAR STROBE WARNING LIGHTS. ALSO ON FRONT OF UNIT. INSTALLED ON-OFF SWITCH REWIRED LIGHTING FRONT TO THE REAR OF UNIT. 4 BLUE-AMBER STROBE WARNING LIGHTS 1 USED HORN 1 USED IN-LINE FUSE
109	104674	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 15:55:32	2023-07-31 15:55:32	P.W. FUEL PUMPS REPLACED GAS AND DIESAL FILTERS ON FUEL PUMPS NOTE: 5 OF EACH FILTER WILL BE IN STOCK. ALSO REPLACED GAS NOZZLE ON GAS PUMP 1 70012 FUEL FILTER 1 70122 FUEL FILTER 1 U/L NOZZLE.
110	104677	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 15:58:06	2023-07-31 15:58:06	UNIT-SG-8 2019 FORD F-150 140-8155 MILEAGE 66423 REPLACED L.R. TIRE IT HAD A NAIL ON THE INNER SIDE WALL. NOT SAFE. TO BE REPAIRED. 1 NEW TIRE REPLACED. 245-R70-17
111	104679	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:00:18	2023-07-31 16:00:18	2016 JEEP CHEROKEE PRX-0187 MILEAGE 107196 REMOVED ALL 4 TIRES CHECKED BRAKE PADS ALL PADS STILL GOOD. TIRES WERE ROTATED.
112	104680	Vehicle Maintenance (City Mechanics)	11000-11168 FM-491, Mercedes, TX, 78570, USA	2023-07-31 16:01:30	2023-07-31 16:01:30	unit #364 was brought in with the initial concern of GPS module was missing. after searching vehicle GPS module was not found. new GPS module was installed.

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	ID	Category	Address	Created	Closed	Details
113	104682	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:02:51	2023-07-31 16:02:51	UNIT#504 2020 FORD EXPLORER 142-3994 MILEAGE 72636 CHANGED OIL AND AIR FILTERS ADDED WASHER FLUID 1 WIX 57502 FILTER 1 FA-1947 AIR FILTER 6 QUARTS 5W20 OIL 1 GALLON WASHER
114	104683	Vehicle Maintenance (City Mechanics)	11170-11246 FM-491, Mercedes, TX, 78570, USA	2023-07-31 16:05:07		unit #517 was brought in with the initial concern of rear cage was rattling. after inspection it was found rear cage to be improperly installed and wherever the police accessories was outfitted did not properly install rear cage. wedge was installed in order to dampen rattling noise.
115	104684	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:05:14	2023-07-31 16:05:14	UNIT#505 2020 FORD EXPLORER 142-3993 MILEAGE 98273 CHANGED OIL AND FILTER, ADDED WASHER FLUID CHECKED AIR FILTER WILL NEED IT SOON. CALLED IN FOR QUOTE. AIR FILTER REPLACED. NOTE: FRONT TIRES ARE BAD WILL CALL IN FOR A QUOTE FOR ALL 4 TIRES. RESET OIL % TO 100% 1 WIX 57502 FILTER 6 QUARTS 5W20 OIL 1 GALLON WASHER 1 FA-1947 AIR FILTER
116	104685	Vehicle Maintenance (City Mechanics)	11000-11168 FM-491, Mercedes, TX, 78570, USA	2023-07-31 16:06:14		unit #517 had GPS system installed all systems were fully operational when leaving.
117	104686	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:06:59		checked fuel level on gas and diesel tanks checked P D units for GPS INSTALLED ON P D UNITS 520 518 521 522 ANN 517 MAY HAVE OTHER ONE BUT NO KEYS THIS MORING SWEEP CITY SHOP REST ROOM AND MOP IT ALSO OFFICE
118	104688	Vehicle Maintenance (City Mechanics)	6240-8136 N Base Line Rd, Mercedes, TX, 78570, USA	2023-07-31 16:07:43	2023-07-31 16:07:43	UNIT#323 J.D. BACKHOE INSTALLED NEW FLOOD LIGHTS ON FRONT OF BACKHOE HAD INSTALLED SOME ON THE REAR SOMETIME BACK. 4 SUPERWIDE FLOOD LIGHTS #2100 LUMENS
119	104690	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:11:48	2023-07-31 16:11:48	UNIT#365 2008 FORD F-150 145-2885 MILEAGE 212604 REPLACED ALL 4 TIRES NOTE: UNIT NEEDS UPPER AND LOWER CONTROL ARMS ASSEMBLY AND FRONT STRUDS. RECOMMENDED BY SOUTHERN TIRE MART. AFTER REPLACING PARTS TAKE UNIT BACK FOR RE-ALIGNMENT CHECK. 4 NEW TIRES LT265/70R17
120	104691	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:15:03	2023-07-31 16:15:03	UNIT#318 2009 FORD F-150 106-0625 MILEAGE 102392 REPLACED A/C BLOWER MOTOR (WARRANTY) NO CHARGE RECONNECTED OVER HEAD WARNING LIGHTS. WIRE FROM SWITCH WAS YANKED OFF. (PULLED OFF) REPAIRED IT. NOTE: CLEAN INSIDE UNIT FIRST IT HAD GARBAGE AND RAT SHIT UNDER THE SEATS AND FLOORS. NEED TO KEEP UNIT CLEAN. 1 NEW A/C BLOWER MOTOR

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121	104693	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:17:49	2023-07-31 16:17:49	UNIT#609 2022 CHEVY TAHOE L156-2416 MILEAGE 007639 FIRST OIL CHANGE CHANGED OIL AND FILTER RESET TO 100% OIL 1 WIX WL10255 OIL FILTER 8 QUARTS A/C DELCO SAE0W20 FULL SYNTHETIC OIL
122	104694	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:19:20	2023-07-31 16:19:20	UNIT#322 2009 FORD RANGER 106-0627 MILEAGE 140997 A/C BLOWER MOTOR SWITCH IS SHORTING OUT. WILL NEED SWITCH SWITCH WIRE HARNESS AND RESISTOR WILL SUBMIT QUOTE.
123	104695	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:22:20	2023-07-31 16:22:20	UNIT#553 2014 CHEVY CAPRICE UNIT HAS A VERY SMALL HARD TO FINE. 1 CAN 134 FRE-ON
124	104696	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:24:25	2023-07-31 16:24:25	ROLLER SERVICE CALL AT VIRGINIA AND 8TH ST. 5 GALLON HYDRAULIC OIL
125	104701	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:36:55	2023-07-31 16:36:55	UNIT#314 2009 FORD F-350 134-6549 MILEAGE 87316 CHANGED OIL- AIR- FUEL FILTERS NEW 5W20OIL WAS ADDED. 1 EIX 33243 FUEL FILTER 1 WIX 49883 AIR FILTER 1 WIX 51372 OIL FILTER 7 QUARTS 5W20 OIL 2 CANS 134 FRE-ON
126	104702	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:39:44	2023-07-31 16:39:44	DE LA CRUZ SECURITY, LLC UNIT#3121 2014 FORD F-150 116-6309 MILEAGE 83986 UNIT HAD TWO KEYS MADE. KEY CUT AND PROGRAMED MAIN KEY LOST SIGNAL O.B.C. WAS USING SPARE KEY. THAT IS ALSO BROKEN MAY LOSE CONTACT WITH O.B.C. ALSO REPAIRED REAR RIGHT TURN SIGNAL 2 KEYS 1 3157 LIGHT BULB.
127	104703	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:42:02	2023-07-31 16:42:02	UNIT#323 J.D. BACKHOE 4944 HOURS REMOVED RIGHT REAR TIRE AND SIDE PANELS TO GET TO HYDRAULIC HOSE. HOSE WAS REMOVED AND TAKEN TO BILL BUNTON. TO MAKE A NEW ONE. INSTALLED HOSE BACK WITH HELP FROM UTILITY 2 GUYS. TIRE WAS PUT BACK ON TRACTOR. PANELS ADDED HYDRAULIC OIL CHECKED FOR LEAKS. 1 HYDRAULIC HOSE 5 GALLONS HYDRAULIC FLUIDS

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128	104704	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:43:22	2023-07-31 16:43:22	UNIT#365 2008 FORD F-150 145-2885 MILEAGE 212430 ADDED ON CAN OF 134 FRE-ON 1 CAN OF 134A FRE-ON
129	104705	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:45:19	2023-07-31 16:45:19	UNIT#322 2009 FORD RANGER 106-0627 MILEAGE 141228 REPLACED BLOWER MOTOR REGISTER AND CONTROL SWITCH. CONTROLS SPEED ON BLOWER MOTOR. LOW-MED-HIGH REPLACED AND REWIRED HARDNESS ON CONTROL SWITCH. 1 BLOWER MOTOR REGISTER 1 CONTROL SWITCH 1 WIRE HARDNESS FOR SWITCH
130	104706	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:46:35	2023-07-31 16:46:35	UNIT#P.D. 2015 JEEP CHEROKEE PRX-0187 MILEAGE 107413 REPLACED ALL 20 LUG NUT BOLTS 20 LUG NUT BOLTS
131	104707	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:48:45	2023-07-31 16:48:45	UNIT#AC2 2005 FORD F-150 LRB-7472 MILEAGE 217821 CHANGED OIL AND AIR FILTERS- ADDED ANTI-FREEZE AND WASHER FLUID. REMOVED TIRES TO CHECK BRAKE PADS, STILL GOOD. TIRES WERE ROTTEN-GREASE A- FRAME FITTINGS 1 WIX 51372 OIL FILTER 1 MICROGARD AIR MGA46418 FILTER 6 QUARTS 5W20 MOTOR OIL 1 GALLON WASHER 1/2 GALLON ANTI FREEZE
132	104708	Vehicle Maintenance (City Mechanics)	Mercedes, TX, USA	2023-07-31 16:50:35	2023-07-31 16:50:35	UNIT#501 -SG8 2019 CHEVY TAHOE 140-8234 MILEAGE 142225 CHANGED OIL AND FILTER ADDED WASHER FLUID ADDED ON QUART OF OIL TO SG-8 1 WIX WL10255 OIL FILTER 8 QUARTS 5W30 OIL 1 GALLON WASHER 1 QUART 5W20 - UNIT SG-8
1	101005	Water Break Repair	1334 S Washington Ave, Mercedes, TX, 78570, USA	2023-07-03 08:20:13	2023-07-13 13:31:40	Norma Saldana 956-684-6456 1334 S. Washington Water Leak on the sidewalk area, outside her fenced yard.
2	101042	Water Break Repair	1462-1562 FM-491, Mercedes, TX, 78570, USA	2023-07-03 10:07:47	2023-07-14 09:22:26	Mary from Planning Department called to report a Water Line Broke at the Hacienda Olivia subdivision. 802 Olivia should be the address. (going south on 491)
3	101094	Water Break Repair	520 E 2nd St, Mercedes, TX, 78570, USA	2023-07-03 14:06:43	2023-07-03 14:06:43	J. TAMEZ - UNIT 311 8:34AM-8:47AM CIVIC CENTER CAME TO CHECK ON A WATER LEAK BREAK CLOSED UP THE WATER FAUCET IN THE GARDEN AREA, THEY LEFT IT OPEN.

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4	102015	Water Break Repair	1625 Hereford St, Mercedes, TX, 78570, USA	2023-07-11 09:15:06	2023-07-13 08:31:18	DAVID PALOMINO REPORTED A WATERLEAK AT THAT ADDRESS AND IN THAT AREA. PLEASE CHECK OUT.
5	102023	Water Break Repair	941 S Missouri Ave, Mercedes, TX, 78570, USA	2023-07-11 09:25:54	2023-07-13 12:40:41	WATER BREAK RESIDENT: JJ MARTINEZ CONTACT: 956-565-6147
6	102071	Water Break Repair	218 N Virginia Ave, Mercedes, TX, 78570, USA	2023-07-11 12:09:33		WATER LEAK IN THE ALLEY RESIDENT: TORRES CONTACT: 956-463-7277
7	102245	Water Break Repair	S Ohio Ave & W 14th St, Mercedes, TX, 78570, USA	2023-07-12 10:51:43	2023-07-14 09:20:28	David Palomin (METER READER) CALLED TO REPORT A WATER LEAK AROUND THE AREA OF S. OHIO AND 14TH ST. Please check it out.
8	102251	Water Break Repair	1000 S Missouri Ave, Mercedes, TX, 78570, USA	2023-07-12 11:02:20	2023-07-13 12:43:07	JJ TAMEZ REPORTING A WATER LEAK AT THIS LOCATION
9	102282	Water Break Repair	1350 S Ohio Ave, Mercedes, TX, 78570, USA	2023-07-12 13:54:43	2023-07-13 12:45:09	WATER LEAK RESIDENT: GARZA CONTACT: 956-903-5097
10	102480	Water Break Repair	1117 S Virginia Ave, Mercedes, TX, 78570, USA	2023-07-14 08:28:06	2023-07-17 10:40:00	LUPITA MARTINEZ 956-264-3233 CALLED TO REPORT A PUDDLE OF WATER IN THE ALLEY PLEASE CHECK ON IT.
11	102553	Water Break Repair	1041S Garza St, Mercedes, TX, 78570, USA	2023-07-14 13:57:28	2023-07-18 10:17:51	WATER BREAK IN THE ALLEY/MARYLAND ST. RESIDENT: NICKLES CONTACT: 956-261-2483
12	102883	Water Break Repair	341 S Vermont Ave, Mercedes, TX, 78570, USA	2023-07-18 09:59:58	2023-07-18 09:59:58	STAND BY CREW FERMIN, J.J., PEDRO 341 S VERMONT UNIT 323 UNIT 3124 WATER BREAK CUSTOMER WAS DRAINING THE SWIMMING POOL
13	102884	Water Break Repair	240 N Virginia Ave, Mercedes, TX, 78570, USA	2023-07-18 10:01:56	2023-07-18 10:01:56	STAND BY CREW FERMIN, J.J., PEDRO UNIT 3124 UNIT 323 MAIN WATER REPAIR INSTALLED A 700 CLAMP EMERGENCY LOCATE: 2369756162 AEP, TEXAS GAS, ATX
14	102886	Water Break Repair	1516 Mile 2 Rd W, Mercedes, TX, 78570, USA	2023-07-18 10:04:38	2023-07-18 10:05:09	STAND BY CREW FERMIN, J.J., PEDRO WES-MER SUBSTATION EMERGENCY LOCATE: 2369553049 WATER LINE REPAIR INSTALLED A 899 CLAMP
15	102890	Water Break Repair	N Virginia Ave & Hidalgo St, Mercedes, TX, 78570, USA	2023-07-18 10:10:44	2023-07-18 10:10:44	DANIEL, EDI 2918 OR 918 N. VIRGINIA TICKET#2369424797 WATER MAIN REPAIR RETIGHTEN THE CLAMP

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16	103146	Water Break Repair	1044 S Georgia Ave, Mercedes, TX, 78570, USA	2023-07-19 14:24:07	2023-07-21 11:44:11	RAMIRO GARCIA 956-565-6716 CUSTOMER SAID THAT WORK WAS DONE A FEW WEEKS AGO IN THE ALLEY. WATER IS STANDING AND SEEMS THAT THE LEAK MIGHT STILL BE ACTIVE. Please check
17	103256	Water Break Repair	1208S Garza St, Mercedes, TX, 78570, USA	2023-07-20 10:23:56	2023-07-20 10:23:56	STANDBY CREW J.J., FERMIN, PEDRO UNIT 3124 UNIT 323 EMERGENCY#2370011298 INSTALLED A 4.95CLAMP
18	103257	Water Break Repair	438 San Jacinto St, Mercedes, TX, 78570, USA	2023-07-20 10:25:45	2023-07-20 10:25:45	STANDBY CREW FERMIN, J.J., PEDRO INN THE ALLEY EMERGENCY TICKET#2370009310 INSTALLED A 4.95 CLAMP UNIT 3124 AND UNIT 323
19	103276	Water Break Repair	S Texas Ave & W 10th St, Mercedes, TX, 78570, USA	2023-07-20 12:03:35		WATER LEAK ON TEXAS AND 10TH. CALLED IN BY DISPATCH
20	103758	Water Break Repair	208 S Illinois St, Mercedes, TX, 78570, USA	2023-07-25 08:56:02	2023-07-25 08:56:02	FERMIN, CHRIS, J.J. WATER TREATMENT PLANT, SOUTH OF THE PLANT 208 S. ILLINOIS/ 306 S. ILLINOIS / 4TH STREET. S. CAPISALLO ROAD WATER MAIN REPAIR, WE INSTALLED 2 OF THE 3/4 CLAMPS EMERGENCY TICKET#2370115695
21	103941	Water Break Repair	648 S Indiana Ave, Mercedes, TX, 78570, USA	2023-07-26 09:28:49	2023-07-28 08:28:51	WATER LEAK IN THE ALLEY. RESIDENTS NAME IS LUPE. NO PHONE NUMBER GIVEN.
22	104217	Water Break Repair	1407 Capisallo St, Mercedes, TX, 78570, USA	2023-07-28 09:03:12		OSCAR FROM THE WATER DEPARTMENT EMAILED TO NOTIFY PW THAT A CUSTOMER CALLED REPORTING A WATER BREAK IN THE ALLEY. PLEASE CHECK IT OUT.
23	104326	Water Break Repair	843 Garza St Mercedes, Texas, 78570	2023-07-28 15:49:48		STANDING WATER ALONG THE CURB, POSSIBLE WATER BREAK RESIDENT: PETRA REYES CONTACT: 956-261-6729
24	104423	Water Break Repair	901 S Missouri Ave, Mercedes, TX, 78570, USA	2023-07-31 08:36:56		CINDY BARRERA 956-733-5668 WATER LEAK IS REPORTED IN THE ALLEY. THEY CALLED ON SATURDAY. SHE SAID SOMEONE SHOWED UP AND SAID THEY WOULD RETURN TO FIX IT AND THAT SHE NEVER SAW THEM GO BACK.
25	104444	Water Break Repair	W 14th St & S Colorado Ave, Mercedes, TX, 78570, USA	2023-07-31 09:14:08	2023-07-31 09:14:08	DANIEL, J.J., JESSIE UNIT 3124 UNIT 323 FIXED A WATER BREAK USED 2-6.45 QUANTUM'S 91 1/2 INCHES OF WATER PIPE 6" STAND BY CREW
26	104445	Water Break Repair	448 N Indiana Ave, Mercedes, TX, 78570, USA	2023-07-31 09:16:10	2023-07-31 09:16:10	STANDBY CREW DANIEL, J.J., JESSIE UNIT 323 UNIT 3124 WATER BREAK- CUSTOMER'S SIDE

INTERNAL WORK ORDERS

JULY 2023

	ID	Category	Address	Created	Closed	Details
27	104595	Water Break Repair	450 N Indiana Ave, Mercedes, TX, 78570, USA	2023-07-31 14:03:57	2023-08-02 10:06:54	RUDY FROM RUDY'S PLUMBING CALLED TO REPORT A WATER LEAK IN THE ALLEY. PLEASE CHECK IT OUT. COMPLETED 7/31/2023; WATER LEAK REPAIRED; EMERG. 811 # 2371356194; USED 6 INCH LONG 3/4 POLY;
28	104599	Water Break Repair	1109 S Virginia Ave Mercedes, Texas, 78570	2023-07-31 14:18:04	2023-08-02 10:09:20	WATER LEAK IN THE ALLEY RESIDENT: MARTNEZ CONTRACT: 956-685-4087 COMPLETED 7/31/2023 EMG. 811 # 2371356092; USED 4-95 CLAMP
1	101022	WATER LEAK (METER)	3653 Cherokee Dr, Mercedes, TX, 78570, USA	2023-07-03 09:20:10	2023-07-06 10:39:29	Ari reported leak. was driving by and saw leaking water in front of the property.
2	101178	WATER LEAK (METER)	1013 Rio Rico Rd, Mercedes, TX, 78570, USA	2023-07-05 08:27:01	2023-07-06 10:38:43	JOEL GARCIS 956-639-8881 WATER LEAK IN FRONT YARD BY THE WATE METER IT IS LOCATED ON THE CORNER OF 10TH AND RIO RICO ON THE SOUTH WEST CORNER.
3	101185	WATER LEAK (METER)	733 Kansas St, Mercedes, TX, 78570, USA	2023-07-05 08:44:10	2023-07-06 10:40:35	MARIA EUSTELIA HERNANDEZ 956-472-1966 WATER LEAKING AROUND WATER METER LOCATED AT THE FRONT OF THE PROPERTY
4	101490	WATER LEAK (METER)	1405 Turkey Trot, Mercedes, TX, 78570, USA	2023-07-06 10:42:11	2023-07-20 11:59:34	WATER LEAK AT THE METER RESIDENT: ROCHA CONTACT: 956-261-6395 CALL WHEN ON THE WAY
5	102348	WATER LEAK (METER)	1400 Turkey Trot, Mercedes, TX, 78570, USA	2023-07-13 08:10:35	2023-07-13 12:44:10	WATER LEAK AT THE METER RESIDENT: J. MARTINEZ CONTACT: 956-565-6147
6	102555	WATER LEAK (METER)	300 Jessica St, Mercedes, TX, 78570, USA	2023-07-14 14:00:06	2023-07-14 15:39:06	WATER LEAK AT THE METER RESIDENT: S. RIVERA CONTACT: 956-355-7081
7	103300	WATER LEAK (METER)	640 N Vermont Ave, Mercedes, TX, 78570, USA	2023-07-20 13:19:14	2023-07-20 13:22:03	WATER LEAK AT THE METER RESIDENTS: STAND BY CREW
8	103599	WATER LEAK (METER)	1101 S Vermont Ave, Mercedes, TX, 78570, USA	2023-07-24 09:17:13	2023-07-25 15:38:07	WATER LEAK AT THE METER RESIDENT: JUAN CANTU CONTACT: 956-733-4527
9	103787	WATER LEAK (METER)	942 Santos Ave, Mercedes, TX, 78570, USA	2023-07-25 09:45:49	2023-07-25 14:17:47	LIZETTE ROMERO 956-314-3120 REPORTING A WATER LEAK AND FLOODED AREA AROUND THE WATER METER
10	103832	WATER LEAK (METER)	1404 12th St, Mercedes, TX, 78570, USA	2023-07-25 12:23:31	2023-07-28 08:37:59	JOSE CHAVEZ 956-533-1899 WATER LEAKING AROUND METER AREA PLEASE CHECK IT OUT.
11	104415	WATER LEAK (METER)	220 N Missouri Ave Mercedes, Texas, 78570	2023-07-31 08:17:47	2023-08-02 07:52:17	WATER LEAK AT THE METER RESIDENT: RAUL DOMINGUEZ CONTACT: 956-650-9802 WATER LEAK REPAIRED 7/31/2023 BY JJ, ADJ, CRISTIAN
12	104522	WATER LEAK (METER)	12583 Shawnee Ave, Indian Hills, TX, 78570, USA	2023-07-31 11:06:02		Jorge Rodriguez 956-647-9250 water leak at the meter, customer said it has been going since friday. please check this out.

INTERNAL WORK ORDERS

JULY 2023

	ID	Category	Address	Created	Closed	Details
1	101528	WATER TAP OR SEWER TAP SERVICE	303 Mistletoe Ave, Mercedes, TX, 78570, USA	2023-07-06 13:12:00		WATER / SEWER TAP INSTALL. 303 MISTLETOE AVE A RESIDENT: FERNANDO CASTRO CONTACT: 956-451-9509 WO # 5818
2	101529	WATER TAP OR SEWER TAP SERVICE	303 Mistletoe Ave, Mercedes, TX, 78570, USA	2023-07-06 13:14:45		WATER / SEWER TAP INSTALL 303 MISTELTOE AVE B RESIDENT: FERNANDO CASTRO CONTACT: 956-451-9509 WO# 5819
3	101530	WATER TAP OR SEWER TAP SERVICE	303 Mistletoe Ave, Mercedes, TX, 78570, USA	2023-07-06 13:17:56		WATER / SEWER TAP INSTALL 303 MISTLETOE AVE C RESIDENT: FERNADNO CASTRO CONTACT: 956-451-9509 WO# 5820
4	102426	WATER TAP OR SEWER TAP SERVICE	7003 Fresno Rd, Mercedes, TX, 78570, USA	2023-07-13 15:06:18	2023-07-18 09:26:15	METER READERS ARE UNABLE TO FIND WATER TAP. PLEASE EXPOSE WATER TAP. 5/8" METER.
5	102523	WATER TAP OR SEWER TAP SERVICE	1013 Garza Ave, Mercedes, TX, 78570, USA	2023-07-14 11:44:07	2023-07-18 09:15:28	MARY FROM PLANNING SENT IN: 07/14/2023 PLEASE LOCATE WATER AND SEWER TAP

EXTERNAL WORK ORDERS
JULY 2023

	Id	Status	Summary	Address	Description	Created at local	Acknowledged at local	Closed at local
1	14972200	Closed	Animal Control	1119 S Colorado Ave Mercedes, Texas, 78570	PICK UP DEAD CAT	07/27/2023 - 10:32AM		07/28/2023 - 09:07AM
2	14972250	Closed	Animal Control	244 N Missouri Ave Mercedes, Texas, 78570	pick up dead animal	07/27/2023 - 10:36AM		07/28/2023 - 09:07AM
3	14979820	Closed	Animal Control	Expressway 83 W Mercedes, Texas, 78570	DEAD ANIMAL	07/28/2023 - 10:55AM		07/31/2023 - 08:12AM
4	14996410	Closed	Animal Control	700-737 N Washington Ave Mercedes, TX, 78570, USA	Couple of stray dogs running around. They are in packs. They show aggression.	07/31/2023 - 01:41PM		07/31/2023 - 04:23PM
5	14997543	Closed	Animal Control	324 W 2nd St Mercedes, Texas, 78570	possum needs to be picked up located between building and UPS drop box	07/31/2023 - 03:12PM		07/31/2023 - 04:25PM
1	14972283	Open	Facilities Maintenance	1202 N Vermont Ave Mercedes, Texas, 78570	NEED AC FILTERS REPLACED	07/27/2023 - 10:39AM		
1	14910608	Closed	Other (My Request is not Listed)	735 W Tenth St Mercedes TX 78570, United States	Portable toilet Smell nuisance reported Has been there for extended period of time with no obvious reason and no apparent service	07/18/2023 - 04:49AM		07/24/2023 - 08:07AM
2	14974060	Closed	Other (My Request is not Listed)	2314 N Base Line Rd Mercedes, Texas, 78570	fix unit 000	07/27/2023 - 01:35PM	07/27/2023 - 02:03PM	07/27/2023 - 03:04PM
3	14978630	Open	Other (My Request is not Listed)	84 Dogwood St Mercedes, Texas, 78570	WATER IS COMING OUT WHITE	07/28/2023 - 09:01AM		
1	14818062	Open	Street Issue	641 E 10th St Mercedes, TX 78570, USA	speed bump needs repair	07/03/2023 - 02:47PM		
2	14972734	Open	Street Issue	S Washington Ave Mercedes, Texas, 78570	REQUESTING SPEED BUMPS	07/27/2023 - 11:20AM		
1	14972864	Open	Water & Sewer Locate	138 Palmetto Ave Mercedes, Texas, 78570	LOCATE WATER SEWER	07/27/2023 - 11:34AM		
2	14973807	Open	Water & Sewer Locate	S Mile 2 W Mercedes, Texas, 78570	WATER SEWER LOCATE	07/27/2023 - 01:09PM		
1	14982316	Open	Water Break	843 Garza St Mercedes, Texas, 78570	STANDING WATER ALONG THE CURB, POSSIBLE WATER LEAK	07/28/2023 - 03:48PM		
2	14992187	Closed	Water Break	220 N Missouri Ave Mercedes, Texas, 78570		07/31/2023 - 08:16AM		08/02/2023 - 08:37AM
3	14996896	Closed	Water Break	1109 S Virginia Ave Mercedes, Texas, 78570	WATER LEAK IN THE ALLEY	07/31/2023 - 02:17PM		08/02/2023 - 10:09AM

DEPARTMENT: Mercedes Recreation Center

MONTHLY REPORT: July 2023

Report Summary:

This report tracks membership, programs and project activities for the Recreation Center for the month.

Registration for membership conducted year-round:

Summer Program: Registration June & July - **Registration Start Date May 1, 2023**

Fall Program: **Registrations start date Aug. 1, 2023**

Fall Program: **Aug. 2023 - May 2024**

Mercedes Recreation Center Program Numbers:

- | | |
|-------------------------------|--------------------|
| • Membership Registration | 125 |
| • Membership Daily Attendance | 90 |
| • CO-ED Volleyball League | 100 |
| • Volleyball Practices | 50 |
| • Jr. Staff Program | 9 (Summer Program) |
| • Foster Grandparent Program | 3 participants |

Out-Reach Programs:

- Nueva Luz Foundation Program - Mondays & Wednesdays
 - Program activities & presentations w/ members
 - Age groups targeted: 6 - 8 yr. Boys & Girls
 - 2 Weekly Lesson Plans Mondays & Wednesdays
- Behavioral Health Solutions
 - Program activities & presentations w/ members
 - Age groups targeted: 9 & 10 Boys & Girls / 11 & UP Boys & Girls
 - 2 Weekly Lesson Plans Tuesdays & Thursdays

Projects & Special Task: (Completed)

- Public Works - Work Order submitted & completed:
 - Dome - Monthly AC Filter replacement
 - Rec - Monthly AC Filter replacement
 - Dome Center - Unisex Restroom
 - Dome Center - AC AAON Unit G3 replace belt
 - Rec - water shut off valve leak
- Safe-House Shelter / Rec Center:
 - Shelter N/A
 - BETO's Boxing Event 7/15
- United-Way:
 - 2024 Campaign Meeting
 - Live United Ambassador Training 7/20

Projects in Process:

- Swimming Pool Maintenance In Progress/Completed
 - Facility maintenance - pool vacuuming, skimmers
 - Weekly Pool water testing
 - Men's & Women's restroom sinks (stands)
 - Pool Projects - fence barbed wire replacement (pending)
- Rec & Dome AC Units
 - Dome AC Unit Breaker - MKC Electric wiring replacement
 - Dome AC - York Units (inspection / quote pending)
 - AAON's AC Units Men's / Unisex restroom completed

Community:

- July Food-drive Dome Site 7/12
- Back-to-School Event Meeting Llano Grande 7/13

Adult Leagues:

- CO-ED Volleyball League
 - Season Start Wednesday 6/14/23
 - Season End July 28th
 - Games Fridays 6:00pm - 9:00pm
- Youth Soccer League
 - Season Start 7/22/23
 - Games Saturdays 8:00am - 12:00pm
 - Age Divisions 5 & 6 / 7 & 8 / 9 & 10 CO-ED
 - 14 Teams - Interleague play w/ Donna

Recreation Summer Program:

- Summer Youth Program
 - Program Dates: 6/5/23 - 8/10/23
 - Monday - Thursdays 8:00am - 5:00pm

Aquatics Summer Program:

- Public Pool Hours
 - Program Dates: 6/7/23 - 8/11/23
 - Wednesdays - Fridays 2:00pm - 6:00pm
 - Sat. & Sun. - Pool Rental 3:00pm - 5:00pm / 6:00pm - 8:00pm

MISD Food Nutrition Summer Program:

- End of Summer Food Program MISD 7/13/23
- **Texas Alliance Food Nutrition Summer Program:**
 - Programs Dates: 7/17/23 - 8/10/23
 - Monday - Thursday
 - Breakfast & Lunch snacks

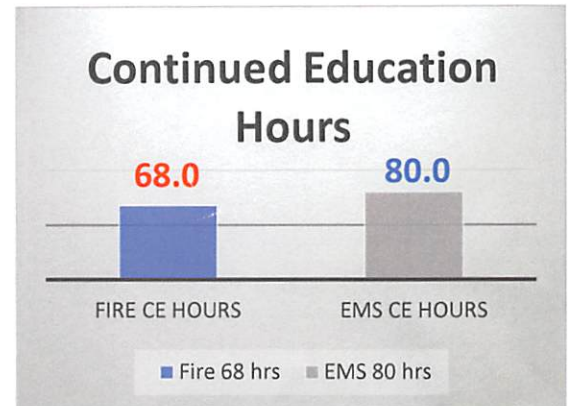
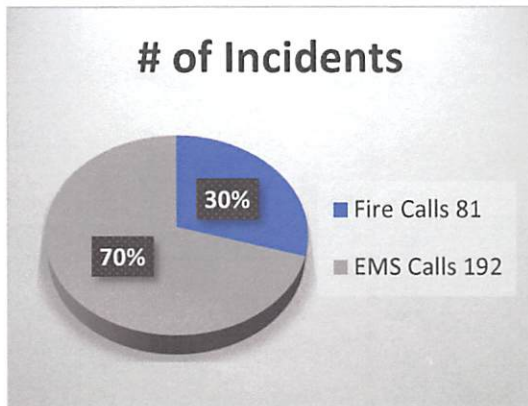


MERCEDES FIRE DEPARTMENT EMS

Monthly Report July 2023



"Through dedicated, professional members, the Mercedes Fire Department EMS care for and protects the lives and property of our community through incident response, comprehensive training, public education and fire prevention."



Emergency Management:

- Continuous preparation for hurricane season.
- Safe Schools Conference planning meeting.
- Continue on providing COVID-19 testing to all city employees when needed.
- Llano Grande Health Fair/Back to School Bash planning.
- Utilize WEBEOC during operations within the community.
- 2023 Marathon Planning
- Request and respond with FD Drone for operations within the community.

Mercedes Fire Department

Mercedes, TX

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Incident Type Count per Station for Date Range

Start Date: 07/01/2023 | End Date: 07/31/2023

INCIDENT TYPE	# INCIDENTS
Station: 1 - MERCEDES FIRE STATION 1	
100 - Fire, other	2
111 - Building fire	5
118 - Trash or rubbish fire, contained	3
142 - Brush or brush-and-grass mixture fire	3
143 - Grass fire	7
150 - Outside rubbish fire, other	2
151 - Outside rubbish, trash or waste fire	2
170 - Cultivated vegetation, crop fire, other	1
300 - Rescue, EMS incident, other	1
311 - Medical assist, assist EMS crew	14
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	3
412 - Gas leak (natural gas or LPG)	1
440 - Electrical wiring/equipment problem, other	1
551 - Assist police or other governmental agency	2
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	2
631 - Authorized controlled burning	1
711 - Municipal alarm system, malicious false alarm	4
715 - Local alarm system, malicious false alarm	2
735 - Alarm system sounded due to malfunction	2
736 - CO detector activation due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	2
746 - Carbon monoxide detector activation, no CO	2

Incidents for 1 - Mercedes Fire Station 1:

72

Station: 2 - MERCEDES FIRE STATION 2

140 - Natural vegetation fire, other	1
311 - Medical assist, assist EMS crew	1
342 - Search for person in water	1
540 - Animal problem, other	5
542 - Animal rescue	1

Incidents for 2 - Mercedes Fire Station 2:

9

Only REVIEWED incidents included.



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MERCEDES FIRE DEPARTMENT EMS

Monthly Report
July 2023



Drone Operations

Maverick 1

1. 07/01/2023 – Incident # 2023-0415 – 5408 Mile 12 N. – Grass/Brush Fire



2. 07/02/2023 – Incident # 2023-0419 – 5342 Mile 12 N. – Grass/Brush Fire



Mercedes Fire Department
105 N. Ohio Ave
956-565-7755

Mercedes Fire Department

Mercedes, TX

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Incident List for Apparatus for Date Range

Apparatus: MAV-1 | Start Date: 07/01/2023 | End Date: 07/31/2023

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
Apparatus : MAV-1 - Maverick 1			
07/01/2023	2023-0415	5408 MILE 12 NORTH	142 - Brush or brush-and-grass mixture fire
07/02/2023	2023-0419	5342 mile 12 n	142 - Brush or brush-and-grass mixture fire
Total # of Incidents for MAV-1 - Maverick 1 :			2
Total # of Incidents for all Apparatus:			2

Incidents must be Reviewed. (special note for stations which have renamed apparatus: The report runs off an internal ID assigned to an Apparatus upon initial creation rather than the "Department Apparatus ID" (ex. B-1, FT-1, etc...). If the Department ID is renamed (ex. B-1 becomes B-2), the results will still return results for "B-1" up to the date it was changed, then the results will show "B-2" assigned calls.)



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Mercedes Fire Department

Mercedes, TX

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Average Turnout Time (Dispatch to Enroute) per Station for Date Range

Start Date: 07/01/2023 | End Date: 07/31/2023

STATION	TURNOUT TIME (min) (Dispatch to Enroute)
1 - Mercedes Fire Station 1	5:53
2 - Mercedes Fire Station 2	3:54

AVERAGE TURNOUT TIME:

4:54

Report calculates the average time difference between DISPATCH and ENROUTE for each station. Only REVIEWED incidents where ENROUTE time is provided are included. Cancelled apparatus are not included in this report.



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Mercedes Fire Department

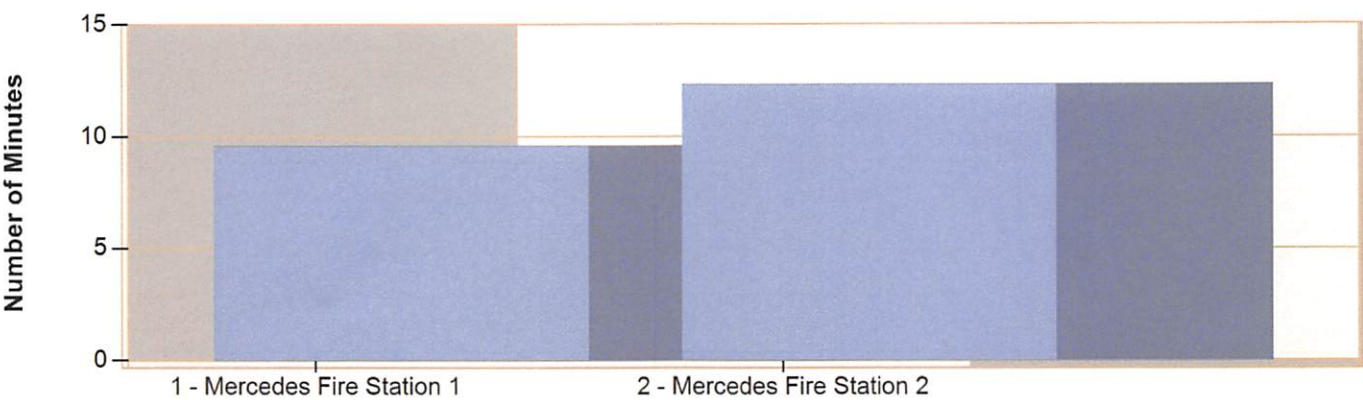
Mercedes, TX

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Average Response Time per Station for Date Range

Start Date: 07/01/2023 | End Date: 07/31/2023



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
1 - Mercedes Fire Station 1	9:35
2 - Mercedes Fire Station 2	12:20

AVERAGE RESPONSE TIME calculated from the average time difference between DISPATCH and ARRIVED times on Basic Info 4. Only REVIEWED incidents included.



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MERCEDES FIRE DEPARTMENT EMS



Monthly Report July 2023

Fire Marshal's Office

• Fire Inspections	11
• Fire Investigations	1
• Public Educations	2
• Plan Reviews	2 – 29 head count
• Fire Alarms	0
• Fire Sprinkler Reviews	0
• Hood System Reviews	1
• Fire Suppression Reviews	1
• Meetings	5
• Burn Permits	0
• Fire Safety Complaints	0
• Special Assignments	1
• Subdivision Review Conference	1 – Alto Bonito

Ruben A. Gutierrez
Fire Marshal

06/2023
DATE

**CITY SECRETARY'S OFFICE 2023
ANNUAL REPORT**

TYPE	JAN. 2023	FEB. 2023	MAR. 2023	APR. 2023	MAY. 2023	JUN. 2023	JUL. 2023	AUG. 2023	SEPT. 2023	OCT. 2023	NOV. 2023	DEC. 2023	YTD Total
CITY SECRETARY													
Agenda													
Reg./Special/Wkshp	1	2	3	1	2	3	2						14
Minutes													
Reg./Special	1	2	3	1	2	3	2						14
Ordinances	0	2	2	0	2	0	0						6
Resolutions	1	6	1	3	2	1	2						16
Contracts	2	5	1	0	0	1	12						21
Bids	0	0	1	0	0	1	0						2
PERMITS													
Sound/Dance	3	3	2	1	8	4	3						24
TABC	0	0	3	0	0	0	0						3
VITAL STATISTICS													
Filling w. State	4	4	4	6	11	4	11						44
Issuing Birth	28	29	24	17	17	25	15						155
Issuing Death	2	19	2	1	5	13	22						64
RISK MANAGEMENT													
Vehicle Claims	3	0	1	0	2	1	1						8
Liability Claims	6	4	2	1	1	3	1						18
OPEN RECORDS													
Received	58	52	42	44	61	48	41						346
Responded	53	42	38	36	43	36	34						282
HUMAN RESOURCE													
New Hires	1	5	0	3	11	5	1						26
Resignations	5	2	4	4	5	7	8						35
Retirements	0	0	0	0	0	1	7						8
Workers Comp	3	0	2	1	2	1	2						11

Significant Comments: